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Office of the Mayor

One JFK Memorial Drive
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Joseph C. Sullivan
Mayor

Braintree Community Partnership on Substance Use

Meeting Minutes for:

June 13, 2017

Steering Committee Meeting

Present: Robyn Houston-Bean, Shannon Hume, Mary Kelley, Jessica Koelsch, Jen Fay, Robyn LaFrance, Jon Wilson.

Meeting Commenced: 1:00pm

Minutes

Meeting Minutes Approval:
<ul style="list-style-type: none"> No minutes were reviewed or approved during this meeting. It was decided that minutes would be emailed and approved at a later date.
SC Meeting Schedule:
<ul style="list-style-type: none"> Jessica mentioned that the SC has consistently met on either the 1st or 2nd Tuesday of each month from 1-3pm for the past several months. She suggested the group reserve these days and time specifically for all future SC meetings. All members present agreed.
Role of the Steering Committee:
<ul style="list-style-type: none"> The roles of the Steering and Data Committees within the strategic planning process were discussed. Jon explained that he sees the role of the Data Committee as the data collectors and analysts who then provide the Steering Committee with recommendations for developing the Partnership's strategic plan. All members present agreed. Robyn Bean suggested that Ann Marie Galvin could be invited to attend a meeting and explain the SPF. Jen Fay assured us that the school department will include all needed questions on the YRBS school survey. She noted that she'll be working with Dr. Hackett and Melonie Bennet on this as a summer project in July.
Updates:
<ul style="list-style-type: none"> Logo Committee: <ul style="list-style-type: none"> The website content is still in the development process. Parent and family in crisis pamphlet, Partnership brochure, and an About the Partnership brochure are works in progress. It was suggested to add the Partnership phone number, website, and other important information to See Click Fix and the See Click Fix information for the next printing of that literature. There was some discussion regarding GP3 Design.

<p>Jessica provided an update on all outstanding obligations and products that will be met under the agreement.</p> <ul style="list-style-type: none"> • Data Committee: (also see previous agenda item) <ul style="list-style-type: none"> – The Data Committee held their first meeting on June 7th. A Data Report was provided to Committee members. It was determined that alcohol and marijuana use among youth are priority issues. It was also determined that more accurate data regarding opioid use and overdose is needed. This data will be gathered via the MOAPC Data Committee. Once this data is collected, the Partnership Data Committee will reconvene for further analysis. • 4th of July Parade: <ul style="list-style-type: none"> – It was noted that 6000 jelly bracelets were ordered and will be delivered in time for the July 4 parade. Preparations will be made for volunteers to walk in the July 4th parade with the Partnership banner. • Sticker Shock campaign: <ul style="list-style-type: none"> – There was discussion regarding the sticker shock and arranging to put them on Braintree Forum newspapers. The stickers need to be finalized and include the Partnership logo. • TOB employee Narcan training: <ul style="list-style-type: none"> – Jessica noted that she and Kevin met with Marybeth to discuss. She asked that this topic be tabled until next meeting, since Kevin is not present to share his feedback. Members agreed. • DPH expenditures: <ul style="list-style-type: none"> – Suggestions for using more of the DPH funding were discussed such as: Rx lock boxes, supplies for the overdose vigil, naloxone, and Deterra bags. Robyn Bean will get a price on the Deterra bags and Shannon Hume will get a price on the lock boxes. It was mentioned that the Target store offered to help work with the Town of Braintree on the Rx lock box effort. – Jessica will explore purchasing additional promotional products that can be used for future events such as; National Night Out and Beanstock. Suggested promotional products: water bottles, thumb drives, t-shirts, bags
<p>June Partnership Agenda:</p> <ul style="list-style-type: none"> • Jessica mentioned that the Mayor suggested Rep. Mark Cusak speak at the June meeting to provide an update on his work with the Marijuana Policy Committee. She also mentioned that Marta Googins arranged to have a representative from the MA State Helpline present on services that the helpline provides and for whom. Lastly, Anita Young coordinated a presentation from Dave Johnson on MassPAT (formerly PDMP). SC members agreed that 3 guest speakers would be too many and agreed to postpone the MassPAT presentation until the July meeting. • Jessica suggested that she email a draft agenda for the June Partnership meeting to the SC since time has run out for this meeting. Members agreed.

Meeting Adjourned: 3:00pm

Next Meeting: TBD

Note-Taker: Robyn LaFrance