

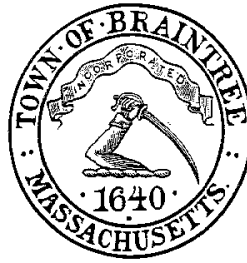
Sean E. Powers
President
At Large

Shannon L. Hume
At Large

CHARLES C. Kokoros
District 1

John C. Mullaney
District 2

Thomas M. Bowes
District 3



Charles B. Ryan
Vice President
At Large

Stephen C. O'Brien
District 4

Michael J. Owens
District 5

PAUL "DAN" CLIFFORD
District 6

OFFICE OF THE TOWN COUNCIL - AGENDA – (revised)

June 6, 2017 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30_{PM}

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ANNOUNCEMENTS

- 067 16 Council President: A Lifeline for those concerned about a loved one's Addiction (MassBar)
- 036 17 Council President: 26th Anniversary Braintree Vietnam Veterans Memorial Golf Tournament, Monday, August 28, 2017
- 038 17 Council President: Pizza Palooza, June 27 5-7pm BRAINTREES4TH.ORG to purchase tickets
- 039 17 Council President: #BRAINTREESTRONG T-shirts for sale \$20 donation.
- 040 17 Council President: Recognition – Declan Casey, Braintree's Ambassador for the Governors Project 351

APPROVAL OF MINUTES

- May 22, 2017

OLD BUSINESS

- 17 015 Discontinuance: Bennett Lane or take up any action relative thereto (Public Hearing)**To be WITHDRAWN**
- 17 033 Mayor: South Middle School Modular Classrooms Bond Authorization or take up any action relative thereto (Public Hearing)
- 17 026 Council President: Re-Appointment Clerk of the Council or take up any action relative thereto

NEW BUSINESS

- None

Refer to the Committee of Ways & Means

- 17 034 Mayor: FY17 Police Salary Reserve or take up any action relative thereto

Topics the Chair does not reasonably anticipate will be discussed

UPCOMING MEETINGS:

Next Council Meeting will be held on: **TUESDAY, June 20, 2017 @ 7:30pm**

ADJOURNMENT

Sean E. Powers
President
At Large

Shannon L. Hume
At Large

CHARLES C. Kokoros
District 1

John C. Mullaney
District 2

Thomas M. Bowes
District 3



Charles B. Ryan
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OFFICE OF THE TOWN COUNCIL

MAY 22, 2017

MINUTES

A Special meeting of the Town Council, was held in the Cahill Auditorium, Braintree Town Hall, on Monday, May 22, 2017 beginning at 7:30p.m.

Council President Powers was in the chair.

Present: Sean Powers, President
Charles Ryan, Vice President
Thomas Bowes
Paul Dan Clifford
Charles Kokoros
John Mullaney
Stephen C. O'Brien
Michael Owens

Not Present: Shannon Hume

Also Present: Joseph Reynolds, Chief of Staff
Ed Spellman, Finance Director
Karen Shanley, Human Resource Director
James Arsenault, DPW Director
Christine Stickney, Planning & Community Development Director
Dan Sullivan, Town Auditor

APPROVAL OF MINUTES

- April 4, 2017

Motion: by Councilor Ryan to Approve minutes of April 4, 2017

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1-Hume), Abstain (0)

- April 24, 2017

Motion: by Councilor Ryan to Approve minutes of April 24, 2017

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1-Hume), Abstain (0)

CITIZEN CONCERNS/COUNCIL RESPONSE

- 035 17 Council President: Motel 6 or take up any action relative thereto

Motel 6 is voluntarily shutting down

Councilor Owens stated I attended the Board of Health hearing. I understand the license process. I sent a letter of support to have Motel 6 close. There is a lack of investment from Motel 6. It has been allowed to be a discount center that gets a criminal element.

Councilor Kokoros stated the Mayor has done due diligence to protect residents, police officers and safety personnel. We should draft a letter from the Council. We should recommend Motel 6 have its license revoked on June 13. I feel this is complete disrespect from Motel 6 to not even have an attorney for them attend this meeting.

Councilor Bowes stated at Motel 6 they now take copies of photo id's and only accepts payment by credit card. There is no place here for Motel 6. I agree we should draft a letter at a future meeting.

Councilor Ryan stated we are here for the long-term to get the right results. The Board of Health is the board to get on this.

Councilor Mullaney stated I would want a unified letter with the Mayor and careful with the process we use. We should consider Ordinances with repeat offenders and formulate fines for anyone who attracts these types.

Councilor Clifford stated Robert Devin was shot there years ago now Officer Delaney was shot through the door. This should not happen.

Councilor O'Brien stated this is a legal process that is on-going. It is wise to refrain from comment. We will address the situation appropriately.

Council President Powers stated Friday, May 5th a shooting took place at Motel 6. An officer was involved. There is no place for this type of place in our community. An attack on one of our officers is an attack on all of us. There are Ordinances being reviewed to hold hotels and motels accountable for what happens on their sights.

OLD BUSINESS (Public Hearings:)

- **17 022 Mayor: Line Item Transfers to Fund the American Federation of State, County, and Municipal Employees, AFL-CIO, Local 1395, State Council 93, (AFSCME) Collective Bargaining Agreement or take up any action relative thereto**

Motion by Councilor Ryan to Open Public Hearing for Order 17 022

Motion: by Councilor Ryan

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1-Hume)

Council President Powers asked if any member of the Council or General Public want to speak on Order 17 022?

Council President Powers referred to Councilor O'Brien (Committee Chair) for Committee on Ways & Means recommendation.

Chairman O'Brien stated this was discussed at the Committee on Ways & Means and unanimously voted for favorable action to the Full Council.

Council President Powers ask if there is any other discussion on Order 17 022?

Motion by Councilor Ryan to Close Public Hearing for Order 17 022

Motion: by Councilor Ryan

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1-Hume)

Councilor Ryan read the Motion:

That the Town vote to amend the wage and salary classification schedules, as most recently amended by appropriating the sum of \$84,931.81 for the purpose of funding a wage increase and other items as detailed in the Memorandum of Agreement (MOA) for the American Federation of State, County, and Municipal Employees, AFL-CIO, Local 1395, State Council 93,(AFSCME) effective July 1, 2016, and for this purpose, the sum of \$84,931.81 be transferred from the Finance Department /Program 01 Administration /9C Reserve Account and further, that the Director of Municipal Finance is authorized to allocate said sums to and among the various accounts affected thereby in such amounts as are proper and required.

Motion: by Councilor Ryan

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1-Hume)

• **17 024 Mayor: Appropriation for Community Preservation Committee to Fund Update of Open Space and Recreational Plan or take up any action relative thereto**

Motion by Councilor Ryan to Open Public Hearing for Order 17 024

Motion: by Councilor Ryan

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1-Hume)

Council President Powers asked if any member of the Council or General Public want to speak on Order 17 024?

Council President Powers referred to Councilor O'Brien (Committee Chair) for Committee on Ways & Means recommendation.

Chairman O'Brien stated this was discussed at the Committee on Ways & Means and unanimously voted for favorable action to the Full Council.

Council President Powers ask if there is any other discussion on Order 17 024?

Motion by Councilor Ryan to Close Public Hearing for Order 17 024

Motion: by Councilor Ryan

Second: by Councilor Bowes

Vote: For (8), Against (0), Absent (1-Hume)

Councilor Ryan read the Motion:

In accordance with the provisions of Chapter 44B of the General Laws and with the recommendation of the Community Preservation Committee, appropriate \$12,000.00 from the Community Preservation Act

Open Space Fund for the purpose of funding an update of the Braintree Open Space and Recreational Plan (2017). Said funds are to be expended under the direction of the Community Preservation Committee and by the Director of Planning and Community Development.

Motion: by Councilor Ryan
Second: by Councilor Bowes
Vote: For (8), Against (0), Absent (1-Hume)

NEW BUSINESS

- None

Councilor Ryan read the following Motions for referrals to committee(s):

Refer to the Committee on Ordinance & Rules

- 17 031 Council President: Creation of an Annual Council Award, The Lt. Principe & Sgt. Decross Police Officer's Award for Distinguished Service or take up any action relative thereto

MOTION:

REFER TO THE COMMITTEE ON ORDINANCE & RULES Order 17 031.

Motion: by Councilor Ryan
Second: by Councilor Bowes
Vote: For (8), Against (0), Absent (1-Hume)

Refer to the Committee on the Department of Public Works

- 17 030 Comcast Petition: Wood Road or take up any action relative thereto
- 17 032 Resident Petition: 66 Spruce Street or take up any action relative thereto

MOTION:

REFER TO THE COMMITTEE ON THE DEPARTMENT OF PUBLIC WORKS Order 17 030 and 17 032.

Motion: by Councilor Ryan
Second: by Councilor Bowes
Vote: For (8), Against (0), Absent (1-Hume)

Refer to the Committee of Ways & Means

- 17 033 Mayor: South Middle School Modular Classrooms Bond Authorization or take up any action relative thereto

MOTION:

REFER TO THE COMMITTEE OF WAYS & MEANS Order 17 033.

Motion: by Councilor Ryan
Second: by Councilor Bowes
Vote: For (8), Against (0), Absent (1-Hume)

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 8:30p.m.

Respectfully submitted,
Susan M. Cimino
Clerk of the Council

Documents provided for Meeting

- 17 022 Mayor: Line Item Transfers to Fund the American Federation of State, County, and Municipal Employees, AFL-CIO, Local 1395, State Council 93, (AFSCME) Collective Bargaining Agreement or take up any action relative thereto
- 17 024 Mayor: Appropriation for Community Preservation Committee to Fund Update of Open Space and Recreational Plan or take up any action relative thereto
- 17 033 Mayor: South Middle School Modular Classrooms Bond Authorization or take up any action relative thereto

#17-033

Town of braintree
Portable Classrooms
4/4/2017

		<u>\$ per month</u>	<u>annual cost</u>	<u>months</u>	<u>total cost</u>
A	<u>purchase</u>				
	cost				150,000
	installation costs				<u>284,000</u>
	outright purchase				434,000
					<hr/>
					434,000
B	<u>lease/purchase 72 months</u>				
	purchase	8,436	101,232	72	607,392
	installation costs	-	<u>-</u>	60	-
			101,232		<hr/>
					607,392
	monthly lease	8,436			
	12 months	<u>12</u>			
	annual lease cost	101,232			
C	<u>lease 5 years</u>				
	1 lease building	2,000	24,000	60	120,000
	2 installation costs	5,262	63,144	60	315,720
	3 Removal costs	1,335	<u>16,020</u>	60	80,100
			103,164		<hr/>
					515,820
	monthly lease	8,597			
	12 months	<u>12</u>			
	annual lease cost	103,164			



#17-033

Office of the Mayor
One JFK Memorial Drive
Braintree, Massachusetts 02184

Joseph C. Sullivan
Mayor

781-794-8100

To: Sean E. Powers, President of the Council
Susan Cimino, Clerk of the Council
James Casey, Town Clerk

From: Joseph C. Sullivan, Mayor

JCS

Cc: Joseph Reynolds, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance
Frank Hackett, Superintendent of Schools

Date: May 18, 2017

Re: South Middle School Modular Classrooms Bond Authorization

RECEIVED TOWN CLERK
BRAintree, MA
2017 MAY 18 PM 3:35

As we to prepare for the upcoming school year, the school department has notified us of a need for two additional classrooms at the South Middle School. This request to add class rooms at South Middle is driven by the high number of fifth grade student's matriculating to sixth grade in September of 2017. To meet this current need, it was determined that the best solution is to add two modular classrooms which will be purchased through our capital plan. When the South Middle School addition project is complete, these two modular classrooms can be moved to another school if needed.

Your consideration and approval of the following authorization is requested.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates Four Hundred Thirty-Four Thousand Dollars (\$434,000) to pay costs of purchasing and installing modular classrooms, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to G.L. c. 44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with G.L. c. 44, §20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Note: As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.

Refer to the Committee on Personnel Issues

- 17 026 Council President: Re-Appointment Clerk of the Council or take up any action relative thereto

This needs to be voted at full Council on 6/6/17.

The original appointment was July 15, 2014. Need to re-appoint by or before June 15, 2017 – minimum of 30 days prior to completion date.

(See Town Council Policy & Procedure #4 below)

Policy & Procedure #4

Reappointment Policy for Officers appointed by Town Council

Officers appointed by the Braintree Town Council (Section 2-8, Braintree Town Charter) shall be entitled to notice by a majority vote of the Town Council of reappointment or non-reappointment as the case may be, a minimum of thirty (30) days prior to the completion date of the appointment.

Each employee covered by this Agreement shall notify the Council President in writing of intent to accept or reject a reappointment within two (2) weeks of receipt of written notice by certified mail. Failure to notify of acceptance shall be construed to mean an appointee does not intend to return. (Passed in Council – December 7, 2010)



Braintree Town Council

ORDER NO: 14 052

DATE FILED: MAY 27, 2014

REQUEST OF: COUNCIL PRESIDENT

APPOINTMENT – CLERK OF THE COUNCIL

Pursuant to Section 2-8 (c) of the Charter of the Town of Braintree the Town Council appoints Susan M. Cimino as Clerk of the Council effective July 21, 2014.

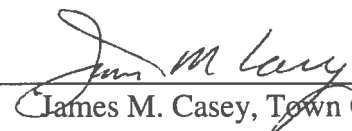
YEAS: Bowes, Clifford, Hume, Kokoros, Mullaney, O'Brien, Owens, Powers, Ryan

NAYS: NONE

ABSENT: NONE

PASSED IN COUNCIL: July 15, 2014

A True Record, Attest:


James M. Casey, Town Clerk

CLERK OF THE COUNCIL
2014 - 2017

- This position is the face of the Council and the liaison between the Legislative and Executive branch of government
- Commonwealth Connect – work closely with Constituent Services Coordinator to roll this new program out
- Records Access Officer to be in compliance of new MGL for public records requests using a centralized tracking platform
- Assumed administrative duties for additional Standing Committee(s) that have been added to the Town Council Rules
- Handle sensitive and confidential information
- Work is performed independently and requires personal initiative
- Discretion, judgement and initiative to work within written policies/procedures, Charter & Town Council rules
- Responsible for advising Council President and other members on Council matters
- Responsible for financial matters within the Council Office including budgets, payroll, and expenses
- Develop and execute various Requests for Proposals (RFP) and Contracts
- Attends MA Town Clerk Conference(s) training classes and available for assistance - especially during Elections
- Process Council Orders from start to finish including Street Acceptances, Discontinuances, Easements, National Grid Petitions, Comcast Petitions, Resident Petitions, etc.
- Responsible for Information Technology including iPad applications, Council website and calendar
- Perform complex data analysis
- Develop public hearing notices
- Provide Notary Public services for Council Business
- Utilize Town's financial software to process payroll/invoices