



RECEIVED TOWN CLERK  
 BRAINTREE, MA  
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# TOWN OF BRAINTREE

## NOTICE OF MEETING

In conformity with the provisions of Chapter 39, § 20, Massachusetts General Laws, I hereby file notice that a meeting of the:

*The Committee to Study Forms* will be held on *Thursday, July 8, 2010*  
 \_\_\_\_\_  
COMMITTEE/BOARD DAY, MONTH, DATE, YEAR

at 8:15 am in the Town Clerk's Office, Town Hall, 1 JFK Memorial Drive in Braintree.  
TIME AM/PM ROOM LOCATION BUILDING ADDRESS

Said meeting will be open to the public and the press as required by the provisions of the Open Meeting Law.

Furthermore, below is a list of topics that the Chair reasonably anticipates will be discussed at the meeting:

- Call to order*
- Roll Call*
- Approval of minutes*
- Old Business:*
  - Discuss creation of new meeting posting form*
  - Discuss distribution of new meeting posting form*
- New Business:*
  - Any matters brought from the floor*
  - Citizen Participation*
- Adjournment*

Signature \_\_\_\_\_  
POSTING AUTHORITY

**NOTE:** Notices and lists of topics are to be posted 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time.