

**Braintree Community Partnership on Substance Use – Annual Meeting**  
**January 22, 2020**  
**6:30pm to 8pm**  
**Johnson Chambers - 2<sup>nd</sup> Floor - Braintree Town Hall – 1 JFK Memorial Drive**

## AGENDA

**The Mission Statement of the Braintree Community Partnership on Substance Use** is to engage and collaborate with the community to foster conditions that support individuals and families and prevent and reduce youth substance use.

<b>Item</b>	<b>Desired Outcome/Update</b>	<b>Time Needed</b>
Welcome/Introductions/ Housekeeping (Lyn Frano)	Attendees to introduce themselves and the organizations they represent.  Opportunity for new members to meet the Team and become familiar with the location	5 minutes
Review Action Items and Minutes from previous meeting (Lyn Frano and SC members)	Updates and approval of minutes from previous meetings	5 minutes
Lead Stakeholders (Lyn Frano)	Introduce the 2020 Lead Stakeholders	5 minutes
Annual Meeting Business (Marybeth McGrath and Lyn Frano)	Provide members with annual financial and procedural updates as defined in the Executive Order.	20 minutes
Meet the SC candidates/vote (Lyn Frano)	Opportunity for the team to learn more about	20 minutes
MOAPC/SAPC Updates (Briana Keating)	Updates	5 minutes
Coalition Satisfaction Survey (Andrew Marron)	Share survey results with the membership	15 minutes
Announcements/Updates/ Events (Team)	Information Sharing and Law Enforcement Updates	10 minutes
Review Action Steps (Team)	Reviews action steps and timelines	2 minutes
Next meeting	February 26, 2020 – Johnson Chambers, 2 <sup>nd</sup> floor of Town Hall	1 minute
Plus Delta/Adjournment (Lyn Frano)	Meeting review - What worked well/ what could we do differently?	2 minutes