



Joseph C. Sullivan
Mayor

Department of Planning & Community Development Zoning Board of Appeals

1 JFK Memorial Drive
Braintree, Massachusetts 02184

ZONING BOARD OF APPEALS (ZBA) APPLICATION

Type or print clearly and file with all materials noted on instructions

CASE No: _____ (Office Use)

1. Site Information – (Assessors Maps w/Lot Numbers are available at the Building Department)

Property Address: _____ Map # _____ Lot # _____

Land Area: _____ sq. ft. Single Family _____ Other: (Describe) _____

Has any previous appeal been made? Yes _____ No _____ Case # _____

2. General Information:

Applicant Name: _____

Applicant Address: _____

Tel. # () _____ - _____ Fax # () _____ - _____

E-Mail Address: _____

Appellant is: _____ Owner _____ Tenant _____ Purchaser _____ Attorney

_____ Other (Please Describe) _____

A letter of authorization must be attached for ALL applicants who are NOT the property owner

Owner Name (If different) _____

Owner Address (If different) _____

Tel # () _____ - _____ Fax # () _____ - _____

E-Mail Address _____

3. Appeal Summary: Describe what is being sought by this appeal at this time. Additional summary pages may be attached to this appeal.

Note: The ZBA may grant findings, variances or reverse the decision of the Building Inspector. The applicant is responsible for providing any information that will assist in the rendering of a decision by the ZBA.

What type of relief is being sought by this appeal: _____ Variance _____ Finding
_____ Both _____ Interpretation

Appeal Summary:

4. Variance Criteria: A variance may only be granted when all of the four criteria below are met.

Please note, this section only needs to be completed if a variance is being sought.

A. Describe the soil conditions (ledge, wetlands etc.) Shape (irregular, trapezoidal etc.) or topography (sloping etc.) which affect this lot but not other lots which abut this property or in the general area.

B. Due to the site conditions described in section “A” how would the enforcement of the Zoning bylaws create a hardship, financial or otherwise.

C. Describe how the Board may grant relief without causing harm to an adjoining property or the Community in general.

D. How can relief be granted within the spirit and intent of the zoning bylaws?

5. Fee Schedule: Fee's may be paid by personal check, treasurer's check or money order

Appeal Petition Fee: \$200.00 payable to the Town of Braintree
Legal Advertisement Fee: As established by Gatehouse Media (Braintree Forum).
For cost information please contact Gatehouse Media at:
(781)-433-7959.

I hereby certify under the pains and penalties of perjury that the foregoing information contained in this petition are true and complete.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF PROPERTY OWNER

DATE

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED AND WILL BE RETURNED TO THE APPLICANT.

DO NOT WRITE BELOW THIS LINE

Property Zoning Designation: _____

Reason for Denial: _____

SIGNATURE OF BUILDING INSPECTOR

DATE