

1. 6:00 P.M. Committee Of Ways & Means

Documents:

[S20 MAY 20 BUDGET WM AGENDA.PDF](#)

2. 6:00 P.M. Committee Of Ways & Means

Documents:

[2020 MAY 20 WM MTG.PDF](#)



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chairman
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

AGENDA

Wednesday, May 20, 2020

Starting Time – 6:00p.m.

REMOTE via Zoom Webinar

Governor Charles Baker has declared a state of emergency in Massachusetts to support the state's response to COVID-19 (Coronavirus). According to the Town of Braintree's "Temporary Emergency Policy for Remote Participation under the Open Meeting Law Pursuant to Massachusetts Executive Order of March 12, 2020," the Town Council will meet fully remotely for the health and safety of Councilors and the public during the Massachusetts State of Emergency. The Town Council will be using Zoom software to run meetings online for the immediate future. The Town continues to monitor the situation through the Health Department and specific questions should be directed to Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health, at 781-794-8095.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81597579129>

Telephone: +1 646 558 8656 or +1 312 626 6799

Webinar ID: 815 9757 9129

1. Roll Call
 2. Approval of Minutes
 - None
 3. Old Business
 - None
 4. New Business
 - 20 027 Mayor: Request to Approve the Fiscal Year 2020 Capital Plan or take up any action relative thereto
 - 20 028 Mayor: Request for Appropriation - Fiscal Year 2020 General Fund Capital Budget or take up any action relative thereto
 - 20 029 Mayor: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Budget or take up any action relative thereto
 - 20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto

 - 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- CALL BACKS**
Mayor's Office
Finance Programs
DPW
Golf
- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto

Adjournment



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chairman
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

AGENDA

Wednesday, May 20, 2020

Starting Time – 6:00p.m.

REMOTE via Zoom Webinar

Governor Charles Baker has declared a state of emergency in Massachusetts to support the state's response to COVID-19 (Coronavirus). According to the Town of Braintree's "Temporary Emergency Policy for Remote Participation under the Open Meeting Law Pursuant to Massachusetts Executive Order of March 12, 2020," the Town Council will meet fully remotely for the health and safety of Councilors and the public during the Massachusetts State of Emergency. The Town Council will be using Zoom software to run meetings online for the immediate future. The Town continues to monitor the situation through the Health Department and specific questions should be directed to Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health, at 781-794-8095.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81597579129>

Telephone: +1 646 558 8656 or +1 312 626 6799

Webinar ID: 815 9757 9129

1. Roll Call
 2. Approval of Minutes
 - None
 3. Old Business
 - None
 4. New Business
 - 20 027 Mayor: Request to Approve the Fiscal Year 2020 Capital Plan or take up any action relative thereto
 - 20 028 Mayor: Request for Appropriation - Fiscal Year 2020 General Fund Capital Budget or take up any action relative thereto
 - 20 029 Mayor: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Budget or take up any action relative thereto
 - 20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto

 - 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- CALL BACKS**
Mayor's Office
Finance Programs
DPW
Golf
- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto

Adjournment

Town of Braintree



**Charles C. Kokoros
Mayor**

**Capital Plan
FY 2020**

**Nicole I. Taub
Chief of Staff and Operations**

**Edward J. Spellman
Director of Municipal Finance**

May 4, 2020

Town of Braintree

Capital Plan

Table of Contents

	Page
1. Table of Contents	1
2. Introduction	2-3
3. FY 2020 Capital Plan Recommendation Summary and Funding	4-7
4. Recommended Projects and Description	8-13
4. Capital Funding and Projected Debt Service Costs	14-15
5. General Fund Five Year Requests	G1-G4
6. Water Sewer Fund Five Year Requests	W/S1
7. Golf Fund Five Year Requests	GO-1
8. Storm Water Fund Five Year Requests	SW-1

**Town of Braintree
Capital Plan
INTRODUCTION**

Policy Purpose

The Town of Braintree, Massachusetts, through the Mayor, as well as the Town Council and School Committee, are responsible for the accounting of all public funds and managing Town finances wisely. This responsibility includes the establishment of appropriate levels of reserves and planning for the adequate funding of the Town's infrastructure, needs and services. The following establishes guidelines for the fiscal, economic and managerial stability of the Town.

Policy Goals

Financial policies serve as the guidelines and goals that will inform and guide the financial management practices of the Town. They are based on the best practices of municipalities and are a cornerstone of sound financial management. The Town's policy goals are intended to:

- Promote long term financial stability by establishing clear and consistent guidelines;
- Maintain the highest credit and bond ratings possible;
- Provide a comprehensive overview of Town finances; and
- Provide a framework for measuring the fiscal impact of government services against established benchmarks and indicators.

Long Term Financial Planning

The Town has adopted policies that support a financial planning and modeling process that assesses, on a multi-year basis, the long-term financial implications of current and proposed operating and capital budgets, budget policies and revenue forecasts. The long term financial plan informs both policy and operational awareness of existing or potential problems and allows for timely corrective measures.

The Town has developed and maintains a multi-year financial forecasting model, including projections of all revenues and expenditures for both operating costs and capital improvements, which is reviewed periodically to incorporate new developments. As part of the forecasting and review process, management will annually reassess the model's baseline assumptions. Elements of this assessment will include:

- A review of each major revenue source with respect to expected trends, including potential sources of onetime revenues;
- The status of Payments in Lieu of Taxes (PILOT) agreements and their impact on the Town's finances;
- The identification of significant expenditure categories including analysis and evaluation of any unfunded future liabilities;

- An assessment of the Town's debt position and its projected borrowing capacity;
- A review of the long term capital plan and the early identification of large scale projects;
- A review of trends in the value of the Town's property and other socio-economic indicators; and
- A historic overview of fiscal trends.

Capital Improvement Program

Braintree shall maintain a five-year Capital Improvement Program developed and updated annually by the Mayor. In accordance with the Town Charter, the Mayor shall present a capital plan annually to the Town Council for their approval that includes expenditures for new construction, improvements or renovations of existing Town buildings and infrastructure and for major purchases of equipment.

The Town shall fund capital projects, whenever appropriate, with available funds such as free cash, water and sewer revenue, Enterprise Fund retained earnings and bonds issued as allowed by state statute (primarily Massachusetts General Laws Chapter 44 s. 7 & s. 8) and with Community Preservation funds.

Capital projects will be prioritized with priority given to maintaining overall standards of safety, functionality and protecting existing capital investments in infrastructure while incurring the lowest life-cycle cost.

It shall be the goal of the Town to get to an annual allocation of five percent (5%) of the annual operating budget for its capital improvement plan. The allocation has increased over time. This Plan includes an allocation of 5.4% of the Fiscal Year 2020 budget to capital improvements.

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

						Sources of funding		
<u>GENERAL FUND</u>	<u>Project / Item Description</u>	<u>New / Replace</u>	<u>Age of Replacement</u>	<u>FY20 requested</u>	<u>recommended</u>	<u>bond</u>	<u>cash</u>	<u>other</u>
TOWN WIDE								
	Town Technology Upgrades			20,000	20,000			
	Town Wide Radio system migration -Police			32,106	32,106	bond premium account		20,000
	SUB-TOTAL TOWN WIDE			<u>52,106</u>	<u>52,106</u>	bond premium account		32,106
161 TOWN CLERK								
	SUB-TOTAL CLERK			-	-			
133 FINANCE								
	SUB-TOTAL FINANCE			-	-			
171 PLANNING AND DEVELOPMENT								
	match CZM grant to address erosion bank Watson pk flood protection	N		10,000	10,000		10,000	
	Services to scan Department files with site plans for electronic storage due to physical lack of space	N		75,000	75,000			
	SUB-TOTAL PLANNING AND DEVELOPMENT			<u>85,000</u>	<u>10,000</u>			
210 POLICE								
	Vehicles			200,000	200,000	bond premium		200,000
	Records Mangt System (RMS) & CAD system	R	15-20 YRS.	237,919	238,000	238,000		
	Tasers	R		43,225	43,225	bond premium		43,225
	TOTAL			<u>481,144</u>	<u>481,225</u>			
	Radio System Migration (town wide IT)			-	-			
	TOTAL			-	-			
	SUB-TOTAL POLICE			481,144	481,225			
220 FIRE								
	HQ Renovation	Renovation	80 year	3,500,000	3,500,000	3,500,000		
	Engine E-1	R	15years	700,000	700,000			
	Command Vehicle car-3	R	13 years	60,000	60,000			
	Upgrade Fitness Equipment	R		25,000	25,000			
	SUB-TOTAL FIRE			<u>4,285,000</u>	<u>3,500,000</u>			
241 MUNICIPAL LICENCE & INSPECTIONS								
	ADA Compliance issues	N		100,000	100,000	capital building stabilization fund		100,000
	Electronic Archiving System	N		30,870	30,870			

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

Project / Item Description	New / Replace	Age of Replacement	FY20 requested	recommended	Sources of funding		
					bond	cash	other
SUB-TOTAL MUNICIPAL LICNESE AND INPECTIONS			130,870	100,000			
300 SCHOOL							
Technology	both	5-7 years	350,000	350,000	350,000		
ESCO project	N/R		244,070	244,070		244,070	
Munis	R	7years	100,000	100,000	bond premium		100,000
Paving/Landscaping	R	30 years	155,930	155,930	156,000		
Plumbing/HVAC	R	30 years	100,000	100,000	100,000		
Masonry repairs	N	30 years	50,000	50,000	capital building stabilization fund		50,000
SUB-TOTAL SCHOOL			1,000,000	1,000,000			
541 ELDER AFFAIRS							
Parking lot Expansion/ Resurface	N/R		119,000	119,000	119,000		
Steam Traps	R	15 years	18,000				
Electrical lighting	R	30 years	5,000				
Flooring for activity room	R		10,000				
Asbestos abatement	N		10,000				
SUB-TOTAL ELDER AFFAIRS			162,000	119,000			
400 DPW ENGINEERING							
Yearly Road and infrastructure Program	R	20 years +	1,700,000	1,550,000	1,550,000		
ADA Sidewalk I/C Design and construction/reconstruc	R	12 years +	150,000	150,000	150,000		
Yearly Road and infrastructure Program / Chapter 90	R	20 years +	1,000,000	1,000,000	Chapter 90 state reimbursement		1,000,000
Traffic Signal Rep[lacem,ents	R	35 years +	190,000				
Traffic calming and design& construction	N		50,000				
Bridge Decking (Mahar Parkway)	R	20 years +	200,000				
Vehicle Transit of similar vehicle	R	8 years +	28,500				
SUB-TOTAL ENGINEERING			3,318,500	2,700,000			
FACILITIES							
Asbestos Removal	R	20+	200,000				
Town Hall Renovations	R	20+	600,000	250,000	250,000	HVAC portion	
LED Lighting	N		150,000				
DPW Building	N		900,000				
Facilities Vehicle	N		50,000				
Daugherty Gym Renovations	R	20 years +	600,000				
Pond Street	R	15 years +	125,000				
Eldridge School	R	15 years +	150,000				
Allen Street	R	30 years +	25,000				
Municipal Parking Lot Resurfacing	R	15 years +	160,000				
Security Cameras (74 Pond & 85 Quincy Ave)	N		25,000				

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

Project / Item Description	New / Replace	Age of Replacement	FY20 requested	recommended	Sources of funding		
					bond	cash	other
SUB-TOTAL FACILITIES			2,985,000	250,000			
CEMETERY & GROUNDS MAINTENANCE							
Cemetery Expansion on Plain Street	N		150,000	150,000	150,000		
F350 w/Utility Body	N		60,000				
F550 Switch 'N Go Body Including Dumpster & Platform Body	R	20	100,000				
ProCore 1298 Aerator	N		32,746				
80" AERA-vator with Seed Box	N		14,463				
Kubota Tractor Model L6060HSTC	N		42,820				
Pro Force Turbine Debris Blower	R	9	7,512				
L1250 Lely Broadcast Spreader	N		5,897				
Lely Thatcher - Model 450 - 15'	N		7,101				
Lawn Mower (Large) - (1)	R	8	109,813				
Trash Truck	R	12	150,000				
SUB-TOTAL CEMETERY GROUNDS AND MAINTENANCE			680,352	150,000			
HIGHWAY							
Street Sweeper	R	11	250,000	250,000	250,000		
Excavator W/ Brush Grinder	N		250,000				
Material Screener	R	23	75,000				
Security Cameras	N		30,000				
Baker 11 foot Plows	R	15	12,000				
Thermoplastic Paint Machine	N		20,000				
F550 "Style" Truck w/plow & sander (2)	R	21	75,000				
Skidsteer w/ attach & accessories	R	20	100,000				
Grounds/Cemetery Building	N		120,000				
ADA Pathways in Parks	N		15,000	15,000	capital building stabilization fund		15,000
SUB-TOTAL HIGHWAY			947,000	265,000			
RECREATION							
ADA Park and Recreation issues			100,000	100,000	capital building stabilization fund		100,000
Replacement of Park and Court Equipment/Court Repairs	R	20	150,000				
Field Repair and Rehabilitation Project	R	10	150,000				
Town-Wide Fence Repair and Rehabilitation Project	R	15	75,000				
Installation of an All-Weather Track Resurface at Braintree High School	N		176,400				
Design and Engineering Services - Four (4) Multi-Purpose Recreational Fields on TOB Land Sited at West and Granite Streets	N		100,000				

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

Project / Item Description	New / Replace	Age of Replacement	FY20 requested	recommended	Sources of funding			
					bond	cash	other	
Design and Engineering Services - Installation of an Artificial Turf Field at Braintree High School's Varsity Baseball Field.	N		50,000					
SUB-TOTAL RECREATION			801,400	100,000				
SOLID WASTE								
no current projects			-					
SUB-TOTAL SOILD WASTE			0					
610 LIBRARY								
Computer Replacement	R	ongoing	5,000	5,000				5,000
Lighting Efficiency Upgrade	R	23 years	9,000					
SUB-TOTAL LIBRARY			14,000	5,000				
TOTAL GENERAL FUND REQUESTS			14,942,372	8,732,331	6,813,000	254,070		1,665,331
			ct 0	70	Chapter 90 state reimbursement			1,000,000
					capital building stabilization fund			265,000
					bond premium account			400,331
								-
Water Distribution System	R	80	3,000,000	3,000,000	3,000,000			
Sewer Investigation and Rehab Program	R	60	800,000	800,000		MWRA 75%GRANT, 25% 0 INT. LC		800,000
Water Treatment Plant	R	80	8,700,000	8,700,000	8,700,000			
Vehicles (Meter Division)	R	7	79,917	79,917		33,700,000 - 25,000,000= 8,700,000 auth balance town portion of tri town		
DPW Building	R	50	900,000				79,917	
10 Wheel Dump Truck with Plow	N		271,676	271,676			271,676	
Radios for sewer system SCADA	N		516,100					
Excavator/Brush Cutter (W/Highway) *	N		100,000					
Leak Detection/ Correlator LC2500	N		20,000					
Sunset Lake Aeration Fountains	N	17	50,000					
WATER & SEWER TOTAL			14,437,693	12,851,593	11,700,000		351,593	800,000
GOLF FUND								
GOLF TOTAL								
STORM WATER								
4WD vehicle for inspections	N		25,523	25,523			25,523	
Catch Basin Cleaning by others	N		60,000	60,000			60,000	
Utility Software	N		10,000	10,000			10,000	
DPW Building	R	75+	100,000					
STORM WATER TOTAL			195,523	95,523			95,523	

GENERAL FUND

TOWNWIDE

Town Wide Technology Upgrades — \$20,000

This is for the ongoing replacement of town computers, with the exception of those at the school, library, police and school departments.

Town Wide Radio System Migration — \$32,106

This is the second year of a multi-year plan with funds being used to continue the base site transmitter and receiver. Once completed, this project will migrate existing and less reliable leased copper phone lines owned by Verizon (already past their useful life and currently experiencing maintenance issues) to more reliable digital technology using point-to-point microwave and "radio over internet protocol." This will also leverage the Town's existing fiber optic cables. This project initially began with the Police Department; however, multiple Town departments will benefit from its completion including Fire, the Department of Public Works, Schools, and Transportation (essentially any Department using portable/mobile radios).

PLANNING AND DEVELOPMENT

Watson Park Shoreline Stabilization — \$10,000

This provides matching funds to a Massachusetts Coastal Zone Management grant to address erosion and flooding at Watson Park. The funds would go towards the development of construction and bid documents. The park was severely flooded in 2018 and the increased frequency of flooding requires additional maintenance of the playing fields. The eroding bank at the end of the sea wall threatens the future use of the park. The plan developed includes restoring the eroding bank, protecting the bank with a restored salt marsh and constructing an elevated earthen berm to protect the park from future flooding. The plan also includes relocation of the walking path to the top of the earthen berm.

POLICE

Vehicles — \$200,000

This request is for the purchase of up to four new marked police vehicles and the conversion of up to two marked vehicles to unmarked vehicles to replace aging unmarked cars that are 14-16 years old. Marked police vehicles are an integral component of the Police Department's operations and are utilized every day of the year at all times of the day. The requested funding includes the

purchase of vehicles and installation of emergency equipment and allows the Police Department to maintain its bi-annual replacement of sector cruisers.

Records Management (RMS) & CAD System — \$238,000

This request is to fund the replacement of the Police Department's current Records Management System (RMS) and Computer-Aid Dispatch (CAD) system, which is approximately 20 years old. The current RMS/CAD system has reached end-of-life and the vendor has announced plans to discontinue support, maintenance, and updates within the next 18 months. RMS/CAD systems are critical to any Police Department as they provide the software through which all incidents are dispatched and logged, all reports and investigations are maintained, and all records are stored. The new RMS/CAD system will have superior functionality and additional modules that will replace several pieces of other third party software in the future. This is the first of two payments required to complete the development and installation of the software.

Tasers — \$43,225

This request is to fund the second of three contractual payments for the Police Department's FY19 Taser purchase. Tasers, also known as electronic control weapons (ECWs), increase both officer safety and subject safety, and provide an additional tool for de-escalation during potentially dangerous encounters.

FIRE

Headquarters Fire station Renovations — \$3,500,000

In addition to previously allocated funds, this will support a renovation of the existing fire headquarters, located at 1 Union Place, Braintree, MA 02184. An Owner's Project Manager will be retained to provide services including, but not limited to, a review of existing studies, budget development, designer selection, design development and construction management, relating to the renovation.

MUNICIPAL LICENSE & INSPECTIONS

ADA Compliance issues — \$ 100,000

These funds will continue to support the enhancement of ADA accessibility within the Town, including the sidewalks, roadways and parks/playgrounds.

SCHOOL

Technology — \$ 350,000

These funds will replace end-of-life student devices (Chromebooks, iPads), as well as add to our existing inventory. The funds will also support the expansion of our capabilities for remote learning and required online state-mandated assessment delivery. We will continue the replacement and expansion of other infrastructure, including servers and switches.

Energy Performing Contracting Services (ESCO) project — \$ 244,070

This amount provides the principal and interest cost. The project has improved energy conservation measures in all six (6) of our elementary schools, the Monaquot School Kindergarten Center and Braintree High School. Among the items addressed were: installation of expandable Energy Management Control Systems; the installation of new primary high efficiency boilers and back-up boilers in several buildings; replacement of 45-year old transformers at Braintree High School; new LED lighting fixtures and occupancy sensors; walk-in cooler controls & high efficiency motors; building weatherization, and water conservation measures.

Munis Town Wide ERP — \$ 100,000

These funds support the town-wide implementation of the Munis enterprise resource planning (ERP) platform, which includes all aspects of municipal and school financial management and resource planning such as General Ledger and Payroll services.

Paving / Landscaping — \$ 100,000

The driveways and parking lots at multiple schools need to be repaired and upgraded to control erosion, improve accessibility, and better define front entries including parent and bus drop-off areas.

Plumbing and HVAC Repair & Upgrades — \$ 156,000

Continued system-wide repair, replacement and upgrading of plumbing and HVAC related piping. Funds will be utilized for steam pipe/connection repairs, heat runs and water supply components.

Masonry repairs — \$ 50,000

Repair cracks that have developed in the brick facades and chimneys of various schools.

ELDER AFFAIRS

Parking lot expansion and / resurfacing of existing — \$119,000

This will fund the expansion and repaving of the parking lot adjacent to the Department of Elder Affairs building to allow for increased access to those using the services provided in the facility.

DPW

Engineering

Yearly Road and Infrastructure Program — \$2,550,000

This will continue to support improvements to the roadways and infrastructure in the Town, previously known as the 100 Roads Program. Funding includes anticipated bonding (\$1,550,000) and reimbursement from the state Chapter 90 grant program.

ADA sidewalk I/C Design and construction / reconstruction — \$ 150,000

These funds will be used to continue to enhance ADA accessibility throughout the Town's, roadways, sidewalks and intersections.

Facilities

Town Hall Renovations — \$ 250,000

This will allow for HVAC renovations in the Town Hall basement and other similar locations where replacement is needed.

Cemetery and Grounds Maintenance

Cemetery Expansion on Plain Street — \$ 150,000

The Plain Street cemetery is in need of an expansion. There are very few remaining lots available at this time and if action is not taken there will be nothing available within approximately one year.

Highway

Street Sweeper — \$ 250,000

This will allow for the replacement of an over eleven year old Street Sweeper.

ADA Pathways in Parks — \$ 15,000

These funds will be used to enhance ADA accessible pathways in the parks.

Recreation

ADA Parks and Recreation Issues — \$ 100,000

These funds will be used to continue the enhancement of ADA accessibility in our parks and playgrounds, including pathways and equipment.

Solid Waste

No capital items were requested or funded for this Fiscal year.

LIBRARY

Computer replacement — \$ 5,000

These funds will continue the annual process of replacing several computers throughout the library to support enhanced technology.

ENTERPRISE FUNDS

WATER

Water Distribution System — \$3,000,000

This is for non-treatment plant work as identified in the Town's Yearly Road and Infrastructure Program (previously known as the "100 roads Program") water master plan. This work is designed to be done one year and in advance of the final paving on the street, in order to avoid premature cutting of the roads identified in the Town's next phase of the Yearly Road and Infrastructure Program.

Water Treatment Plant — \$8,700,000

The funding for the proposed Tri-Town Water Treatment plant was previously approved by the Town, as well as Randolph and Holbrook; however, the total of the appropriations required from all three communities increased. This added funding will cover the Town's total share for the project.

Vehicles (Meter Division) — \$ 79,917

This will allow for the replacement of three over seven year old vehicles.

10 Wheel Dump Truck with plow — \$ 271,676

The addition of a 10 Wheel dump will increase efficiency by eliminating the need for staff to take multiple trips for one project. This will be especially helpful during emergency situations and the vehicle will be equipped with a plow package so it can help in winter activities as well.

SEWER

Inflow and Infiltration Rehabilitation Program — \$ 800,000

The program seeks to remove clean storm water Inflow and Infiltration (I&I) from the Town's sewer system. Identifying and removing this from the sewer system reduces sewer treatment costs and reduces sewer system overflows, which would affect the Town's sewer assessment from the MWRA. The Town participates in the MWRA grant/loan program, which includes a 10 year zero interest loan option.

Golf

No capital items were requested or funded for this Fiscal year.

Storm Water Utility

4WD vehicle for inspections — \$ 25,523

This will provide for a new dedicated storm water vehicle to provide field inspections.

Catch Basin Cleaning by others — \$ 60,000

This will be used to address a back log of necessary catch basin cleaning throughout the Town.

Utility Software — \$ 10,000

This software is needed to further manage the impervious areas of the parcels throughout Town, which is what is used to estimate the utility costs to property owners.

<u>BONDED DEBT</u>						
<u>ref. #</u>	<u>description</u>	<u>debt authorized</u>	<u>bonded debt</u>	<u>FY 2022 principal</u>	<u>FY 2022 interest (I)</u>	<u>FY 2022 total</u>
<u>GENERAL FUND</u>						
	Police Records Management System	Apr-20	238,000	47,600	8,330	55,930
	Fire headquarters	Apr-20	3,500,000	116,667	122,500	239,167
	School technology	Apr-20	350,000	70,000	12,250	82,250
	School paving	Apr-20	100,000	6,667	3,500	10,167
	School plumbing	Apr-20	156,000	31,200	5,460	5,460
	Elder Affairs paving	Apr-20	119,000	7,933	4,165	4,165
	DPW Facilities Town hall renovations	Apr-20	250,000	25,000	8,750	8,750
	DPW highway Street Sweeper	Apr-20	250,000	50,000	8,750	58,750
	Road Projects C44s7(5+6) FY 2021 Capital	Apr-20	1,550,000	103,333	54,250	157,583
	DPW ADA sidewalk Road Projects C44s7(1) FY 2021 Capital	Apr-20	150,000	10,000	5,250	15,250
	DPW Cemetery expansion	Apr-20	150,000	15,000	5,250	20,250
	less FY 22 debt service reduction from FY 2021					(444,667)
	Total Bonded Debt		<u>6,813,000</u>			
			<u>6,813,000</u>			
	Total Projected General Fund Debt Service Increase		-			<u>213,055</u>
	(I) estimated interest rate 3.50%					
	previous years capital plan projected increased debt service					
	FY 2020 capital plan					213,055
	FY 2019 capital plan					386,807
	FY 2018 capital plan					264,000
	FY 2017 capital plan					207,000
	FY 2016 capital plan					324,000
	FY 2015 capital plan					233,000
	FY 2014 capital plan					214,000
	six year total debt					1,628,807
	avg. debt service increase					271,468

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL FUND

	<u>Project / Item Description</u>	<u>New / Replace</u>	<u>Age of Replacement</u>	<u>ref.</u>	<u>Total Cost</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
TOWN WIDE	Town Technology Upgrades				100,000	20,000	20,000	20,000	20,000	20,000
	Town wide Radio system migration Police				212,106	32,106	60,000	60,000	30,000	30,000
	SUB-TOTAL TOWN WIDE				<u>312,106</u>	<u>57,106</u>	<u>80,000</u>	<u>80,000</u>	<u>50,000</u>	<u>50,000</u>
161 TOWN CLERK					-	-	-	-	-	-
	SUB-TOTAL CLERK				-	-	-	-	-	-
133 FINANCE					-	-	-	-	-	-
	SUB-TOTAL FINANCE				-	-	-	-	-	-
171 PLANNING AND DEVELOPMENT										
	match CZM grant to address erosion bank Watson pk flood	N			10,000	10,000				
	Services to scan Department files with site plans for electronic	N			150,000	75,000	75,000			
	SUB-TOTAL PLANNING AND DEVELOPMENT				<u>160,000</u>	<u>85,000</u>	<u>75,000</u>	-	-	-
210 POLICE										
	Police Vehicles	R	1	5-7 yrs.	1,479,324	200,000	301,268	313,319	325,851	338,886
	Records Management System (RMS) & CAD system	R		15-20 YRS.	396,121	237,919	158,202			
	Portable Radios	R	2	3-7 YRS	88,158	-	20,760	21,591	22,454	23,353
	Handgun Replacement	R		3 yrs.	-	-	-	-	-	-
	Data Processing equipment (Computers)	K	4	5 YRS	13,434	-	18,120	13,403	20,248	21,037
	Police motorcycle	K		10 yrs.	23,000	-	-	-	-	-
	Lasers	K			88,430	-	-	-	-	-
	TOTAL				<u>2,157,547</u>	<u>481,144</u>	<u>565,175</u>	<u>354,379</u>	<u>368,553</u>	<u>383,296</u>
	RADIO EQUIPMENT									
	radio system migration				-	-	-	-	-	-
	TOTAL				-	-	-	-	-	-
	SUB-TOTAL POLICE				<u>2,157,547</u>	<u>481,144</u>	<u>565,175</u>	<u>354,379</u>	<u>368,553</u>	<u>383,296</u>
220 FIRE										
	HQ Renovation	R		80 year	3,500,000	3,500,000				
	Engine E-5	R		21years	700,000	700,000				
	Repaving E-2 Lot Highlands	R			100,000					100,000
	Engine E-1 Typhoon	R		10 years	800,000		800,000			
	Engine E-2	R		10 years	700,000			700,000		
	Deputy Chiefs SUV	R			60,000	60,000				
	Engine E-4 Typhoon	R		10 years	750,000				750,000	
	Hose	R		10 years	40,000					40,000
	Highlands station various upgrades	R		27 years	150,000					150,000
	Upgrade fitness equipment	R			25,000	25,000				
	rescue tools				13,000	-	-	-	-	13,000
	SUB-TOTAL FIRE				<u>6,900,000</u>	<u>4,285,000</u>	<u>800,000</u>	<u>700,000</u>	<u>750,000</u>	<u>365,000</u>
241 MUNICIPAL LICENCE & INSPECTIONS										
	ADA Compliance issues	N			575,000	100,000	100,000	112,500	125,000	137,500
	Electronic Archiving system	N			170,585	30,870	32,413	34,034	35,738	37,330
	SUB-TOTAL MUNICIPAL LICENESE AND INPECTIONS				<u>745,585</u>	<u>130,870</u>	<u>132,413</u>	<u>146,534</u>	<u>160,738</u>	<u>175,030</u>
300 SCHOOL										
	Technology	both		5-7 years	1,550,000	350,000	300,000	300,000	300,000	300,000
	ESCO project	N/R			1,220,350	244,070	244,070	244,070	244,070	244,070
	Munis	R		7yurears	400,000	100,000	100,000	100,000	100,000	100,000
	Floors (Abatement floor / Insulation replace)	R		30 years	300,000	0	100,000	100,000	100,000	

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL FUND

<u>Project / Item Description</u>	<u>New / Replace</u>	<u>Age of Replacement</u>	<u>ref.</u>	<u>Total Cost</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Paving/Landscaping	R	30 years		461,860	155,930	100,000			205,930
Plumbing/HVAC	R	30 years		311,860	100,000	105,930	105,930		
Furniture	both	20-30 years		105,930	0			105,930	
Masonry repairs	N	30 years		100,000	50,000	50,000			
High School renovation	R	30 years		550,000			150,000		
SUB-TOTAL SCHOOL				5,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
541 ELDER AFFAIRS									
Parking lot Expansion/ Resurface	N/R			119,000	119,000				
Boiler Repair	R	15 years		12,000		12,000			
Steam Traps	R	15 years		18,000	18,000				
New Furnace/ Option 1 conversion to gas	R	25 years		84,000				84,000	
New Furnace/ conversion to gas / opt 2	R	25 years		23,000				23,000	
Electrical lighting	R	30 years		25,000	5,000	10,000	10,000		
Windows	R			45,000		15,000	15,000	15,000	
Flooring for activity room	R			40,000	10,000	10,000	10,000	10,000	
Asbestos abatement	N			50,000	10,000	10,000	10,000	10,000	10,000
Central air cool repairs	N			45,000		15,000	15,000	15,000	
SUB-TOTAL ELDER AFFAIRS				471,000	162,000	72,000	70,000	157,000	10,000
400 DPW ENGINEERING									
Yearly Road and Infrastructure Program	R	20 years +		5,100,000	1,700,000	1,700,000	1,700,000		
Yearly Road and Infrastructure Program Chapter 90	R	20 years +		3,000,000	1,000,000	1,000,000	1,000,000		
Yearly Road and Infrastructure Program	R	20 years +		3,400,000				1,700,000	1,700,000
Yearly Road and Infrastructure Program Chapter 90	R	20 years +		2,000,000				1,000,000	1,000,000
Sidewalk I/C Design and construction / reconstruction	R	12 years +		750,000	150,000	150,000	150,000	150,000	150,000
Traffic Signal System Replacement	R	35 years +		1,054,000	190,000	200,000	210,000	221,000	233,000
Traffic calming and design& construction	N			250,000	50,000	50,000	50,000	50,000	50,000
Bridge Decking (Mahar Parkway)	R	20 years +		200,000	200,000				
Vehicle Transit of similar vehicle	R	8 years +		28,500	28,500				
Vehicle - suv				40,000		40,000			
Variable message signs				20,600		20,600			
Traffic Management software	N			6,000			6,000		
Large Format Scanner / Plotter				8,200			8,200		
Global Positioning System Eq. Update				19,000			19,000		
Update Base-Mapping for GIS				150,000			150,000		
More Robust GIS Product	R			-			(Researching)		
SUB-TOTAL ENGINEERING				16,026,300	3,318,500	3,160,600	3,293,200	3,121,000	3,133,000
FACILITIES									
Asbestos Removal	R	20+		600,000	200,000	100,000	100,000	100,000	100,000
Town Hall Renovations	R	20+		1,000,000	600,000	100,000	100,000	100,000	100,000
LED Lighting	N			550,000	150,000	100,000	100,000	100,000	100,000
DPW Building	N			7,900,000	900,000	3,500,000	3,500,000		
Facilities Vehicle	N			50,000	50,000				
Daugherty Gym Renovations	R	20 years +		800,000	600,000	200,000			
Pond Street	R	15 years +		875,000	125,000	750,000			
Eldridge School	R	15 years +		250,000	150,000	50,000	50,000		
Allen Street	R	30 years +		80,000	25,000	20,000		10,000	10,000
Municipal Parking Lot Resurfacing	R	15 years +		588,000	160,000	117,000	167,000	144,000	
Security Cameras (74 Pond & 85 Quincy Ave)	N			50,000	25,000	25,000			
SUB-TOTAL FACILITIES				12,743,000	2,985,000	4,962,000	4,032,000	454,000	310,000
CEMETERY & GROUNDS MAINTENANCE									
Cemetery Expansion on Plain Street	N			150,000	150,000				

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL FUND

Project / Item Description	New / Replace	Age of Replacement	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
F350 w/Utility Body	N			60,000	60,000				
F550 Switch 'N Go Body Including Dumpster & Platform Body	R	20		100,000	100,000				
ProCore 1298 Aerator	N			32,746	32,746				
80" AERA-vator with Seed Box	N			14,463	14,463				
Kubota Tractor Model L6060HSTC	N			42,820	42,820				
Pro Force Turbine Debris Blower	R	9		7,512	7,512				
L1250 Lely Broadcast Spreader	N			5,897	5,897				
Lely Thatcher - Model 450 - 15'	N			7,101	7,101				
Lawn Mower (Large) - (1)	R	8		109,813	109,813				
Trash Truck	R	12		150,000	150,000				
Small 6 - Wheel Truck (2) w/ dump body & plow	R	15		150,000		75,000	75,000		
MH-400 Material Handler	N			24,161		24,161			
TRUCK - Kubota	R	13		65,000			65,000		
Forman Truck - F250 (2) EX CAB Plow	R	6		100,000			50,000	50,000	
Landscape Trailer (2)	R	8		10,000			10,000		
Zero Turn Mower (3)	R	6		51,000			51,000		
Landpride AFM4216 All-Flex Mower	N			18,650				18,650	
Landpride FDR2584 Grooming Mower	N			4,073				4,073	
SUB-TOTAL CEMETERY GROUNDS AND MAINTENCE				1,103,236	680,352	99,161	251,000	72,723	-
HIGHWAY									
Street Sweeper	R	11		500,000	250,000				250,000
Excavator W/ Brush Grinder	N			250,000	250,000				
Material Screener	R	23		75,000	75,000				
Security Cameras	N			30,000	30,000				
Baker 11 foot Plows	R	15		24,000	12,000	12,000			
Thermoplastic Paint Machine	N			20,000	20,000				
F550 "Style" Truck w/plow & sander (2)	R	21		150,000	75,000			75,000	
Skidsteer w/ attach & accessories	R	20		100,000	100,000				
Large 6 WHL Dump Truck w/plow7 spreader (2)	R	20		585,000		195,000	195,000		195,000
Stainless Sander Spreader	R	20		50,000		25,000	25,000		
Pick up Truck (2)	R	9		111,000		37,000	37,000	37,000	
Forman Truck w/4x4 plows (2)	R	9		130,000				130,000	
Sidewalk plow	R	12		170,000					170,000
Vehicle & Equipment outbuildings	N			300,000		100,000	100,000	100,000	
Grounds/Cemetery Building	N			120,000	120,000				
ADA Pathways in Parks	N			45,000	15,000	15,000	15,000		
SUB-TOTAL HIGHWAY				2,660,000	947,000	384,000	372,000	342,000	615,000
RECREATION									
Park and Recreation ADA Issues				300,000	100,000	50,000	50,000	50,000	50,000
Replacement of Park and Court Equipment/Court Repairs	R	20		400,000	150,000	150,000	100,000		
Field Repair and Rehabilitation Project	R	10		400,000	150,000	150,000	100,000		
Town-Wide Fence Repair and Rehabilitation Project	R	15		200,000	75,000	75,000	50,000		
Sports Lighting - BHS Athletic Fields	R			800,000		300,000	300,000	200,000	
Installation of an All-Weather Track Resurface at Braintree High	N			176,400	176,400				
Design and Engineering Services - Four (4) Multi-Purpose	N			350,000	100,000	50,000	100,000	100,000	
Design and Engineering Services - Installation of an Artificial Turf	N			250,000	50,000	100,000	100,000		
ABI Force infield Groomer w/Attachments	N			32,275				32,275	
SUB-TOTAL RECREATION				2,908,675	801,400	875,000	800,000	382,275	50,000
SOLID WASTE									
Trash Compactor Truck				38,000			38,000		
SUB-TOTAL SOLID WASTE				38,000	0	0	38,000	0	0

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
GENERAL FUND

610 LIBRARY	<u>Project / Item Description</u>	<u>New / Replace</u>	<u>Age of Replacement</u>	<u>ref.</u>	<u>Total Cost</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
	Computer Replacement	R	ongoing	G-2	25,000	5,000	5,000	5,000	5,000	5,000
	Roof Top HVAC Unit	R	23 years	G-2	69,000	-	34,500	34,500	-	-
	Lighting Efficiency Upgrade	R replace	23 years	G-2	45,000	9,000	9,000	9,000	9,000	9,000
	SUB-TOTAL LIBRARY				<u>139,000</u>	<u>14,000</u>	<u>48,500</u>	<u>48,500</u>	<u>14,000</u>	<u>14,000</u>
	TOTAL GENERAL FUND REQUESTS				51,359,449	14,942,372	12,253,849	11,185,613	6,872,289	6,105,326
					-	-	-	-	-	-
	SUB-TOTAL TOWN WIDE				312,106	52,106	80,000	80,000	50,000	50,000
	SUB-TOTAL CLERK				-	-	-	-	-	-
	SUB-TOTAL FINANCE				-	-	-	-	-	-
	SUB-TOTAL PLANNING AND DEVELOPMENT				160,000	85,000	75,000	-	-	-
	SUB-TOTAL POLICE				2,152,547	481,144	565,175	354,379	368,553	383,296
	SUB-TOTAL FIRE				6,900,000	4,285,000	800,000	700,000	750,000	365,000
	SUB-TOTAL MUNICIPAL LICNESE AND INPECTIONS				745,585	130,870	132,413	146,534	160,738	175,030
	SUB-TOTAL SCHOOL				5,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
	SUB-TOTAL ELDER AFFAIRS				471,000	162,000	72,000	70,000	157,000	10,000
	SUB-TOTAL DPW				35,479,211	8,732,252	9,480,761	8,786,200	4,371,998	4,108,000
	SUB-TOTAL LIBRARY				<u>139,000</u>	<u>14,000</u>	<u>48,500</u>	<u>48,500</u>	<u>14,000</u>	<u>14,000</u>
					51,359,449	14,942,372	12,253,849	11,185,613	6,872,289	6,105,326

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
 WATER / SEWER FUND

5/4/2020

Project / Item Description	New / Replace	Age of Replace	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023
Water Distribution System	R	80		15,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Sewer Investigation and Rehab Program	R	60		4,580,000	800,000	885,000	920,000	975,000	1,000,000
Water Treatment Plant	R	80		8,700,000	8,700,000				
Vehicles (Meter Division)	R	7		79,917	79,917				
DPW Building	R	50		9,900,000	900,000	4,500,000	4,500,000		
10 Wheel Dump Truck with Plow	N			271,676	271,676				
Radios for sewer system SCADA	N			671,600	516,100	155,500			
Excavator/Brush Cutter (W/Highway) *	N			100,000	100,000				
Mini Excavator	R	11		250,000		250,000			
Leak Detection/ Correlator LC2500	N			20,000	20,000				
Large Utility	R	15		200,000			200,000		
2 Six Wheel Dumps	R	17		400,000				400,000	
Backhoe	R	10		300,000					300,000
Sunset lake Aeration Fountains	N	17	W-6	50,000	50,000				
WATER & SEWER TOTAL				40,523,193	14,437,693	8,790,500	8,620,000	4,375,000	4,300,000

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020
 GOLF FUND

5/4/2020

Project / Item Description	New / Replace	Age of Replacement	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
GOLF									
Golf Course Irrigation System	R	45		1,950,000.00		1,950,000.00			
Dump Truck	R	24		55,000.00			55,000.00		
Parking Lot Repaving	R	25		45,000.00			45,000.00		
Greens & Tee & Collar Triplex Mower	R	8 & 10		60,000.00			30,000.00	30,000.00	
Leaf Blower (2)	R	6		16,000.00					16,000.00
Golf Course Utility Vehicle	R	12		34,000.00			34,000.00		
GOLF				2,160,000	-	1,950,000	164,000	30,000	16,000

TOWN OF BRAintree CAPITAL PROGRAM FY 2020 - February 2020
 STORM WATER FUND

Project / Item Description	New / Replace	Age of Replacement	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
STORM WATER									
4WD vehicle for inspections	N			25,523	25,523				
Catch Basin Cleaning by others	N			180,000	60,000	60,000	60,000		
Utility Software	N			10,000	10,000				
Pick Up Trucks 4x4 w/ plow (2)	N			60,816		30,408		30,408	
DPW Building	R			1,600,000	100,000	500,000	500,000	500,000	
Vactor (1 new, 1 rep)	R	new/rep		500,000					500,000
Street Sweeper (1 new, 1 rep)	R	new/rep		208,065				208,065	
Dump Truck w/plow	R	28		195,000		195,000			
Skidsteer	R	16		88,400					88,400
STORM WATER TOTAL				2,867,804	195,523	785,408	560,000	738,473	588,400



Office of the Mayor

One JFK Memorial Drive
Braintree, Massachusetts 02184

Charles C. Kokoros
Mayor

781-794-8100

MEMORANDUM

To: Shannon L. Hume, President of the Council
Susan Cimino, Clerk of the Council
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *ack*

CC: Nicole I. Taub, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance
Mark Dubois, Police Chief
James Arsenault, Public Works Director
James O'Brien, Fire Chief
Sharmila Biswas, Elder Affairs Director
Frank Hackett, Superintendent of Schools
Marybeth McGrath, Director of Municipal Licenses & Inspections

Date: May 5, 2020

RE: Request for Supplemental Appropriation – Fiscal Year 2020 Capital Plan

President Hume, Clerk Cimino and Clerk Casey,

In conjunction with the FY 2020 capital plan, we present for your approval the following General Fund Bonding capital article to be funded. Detail of the projects can be found in the accompanying 2020 Capital Plan.

Accordingly, your review and approval of the following motions is requested:

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates the sum of Six Million Eight Hundred -Thirteen Thousand Dollars (\$6,813,000) to pay costs of the following capital projects:

Project	Amount	Authorizing statute
Police Records Management	238,000	Ch. 44, s 7(1)
Fire station Renovation	3,500,000	Ch. 44, s 7(1)
School Technology	350,000	Ch. 44, s 7(1)
School Paving/ Landscaping	156,000	Ch. 44, s 7(1)
School Plumbing / HVAC	100,000	Ch. 44, s 7(1)
Elder Affairs Paving	119,000	Ch. 44, s 7(1)
Roadway resurfacing	1,550,000	Ch. 44, s 7(1)
ADA Sidewalk Repairs	150,000	Ch. 44, s 7(1)
DPW Facilities HVAC	250,000	Ch. 44, s 7(1)
DPW Cemetery Expansion	150,000	Ch. 44, s 7(1)
DPW Highway Street Sweeper	250,000	Ch. 44, s 7(1)

and for the payment of all other costs incidental and related thereto; that the amounts indicated above for each project are estimates and that the Mayor may allocate more funds to any one or more of such projects, and less to others, so long as, in the judgment of the Mayor, each of the projects described above can be completed within the total appropriation made by this Order; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to the authorizing statutes described above, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.



#20 - 029

Office of the Mayor

One JFK Memorial Drive
Braintree, Massachusetts 02184

Charles C. Kokoros
Mayor

781-794-8100

MEMORANDUM

To: Shannon L. Hume, President of the Council
Susan Cimino, Clerk of the Council
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *ock*

CC: Nicole I. Taub, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance
James Arsenaault, Public Works Director

Date: May 5, 2020

RE: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Plan

President Hume, Clerk Cimino and Clerk Casey,

In conjunction with the FY 2020 budget year, we present for your approval the following two enterprise fund capital bonding articles: one for water system improvements, and one for the estimated additional costs for the new Tri -Town Regional Water treatment plant.

- 1) The \$3,000,000 borrowing is for the town-wide water distribution system that seeks to make improvements to water quality and also to improve fire flows.
- 2) The \$8,700,000 borrowing is for the Town's share of the additional estimated costs for the new Tri-Town regional treatment plant.

Accordingly, your review and approval of the following orders is requested.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates the sum of Three Million Dollars (\$3,000,000) to pay costs of Town-wide water distribution system improvements, and for the payment of all other costs incidental and related thereto and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates Eight Million Seven Hundred Thousand Dollars (\$8,700,000) to pay the Town's share of the costs of designing, constructing, equipping and furnishing the Tri Town water treatment plant, which is to be undertaken with the Towns of Randolph and Holbrook, and for the payment of all costs incidental and related thereto, which amount shall be expended in addition to all other amounts previously appropriated by the Town for this project. To meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to G. L. c. 44, §7(1), §8(4) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount authorized to be borrowed by this order shall be reduced to the extent of any grants received by the Town on account of this project. All or any portion of the amount authorized to be borrowed by this order may be obtained through the Massachusetts Clean Water Trust.

Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with G. L. c. 44, §20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Note: As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter. The entire text of the order should be published in the advertisement.



Office of the Mayor

One JFK Memorial Drive
Braintree, Massachusetts 02184

#20-030

Charles C. Kokoros
Mayor

781-794-8100

MEMORANDUM

To: Shannon L. Hume, President of the Council
Susan Cimino, Clerk of the Council
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor

CC: Nicole I. Taub, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance
Mark Dubois, Police Chief
James Arsenault, Public Works Director
Christine Stickney, Planning and Community Development Director
Frank Hackett, Superintendent of Schools
Marybeth McGrath, Director of Municipal Licenses & Inspections
Terese Stano, Library Director

Date: May 5, 2020

RE: Request for Appropriation – Fiscal Year 2020 Capital Plan

President Hume, Clerk Cimino and Clerk Casey,

In conjunction with the FY 2020 capital plan we present for your approval the following capital items to be funded from transfers from Free Cash, Building Capital Stabilization Fund, Bond Premium account, Water Sewer Retained Earnings and Storm Water Retained Earnings. Detail of the projects can be found in the accompanying 2020 Capital Plan.

Accordingly, your review and approval of the following motions is requested:

- 1) Town Wide
MOTION: That the sum of \$20,000 be transferred from Bond Premium Account for the purchase of Town Wide Technology.

- 2) Town Wide
MOTION: That the sum of \$32,106 be transferred from Bond Premium Account for the purchase of Town Wide Radio System Migration.
- 3) Planning and Community Development Department
MOTION: That the sum of \$10,000 be transferred from Fiscal Year 2019 Certified Free Cash for paying the town match for CMZ grant to address erosion bank at Watson Park flood protection.
- 4) Police Department
MOTION: That the sum of \$200,000 be transferred from Bond Premium Account for the purchase of Police Vehicles.
- 5) Police Department
MOTION: That the sum of \$43,225 be transferred from Bond Premium Account for the purchase of Tasers.
- 6) Municipal License and Inspection Department
MOTION: That the sum of \$100,000 be transferred from the Building Capital Stabilization Fund for the purpose of ADA Compliance issues.
- 7) School Department
MOTION: That the sum of \$244,070 be transferred from Fiscal Year 2019 Certified Free Cash for paying the ESCO Projects for principal and interest expense.
- 8) School Department
MOTION: That the sum of \$100,000 be transferred from Bond Premium Account for the purchasing Munis ERP software system.
- 9) School Department
MOTION: That the sum of \$50,000 be transferred from the Building Capital Stabilization Fund for the purpose of School department masonry repairs
- 10) DPW Highway Department
MOTION: That the sum of \$15,000 be transferred from the Building Capital Stabilization Fund for the purpose ADA pathways in the parks.
- 11) DPW Recreation Department
MOTION: That the sum of \$100,000 be transferred from the Building Capital Stabilization Fund for the purpose ADA Park and recreations issues.
- 12) Library Department
MOTION: That the sum of \$5,000 be transferred from Bond Premium Account for the purchasing Library computer replacement.

Water Sewer and Storm Water Enterprise Fund motions

E-1) Water Sewer Enterprise Fund

MOTION: That the sum of \$79,917 be transferred from Fiscal Year 2019 Certified Water Sewer Retained Earnings the purpose of purchasing vehicles for the meter division.

E-2) Water Sewer Enterprise Fund

MOTION: That the sum of \$271,676 be transferred from Fiscal Year 2019 Certified Water Sewer Retained Earnings the purpose of purchasing a 10 Wheel Dump Truck with Plow.

E-3) Storm Water Enterprise Fund

MOTION: That the sum of \$25,523 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of purchasing a 4WD vehicle for inspectors.

E-4) Storm Water Enterprise Fund

MOTION: That the sum of \$60,000 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of Catch Basin Cleaning by others.

E-5) Storm Water Enterprise Fund

MOTION: That the sum of \$10,000 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of purchasing Utility Software.

Since this request involves the appropriation of funds within the fiscal year 2020 budget, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.

MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2021
OPERATING BUDGET

1. That the Town of Braintree raise and appropriate the sum of \$143,370,197 to provide for all of the expenses for the maintenance and operation of the Town's several departments and programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes and are subject to the source of funding for said expenditures as outlined on the attached Exhibit A, specifically, that the sum of \$100,126 be transferred from Golf Course receipts, the sum of \$250,000 be transferred from the Overlay Surplus account, the sum of \$9,700 be transferred from the Waterways Improvement fund, the sum of \$22,000 be transferred from the Sale of Cemetery Lots, the sum of \$832,994 be transferred from Water and Sewer receipts, the sum of \$33,606 be transferred from Stormwater receipts, the sum of \$1,300,000 to be transferred from the Town owned land account, the sum of \$2,353,041 be transferred from the FY 2019 Certified Free cash and the balance to be raised in the tax levy.

2. That the Town of Braintree appropriate the sum of \$1,970,153 to provide for all of the expenses for the maintenance and operation of the Town's Golf Course and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$1,970,153 be raised in the Golf Course receipts.

3. That the Town of Braintree appropriate the sum of \$20,911,856 to provide for all of the expenses for the maintenance and operation of the Town's Water and Sewer Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, that the sum of \$103,694 be transferred from the Water Sewer Rehabilitation Fund and the balance of \$20,808,162 be raised in the Water and Sewer receipts.

4. That the Town of Braintree appropriate the sum of \$907,455 to provide for all of the expenses for the maintenance and operation of the Town's Stormwater Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$907,455 be raised in the Stormwater receipts.

5. That the Town of Braintree appropriate the sum of \$517,440 to provide for all of the expenses for the maintenance and operation of the Town's Cable Television Public, Education and Government Access and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$517,440 be raised in the Cable Franchise Fees receipts.

6. Pursuant to General Law Chapter 44, Section 31D, the town is authorized to incur a liability in excess of the amount appropriated for snow and ice for fiscal year 2021.

MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2021
COMMUNITY PRESERVATION COMMITTEE BUDGET

- C1. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the community housing reserve for acquisition, creation, preservation, or support of **community housing** or the rehabilitation or restoration of community housing that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.
- C2. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the open space reserve for the acquisition, creation, or preservation of **open space** or the rehabilitation or restoration of open space that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.
- C3. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 s and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the historic resources reserve for the acquisition, preservation, rehabilitation, or restoration of **historic resources** as provided in Massachusetts General Laws chapter 44b, section 5.
- C4. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$400,000 be appropriated from the community preservation fund to the community preservation **budgeted reserve** as provided in Massachusetts General Laws chapter 44b, section 5.
- C5. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$45,000 be appropriated from the community preservation fund to the fiscal year 2021 administrative operating fund as provided in Massachusetts General Laws chapter 44b, section 5 said funds to be expended under the direction of community preservation committee and by the director of planning and community development.

MOTIONS FOR RE-AUTHORIZATION OF REVOLVING FUNDS

- R1.** That the Department of Elder Affairs be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e1/2 that may be spent by the Department of Elder Affairs without further appropriation during the fiscal year commencing July 1, 2020, to pay salaries, expenses, and contractual services required to provide services and activities for the town's elderly residents. The Department of Elder Affairs revolving fund is to be credited with all fees and charges received during fiscal year 2021 from persons using said programs. The Department of Elder Affairs may spend up to \$30,000 in revolving fund monies during fiscal year 2021.
- R2.** That the Board of Health be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Board of Health without further appropriation during the fiscal year commencing July 1, 2020, to pay for salaries, expenses, and contractual services associated with purchasing, promoting, and administering public health immunizations and for public health education programs. The Board of Health revolving fund is to be credited with all fees and charges collected during fiscal year 2021 for immunizations administered under the department of public health. The Board of Health may spend up to \$50,000 in revolving fund monies during fiscal year 2021.

- R3.** That the Library Trustees be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e1/2 that may be spent by the Library Trustees without further appropriation during the fiscal year commencing July 1, 2020, for the purchase of library books, audiovisual materials and other library materials. The Library Trustees revolving fund is to be credited with all fines and fees collected during fiscal year 2021 for lost or overdue library materials. The library trustees may spend up to \$45,000 in revolving fund monies during fiscal year 2021.
- R4.** That the Library Trustees be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e1/2 that may be spent by the Library Trustees without further appropriation during the fiscal year commencing July 1, 2020, for the costs associated with the support and promotion of special programs, including salaries related thereto. The Library Trustees revolving fund is to be credited with all revenue from the rental of meeting rooms collected during fiscal year 2021. The Library Trustees may spend up to \$5,000 in revolving fund monies during fiscal year 2021.
- R5.** That the Mayor be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e1/2 that may be spent by the Mayor, in conjunction with the recycling coordinator, without further appropriation during the fiscal year commencing July 1, 2020, for the purchase of home composting bins, curbside recycling bins, recycling bags and for the

collection of fees and payments for recycling materials, including hazardous waste. The recycling revolving fund is to be credited with all fees collected during fiscal year 2021. The Mayor may spend up to \$2,000 in revolving fund monies during fiscal year 2021.

- R6.** That the Mayor be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e1/2 that may be spent by the Mayor, in conjunction with the recycling coordinator without further appropriation during the fiscal year commencing July 1, 2020, for the collection of fees and payments from the collection of revenue-generating materials and to use the income to promote town recycling initiatives and events, including household hazardous waste events. The household hazardous waste revolving fund is to be credited with all fees collected during fiscal year 2021. The Mayor may spend up to \$50,000 in revolving fund monies during fiscal year 2021.
- R7.** That the School Committee be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e1/2 that may be spent by the School Committee without further appropriation during the fiscal year commencing July 1, 2020, to pay for salaries, expenses, and contractual services associated with the operation of full day kindergarten. The revolving fund is to be credited with all full day kindergarten fees and charges collected during fiscal year 2021. The School Committee may spend up to \$910,000 in revolving fund monies in fiscal year 2021.

R8. That the Mayor be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e1/2 that may be spent by the Mayor, in conjunction with the golf greens superintendent without further appropriation during the fiscal year commencing July 1, 2020, for the collection of fees and payments from the collection of revenue generated from clinics and payments for group and individual lessons and the sales of pro shop materials collected during fiscal year 2021. The Mayor may spend up to \$110,000 in revolving fund monies during fiscal year 2021.