



Joseph C. Sullivan, Mayor

Human Resources Department

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### INTERNAL JOB POSTING

JOB TITLE: Motor Equipment Repairman

LOCATION: DPW – Highway

UNION: A.F.S.C.M.E.

DATE AVAILABLE: ASAP

SALARY: W4A - \$772.40 Weekly

#### QUALIFICATIONS:

High School graduation or equivalent; training in mechanic and automotive repair work to the journeyman level; or any equivalent combination of education and experience. Must possess a valid Class B Driver's license with air brake endorsement and hydraulics endorsement.

#### RESPONSIBILITIES:

Please see attached job description for complete details.

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POSTING DATES: April 1, 2011 – April 8, 2011

Applicants may submit a cover letter and resume to the following address:

Human Resources Department  
Town of Braintree  
1 JFK Memorial Drive  
Braintree, MA 02184

Town of Braintree is an Equal Opportunity Employer

Date Approved:  
Grade: W-4  
Union: A.F.S.C.M.E.

## **MOTOR EQUIPEMENT REPAIRMAN**

### **NATURE OF WORK:**

Skilled maintenance and repair work on automotive and other power driven equipment; related work as required.

### **SUPERVISION:**

Works under direct supervision of the Master Mechanic. Exercises a limited degree of independent judgment in repair methods and replacement of parts. Makes frequent contacts with departmental operational personnel.

### **JOB ENVIRONMENT:**

Work is performed under typical garage and yard conditions, and requires continual physical effort.

Errors could result in damage to costly equipment or in failure of equipment under operating conditions.

### **ESSENTIAL FUNCTIONS:**

*(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Duties are not necessarily in order of importance or frequency of performance.)*

- Performs mechanical and electrical repair and overhaul of mobile or stationary equipment; disassembles and reassembles gasoline and diesel motors, rebuilds engines, replaces clutches and transmissions; tunes motors, adjusts brakes, repairs electrical systems, small motors, lawn mowers and brush cutters.
- Performs preventive maintenance operations, lubricating and testing of moving parts; keeps records to permit scheduling vehicles for attention after appropriate time lapses.
- May instruct operators as to care and operation of complex equipment and may operate equipment such as loaders, dozers, road rollers, tractors and snow blower.

- May perform a variety of maintenance and repair tasks involving carpentry, painting, plumbing and masonry.

**KNOWLEDGE, SKILLS, AND ABILITY:**

**Knowledge:** Working knowledge of the tools, equipment and procedures used in automotive equipment repair and overhaul.

**Skills:** Good communications skills, both orally and in writing.

**Ability:** Ability to schedule shop work and to maintain records.

**REQUIRED QUALIFICATIONS:**

High School graduation or equivalent; training in mechanic and automotive repair work to the journeyman level; or any equivalent combination of education and experience. Must possess a valid Class B Driver's license with air brake endorsement and hydraulics endorsement.

**PHYSICAL REQUIREMENTS**

Moderate to strenuous physical effort is required to perform duties. The employee is frequently required to stand, walk, speak and hear. The employee is occasionally required to lift or move objects weighing up to 75 pounds. Vision requirements include the ability to conduct visual inspections of facilities, read documents and plans, operate a motor vehicle, and use tools and equipment.