

**Braintree Community Partnership on Substance Use – Annual Meeting**  
**February 26, 2020**  
**6:30pm to 8pm**  
**Johnson Chambers - 2<sup>nd</sup> Floor - Braintree Town Hall – 1 JFK Memorial Drive**

**AGENDA**

**The Mission Statement of the Braintree Community Partnership on Substance Use** is to engage and collaborate with the community to foster conditions that support individuals and families and prevent and reduce youth substance use.

<b>Item</b>	<b>Desired Outcome/Update</b>	<b>Time Needed</b>
Welcome/Introductions/ Housekeeping (Lyn Frano)	Attendees to introduce themselves and the organizations they represent.  Opportunity for new members to meet the Team and become familiar with the location	5 minutes
Coalition Satisfaction Survey (Andrew Marron and Stormy Leung)	Share survey results with the membership	10 minutes
Social Media (Stormy Leung)	To discuss newsletter and social media outlets and come to an agreement on use and delivery	15 minutes
Orientation Program (Lyn Frano)	To increase the membership knowledge of substance use prevention & local resources.  To gain confidence in the ability to describe the work we do with others in the community.	45 minutes
Announcements/Updates/ Events (Team)	Information Sharing, SAPC and Law Enforcement and Fire Updates	10 minutes
Review Action Steps (Diana Cleary)	Reviews action steps and timelines	2 minutes
Next meeting	March 25, 2020 – Johnson Chambers, 2 <sup>nd</sup> floor of Town Hall	1 minute
Plus Delta/Adjournment (Stormy Leung)	Meeting review - What worked well/ what could we do differently?	2 minutes