

Thomas M. Bowes
President
District 3

Shannon L. Hume
At Large

CHARLES B. Ryan
At Large

CHARLES C. Kokoros
District 1

JOHN C. MULLANEY
District 2



Sean E. Powers
Vice President
At Large

Stephen C. O'Brien
District 4

Michael J. Owens
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL

- AGENDA -

June 2, 2015 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30_{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ANNOUNCEMENTS

- 021 15 Councilor Clifford: See You on the High Ground, June 14th
- 030 15 Councilor Hume: Recipients of the 2015 Braintree Community Inclusion Award – June 10th
- 031 15 Councilor Powers: Mike Wilcox, President of Braintree Chamber of Commerce – PizzaPalooza
- 034 15 Council President: Mayor's Community Discussion – Barry Bluestone – June 3rd

APPROVAL OF MINUTES

- May 26, 2015

CORRESPONDENCE

CITIZEN CONCERNS/COUNCIL RESPONSE

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- 032 15 Report: Chief O'Brien – Narcan Report

OLD BUSINESS

- 15 018 Mayor: Disposition of Property – Allen Street or take up any action relative thereto (**PUBLIC HEARING**)

NEW BUSINESS

- 033 15 Council President: Discussion – Town Auditor

Committee on the Department of Public Works

- 15 012 National Grid Petition: Harbor Villa Avenue – **WITHDRAWN per National Grid**
- 15 013 National Grid Petition: King Hill Road – **WITHDRAWN per National Grid**

Topics the Chair does not reasonably anticipate will be discussed

UPCOMING MEETINGS:

Next Council Meeting - **TUESDAY, JUNE 16, 2015@ 7:30pm**

ADJOURNMENT

Thomas M. Bowes
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At Large

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At Large

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OFFICE OF THE TOWN COUNCIL

May 26, 2015

MINUTES

A meeting of the Town Council (8th Annual Town Meeting) was held in the Horace T. Cahill Auditorium, Braintree Town Hall, on Tuesday, May 26, 2015 beginning at 7:06p.m.

Council President Bowes was in the chair.

The Town Clerk conducted the roll call.

Present: Thomas Bowes, President
Sean Powers, Vice President
Paul Dan Clifford Charles Kokoros
Shannon Hume
John Mullaney - left @7:11pm to return @7:13pm
Stephen C. O'Brien – arrived @7:18pm
Michael Owens
Charles Ryan

Others: Joseph Sullivan, Mayor
Mike Coughlin, Chief of Staff
Edward Spellman, Finance Director
James O'Brien, Fire Chief
Wayne Foster, Deputy Police Chief
Paul McSoley, Director of Finance Police Dept.
James Casey, Town Clerk
Debra Starr, Asst. Town Clerk
Various Department Heads
Maureen Murrery, School Superintendent
Various School Committee/Staff Members
James Quaglia, Superintendent Blue Hills Regional Vocational School
Christine Stickney, Director of Planning & Community Development
Eric Kinsherf, Town Auditor

ANNOUNCEMENTS

APPROVAL OF MINUTES

- May 11, 2015

Motion: by Councilor Powers to approve minutes of May 11, 2015

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

OLD BUSINESS

• 15 017-MAYOR: FY2015 LINE ITEM TRANSFERS – VARIOUS DEPARTMENTS

Motion by Councilor Powers to Open Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

Committee on Ways & Means Report (Chairman Mullaney)

Committee recommends favorable action on all 15 line item transfers

Council President Bowes asked if any other member of the Council or anyone from the public would like to speak on the issue at hand. No one came forward.

Motion by Councilor Powers to Close Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (1) Councilor Powers made a motion to approve:

Order 15 017 (1) Department of Public Works - Snow and Ice:

MOTION: That the sum of \$1,659,391 be transferred from the Fiscal Year 2014 certified Free Cash to the Department of Public Works / Program 11 - Snow and Ice, and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected thereby. The amount authorized to be transferred pursuant to this Order shall be reduced to the extent of any grant funds received by or committed to the Town from FEMA to pay costs of reimbursing the town for snow removal costs described above, which amounts are expected to total approximately \$205,762.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (2) Councilor Powers made a motion to approve:

Order 15 017 (2) Elder Affairs

MOTION: That the sum of \$500 be transferred from the Elder Affairs Department/ Program 02-Equipment Maintenance / Outside Motor Vehicle Repairs account and \$500 to be transferred from Program 02-Equipment Maintenance / Gasoline account for a total of \$1,000 to the Elder Affairs Department / Program-03 Building Maintenance program / Fuel Oil account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (3) Councilor Powers made a motion to approve:

Order 15 017 (3) Licenses and Inspections

MOTION: That the sum of \$600 be transferred from the Licenses and Inspections Department/ Program 03-Equipment Maintenance / Motor Vehicle Repairs account to the Licenses and Inspections Department / Program-01 Administration program / Office Supplies account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (4) Councilor Powers made a motion to approve:

Order 15 017 (4) Licenses and Inspections

MOTION: That the sum of \$400 be transferred from the Licenses and Inspections Department/ Program 07-Health / Mileage account to the Licenses and Inspections Department / Program-01 Administration program / Meeting and Seminars account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (5) Councilor Powers made a motion to approve:

Order 15 017 (5) Planning and Development

MOTION: That the sum of \$10,000 be transferred from the Human Resources Department/ Program-04/ Employee Benefits program/ Pension account to the special revenue account Ivory Street Corridor study account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (6) Councilor Powers made a motion to approve:

Order 15 017 (6) Police

MOTION: That the sum of \$44,334 be transferred from the Human Resources Department/ Program-04/ Employee Benefits program/ Group Life and Medical Insurance account to the Police Department / Program 04-Patrol Division / Uniform allowance account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (7) Councilor Powers made a motion to approve:

Order 15 017 (7) Police

MOTION: That the sum of \$4,688 be transferred from the Human Resources Department/ Program-04/ Employee Benefits program/ Group Life and Medical Insurance account and \$19,343 from the Human Resources Department/ Program- 01 Administration/ Unemployment Compensation account for a total of \$24,031 to the Police Department / Program 04-Patrol Division / Education account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (8) Councilor Powers made a motion to approve:

Order 15 017 (8) DPW

MOTION: That the sum of \$4,250 be transferred from the Human Resources Department/ Program-01/ Administration program / Consultant line to the Department of Public Works Department / Program 06-Highway / Patching account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (9) Councilor Powers made a motion to approve:

Order 15 017 (9) DPW

MOTION: That the sum of \$3,000 be transferred from the Human Resources Department/ Program-04 Employee Benefits program/ Pension account to the Department of Public Works Department / Program 06-Highway / Patching account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (10) Councilor Powers made a motion to approve:

Order 15 017 (10) DPW

MOTION: That the sum of \$5,500 be transferred from the Human Resources Department/ Program-04 Employee Benefits program/ Pension account to the Department of Public Works Department / Program 02-Facilities and Equipment Maintenance/ Lighting account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (11) Councilor Powers made a motion to approve:

Order 15 017 (11) Town Clerk

MOTION: That the sum of \$17,000 be transferred from the Human Resources Department/ Program-04/ Employee Benefits program/ Group Life and Medical Insurance account to the Town Clerk Department / Program 01-Administration / Preservation/ Conservation account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (12) Councilor Powers made a motion to approve:

Order 15 017 (12) Human Resources

MOTION: That the sum of \$18,593 be transferred from the Human Resources Department/ Program-04/ Employee Benefits program/ Pension account, \$750 from the Human Resources Department/ Program-01 Administration/ Consultant Account and \$657 from the Human Resources Department/ Program-01 Administration/ Unemployment Compensation account for a total of \$20,000 to the Human Resources Department / Program 06-Veterans Benefits / Veterans benefits account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

ENTERPRISE FUND TRANSFERS

After reading Order 15 017 (13) Councilor Powers made a motion to approve:

Order 15 017 (13) Golf Enterprise Fund

MOTION: That the sum of \$17,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2014 certified Retained Earnings to the program 05 Golf Professional / Staff Expense account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (14) Councilor Powers made a motion to approve:

Order 15 017 (14) Golf Enterprise Fund

MOTION: That the sum of \$13,000 be transferred from the Golf Enterprise Fund from the Fiscal Year 2014 certified Retained Earnings to the Program 01 Administration / Part Time labor account.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 017 (15) Councilor Powers made a motion to approve:

Order 15 017 (15) DPW

UNPAID BILL FROM A PRIOR YEAR - Pursuant to G.L. c. 44, §64, this vote requires a two-thirds vote of the Town Council. If approved, the appropriate motion for the Council is as follows:

MOTION: That the sum of \$15,921 be re-appropriated transferred from the FY2015 Human Resources Department program 02 Employee Benefits/ Pension line item to the DPW department Environmental Affairs and Waste Collection program/ refuse collections account for the purpose of paying an unpaid bill to Sunrise Scavenger for the remaining balance of the FY 2014 collections contract which was incurred prior to July 1, 2014 which was not in excess of the FY 2014 appropriation.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

• **15 015-MAYOR: FY2016 BUDGET - COMMUNITY PRESERVATION COMMITTEE**

Motion by Councilor Powers to Open Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

Committee on Ways & Means Report from Chairman Mullaney stated the Committee recommends favorable action on all items for Order 15 015.

Council President Bowes asked if any other member of the Council or anyone from the public would like to speak on the issue at hand. No one came forward.

Motion by Councilor Powers to Close Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 015 (1) Councilor Powers made a motion to approve:

C1. IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 44B, SECTION 5 OF THE GENERAL LAWS AND THE RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE, THAT THE SUM OF \$95,000 BE APPROPRIATED FROM THE COMMUNITY PRESERVATION FUND TO THE COMMUNITY HOUSING RESERVE FOR ACQUISITION, CREATION, PRESERVATION, OR SUPPORT OF COMMUNITY HOUSING OR THE REHABILITATION OR RESTORATION OF COMMUNITY HOUSING THAT IS ACQUIRED OR CREATED AS PROVIDED IN CHAPTER 44B, SECTION 5, OF THE GENERAL LAWS.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 015 (2) Councilor Powers made a motion to approve:

C2. IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 44B, SECTION 5 OF THE GENERAL LAWS AND THE RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE, THAT THE SUM OF \$95,000 BE APPROPRIATED FROM THE COMMUNITY PRESERVATION FUND TO THE OPEN SPACE RESERVE FOR THE ACQUISITION, CREATION, OR PRESERVATION OF OPEN SPACE OR THE REHABILITATION OR RESTORATION OF OPEN SPACE THAT IS ACQUIRED OR CREATED AS PROVIDED IN CHAPTER 44B, SECTION 5, OF THE GENERAL LAWS.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 015 (3) Councilor Powers made a motion to approve:

C3. IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 44B, SECTION 5 OF THE GENERAL LAWS AND THE RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE, THAT THE SUM OF \$95,000 BE APPROPRIATED FROM THE COMMUNITY PRESERVATION FUND TO THE HISTORIC RESOURCES RESERVE FOR THE ACQUISITION, PRESERVATION, REHABILITATION, OR RESTORATION OF HISTORIC RESOURCES AS PROVIDED IN CHAPTER 44B, SECTION 5, OF THE GENERAL LAWS.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 015 (4) Councilor Powers made a motion to approve:

C4. IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 44B, SECTION 5 OF THE GENERAL LAWS AND THE RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE, THAT THE SUM OF \$350,000 BE APPROPRIATED FROM THE COMMUNITY PRESERVATION FUND TO THE COMMUNITY PRESERVATION BUDGETED RESERVE AS PROVIDED IN CHAPTER 44B, SECTION 5, OF THE GENERAL LAWS.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 015 (4) Councilor Powers made a motion to approve:

C5. IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 44B, SECTION 5 OF THE GENERAL LAWS AND THE RECOMMENDATION OF THE COMMUNITY PRESERVATION COMMITTEE, THAT THE SUM OF \$35,000 BE APPROPRIATED FROM THE COMMUNITY PRESERVATION FUND FOR FISCAL YEAR 2016 ADMINISTRATIVE OPERATING FUND AS PROVIDED IN CHAPTER 44B, SECTION 5, OF THE GENERAL LAWS. SAID FUNDS TO BE EXPENDED UNDER THE DIRECTION OF COMMUNITY PRESERVATION COMMITTEE AND BY THE DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

• **15 014-MAYOR: FY2016 OPERATING BUDGET/15 020-MAYOR: FY2016 BUDGET REVISIONS**

Motion by Councilor Powers to Open Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

Councilor Mullaney, Chairman of the Committee on Ways & Means, reported the committee recommends favorable action on each FY2016 department request as submitted by Mayor Sullivan.

Mayor Joseph C. Sullivan noted the FY2016 Budget request is \$116,792,434.

The budget accounts for \$3million on roads this year and \$3million on water & sewer and the expansion of library hours on Sundays. The School Department is increasing the amount of positions and adding wireless technology to all the schools. Mayor Sullivan expressed his thanks to all who have contributed many hours in preparing and reviewing the proposed budget.

Councilor Powers read each department’s FY2016 proposed budget totals.

DEPARTMENT	FY16* BUDGET PROPOSED \$	FY16** BUDGET RECOMMENDED \$	VARIANCE +/-
111-Town Council	303,417	303,417	
121-Office of Mayor	471,866	471,866	
133-Municipal Finance	6,560,248	6,560,248	
151-Law Department	276,811	276,811	
152-Human Resources	18,762,238	18,762,238	
161-Town Clerk	334,112	334,112	
175-Plan.& Comm. Dev.	515,469	515,469	
210-Police Department	8,764,307	9,152,307	388,000
220-Fire Department	8,450,556	8,475,556	25,000
241-Municipal Lic. & Insp.	944,863	944,863	
300-Education	59,456,495	59,508,827	52,332
350-Blue Hill Reg. Sch.	2,467,754	2,467,754	
400-Public Works Dept.	7,287,438	7,287,438	
541-Elder Affairs	285,150	285,150	
610-Library	1,446,378	1,446,378	
TOTAL GENERAL FUND	116,327,102	116,792,434	
TOTAL GOLF FUND	1,443,034	1,443,034	
TOTAL WATER/SEWER FUND	16,814,366	16,814,366	
GRAND TOTAL	134,584,502	135,049,834	

*as submitted by Mayor 4/29/2015

**as revised by Mayor and/or as recommended by Committee on Ways & Means 5/18/2015

Council President Bowes asked if any other member of the Council or anyone from the public would like to speak on the issue at hand. Mr. Alan Flowers came forward to address the Council. Mr. Flowers stated he is not in favor of an increase to overtime for Police and Fire and would like to see additional funds invested in the Budget for the Schools. Mr. Flowers also felt the increased development has been too intense.

Motion by Councilor Powers to Close Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

• **15 020-MAYOR: FY2016 BUDGET AMENDMENTS**

After reading Order 15 020 (1) Councilor Powers made a motion to approve:

15 020 (1) That the Town of Braintree raise and appropriate the sum of \$116,792,434 to provide for all of the expenses for the maintenance and operation of the Town's several departments and programs for the fiscal year 2016 and that the several sums herein set forth are hereby approved for the several purposes and are subject to the source of funding for said expenditures as outlined on the attached Exhibit A, specifically, that the sum of \$73,807 be transferred from Golf Course receipts, the sum of \$120,000 be transferred from the Overlay Surplus account, the sum of \$8,350 be transferred from the Waterways Improvement fund, the sum of \$22,000 be transferred from the Sale of Cemetery Lots, the sum of \$500,452 be transferred from Water and Sewer receipts, the sum of \$371,515 be transferred from the Town owned land account, the sum of \$75,000 be transferred from the Municipal Building Insurance Fund, the sum of \$25,000 be transferred from the Fire Department oil burner replacement account and the balance to be raised in the tax levy.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 020 (2) Councilor Powers made a motion to approve:

15 020 (2) That the Town of Braintree appropriate the sum of \$1,443,034 to provide for all of the expenses for the maintenance and operation of the Town's Golf Course and related programs for the fiscal year 2016 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$1,443,034 be raised in the Golf Course receipts.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 020 (3) Councilor Powers made a motion to approve:

15 020 (3) That the Town of Braintree appropriate the sum of \$16,814,366 to provide for all of the expenses for the maintenance and operation of the Town's Water and Sewer Division and related programs for the fiscal year 2016 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, that the sum of \$300,000 be transferred from Water Sewer Retained Earnings, and that the sum of \$103,694 be transferred from the Water Sewer Rehabilitation Fund and the balance of \$16,410,672 be raised in the Water and Sewer receipts.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 020 (4) Councilor Powers made a motion to approve:

15 020 (4) Pursuant to General Law Chapter 44, Section 31D, the town is authorized to incur a liability in excess of the amount appropriated for snow and ice for fiscal year 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

• **15 016-MAYOR: FY2016 REVOLVING ACCOUNTS**

Motion by Councilor Powers to Open Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

Committee on Ways & Means Report from Chairman Mullaney stated the Committee recommends favorable action on all items for Order 15 016.

Council President Bowes asked if any other member of the Council or anyone from the public would like to speak on the issue at hand. No one came forward.

Motion by Councilor Powers to Close Public Hearing

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 016 (1) Councilor Powers made a motion to approve:

15 016 (R1) THAT THE DEPARTMENT OF ELDER AFFAIRS BE AUTHORIZED TO USE A REVOLVING FUND IN ACCORDANCE WITH THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53E1/2 THAT MAY BE SPENT BY THE DEPARTMENT OF ELDER AFFAIRS WITHOUT FURTHER APPROPRIATION DURING THE FISCAL YEAR COMMENCING JULY 1, 2015, TO PAY SALARIES, EXPENSES, AND CONTRACTUAL SERVICES REQUIRED TO PROVIDE SERVICES AND ACTIVITIES FOR THE TOWN'S ELDERLY RESIDENTS. THE DEPARTMENT OF ELDER AFFAIRS REVOLVING FUND IS TO BE CREDITED WITH ALL FEES AND CHARGES RECEIVED DURING FISCAL YEAR 2016 FROM PERSONS USING SAID PROGRAMS. THE COUNCIL ON AGING MAY SPEND UP TO \$30,000 IN REVOLVING FUND MONIES DURING FISCAL YEAR 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 016 (2) Councilor Powers made a motion to approve:

15 016 (R2) THAT THE BOARD OF HEALTH BE AUTHORIZED TO USE A REVOLVING FUND IN ACCORDANCE WITH THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53E 1/2 THAT MAY BE SPENT BY THE BOARD OF HEALTH WITHOUT FURTHER APPROPRIATION DURING THE FISCAL YEAR COMMENCING JULY 1, 2015, TO PAY FOR SALARIES, EXPENSES, AND CONTRACTUAL SERVICES ASSOCIATED WITH PURCHASING, PROMOTING, AND ADMINISTERING PUBLIC HEALTH IMMUNIZATIONS AND FOR PUBLIC HEALTH EDUCATION PROGRAMS. THE BOARD OF HEALTH REVOLVING FUND IS TO BE CREDITED WITH ALL FEES AND CHARGES COLLECTED DURING FISCAL YEAR 2016 FOR IMMUNIZATIONS ADMINISTERED UNDER THE DEPARTMENT OF PUBLIC HEALTH. THE BOARD OF HEALTH MAY SPEND UP TO \$50,000 IN REVOLVING FUND MONIES DURING FISCAL YEAR 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 016 (3) Councilor Powers made a motion to approve:

15 016 (R3) THE LIBRARY TRUSTEES BE AUTHORIZED TO USE A REVOLVING FUND IN ACCORDANCE WITH THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53E1/2 THAT MAY BE SPENT BY THE LIBRARY TRUSTEES WITHOUT FURTHER APPROPRIATION DURING THE FISCAL YEAR COMMENCING JULY 1, 2015, FOR THE PURCHASE OF LIBRARY BOOKS, AUDIOVISUAL MATERIALS AND OTHER LIBRARY MATERIALS. THE LIBRARY TRUSTEES REVOLVING FUND IS TO BE CREDITED WITH ALL FINES AND FEES COLLECTED DURING FISCAL YEAR 2016 FOR LOST OR OVERDUE LIBRARY MATERIALS. THE LIBRARY TRUSTEES MAY SPEND UP TO \$45,000 IN REVOLVING FUND MONIES DURING FISCAL YEAR 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 016 (4) Councilor Powers made a motion to approve:

15 016 (R4) THAT THE LIBRARY TRUSTEES BE AUTHORIZED TO USE A REVOLVING FUND IN ACCORDANCE WITH THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53E1/2 THAT MAY BE SPENT BY THE LIBRARY TRUSTEES WITHOUT FURTHER APPROPRIATION DURING THE FISCAL YEAR COMMENCING JULY 1, 2015, FOR THE COSTS ASSOCIATED WITH THE SUPPORT AND PROMOTION OF SPECIAL PROGRAMS, INCLUDING SALARIES RELATED THERETO. THE LIBRARY TRUSTEES REVOLVING FUND IS TO BE CREDITED WITH ALL REVENUE FROM THE RENTAL OF MEETING ROOMS COLLECTED DURING FISCAL YEAR 2016. THE LIBRARY TRUSTEES MAY SPEND UP TO \$5,000 IN REVOLVING FUND MONIES DURING FISCAL YEAR 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 016 (5) Councilor Powers made a motion to approve:

15 016 (R5) THAT THE MAYOR BE AUTHORIZED TO USE A REVOLVING FUND IN ACCORDANCE WITH THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53E1/2 THAT MAY BE SPENT BY THE MAYOR, IN CONJUNCTION WITH THE RECYCLING COORDINATOR, WITHOUT FURTHER APPROPRIATION DURING THE FISCAL YEAR COMMENCING JULY 1, 2015, FOR THE PURCHASE OF HOME COMPOSTING BINS, CURBSIDE RECYCLING BINS, RECYCLING BAGS AND FOR THE COLLECTION OF FEES AND PAYMENTS FOR RECYCLING MATERIALS, INCLUDING HAZARDOUS WASTE. THE RECYCLING REVOLVING FUND IS TO BE CREDITED WITH ALL FEES COLLECTED DURING FISCAL YEAR 2016. THE MAYOR MAY SPEND UP TO \$3,000 IN REVOLVING FUND MONIES DURING FISCAL YEAR 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 016 (6) Councilor Powers made a motion to approve:

15 016 (R6) THAT THE MAYOR BE AUTHORIZED TO USE A REVOLVING FUND IN ACCORDANCE WITH THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53E1/2 THAT MAY BE SPENT BY THE MAYOR, IN CONJUNCTION WITH THE RECYCLING COORDINATOR WITHOUT FURTHER APPROPRIATION DURING THE FISCAL YEAR COMMENCING JULY 1, 2015, FOR THE COLLECTION OF FEES AND PAYMENTS FROM THE COLLECTION OF REVENUE-GENERATING MATERIALS AND TO USE THE INCOME TO PROMOTE TOWN RECYCLING INITIATIVES AND EVENTS, INCLUDING HOUSEHOLD HAZARDOUS WASTE EVENTS. THE RECYCLING REVOLVING FUND IS TO BE CREDITED WITH ALL FEES COLLECTED DURING FISCAL YEAR 2016. THE MAYOR MAY SPEND UP TO \$50,000 IN REVOLVING FUND MONIES DURING FISCAL YEAR 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

After reading Order 15 016 (7) Councilor Powers made a motion to approve:

15 016 (R7) THAT THE SCHOOL COMMITTEE BE AUTHORIZED TO USE A REVOLVING FUND IN ACCORDANCE WITH THE PROVISIONS OF MASSACHUSETTS GENERAL LAWS CHAPTER 44, SECTION 53E1/2 THAT MAY BE SPENT BY THE SCHOOL COMMITTEE WITHOUT FURTHER APPROPRIATION DURING THE FISCAL YEAR COMMENCING JULY 1, 2015, TO PAY FOR SALARIES, EXPENSES, AND CONTRACTUAL SERVICES ASSOCIATED WITH THE OPERATION OF FULL DAY KINDERGARDEN. THE REVOLVING FUND IS TO BE CREDITED WITH ALL FULL DAY KINDERGARDEN FEES AND CHARGES COLLECTED DURING FISCAL YEAR 2016. THE SCHOOL COMMITTEE MAY SPEND UP TO \$780,000 IN REVOLVING FUND MONIES IN FISCAL YEAR 2016.

Motion: by Councilor Powers

Second: by Councilor Kokoros

Vote: For (9), Against (0), Absent (0)

NEW BUSINESS

None

Refer to the Committee on Ways & Means

- 15 021 Mayor: Supplemental Appropriations #4 or take up any action relative thereto

Council President Bowes thanked the Ways & Means Committee and all their hard work on the Budget this past month. Also, thank you to Bill Needham of BCAM and his televising of these meetings.

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 9:07 p.m.

Respectfully submitted,

Susan M. Cimino

Clerk of the Council

Documents provided for Meeting

- May 11, 2015 Council Meeting Minutes
- 15 014 Mayor: FY2016 Operating Budget or take up any action relative thereto
- 15 015 Mayor: FY2016 Budget – Community Preservation Committee or take up any action relative thereto
- 15 016 Mayor: FY2016 Revolving Accounts or take up any action relative thereto
- 15 017 Mayor: FY2015 Line Item Transfers – Various Departments or take up any action relative thereto
- 15 020 Mayor: FY2016 Budget Amendments or take up any action relative thereto

See You on the High Ground - book signing June 14

Sunday, June 14 inside Braintree Town Hall between 1-3 PM has been approved by Mayor Sullivan for "See You on the High Ground" book signing. The story of Sergeant First Class (SFC.) Jared C. Monti, an American hero, who posthumously was awarded the Medal of Honor. The Medal of Honor was presented to his father Paul Monti, who grew up in Braintree, by President Barack Obama in Washington DC.

The Story that Inspired the Song, "I Drive Your Truck"
Foreword by General George W. Casey, Jr.

021 15



SEE YOU ON THE HIGH GROUND

The Jared C. Monti Story

LEN SANDLER

Announcing Recipients of the 2015 Braintree Community Inclusion Award!

Mayor Joseph C. Sullivan will be hosting the 7th Annual Braintree Community Inclusion Awards on Wednesday, June 10th to honor members of our community that have furthered the ideals of *inclusion*. Inclusion means that ALL children and youth are given equal opportunity to participate in the community. More specifically, children and youth with special needs are participating alongside their typical peers.

We are honored to be presenting this award to the following members of our community:

- **2014-2015 Braintree High School “Best Buddies” Officers:
Kathryn Barry, Maverick Lydon Shay, Melissa Madigan,
Kerrin Norton and Caroline Tomasetta**
- **Volunteer Coordinator, Braintree Municipal Golf Course
Steve Connolly**
- **Braintree Youth Basketball Girls Travel Director and Coach
Jeff Timberlake**
- **BHS Coach and Special Education Teacher and Braintree Special Olympics
Director
Steve Trocki**

This year’s celebratory event will be dedicated to our retiring Superintendent, Maureen S. Murray. In her eight years with the Braintree Public Schools, and throughout her entire career, Dr. Murray has clearly demonstrated her commitment to the inclusion of all students with special needs in the school community.

This year we are honored to have as our keynote speaker, Dr. Bill Henderson, and author of “The Blind Advantage” and retired Principal of the William W. Henderson Inclusion Elementary School in Dorchester. For over a 20-year span as the formerly known O’Hearn School’s leader, Dr. Henderson developed what became a model for diversity, inclusion, and achievement.

Please join us for this celebration at the Braintree Town Hall on Wednesday, June 10, 2015 at 6:30 p.m. with light refreshments and the program of speakers will begin promptly at 7:00pm. Each year, this event is inspiring and uplifting as we hear stories about the special members of the community that we honor. It is a wonderful way to share the meaning of inclusion and how it’s done in Braintree! We look forward to seeing you there!

The Community Inclusion Awards Committee

Suzanne Brouillard, Stefanie Brown, Eileen Donahue, Linda Kokoros, Lyn McPhail and Kristen Zechello

BRAINTREE'S BEST PIZZA COMPETITION PIZZA PALOOZA

JUNE 25, 2015

5:00 PM – 8:00 PM



BRAINTREE HIGH SCHOOL, BRAINTREE

ROUND THREE!

Don't miss this fun and exciting event brought to you by the
Braintree Chamber of Commerce...

THE THIRD ANNUAL PIZZA PALOOZA

Local restaurants and pizza establishments will go head-to-head in a



BRAINTREE'S BEST PIZZA

Ticket prices are **\$10 per person / \$25 per family** and
will benefit the Braintree 4th of July Celebration.

Sponsored by:

Braintree Cooperative Bank

Liberty Bay Credit Union - The Murphy Insurance Group - Toyota of Braintree



TOWN COUNCIL

TOWN AUDITOR

NATURE OF WORK:

The Town Auditor shall conduct, or cause to be conducted, financial and performance audits following government auditing standards as promulgated by the comptroller-general of the United States. The Town Auditor shall make periodic reports to the Town Council in such detail and with such frequency as the Town Council shall, by ordinance, by rule or by other vote, direct. All officials of the Town shall cooperate with the Town Auditor in the performance of this audit function. The Town Auditor shall have such other powers and duties as may be provided by the charter, by ordinance or by other vote of the Town Council.

The Auditor will conduct financial and operational/performance audits of Town agencies/departments and provide regular reports to the Town Council.

SUPERVISION:

Reports to the President of the Town Council (*directly*) AND All Councilors (*indirectly*)

JOB ENVIRONMENT:

Works under typical office conditions with minimal physical effort.

ESSENTIAL FUNCTIONS:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Duties are not necessarily in order of importance or frequency of performance.)

- Performs all duties of the Town Auditor as described in **Chapter 189 of the Acts of 2005**, also known as the "Braintree Charter or "The Charter".
- Conducts performance, operational, and financial audits. Issues detailed audit reports to the Town Council, for the Council to develop an action plan on each audit issue.
- Works with the Town's Chief Financial Officer in the review of current internal controls and the design, development and implementation of enhanced controls.
- On an ongoing basis, examines and reviews incoming and outgoing cash flow of the Town by obtaining evidentiary documentation (e.g. receipts, purchase orders, invoices, etc.)
- Provides analysis to the Councilors on the Mayor's proposed operating and capital budgets. Reviews/analyzes each financial measure proposed by the Mayor and provides a detailed recommendation to the Town Council.
- Conducts special projects and analyses as requested by the Councilors; for example, identifying cost components and cost drivers of various programs, expenditure trend analysis and comparative analyses of revenue and expenses.
- Coordinates the annual third-party independent audit of the Town's books and records resulting in the certification of the Town's annual financial statement. Recommends to the Council the hiring of a third-party independent audit firm and the supporting criteria for the recommendation.
- Reviews the total Town cash reconciliation between the treasurer and the accountant and the data provided to the Dept. of Revenue. This includes all bank accounts, investments and trust funds.
- Conducts an annual physical inventory of any and all Town-owned assets. Reconciles the inventory to Town capital asset records and department procurements back up.

- Attends all meetings of the Town Council and the Ways and Means Sub Committee, especially during budget discussions.
- Acts as the Town Council liaison with the administration regarding all financial issues (e.g. appropriation requests, expenditures, etc.) to be discussed during Town Council meetings.
- Reviews certain data prepared by the Assessor's office including the tax rate, recapitulation, tax levy limitation, tax burden shift worksheets, tax classifications and department of revenue estimated receipts and charges.
- When the proposed capital improvement program (CIP) is submitted to the Town Council by the Mayor, as required by the Charter, *section 6-10*, the Town Auditor shall review the proposed CIP and make detailed recommendations to the Town Council.
- The Town Auditor shall manage the day-to-day operations of the office staff under the jurisdiction of the Town Council except for the staff managed by the Town Clerk.

KNOWLEDGE, SKILLS AND ABILITY:

Knowledge: Thorough knowledge of the principles and techniques of accounting, including State accounting, auditing and internal controls. Working knowledge of municipal finance and the State/Federal Office of Fiscal Affairs policies/procedures. Considerable knowledge of the principles of business administration.

Skills: Excellent communication skills, both orally and in writing. Advanced computer application skills applicable to the Town's accounting software programs. Strong analytical and organizational skills.

Ability: Ability to plan, coordinate and conduct periodic audits of the Town's financial operations. Ability to work independently and effect improvements/recommendations in internal controls and financial operations. Ability to prepare complex financial reports and present them to Town Council.

REQUIRED QUALIFICATIONS:

- Bachelor's degree in Accounting or Finance required.
- CPA or CPA preferred*
- 5 years financial experience, through public accounting/auditing (Big 4 a plus) and/or industry experience.
- Strong analytical, written/verbal communication, interpersonal, and relationship building skills.
- Strong Municipal Finance experience preferred.

***CPA required (Order 030-11 December 6, 2011 vote of Council)**

Approved by Town Council Date Approved: 2/6/08 Revised 12/6/11 (order 030-11) Classification: Mn-17 Union: N/A
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GRADE M17

7/1/2007	\$64,494 - \$74,550
7/1/2008	\$65,486 - \$76,041
7/1/2009	\$65,486 - \$76,041
7/1/2010	\$66,141 - \$76,801
7/1/2011	\$67,463 - \$78,337

<u>Town Auditor Costs</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
FY2009 (1/9/2009 – 6/30/2009)	\$37,000	\$36,156	\$ 844
FY2010 (7/1/2009 – 6/30/2010)	\$74,000	\$66,844	\$ 7,156
FY2011 (7/1/2010 – 6/30/2011)	\$74,000	\$34,281	\$39,719
FY2012 (7/12011 – 6/30/2012)	\$74,000	\$12,250*	

*Invoiced through 12/1/2011



Northeastern University

*Dukakis Center for Urban
and Regional Policy*

PRESS RELEASE: Dukakis Center for Urban and Regional Policy at Northeastern University to present Braintree report findings at public meeting.

On Wednesday, June 3 at 7 pm at Town Hall, Braintree residents are invited to join Professor Barry Bluestone and Mayor Sullivan to present and discuss the findings of *Envision Braintree: Demographic Profile and Demographic Projection Study*. Published in March 2015 by Northeastern University's Dukakis Center for Urban and Regional Policy, the study presents key findings on how the Town of Braintree has changed over the past few decades, and how its needs are expected to shift as a result of demographic and economic projections. The study aims to give Town officials and residents a clear snapshot of future housing and infrastructure needs based on anticipated economic development and job growth. Residents are invited to hear the report's findings, and to engage in discussion with Mayor Sullivan and Professor Bluestone.

Barry Bluestone is the Stearns Trustee Professor of Political Economy, the founding Director of the Dukakis Center for Urban and Regional Policy, and the founding Dean of the School of Public Policy and Urban Affairs at Northeastern University. Before assuming these posts, Bluestone spent 12 years at the University of Massachusetts at Boston as the Frank L. Boyden Professor of Political Economy and as a Senior Fellow at the University's John W. McCormack Institute of Public Affairs. He was the Founding Director of UMass Boston's Ph.D. Program in Public Policy. Before coming to UMass in the Fall of 1986, he taught economics at Boston College for 15 years and was Director of the University's Social Welfare Research Institute. Professor Bluestone was raised in Detroit, Michigan, and attended the University of Michigan where he received his Ph.D. in economics in 1974.



Office of the Mayor

One JFK Memorial Drive
Braintree, Massachusetts 02184

Joseph C. Sullivan
Mayor

781-794-8100

To: Thomas Bowes, President of Town Council
Town Council
Town Clerk
Clerk of Council

From: Mayor Joseph C. Sullivan

cc: Peter Morin, Town Solicitor

Date: May 5, 2015

Re: Request for Town Council Action – Disposition of Property
Allen Street (Map 3004 Plot 7, 8 & 9)
Prior Braintree Electric Light Department property

RECEIVED TOWN CLERK
BRAINTREE, MA
2015 MAY -5 PM 1:35

Since 2009, we have been pursuing revitalization of the former Braintree Electric Light Department (BELD) property located at 44 Allen Street. A series of community meetings along with a pre-development feasibility study have now situated the property in an attractive light for introduction to the development community for proposals.

The Request for Proposals (RFP) will entertain proposals for residential development with a public access and passive recreational component along the river for use by the general public. In addition the scope of the RFP will direct the development community to utilize many of the existing structures as identified in the Pre-development Feasibility Study.

We are excited about the potential redevelopment of this site and I offer my thanks to the Council for support and consideration of this matter.

MOTION

Pursuant to General Laws Chapter 30B, Section 16 and General Laws Chapter 40, Section 15, to transfer the care, custody and control of certain parcels of land located off Allen Street, commonly referred to as the former Braintree Electric Light site, as shown on Braintree Assessors' Map No. 3004 as plots 7, 8, and 9 consisting of 1.6 acres, more or less, from the Mayor and held for general municipal purposes to the Mayor for the purposes of selling said parcel, and further, to authorize the Mayor to dispose of said parcel by sale, under the terms and conditions deemed favorable to the Town by the Mayor, and further, to authorize the Mayor to execute any documents necessary to carry out this motion.