

LELAND A. DINGEE
President

CHARLES RYAN
Vice President

HAROLD RANDOLPH
At Large

CHARLES KOKOROS
District 1

JOHN MULLANEY
District 2



THOMAS BOWES
District 3

HENRY JOYCE
District 4

RONALD DENAPOLI
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

November 12, 2009

MINUTES

A meeting of the Town Council was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Thursday, November 12, 2009 beginning at 7:00 p.m.

Council President Dingee was in the chair.

Clerk of the Council, James Casey, conducted the roll call.

Present: Leland A. Dingee, President
Charles B. Ryan, Vice-President
Harold Randolph (Arrived Late: 7:06pm)
Charles Kokoros
John C. Mullaney
Thomas Bowes
Ronald DeNapoli
Paul Dan Clifford

Not Present: Henry N. Joyce

The meeting was opened with the pledge of allegiance and there was a moment of silence for all those serving in our armed services, past and present.

CORRESPONDENCE

None

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

None

CITIZEN CONCERNS/COUNCIL RESPONSE

None

OLD BUSINESS

- **102-09** Town Clerk: Appointment Assistant Town Clerk

Joseph Powers, Town Clerk, read his October 30, 2009 memo to the Town Council regarding his appointment to the Assistant Town Clerk position; Mrs. Theresa Ming-Barrows.

Councilor Mullaney commented that, in the future, a letter should not go out to the candidate until the Council approves the appointment. Additionally, he was hoping to change how business is done in Town. Those who apply for a position and are qualified should be interviewed. He asked Mr. Powers if any qualified applicants were not interviewed. He also wanted to know if the applicant understood that the position was to serve coterminously with the Town Clerk.

Mr. Powers commented that some qualified applicants were not interviewed and some were interviewed. He would like to refine the process for the future. A thorough, in-depth interview, with do speed was done and there was not enough time to interview all candidates. Mr. Powers confirmed that the applicant was aware that the position was to serve coterminously with the Town Clerk's position.

Councilor Clifford commented that the process was expedient, professional and for the best candidate with applicants being screened for qualifications by the Human Resource Department.

Karen Shanley, Director of Human Resource Department, commented that the Human Resource Department did not screen the applicants. The Human Resource Department assisted in the process by advertising the position, collecting the resumes and helped in formulating questions for the interview. Mr. Powers stated that he had screened the applicants.

Council President Dingee stated it is important things are done in a process as not to circumvent the Charter. In the future, the Council should have the background information on candidates ahead of time; the Council did not have that information last week.

Councilor Randolph questioned the wage level Mrs. Ming-Barrows would be starting at. Mr. Powers responded that she would start at the M-8A level.

Mrs. Theresa Ming-Barrows thanked the Council for giving her the opportunity to work for the Town.

Councilor Clifford made a motion, seconded by Councilor Mullaney, to appoint Mrs. Theresa Ming-Barrows as the Assistant Town Clerk.

Councilor Ryan made a motion to amend; adding that the position would begin on November 16, 2009 and would start at the M-8A salary level. The amended motion was seconded by Councilor Randolph.

Motion: by Councilor Ryan to amend Councilor Clifford Motion

Second: by Councilor Randolph

Vote: Unanimous

Motion: by Councilor Clifford to approve as amended

Second: by Councilor Mullaney

Vote: Unanimous

NEW BUSINESS

None

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 7:28p.m.

Respectfully submitted,
James M. Casey
Clerk of the Council