



Office of the Mayor
One JFK Memorial Drive
Braintree, Massachusetts 02184

Joseph C. Sullivan
Mayor

781-794-8100

SPECIAL EVENT REQUEST

Contact Person: _____

Address: _____

Phone: _____ Email: _____

EVENT INFORMATION

Type of Event Block Party Car Wash Road Race Other

Location: _____

Date: _____ No. of Attendees: _____

Start Time: _____ End Time: _____

Alcohol to be served? Yes No

Raffle or Lottery to be held? Yes No **must be non-profit organization; permit required*

Event details *(be specific)*: _____

To be completed by the Chief of Staff and Operations or his designee.

Approved: _____
Chief of Staff

To be completed by the Chief of Police or his designee.

No. of officers to be assigned: _____ Approved: _____
Duty Hours: _____ Police Chief

To be completed by Town Clerk (if Lottery, license is required)

Approved: _____
Town Clerk

Please return completed forms to the Mayor's Office or email completed form to mayorsoffice@braintreema.gov

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APPLICATION FOR STREET CLOSING FOR PURPOSES OF A BLOCK PARTY

Applicant's Name (please print): _____

Applicant's Address: _____

Phone: _____ Email: _____

Date for Block Party: _____ Application Date: _____

Purpose of Occasion: _____

Time Range of Block Party from: _____ to _____

Name of Street to be closed: _____

Street Segment from: _____ to _____

Read statement and sign below:

Pursuant to Massachusetts General Law Chapter 138-34, selling or furnishing alcoholic beverages to a person under 21 is prohibited; also, pursuant to Chapter 138, Section 34C, it is unlawful for minors to transport alcohol; under town ordinance, Chapter 9.04, Sections 020 and 030, possession of alcoholic beverages in public parks and public playgrounds is prohibited; also no person shall drink or consume alcoholic beverages upon any public way. Persons violating any of the above laws or ordinances may be arrested without a warrant.

The undersigned Applicant, by signature below, shall hold the City, its officers, agents and employees harmless against all liability, loss or expense, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connection with this Block Party or by conditions created thereby, or based upon Applicant's violation of any statute, ordinance or regulation.

If permission for a Block Party is granted, I state that I understand and agree to the above:

Applicant's Signature: _____

Town of Braintree Authorization:

Town of Braintree Authorization:

Director, Department of Public Works / Date

Chief of Police / Date

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