

1. 7:30 P.M. Town Council

Documents:

[20 MAY 26 REMOTE AGENDA.PDF](#)

2. 7:30 P.M. Town Council

Documents:

[2020 MAY 26 COUNCIL MTG.PDF](#)

3. Agenda

4. Documents

Shannon L. Hume  
President  
At Large

Charles B. Ryan  
At Large

Julia C. Flaherty  
District 1

Steven A. Sciascia  
District 2



David M. Ringius, Jr.  
Vice President  
At Large

Donna L. Connors  
District 3

Stephen C. O'Brien  
District 4

Meredith Boericke  
District 5

Lawrence C. Mackin, Jr.  
District 6

## OFFICE OF THE TOWN COUNCIL – AGENDA –

**Tuesday, MAY 26, 2020 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:30PM**

*Governor Charles Baker has declared a state of emergency in Massachusetts to support the state's response to COVID-19 (Coronavirus). According to the Town of Braintree's "Temporary Emergency Policy for Remote Participation Under the Open Meeting Law Pursuant to Massachusetts Executive Order of March 12, 2020," the Town Council will meet fully remotely for the health and safety of Councilors and the public during the Massachusetts State of Emergency. The Town Council will be using Zoom software to run meetings online for the immediate future.*

*The Town continues to monitor the situation through the Health Department and specific questions should be directed to Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health, at 781-794-8095.*

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85129566176>

Or Telephone:

Dial: US: +1 312 626 6799

Webinar ID: 851 2956 6176

### **ANNOUNCEMENTS**

- 012 21 Council President: Council Representative for FRRACS

### **APPROVAL OF MINUTES**

- March 4, 2020
- April 7, 2020

### **COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS**

- 012 20 Council President: COVID-19 Update

### **OLD BUSINESS (PUBLIC HEARINGS)**

- 20 027 Mayor: Request to Approve the Fiscal Year 2020 Capital Plan or take up any action relative thereto (Public Hearing)
- 20 028 Mayor: Request for Appropriation - Fiscal Year 2020 General Fund Capital Budget or take up any action relative thereto (Public Hearing)
- 20 029 Mayor: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Budget or take up any action relative thereto (Public Hearing)
- 20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto (Public Hearing)
- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto (Public Hearing)

**NEW BUSINESS**

- None

**Topics the Chair does not reasonably anticipate will be discussed**

**UPCOMING MEETINGS:**

Next Council Meeting scheduled on: **Tuesday, June 2, 2020 @7:00pm (Annual Town Meeting)**

**ADJOURNMENT**

Shannon L. Hume  
President  
At Large

Charles B. Ryan  
At Large

Julia C. Flaherty  
District 1

Steven A. Sciascia  
District 2



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- 20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto (Public Hearing)
- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto (Public Hearing)

**NEW BUSINESS**

- None

**Topics the Chair does not reasonably anticipate will be discussed**

**UPCOMING MEETINGS:**

Next Council Meeting scheduled on: **Tuesday, June 2, 2020 @7:00pm (Annual Town Meeting)**

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## OFFICE OF THE TOWN COUNCIL

**Tuesday, April 7, 2020  
(zoom webinar)**

### MINUTES

A meeting of the Town Council was held via Zoom Webinar, on Tuesday, April 7, 2020 beginning at 7:30p.m.

Council President Hume was in the chair.

Clerk of the Council, Susan M. Cimino conducted the roll call.

Present: Shannon Hume, President  
David M. Ringius, Jr., Vice-President  
Charles Ryan  
Julia Camille Flaherty  
Steven A. Sciascia  
Donna L. Connors  
Stephen C. O'Brien  
Meredith L. Boericke  
Lawrence C. Mackin, Jr.

Others: Charles C. Kokoros, Mayor  
Nicole Taub, Chief of Staff/Town Solicitor  
Marybeth McGrath, Director of the Department of Municipal Licenses & Inspections  
Ed Spellman, Director of Finance  
James Arsenault, DPW Director  
Lou Dutton, Superintendent of Water&Sewer  
John Keenan, Senator  
Walter Timilty, Senator  
Mark Cusack, State Representative  
Mike Wilcox, South Shore Chamber  
Kimberly Kroha, South Shore Chamber Chairperson  
Matthew Boger, Donate Life  
Robert Kearns, resident

## APPROVAL OF MINUTES

- None

## COMMUNICATIONS

- 012 20 Council President: COVID-19 Update from Mayor and State Legislatures

An update was given by Mayor Charles C. Kokoros. He stated we are “coming together by staying apart”. Braintree has taken swift action early on in the fight to reduce the spread. It all began on February 6<sup>th</sup> when we started getting tracking guidance from the CDC. On March 6<sup>th</sup> we gave an update on the Coronavirus. On March 10<sup>th</sup> the governor declared a state of emergency. My team includes Dr. Hackett, Chief O’Brien, Chief DuBois, Ms. McGrath, Ms. Taub and Ms. McGinty. We work together and look at the situation and how things have progressed. We decided to close schools the next day on March 13<sup>th</sup>. The governor then closed schools until April 6<sup>th</sup>. We ended up closing all municipal buildings but continue to work but lessen the exposure of the town employees to not allow the public in the buildings. The task force at Braintree had a food drive. The National Guard came in and did testing and this will be on-going.

Updates were given by Senator John Keenan, Senator Walter Timilty, and Representative Mark Cusack. They stated there has been legislation passed to allow Municipalities conduct business as we are here on remote participation meetings. Payment to unemployment will begin on the application start date and individuals will also see an additional \$600 per week from the Federal package in unemployment benefits. Tax filing deadline has been moved from April 15<sup>th</sup> to July 15<sup>th</sup>.

Marybeth McGrath, Director of the Department of Municipal Licenses & Inspections and the staff of the Health Department shared current information about the global health concern, the 2019 Novel Coronavirus, COVID-19. The Health Department is continuing to track guidance and updates from the CDC and the MDPH... We are also participating in regular CDC and MDPH conference calls and closely monitoring emerging information. We are continuing to educate on social distancing requirements in essential establishments.

We also encourage the residents to take steps to help prevent exposure to any respiratory viruses, including seasonal influenza and Coronavirus by:

- Washing your hands often with soap and warm water for at least 20 seconds.
- Avoid touching your eyes and face.
- Cover coughs and sneezes with a tissue or the inside of your elbow.
- Clean things that are frequently touched (like doorknobs and countertops) with household cleaning sprays or wipes.
- Stay at home when feeling sick.

For more information on COVID-19, visit the MDPH website at [www.mass.gov/2019coronavirus](http://www.mass.gov/2019coronavirus) and the CDC website at <https://www.cdc.gov/coronavirus/index.html>

For questions, please feel free to contact the Town of Braintree Health Department:

Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health at 781-794-8095.

Kate Naughton gave an update on the Community Task Force Facebook page: braintree community response and assistance. 781-817-3937. Call for any type of assistance needed. Leave a message and phone number for this team to call you back. We are continuing food drives every Saturday 10am-noon.

- **013 20 Council President: Debt Exclusion Update**

This election is postponed at this point. We will decide on a date in the future when all the dust settles.

- **014 20 Council President: Braintree Chamber Update on Effects of COVID-19**

Mike Wilcox gave an update on the effects the COVID-19 is having on the small business owners. Mostly through social media we are trying to keep these businesses up to date on resources and loans available to them. The stay in place is having a big impact on these businesses. Restaurants with dining rooms closed are down to take-out only.

- **015 20 Council President: Donate Life**

Matthew Boger, Donate Life stated I am here on behalf of Braintree residents who have personally been affected by Donate for Life. Braintree is a big supporter. Organ donation is a critical function. We encourage people to register for Donate Life when people get their license.

Town Council President Hume read a proclamation to Donate Life from the Braintree Town Council.

## **OLD BUSINESS**

- **002 20 Council President: Town Council Rules (O&R)**

Councilor Ringius, Chairman of the Committee on Ordinance & Rules stated the committee has met several times to review the Town Council Rules. These rules are to which we govern ourselves at our meetings. As stated in **Rule Fifty-Six: Adoption of Rules**, *These rules will be reviewed and adopted within **90 days** after the first Council Meeting in every even year.*

The 90 days being April 1st, 2020 (1<sup>st</sup> meeting of Council was Jan. 2, 2020) – we were required to vote on (March 17, 2020). That meeting was cancelled. I would like to give members more time to review the changes so we can discuss it. I propose Town Council Rule 23: Suspension of Rules and “suspend” this 90 day rule and hold vote to approve the revised Town Council Rules at an upcoming meeting.

**Rule Twenty-Three: Suspension of Rule**, *Except as controlled by statute, any rule may be suspended by a majority vote of the Council.*

Council Vice-President, Chairman of the Committee on Ordinance & Rules stated I would like to use rule 23.

**MOTION:** to use Town Council Rule 23 and vote on the revised Town Council Rules at an upcoming Town Council meeting.

**Motion:** by Councilor O’Brien use Town Council Rule 23: Suspension of Rule

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

- **19 044 Mayor: To Approve the purchase and resale of an affordable-housing unit at Turtle Crossing and the expenditure of funds for that purpose or take up any action relative thereto** (Public Hearing - WITHDRAWN)

Councilor Ringius made a Motion to take OFF the TABLE Order 19 044

**Motion:** by Councilor Ringius to take OFF the TABLE Order 19 044

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

Councilor Ringius made a Motion to OPEN the Public Hearing on Order 19 044

**Motion:** by Councilor Ringius to OPEN the Public Hearing on Order 19 044

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

Council President Hume referred to the Chairperson of the Committee of Ways & Mean, Councilor Boericke for a recommendation. Councilor Boericke stated the Committee received an update from John Goldrosen, Assistant Town Solicitor: Order 19-044 has been WITHDRAWN. The owner of the "affordable" Turtle Crossing unit who had been threatened with foreclosure has come to an agreement with her lender to modify the terms of the mortgage loan. Therefore, foreclosure is no longer imminent, and there is no need for the Town to purchase the unit from her in order to preserve it as an affordable unit.

Council President Hume asked if any member of the Council or General Public want to speak on Order 19 044?

Council President asked if there is anyone else wishing to speak? Hearing none.

Motion by Councilor Ringius to CLOSE the Public Hearing for Order 19 044

**Motion:** by Councilor Ringius to CLOSE the Public Hearing for Order 19 044

**Second:** by Councilor Ryan

**Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

Council President Hume stated Order 19 044 has been WITHDRAWN. No further action is required.

- **20 022 Council President: Re-Appointment Town Clerk or take up any action relative thereto**

Council President Hume referred to the Chairperson of the Committee on Personnel Issues, Councilor Ryan for a recommendation. Councilor Ryan stated we had a zoom meeting to discuss the re-appointment of James Casey as Town Clerk. He has been the Town Clerk for 6 years. He is outstanding. The Committee made a unanimous decision to re-appoint Clerk Casey for 3 years.

Motion by Councilor Ringius to approve Order 20 022

**MOTION:** Pursuant to Section 2-8 (b) of the Charter of the Town of Braintree, the Town Council Re-Appoints James M. Casey as Town Clerk effective May 2, 2020.

**Motion:** by Councilor Ringius to approve Order 20 022

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

• **20 036 Council President: Re-Appointment Clerk of the Council or up any action relative thereto**

Council President Hume referred to the Chairperson of the Committee on Personnel Issues, Councilor Ryan for a recommendation. Councilor Ryan stated we had a zoom meeting to discuss the re-appointment of Susan Cimino as Clerk of the Council. She has been the Clerk of the Council for 6 years. The Committee made a unanimous decision to re-appoint Clerk Cimino for 3 years.

Motion by Councilor Ringius to approve Order 20 036

**MOTION:** Pursuant to Section 2-8 (c) of the Charter of the Town of Braintree, the Town Council Re-Appoints Susan M. Cimino as Clerk of the Council effective July 21, 2020.

**Motion:** by Councilor Ringius to approve Order 20 036

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

• **20 032 Mayor: FY2020 Supplemental Appropriation #2 (Master Plan) or take up any action relative thereto (Public Hearing)**

Councilor Ringius made a Motion to OPEN the Public Hearing on Order 20 032

**Motion:** by Councilor Ringius to OPEN the Public Hearing on Order 20 032

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

Council President Hume referred to the Chairperson of the Committee of Ways & Mean, Councilor Boericke for a recommendation. Councilor Boericke stated the Committee met this evening. We are all in agreement of the importance of this initiative. This recommendation comes to the full Council with 3 in favor and 2 opposed.

Council President Hume asked if any member of the Council or General Public want to speak on Order 20 032?

Nicole Taub gave an overview of where the transfer of funds were coming from. This total would be to fund a Master Plan and with the Planning Department to begin planning through phases. Phase one be the visioning plan. This is a priority for the Mayor and for the Town to move forward with. This was a great interest of the residents and something they have been asking for and would like to see put forward.

Christine Stickney, stated the estimated amount for the Master Plan is project to be \$200,000. We would begin with the visioning with outreach to the community with public comment. The projection for the visioning would be about a 6 month project. Statute requires other elements once the visioning is complete.

Councilor Mackin asked who the two no votes in the Committee of Ways & Means were this evening. Councilor Boericke stated she was a no vote. She stated I very much support this initiative. I know how critical a Master Plan is for this town. I have been asking for a revenue projection for the town. There are now guaranteed revenue shortfalls referenced this evening from Representative Cusack. My request for a full financial picture is even more urgent. I want a full understanding that we can maintain the vital services to our residents before I make this decision.

Councilor Sciascia was the other no vote. I have been advocating for a Master Plan. There are very few things more important to this town. I do not want to see this happen without enough public participation. It needs to start and end with a resident working group. It will not succeed without it. I want a plan on how we will include the residents in this project. I do not feel \$200,000 will be enough.

Christine Stickney stated the visioning will be the first component and requires a consultant to help facilitate but will include public participation.

Councilor Ryan asked is there a plan for a resident working group for the Master Plan.

Nicole Taub stated a working group would be representative of not only residents but business owners of our community. The \$200,000 is for the total project and we will have a Master Plan at the conclusion.

Councilor O'Brien asked why is now the best time to do this Master Plan.

Christine Stickney stated the community went through a year of different issues they had with the Zoning and different point of view as to the visioning. The time is right to have a business plan on where we are going.

Councilor O'Brien stated I support the initiative of a couple of Councilors voting this down in committee because there are a lot of questions. I feel we need a draft idea of what we are going to do with the Master Plan. I feel this should be sent back for reconsideration before it comes before us again.

Councilor O'Brien made a motion to send back to the Committee of Ways & Means Order 20 032 for reconsideration.

**Motion:** by Councilor O'Brien motion to send back to W&M for reconsideration Order 20 032

**Second:** by Councilor Sciascia

**Roll Call Vote:** For (5 – Boericke, Flaherty, Mackin, O'Brien, Sciascia),  
Against (4 - Connors, Hume, Ringius, Ryan 0), Absent (0), Abstain (0)

Councilor Ryan stated I heard loud and clear last year people wanted a Master Plan.

Council President asked if there is anyone else wishing to speak? Hearing none.

Motion by Councilor Ringius to Continue to TABLE the Public Hearing for Order 20 032 to April 28, 2020.

**Motion:** by Councilor Ringius to Continue to TABLE the Public Hearing for Order 20 032

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

**MOTION:** That the amount of \$64,492.20 be transferred from the Planning and Community Development Department Updating Zoning Ordinance article and \$135,507.80 be transferred from FY 2019 Certified Free Cash for a total of \$200,000.00 to Planning and Community Development Department Master Plan article.

• **20 033 Mayor FY2020 Supplemental Appropriation #3 (PFAS Removal-Water Treatment Plant) up any action relative thereto (Public Hearing)**

Councilor Ringius made a Motion to OPEN the Public Hearing on Order 20 033

**Motion:** by Councilor Ringius to OPEN the Public Hearing on Order 20 033

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

Council President Hume referred to the Chairperson of the Committee of Ways & Mean, Councilor Boericke for a recommendation. Councilor Boericke stated the Committee voted a favorable recommendation to the full Council with 3 for, 1 against and 1 abstain. Councilor Boericke stated the PFAS was 21 in January and per the town’s commitment it will be below 20 per the Mass DEP. Safe, clean drinking water is of the utmost importance.

Council President Hume asked if any member of the Council or General Public want to speak on Order 20 033?

James Arsenault stated we are working diligently to get to the new regulations that are required in December 2020. Public health and safety of our residents is foremost on our minds.

Lou Dutton stated the GAC will do the best removal for us. It may take up to 6 months. It is replacing our filters with granular.

Council President asked if there is anyone else wishing to speak? Hearing none.

Councilor Connors stated I do not feel it is good to spend more money on the GAC system vs the PAC system. We have time to get this right. My concerns are the additional financial impacts at this time.

Councilor O’Brien asked what the PFAS number will be in December 2020.

Lou Dutton stated it is currently set to be 20.

James Arsenault stated that is one of our concerns is the PAC system has a harder time bringing the numbers down. The PAC may not be enough or bring the numbers any lower. The requirement may be less than 20. We cannot promise the numbers would be low enough be December with the other system.

Robert Kearns, resident stated we need to support this. We need to support public health and public safety.

Councilor Ringius made a Motion to CLOSE the Public Hearing for Order 20 033

**Motion:** by Councilor Ringius to CLOSE the Public Hearing for Order 20 033

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

Councilor Ringius read the following motion:

**MOTION:** That the amount of \$693,020 be transferred from FY2019 certified Water Sewer Retained Earnings to Water Department Water Treatment Plant PFAS Removal System article.

**Motion:** by Councilor Ringius to approve Order 20 033

**Second:** by Councilor Ryan

**Roll Call Vote:** For (8 – Boericke, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (1 - Connors), Absent (0), Abstain (0)

• **20 035 Mayor: Motion to Accept Massachusetts General Law c. 59 s. 5C ½ (additional real estate exemption) or take up any action relative thereto**

Council President Hume referred to the Chairperson of the Committee of Ways & Mean, Councilor Boericke for a recommendation. Councilor Boericke stated the Committee met and voted unanimous for favorable recommendation to the full Council. This is to further ease the most vulnerable seniors who are on lower/fixed incomes by raising the exemption limit by 20%.

Council President Hume asked if any member of the Council or General Public want to speak on Order 20 035?

Robert Brinkmann, Deputy Assessor stated the mayor had asked the department to review possible options. This gave us the most flexibility to allow the Mayor’s office to recommend a percentage increase. This gives the Council the opportunity to increase or decrease the 20% depending on the interest. Robert Brinkmann, Deputy Assessor stated that is correct. After 3 years you can vote to rescind it but you can change the percentage each year.

Council President asked if there is anyone else wishing to speak? Hearing none.

Councilor Ringius read the following motion:

**MOTION:** That the Town accept Massachusetts General Laws Chapter 59, Section 5C 1/2, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under Massachusetts General Laws Chapter 59, Section 5, including certain blind persons, veterans, surviving spouses and seniors, and provide an additional exemption up to twenty percent (20%) of the personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2020.

**Motion:** by Councilor Ringius to approve Order 20 035

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

• **20 037 Superintendent of Schools: Statement of Interest (SOI) with the MSBA for Braintree High School or take up any action relative thereto**

Council President Hume referred to the Chairwoman of the Committee of Ways & Means, Councilor Boericke for a recommendation. Councilor Boericke stated the Committee met earlier this evening and voted a unanimous favorable recommendation to the full Council on Order 20 037. This does not require any funding at this time. This is just a statement of interest to be submitted.

Council President Hume asked if any member of the Council or General Public want to speak on Order 20 037?

Dr. Frank Hackett, Superintendent of Schools stated this is simply a vote to authorize him to submit the Statement of Interest for BHS. This does not involve any commitment of funds or accepting any eligibility with the MSBA.

Council President asked if there is anyone else wishing to speak? Hearing none.

Councilor Ringius read the following motion:

**BRAINTREE HIGH SCHOOL MSBA Statement of Interest**

**Braintree Town Council MSBA Required Vote Language, April 7, 2020**

**Resolved:** Having convened in an open meeting on April 7, 2020 prior to the SOI submission closing date, the Town Council of Braintree, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 7, 2020 for Braintree High School located at 128 Town Street, Braintree, Massachusetts, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority #3: Prevention of the loss of accreditation; Priority #5: Replacement, renovation, or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; Priority #7: Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements; and hereby further specifically acknowledges that

by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Braintree or the Braintree School Department to filing an application for funding with the Massachusetts School Building Authority.

**Motion:** by Councilor Ringius to approve Order 20 037

**Second:** by Councilor Ryan

**Roll Call Vote:** For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),  
Against (0), Absent (0), Abstain (0)

### **NEW BUSINESS**

- None

**Topics the Chair does not reasonably anticipate will be discussed**

### **UPCOMING MEETINGS:**

Next Council Meeting scheduled on: **Tuesday, April 28, 2020 @7:30pm**

### **ADJOURNMENT**

It was unanimously voted to adjourn the meeting at 10:48p.m.

Respectfully submitted,  
Susan M. Cimino, Clerk of the Council

## **Meeting Documents**

- 002 20 Council President: Town Council Rules
- 19 044 Mayor: To Approve the purchase and resale of an affordable-housing unit at Turtle Crossing and the expenditure of funds for that purpose or take up any action relative thereto (Public Hearing - WITHDRAWN)
- 20 022 Council President: Re-Appointment Town Clerk or take up any action relative thereto
- 20 036 Council President: Re-Appointment Clerk of the Council or up any action relative thereto
- 20 032 Mayor: FY2020 Supplemental Appropriation #2 (Master Plan) or take up any action relative thereto (Public Hearing)
- 20 033 Mayor FY2020 Supplemental Appropriation #3 (PFAS Removal-Water Treatment Plant) up any action relative thereto (Public Hearing)
- 20 035 Mayor: Motion to Accept Massachusetts General Law c. 59 s. 5C ½ (additional real estate exemption) or take up any action relative thereto
- 20 037 Superintendent of Schools: Statement of Interest (SOI) with the MSBA for Braintree High School or take up any action relative thereto

Shannon L. Hume  
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Lawrence C. Mackin, Jr.  
District 6

## OFFICE OF THE TOWN COUNCIL

**Wednesday, March 4, 2020**

### MINUTES

A meeting of the Town Council was held in the Johnson Chambers, Braintree Town Hall, on Wednesday, March 4, 2020 beginning at 7:30p.m.

Council President Hume was in the chair.

Clerk of the Council, Susan M. Cimino conducted the roll call.

Present: Shannon Hume, President  
David M. Ringius, Jr., Vice-President  
Julia Camille Flaherty  
Steven A. Sciascia  
Donna L. Connors  
Stephen C. O'Brien  
Meredith L. Boericke  
Lawrence C. Mackin, Jr.

Not Present: Charles Ryan

Others: Charles C. Kokoros, Mayor  
Dr. Frank Hackett, Superintendent of School  
Nicole Taub, Chief of Staff/Town Solicitor  
Marybeth McGrath, Director of the Department of Municipal Licenses & Inspections  
Ed Spellman, Director of Finance  
Ed Cronin, Business Director of Schools  
Jack McCarthy, Executive Director from the Mass School Building Authority  
John Keenan, Senator  
Walter Timilty, Senator  
Thomas Bowes, former Town Councilor  
Nelson Chin, Director of Recreation  
Lisa Heger, former School Committee Chairperson  
Jennifer Dolan, School Committee  
Kelly Cobb-Lemiere, School Committee  
Crystal Evans  
Mike Lang  
Margaret Bellafore  
David Oliva, President East Braintree Civic Association  
Robert Kearns

## **ANNOUNCEMENTS**

- **007 20 Council President: Update on the Coronavirus**

Marybeth McGrath, Director of the Department of Municipal Licenses & Inspections read from a prepared statement: Mayor Charles C. Kokoros and the staff of the Health Department would like to share current information about an emerging global health concern, the 2019 Novel Coronavirus, COVID-19.

Coronaviruses are a large family of viruses that may cause respiratory illness in people, and are generally spread through respiratory secretions (droplets from coughs and sneezes) of an infected person to another person. COVID-19 is a new strain of Coronavirus, first detected in Wuhan, China.

Since the outbreak started in the United States in January 2020, there has been one confirmed case of COVID-19 in Massachusetts. Additionally, on March 2, 2020 the (MDPH) announced the first presumptive positive case... These two cases had recently traveled from an area outside of the United States with ongoing community spread of COVID-19.

The Health Department is continuing to track guidance and updates from the CDC and the MDPH... We are also participating in regular CDC and MDPH conference calls and closely monitoring emerging information.

We also encourage the residents to take steps to help prevent exposure to any respiratory viruses, including seasonal influenza and Coronavirus by:

- Washing your hands often with soap and warm water for at least 20 seconds.
- Avoid touching your eyes and face.
- Cover coughs and sneezes with a tissue or the inside of your elbow.
- Clean things that are frequently touched (like doorknobs and countertops) with household cleaning sprays or wipes.
- Stay at home when feeling sick.

For more information on COVID-19, visit the MDPH website at [www.mass.gov/2019coronavirus](http://www.mass.gov/2019coronavirus) and the CDC website at <https://www.cdc.gov/coronavirus/index.html>

For questions, please feel free to contact the Town of Braintree Health Department:

Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health at 781-794-8095.

## **APPROVAL OF MINUTES**

- None

## **CITIZEN CONCERNS**

- **005 20 Council President: Compressor Station Update (Mike Lang – Presentation on 3/4/20)**

Mike Lang presented a timeline of what they have been doing since Spectra came to town and presented they wanted to supply gas to New England. They are actually going to supply gas to Canada. This is the wrong location.

Margaret Bellafore states we have working against this for five years. Construction began December 3, 2019. I got in this for health and safety. I suggest you watch the YouTube video titled "Telling the Stories of the Health Impacts in the Fore River Basin".

From Mike Lang he submitted many documents including: I was an intervenor on the Fore River Bridge project. There were many abuses and misrepresentations during the siting process by the MaDOT. One item I did not notice until I started working on the gas compressor issue is the the EA page with the red star. It states that the gas pipeline is not near the bridge infrastructure. The picture under the bridge shows a yellow pipe which was placed after the bridge was completed. The yellow pipe is the high pressure gas pipeline beside the bridge support. There is also a large oil pipeline beside it which supplies the power plant. Enbridge is also planning a second larger pipeline for the same area. Also included is a contractor's document which shows that Spectra did not supply the bridge contractor with the pipeline location. An additional document shows the law that Spectra broke by withholding the pipeline location. What's that got to do with the gas compressor you say !!! One picture shows a gasoline tanker going through the bridge and passing by the gas pipeline M&R station. The M&R a station vents gas to the bridge, commuters, and the ship on occasion. A hot catalytic converter or cigarette will ignite the gas and blow the pipeline which will take down the bridge supports. They are also planning the large gas compressor for an undersized plot beside beside the bridge. The Fore River Bridge handles 33,000 vehicles per day. The regional sewage pump station is beside the proposed compressor station, with the 60" sewer pipeline ( 60 million gal per day) abutting the compressor building. If destroyed, we will again be pumping sewerage into Boston Harbor.

The Governor promised a "safety risk assessment" for the area. That never happened. FERC stated that they do not do safety in their siting process. The pipeline safety people (PHMSA) stated this is not a safety issue and we should not have placed the bridge near the gas pipeline. We asked Secretary Pollack (MaDOT) to meet with us 6 times including requests from State Reps and Senators. She refused. It doesn't take a lot of imagination to speculate on the potential of an " incident" at this location with the complete volatile Fore River industrial area surrounding the facility. We will be asking the Council to support a risk assessment for the area around the bridge. It was never done. We would like Braintree to help pay for an independent risk assessment but even then it would be tied up in courts and the plant would already be built. Mike Lang stated Mayor Kokoros asked to know how much this would cost. Mike Lang said a letter of support would not help. We do not have enough time.

Council voted to ask Mayor Kokoros to support funding a risk assessment.

Motion made by Councilor Mackin to ask Mayor Kokoros to support funding for a risk assessment

**Motion:** by Councilor Mackin to ask Mayor Kokoros to support funding for a risk assessment.

**Second:** by Councilor Connors

**Vote:** For (8 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Sciascia),  
Against (0), Absent (1 - Ryan), Abstain (0)

- **006 20 Council President: Jack McCarthy, Executive Director from the Mass School Building Authority**  
Mayor Kokoros stated Jack McCarthy from the MSBA is here tonight. He has been very helpful in extending our opportunity to receive the \$31 million dollars for the South Middle School project. I thank him for all he has done.

Jack McCarthy stated the MSBA was created by a legislative act in 2004. We built a system fair and responsible to the tax payers. This process is complete and disciplined and safes money and to create educationally appropriate, cost effective schools. The debt exclusion is coming on a ballot in Braintree. I'm sure you will ask what happens if it doesn't pass? The MSBA policy is 10 days to tell us the vote failed,

tell us why you think it failed and tell us how you will remedy that. Generally there is no remedy and most of the time the project is over. The MSBA board approved a new South Middle School. You should approach this as an offer from them. You either accept it or reject it. Now if your project is out that is it until you decide to file an SOI again. We do not always allow towns in. We choose the most urgent and needy. You may not be chosen again. We have over 100 Statements of Interest that come in. We invited only 11 districts in. We say no to about 90% of applicants.

Council President Hume stated I agree this is a partnership. This plan for South Middle School is over 9 years in the making. If this debt exclusion does not pass we have no other way to get this \$31 million dollars that MSBA is just going to give us to build a new school. This project will address the space needs in all the elementary schools because the plan is to move 5<sup>th</sup> graders to the middle schools.

Senator Keenan and Senator Timilty were in attendance stating their role as legislators is to assist in making sure the MSBA has the funds it needs to meet the demands of municipalities and the local school districts. This year we (Senator Keenan, Senator Timilty, Representative Cusack) all voted to lift the cap and made more funding available to municipalities.

Representative Cusack submitted a letter to Council President Hume which was read into the record at the Town Council meeting on Wednesday, March 4, 2020. The letter from Representative Cusack summarized includes: ...I extend my sincerest gratitude to MSBA Executive Director Jack McCarthy for his leadership and collaboration with us on fixing our schools. Over the past five years, the MSBA has been a true partner with Braintree as we work to improve our school facilities...

...Through a collaborative effort and our hard work and careful planning, we received approval ahead of a large number of competing projects throughout the state. While East is nearly completed and the \$40 million in state aid secured, the \$31 million for South has yet to be secured by the town. In order to secure this funding, Mayor Kokoros and the Council have taken a different approach to funding South and have put the question to the voters for an approval of a debt exclusion.

I am hopeful that the debt exclusion will pass... It is vital that we take full advantage of the \$31 million grant and build a new South and complete our system-wide plan... It would be far too irresponsible to stop our plans before they are complete, reject the \$31 million in state aid and fail to meet the needs of our children.

I have been and will continue to be a strong advocate for state funding of all aspects of our education system including MSBA funding to provide our students, teachers and staff the 21<sup>st</sup> century learning environment they need to succeed.... All my best, Mark J. Cusack, State Representative

Dr. Frank Hackett, Superintendent of Schools stated the partnership with the MSBA is quite a process. Thanks to the MSBA we are having this conversation and to fulfill the comprehensive solution which will give us a new middle school but free up space in our elementary schools which is desperately needed.

## **OLD BUSINESS**

- **002 20 Council President: Town Council Rules (O&R met 2/26 and 3/4 vote 3/17)**

Councilor Ringius, Chairman of the Committee on Ordinance & Rules stated the committee has been meeting to review the Town Council Rules. These rules are to which we govern ourselves at our meetings. Under **Rule Fifty-Six: Adoption of Rules**, These rules will be reviewed and adopted within 90 days after the first Council Meeting in every even year.

The Committee on Ordinance & Rules will continue to meet and review these rules and these rules will be adopted at an upcoming Town Council meeting.

- **20 031 Town Clerk: Call of the Election – March 28, 2020 or take up any action relative thereto**

Motion Read by Councilor Ringius:

**MOTION:**

**CALL OF THE ELECTION – MARCH 28, 2020**

**UPON THE REQUEST OF THE TOWN CLERK, THE TOWN OF BRAINTREE, THROUGH THE BRAINTREE TOWN COUNCIL, IT IS SO ORDERED:**

In the name of the Commonwealth of Massachusetts, the Town of Braintree is hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Local Special Election on Saturday, March 28, 2020 from 7:00am to 8:00pm, for the following purposes:

To cast their votes in the Local Special Election on the official ballot for the following ballot questions:

Question 1: New South Middle School, Question 2: Replacements of School Roofs, Question 3: Braintree High School Feasibility Study and Question 4: Enhancing School Security Measures

**Motion:** by Councilor Ringius to Approve Order 20 031

**Second:** by Councilor Connors

**Vote:** For (8 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Sciascia),  
Against (0), Absent (1 - Ryan), Abstain (0)

Councilor O’Brien stated for any information you need in regards to these ballot questions you can contact the Mayor’s office directly and his staff will provide the information to you.

## **NEW BUSINESS**

- None

Councilor Ringius read the following referral to the Committee of Ways & Means:

**Refer to the Committee of Ways & Means**

- 20 035 Mayor: Motion to Accept Massachusetts General Law c. 59 s. 5C ½ (additional real estate exemption) or take up any action relative thereto

**Motion:** by Councilor Ringius to refer to the Committee of Ways & Means Order 20 035

**Second:** by Councilor Connors

**Vote:** For (8 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Sciascia),  
Against (0), Absent (1 - Ryan), Abstain (0)

Councilor Ringius read the following referral to the Committee of Ways & Means:

**Refer to the Committee of Ways & Means**

- 20 037 Superintendent of Schools: Statement of Interest (SOI) with the MSBA for Braintree High School or take up any action relative thereto

**Motion:** by Councilor Ringius to refer to the Committee of Ways & Means Order 20 037

**Second:** by Councilor Connors

**Vote:** For (8 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Sciascia),  
Against (0), Absent (1 - Ryan), Abstain (0)

Councilor Ringius read the following referral to the Committee on Personnel Issues:

**Refer to the Committee on Personnel Issues**

- 20 036 Council President: Re-Appointment Clerk of the Council or up any action relative thereto

**Motion:** by Councilor Ringius to refer to the Committee on Personnel Issues Order 20 036

**Second:** by Councilor Connors

**Vote:** For (8 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Sciascia),  
Against (0), Absent (1 - Ryan), Abstain (0)

**Topics the Chair does not reasonably anticipate will be discussed**

**UPCOMING MEETINGS:**

Next Council Meeting scheduled on: **Tuesday, March 17, 2020 @7:30pm**

**ADJOURNMENT**

It was unanimously voted to adjourn the meeting at 8:48p.m.

Respectfully submitted,

Susan M. Cimino, Clerk of the Council

**Meeting Documents**

- 007 20 Council President: Update on the Coronavirus
- 005 20 Council President: Compressor Station Update (Mike Lang – Presentation on 3/4/20)
- Letter submitted from Representative Mark Cusack
- 006 20 Council President: Jack McCarthy, Executive Director from the Mass School Building Authority
- 002 20 Council President: Town Council Rules (O&R met 2/26 and 3/4 vote 3/17)
- 20 031 Town Clerk: Call of the Election – March 28, 2020 or take up any action relative thereto
- 20 035 Mayor: Motion to Accept Massachusetts General Law c. 59 s. 5C ½ (additional real estate exemption) or take up any action relative thereto
- 20 037 Superintendent of Schools: Statement of Interest (SOI) with the MSBA for Braintree High School or take up any action relative thereto
- 20 036 Council President: Re-Appointment Clerk of the Council or up any action relative thereto

**Town of Braintree**



**Charles C. Kokoros  
Mayor**

**Capital Plan  
FY 2020**

**Nicole I. Taub  
Chief of Staff and Operations**

**Edward J. Spellman  
Director of Municipal Finance**

**May 4, 2020**

**Town of Braintree**

**Capital Plan**

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**Town of Braintree  
Capital Plan  
INTRODUCTION**

**Policy Purpose**

The Town of Braintree, Massachusetts, through the Mayor, as well as the Town Council and School Committee, are responsible for the accounting of all public funds and managing Town finances wisely. This responsibility includes the establishment of appropriate levels of reserves and planning for the adequate funding of the Town's infrastructure, needs and services. The following establishes guidelines for the fiscal, economic and managerial stability of the Town.

**Policy Goals**

Financial policies serve as the guidelines and goals that will inform and guide the financial management practices of the Town. They are based on the best practices of municipalities and are a cornerstone of sound financial management. The Town's policy goals are intended to:

- Promote long term financial stability by establishing clear and consistent guidelines;
- Maintain the highest credit and bond ratings possible;
- Provide a comprehensive overview of Town finances; and
- Provide a framework for measuring the fiscal impact of government services against established benchmarks and indicators.

**Long Term Financial Planning**

The Town has adopted policies that support a financial planning and modeling process that assesses, on a multi-year basis, the long-term financial implications of current and proposed operating and capital budgets, budget policies and revenue forecasts. The long term financial plan informs both policy and operational awareness of existing or potential problems and allows for timely corrective measures.

The Town has developed and maintains a multi-year financial forecasting model, including projections of all revenues and expenditures for both operating costs and capital improvements, which is reviewed periodically to incorporate new developments. As part of the forecasting and review process, management will annually reassess the model's baseline assumptions. Elements of this assessment will include:

- A review of each major revenue source with respect to expected trends, including potential sources of onetime revenues;
- The status of Payments in Lieu of Taxes (PILOT) agreements and their impact on the Town's finances;
- The identification of significant expenditure categories including analysis and evaluation of any unfunded future liabilities;

- An assessment of the Town's debt position and its projected borrowing capacity;
- A review of the long term capital plan and the early identification of large scale projects;
- A review of trends in the value of the Town's property and other socio-economic indicators; and
- A historic overview of fiscal trends.

### **Capital Improvement Program**

Braintree shall maintain a five-year Capital Improvement Program developed and updated annually by the Mayor. In accordance with the Town Charter, the Mayor shall present a capital plan annually to the Town Council for their approval that includes expenditures for new construction, improvements or renovations of existing Town buildings and infrastructure and for major purchases of equipment.

The Town shall fund capital projects, whenever appropriate, with available funds such as free cash, water and sewer revenue, Enterprise Fund retained earnings and bonds issued as allowed by state statute (primarily Massachusetts General Laws Chapter 44 s. 7 & s. 8) and with Community Preservation funds.

Capital projects will be prioritized with priority given to maintaining overall standards of safety, functionality and protecting existing capital investments in infrastructure while incurring the lowest life-cycle cost.

It shall be the goal of the Town to get to an annual allocation of five percent (5%) of the annual operating budget for its capital improvement plan. The allocation has increased over time. This Plan includes an allocation of 5.4% of the Fiscal Year 2020 budget to capital improvements.

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
 GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

						Sources of funding		
<u>GENERAL FUND</u>	<u>Project / Item Description</u>	<u>New / Replace</u>	<u>Age of Replacement</u>	<u>FY20 requested</u>	<u>recommended</u>	<u>bond</u>	<u>cash</u>	<u>other</u>
<b>TOWN WIDE</b>								
	Town Technology Upgrades			20,000	20,000			
	Town Wide Radio system migration -Police			32,106	32,106	bond premium account		20,000
	<b>SUB-TOTAL TOWN WIDE</b>			<u>52,106</u>	<u>52,106</u>	bond premium account		32,106
<b>161 TOWN CLERK</b>								
	<b>SUB-TOTAL CLERK</b>			-	-			
<b>133 FINANCE</b>								
	<b>SUB-TOTAL FINANCE</b>			-	-			
<b>171 PLANNING AND DEVELOPMENT</b>								
	match CZM grant to address erosion bank Watson pk flood protection	N		10,000	10,000		10,000	
	Services to scan Department files with site plans for electronic storage due to physical lack of space	N		75,000	75,000			
	<b>SUB-TOTAL PLANNING AND DEVELOPMENT</b>			<u>85,000</u>	<u>10,000</u>			
<b>210 POLICE</b>								
	Vehicles			200,000	200,000	bond premium		200,000
	Records Mangt System (RMS) & CAD system	R	15-20 YRS.	237,919	238,000	238,000		
	Tasers	R		43,225	43,225	bond premium		43,225
	<b>TOTAL</b>			<u>481,144</u>	<u>481,225</u>			
	Radio System Migration ( town wide IT )			-	-			
	<b>TOTAL</b>			-	-			
	<b>SUB-TOTAL POLICE</b>			481,144	481,225			
<b>220 FIRE</b>								
	HQ Renovation	Renovation	80 year	3,500,000	3,500,000	3,500,000		
	Engine E-1	R	15years	700,000				
	Command Vehicle car-3	R	13 years	60,000				
	Upgrade Fitness Equipment	R		25,000				
	<b>SUB-TOTAL FIRE</b>			<u>4,285,000</u>	<u>3,500,000</u>			
<b>241 MUNICIPAL LICENCE &amp; INSPECTIONS</b>								
	ADA Compliance issues	N		100,000	100,000	capital building stabilization fund		100,000
	Electronic Archiving System	N		30,870				

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

Project / Item Description	New / Replace	Age of Replacement	FY20 requested	recommended	Sources of funding		
					bond	cash	other
<b>SUB-TOTAL MUNICIPAL LICNESE AND INPECTIONS</b>			130,870	100,000			
<b>300 SCHOOL</b>							
Technology	both	5-7 years	350,000	350,000	350,000		
ESCO project	N/R		244,070	244,070		244,070	
Munis	R	7years	100,000	100,000	bond premium		100,000
Paving/Landscaping	R	30 years	155,930	155,930	156,000		
Plumbing/HVAC	R	30 years	100,000	100,000	100,000		
Masonry repairs	N	30 years	50,000	50,000	capital building stabilization fund		50,000
<b>SUB-TOTAL SCHOOL</b>			<b>1,000,000</b>	<b>1,000,000</b>			
<b>541 ELDER AFFAIRS</b>							
Parking lot Expansion/ Resurface	N/R		119,000	119,000	119,000		
Steam Traps	R	15 years	18,000				
Electrical lighting	R	30 years	5,000				
Flooring for activity room	R		10,000				
Asbestos abatement	N		10,000				
<b>SUB-TOTAL ELDER AFFAIRS</b>			<b>162,000</b>	<b>119,000</b>			
<b>400 DPW ENGINEERING</b>							
Yearly Road and infrastructure Program	R	20 years +	1,700,000	1,550,000	1,550,000		
ADA Sidewalk I/C Design and construction/reconstruc	R	12 years +	150,000	150,000	150,000		
Yearly Road and infrastructure Program / Chapter 90	R	20 years +	1,000,000	1,000,000	Chapter 90 state reimbursement		1,000,000
Traffic Signal Rep[lacem,ents	R	35 years +	190,000				
Traffic calming and design& construction	N		50,000				
Bridge Decking (Mahar Parkway)	R	20 years +	200,000				
Vehicle Transit of similar vehicle	R	8 years +	28,500				
<b>SUB-TOTAL ENGINEERING</b>			<b>3,318,500</b>	<b>2,700,000</b>			
<b>FACILITIES</b>							
Asbestos Removal	R	20+	200,000				
Town Hall Renovations	R	20+	600,000	250,000	250,000	HVAC portion	
LED Lighting	N		150,000				
DPW Building	N		900,000				
Facilities Vehicle	N		50,000				
Daugherty Gym Renovations	R	20 years +	600,000				
Pond Street	R	15 years +	125,000				
Eldridge School	R	15 years +	150,000				
Allen Street	R	30 years +	25,000				
Municipal Parking Lot Resurfacing	R	15 years +	160,000				
Security Cameras (74 Pond & 85 Quincy Ave)	N		25,000				

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

Project / Item Description	New / Replace	Age of Replacement	FY20 requested	recommended	Sources of funding		
					bond	cash	other
<b>SUB-TOTAL FACILITIES</b>			<b>2,985,000</b>	<b>250,000</b>			
<b>CEMETERY &amp; GROUNDS MAINTENANCE</b>							
Cemetery Expansion on Plain Street	N		150,000	150,000	150,000		
F350 w/Utility Body	N		60,000				
F550 Switch 'N Go Body Including Dumpster & Platform Body	R	20	100,000				
ProCore 1298 Aerator	N		32,746				
80" AERA-vator with Seed Box	N		14,463				
Kubota Tractor Model L6060HSTC	N		42,820				
Pro Force Turbine Debris Blower	R	9	7,512				
L1250 Lely Broadcast Spreader	N		5,897				
Lely Thatcher - Model 450 - 15'	N		7,101				
Lawn Mower (Large) - (1)	R	8	109,813				
Trash Truck	R	12	150,000				
<b>SUB-TOTAL CEMETERY GROUNDS AND MAINTENANCE</b>			<b>680,352</b>	<b>150,000</b>			
<b>HIGHWAY</b>							
Street Sweeper	R	11	250,000	250,000	250,000		
Excavator W/ Brush Grinder	N		250,000				
Material Screener	R	23	75,000				
Security Cameras	N		30,000				
Baker 11 foot Plows	R	15	12,000				
Thermoplastic Paint Machine	N		20,000				
F550 "Style" Truck w/plow & sander (2)	R	21	75,000				
Skidsteer w/ attach & accessories	R	20	100,000				
Grounds/Cemetery Building	N		120,000				
ADA Pathways in Parks	N		15,000	15,000	capital building stabilization fund		15,000
<b>SUB-TOTAL HIGHWAY</b>			<b>947,000</b>	<b>265,000</b>			
<b>RECREATION</b>							
ADA Park and Recreation issues			100,000	100,000	capital building stabilization fund		100,000
Replacement of Park and Court Equipment/Court Repairs	R	20	150,000				
Field Repair and Rehabilitation Project	R	10	150,000				
Town-Wide Fence Repair and Rehabilitation Project	R	15	75,000				
Installation of an All-Weather Track Resurface at Braintree High School	N		176,400				
Design and Engineering Services - Four (4) Multi-Purpose Recreational Fields on TOB Land Sited at West and Granite Streets	N		100,000				

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
 GENERAL, WATER /SEWER, GOLF & STORM WATER FUNDS

Project / Item Description	New / Replace	Age of Replacement	FY20 requested	recommended	Sources of funding		
					bond	cash	other
Design and Engineering Services - Installation of an Artificial Turf Field at Braintree High School's Varsity Baseball Field.	N		50,000				
<b>SUB-TOTAL RECREATION</b>			<b>801,400</b>	<b>100,000</b>			
SOLID WASTE							
no current projects			-				
<b>SUB-TOTAL SOILD WASTE</b>			<b>0</b>				
<b>610 LIBRARY</b>							
Computer Replacement	R	ongoing	5,000	5,000			5,000
Lighting Efficiency Upgrade	R	23 years	9,000				
<b>SUB-TOTAL LIBRARY</b>			<b>14,000</b>	<b>5,000</b>			
<b>TOTAL GENERAL FUND REQUESTS</b>			<b>14,942,372</b>	<b>8,732,331</b>	<b>6,813,000</b>	<b>254,070</b>	<b>1,665,331</b>
			ct 0	70	Chapter 90 state reimbursement		1,000,000
					capital building stabilization fund		265,000
					bond premium account		400,331
							-
Water Distribution System	R	80	3,000,000	3,000,000	3,000,000		
Sewer Investigation and Rehab Program	R	60	800,000	800,000		MWRA 75%GRANT, 25% 0 INT. LC	800,000
Water Treatment Plant	R	80	8,700,000	8,700,000	8,700,000		
					33,700,000 - 25,000,000= 8,700,000	auth balance town portion of tri town	
Vehicles (Meter Division)	R	7	79,917	79,917		79,917	
DPW Building	R	50	900,000				
10 Wheel Dump Truck with Plow	N		271,676	271,676		271,676	
Radios for sewer system SCADA	N		516,100				
Excavator/Brush Cutter (W/Highway) *	N		100,000				
Leak Detection/ Correlator LC2500	N		20,000				
Sunset Lake Aeration Fountains	N	17	50,000				
<b>WATER &amp; SEWER TOTAL</b>			<b>14,437,693</b>	<b>12,851,593</b>	<b>11,700,000</b>	<b>351,593</b>	<b>800,000</b>
<b>GOLF FUND</b>							
<b>GOLF TOTAL</b>			-	-	-	-	-
<b>STORM WATER</b>							
4WD vehicle for inspections	N		25,523	25,523		25,523	
Catch Basin Cleaning by others	N		60,000	60,000		60,000	
Utility Software	N		10,000	10,000		10,000	
DPW Building	R	75+	100,000				
<b>STORM WATER TOTAL</b>			<b>195,523</b>	<b>95,523</b>	-	<b>95,523</b>	-

## **GENERAL FUND**

### **TOWNWIDE**

#### ***Town Wide Technology Upgrades — \$20,000***

This is for the ongoing replacement of town computers, with the exception of those at the school, library, police and school departments.

#### ***Town Wide Radio System Migration — \$32,106***

This is the second year of a multi-year plan with funds being used to continue the base site transmitter and receiver. Once completed, this project will migrate existing and less reliable leased copper phone lines owned by Verizon (already past their useful life and currently experiencing maintenance issues) to more reliable digital technology using point-to-point microwave and "radio over internet protocol." This will also leverage the Town's existing fiber optic cables. This project initially began with the Police Department; however, multiple Town departments will benefit from its completion including Fire, the Department of Public Works, Schools, and Transportation (essentially any Department using portable/mobile radios).

### **PLANNING AND DEVELOPMENT**

#### ***Watson Park Shoreline Stabilization — \$10,000***

This provides matching funds to a Massachusetts Coastal Zone Management grant to address erosion and flooding at Watson Park. The funds would go towards the development of construction and bid documents. The park was severely flooded in 2018 and the increased frequency of flooding requires additional maintenance of the playing fields. The eroding bank at the end of the sea wall threatens the future use of the park. The plan developed includes restoring the eroding bank, protecting the bank with a restored salt marsh and constructing an elevated earthen berm to protect the park from future flooding. The plan also includes relocation of the walking path to the top of the earthen berm.

### **POLICE**

#### ***Vehicles — \$200,000***

This request is for the purchase of up to four new marked police vehicles and the conversion of up to two marked vehicles to unmarked vehicles to replace aging unmarked cars that are 14-16 years old. Marked police vehicles are an integral component of the Police Department's operations and are utilized every day of the year at all times of the day. The requested funding includes the

purchase of vehicles and installation of emergency equipment and allows the Police Department to maintain its bi-annual replacement of sector cruisers.

***Records Management (RMS) & CAD System — \$238,000***

This request is to fund the replacement of the Police Department's current Records Management System (RMS) and Computer-Aid Dispatch (CAD) system, which is approximately 20 years old. The current RMS/CAD system has reached end-of-life and the vendor has announced plans to discontinue support, maintenance, and updates within the next 18 months. RMS/CAD systems are critical to any Police Department as they provide the software through which all incidents are dispatched and logged, all reports and investigations are maintained, and all records are stored. The new RMS/CAD system will have superior functionality and additional modules that will replace several pieces of other third party software in the future. This is the first of two payments required to complete the development and installation of the software.

***Tasers — \$43,225***

This request is to fund the second of three contractual payments for the Police Department's FY19 Taser purchase. Tasers, also known as electronic control weapons (ECWs), increase both officer safety and subject safety, and provide an additional tool for de-escalation during potentially dangerous encounters.

**FIRE**

***Headquarters Fire station Renovations — \$3,500,000***

In addition to previously allocated funds, this will support a renovation of the existing fire headquarters, located at 1 Union Place, Braintree, MA 02184. An Owner's Project Manager will be retained to provide services including, but not limited to, a review of existing studies, budget development, designer selection, design development and construction management, relating to the renovation.

**MUNICIPAL LICENSE & INSPECTIONS**

***ADA Compliance issues — \$ 100,000***

These funds will continue to support the enhancement of ADA accessibility within the Town, including the sidewalks, roadways and parks/playgrounds.

## **SCHOOL**

### ***Technology — \$ 350,000***

These funds will replace end-of-life student devices (Chromebooks, iPads), as well as add to our existing inventory. The funds will also support the expansion of our capabilities for remote learning and required online state-mandated assessment delivery. We will continue the replacement and expansion of other infrastructure, including servers and switches.

### ***Energy Performing Contracting Services (ESCO) project — \$ 244,070***

This amount provides the principal and interest cost. The project has improved energy conservation measures in all six (6) of our elementary schools, the Monatiquot School Kindergarten Center and Braintree High School. Among the items addressed were: installation of expandable Energy Management Control Systems; the installation of new primary high efficiency boilers and back-up boilers in several buildings; replacement of 45-year old transformers at Braintree High School; new LED lighting fixtures and occupancy sensors; walk-in cooler controls & high efficiency motors; building weatherization, and water conservation measures.

### ***Munis Town Wide ERP — \$ 100,000***

These funds support the town-wide implementation of the Munis enterprise resource planning (ERP) platform, which includes all aspects of municipal and school financial management and resource planning such as General Ledger and Payroll services.

### ***Paving / Landscaping — \$ 100,000***

The driveways and parking lots at multiple schools need to be repaired and upgraded to control erosion, improve accessibility, and better define front entries including parent and bus drop-off areas.

### ***Plumbing and HVAC Repair & Upgrades — \$ 156,000***

Continued system-wide repair, replacement and upgrading of plumbing and HVAC related piping. Funds will be utilized for steam pipe/connection repairs, heat runs and water supply components.

### ***Masonry repairs — \$ 50,000***

Repair cracks that have developed in the brick facades and chimneys of various schools.

## **ELDER AFFAIRS**

### ***Parking lot expansion and / resurfacing of existing — \$119,000***

This will fund the expansion and repaving of the parking lot adjacent to the Department of Elder Affairs building to allow for increased access to those using the services provided in the facility.

## **DPW**

### **Engineering**

#### ***Yearly Road and Infrastructure Program — \$2,550,000***

This will continue to support improvements to the roadways and infrastructure in the Town, previously known as the 100 Roads Program. Funding includes anticipated bonding (\$1,550,000) and reimbursement from the state Chapter 90 grant program.

#### ***ADA sidewalk I/C Design and construction / reconstruction — \$ 150,000***

These funds will be used to continue to enhance ADA accessibility throughout the Town's, roadways, sidewalks and intersections.

### **Facilities**

#### ***Town Hall Renovations — \$ 250,000***

This will allow for HVAC renovations in the Town Hall basement and other similar locations where replacement is needed.

### **Cemetery and Grounds Maintenance**

#### ***Cemetery Expansion on Plain Street — \$ 150,000***

The Plain Street cemetery is in need of an expansion. There are very few remaining lots available at this time and if action is not taken there will be nothing available within approximately one year.

### **Highway**

#### ***Street Sweeper — \$ 250,000***

This will allow for the replacement of an over eleven year old Street Sweeper.

***ADA Pathways in Parks — \$ 15,000***

These funds will be used to enhance ADA accessible pathways in the parks.

**Recreation**

***ADA Parks and Recreation Issues — \$ 100,000***

These funds will be used to continue the enhancement of ADA accessibility in our parks and playgrounds, including pathways and equipment.

**Solid Waste**

No capital items were requested or funded for this Fiscal year.

**LIBRARY**

***Computer replacement — \$ 5,000***

These funds will continue the annual process of replacing several computers throughout the library to support enhanced technology.

**ENTERPRISE FUNDS**

**WATER**

***Water Distribution System — \$3,000,000***

This is for non-treatment plant work as identified in the Town's Yearly Road and Infrastructure Program (previously known as the "100 roads Program") water master plan. This work is designed to be done one year and in advance of the final paving on the street, in order to avoid premature cutting of the roads identified in the Town's next phase of the Yearly Road and Infrastructure Program.

***Water Treatment Plant — \$8,700,000***

The funding for the proposed Tri-Town Water Treatment plant was previously approved by the Town, as well as Randolph and Holbrook; however, the total of the appropriations required from all three communities increased. This added funding will cover the Town's total share for the project.

***Vehicles (Meter Division) — \$ 79,917***

This will allow for the replacement of three over seven year old vehicles.

***10 Wheel Dump Truck with plow — \$ 271,676***

The addition of a 10 Wheel dump will increase efficiency by eliminating the need for staff to take multiple trips for one project. This will be especially helpful during emergency situations and the vehicle will be equipped with a plow package so it can help in winter activities as well.

**SEWER**

***Inflow and Infiltration Rehabilitation Program — \$ 800,000***

The program seeks to remove clean storm water Inflow and Infiltration (I&I) from the Town's sewer system. Identifying and removing this from the sewer system reduces sewer treatment costs and reduces sewer system overflows, which would affect the Town's sewer assessment from the MWRA. The Town participates in the MWRA grant/loan program, which includes a 10 year zero interest loan option.

**Golf**

No capital items were requested or funded for this Fiscal year.

**Storm Water Utility**

***4WD vehicle for inspections — \$ 25,523***

This will provide for a new dedicated storm water vehicle to provide field inspections.

***Catch Basin Cleaning by others — \$ 60,000***

This will be used to address a back log of necessary catch basin cleaning throughout the Town.

***Utility Software — \$ 10,000***

This software is needed to further manage the impervious areas of the parcels throughout Town, which is what is used to estimate the utility costs to property owners.

<u>BONDED DEBT</u>						
<u>ref. #</u>	<u>description</u>	<u>debt authorized</u>	<u>bonded debt</u>	<u>FY 2022 principal</u>	<u>FY 2022 interest (I)</u>	<u>FY 2022 total</u>
<b><u>GENERAL FUND</u></b>						
	Police Records Management System	Apr-20	238,000	47,600	8,330	55,930
	Fire headquarters	Apr-20	3,500,000	116,667	122,500	239,167
	School technology	Apr-20	350,000	70,000	12,250	82,250
	School paving	Apr-20	100,000	6,667	3,500	10,167
	School plumbing	Apr-20	156,000	31,200	5,460	5,460
	Elder Affairs paving	Apr-20	119,000	7,933	4,165	4,165
	DPW Facilities Town hall renovations	Apr-20	250,000	25,000	8,750	8,750
	DPW highway Street Sweeper	Apr-20	250,000	50,000	8,750	58,750
	Road Projects C44s7(5+6) FY 2021 Capital	Apr-20	1,550,000	103,333	54,250	157,583
	DPW ADA sidewalk Road Projects C44s7(1) FY 2021 Capital	Apr-20	150,000	10,000	5,250	15,250
	DPW Cemetery expansion	Apr-20	150,000	15,000	5,250	20,250
	less FY 22 debt service reduction from FY 2021					(444,667)
	Total Bonded Debt		<u>6,813,000</u>			
			<u>6,813,000</u>			
	Total Projected General Fund Debt Service Increase		-			<u>213,055</u>
	(I) estimated interest rate 3.50%					
	previous years capital plan projected increased debt service					
	FY 2020 capital plan					213,055
	FY 2019 capital plan					386,807
	FY 2018 capital plan					264,000
	FY 2017 capital plan					207,000
	FY 2016 capital plan					324,000
	FY 2015 capital plan					233,000
	FY 2014 capital plan					214,000
	six year total debt					1,628,807
	avg. debt service increase					271,468



TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
GENERAL FUND

	<u>Project / Item Description</u>	<u>New / Replace</u>	<u>Age of Replacement</u>	<u>ref.</u>	<u>Total Cost</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
<b>TOWN WIDE</b>	Town Technology Upgrades				100,000	20,000	20,000	20,000	20,000	20,000
	Town wide Radio system migration Police				212,106	32,106	60,000	60,000	30,000	30,000
	<b>SUB-TOTAL TOWN WIDE</b>				<u>312,106</u>	<u>57,106</u>	<u>80,000</u>	<u>80,000</u>	<u>50,000</u>	<u>50,000</u>
<b>161 TOWN CLERK</b>					-	-	-	-	-	-
	<b>SUB-TOTAL CLERK</b>				-	-	-	-	-	-
<b>133 FINANCE</b>					-	-	-	-	-	-
	<b>SUB-TOTAL FINANCE</b>				-	-	-	-	-	-
<b>171 PLANNING AND DEVELOPMENT</b>										
	match CZM grant to address erosion bank Watson pk flood	N			10,000	10,000				
	Services to scan Department files with site plans for electronic	N			150,000	75,000	75,000			
	<b>SUB-TOTAL PLANNING AND DEVELOPMENT</b>				<u>160,000</u>	<u>85,000</u>	<u>75,000</u>	-	-	-
<b>210 POLICE</b>										
	Police Vehicles	R	1	5-7 yrs.	1,479,324	200,000	301,268	313,319	325,851	338,886
	Records Management System (RMS) & CAD system	R		15-20 YRS.	396,121	237,919	158,202			
	Portable Radios	R	2	3-7 YRS	88,158	-	20,760	21,591	22,454	23,353
	Handgun Replacement	R		3 yrs.	-	-	-	-	-	-
	Data Processing equipment ( Computers )	K	4	5 YRS	13,434	-	18,120	13,403	20,248	21,037
	Police motorcycle	K		10 yrs.	23,000	-	-	-	-	-
	Lasers	K			88,430	-	-	-	-	-
	<b>TOTAL</b>				<u>2,157,547</u>	<u>481,144</u>	<u>565,175</u>	<u>354,379</u>	<u>368,553</u>	<u>383,296</u>
	<b>RADIO EQUIPMENT</b>									
	radio system migration				-	-	-	-	-	-
	<b>TOTAL</b>				-	-	-	-	-	-
	<b>SUB-TOTAL POLICE</b>				<u>2,157,547</u>	<u>481,144</u>	<u>565,175</u>	<u>354,379</u>	<u>368,553</u>	<u>383,296</u>
<b>220 FIRE</b>										
	HQ Renovation	R		80 year	3,500,000	3,500,000				
	Engine E-5	R		21years	700,000	700,000				
	Repaving E-2 Lot Highlands	R			100,000					100,000
	Engine E-1 Typhoon	R		10 years	800,000		800,000			
	Engine E-2	R		10 years	700,000			700,000		
	Deputy Chiefs SUV	R			60,000	60,000				
	Engine E-4 Typhoon	R		10 years	750,000				750,000	
	Hose	R		10 years	40,000					40,000
	Highlands station various upgrades	R		27 years	150,000					150,000
	Upgrade fitness equipment	R			25,000	25,000				
	rescue tools				13,000	-	-	-	-	13,000
	<b>SUB-TOTAL FIRE</b>				<u>6,900,000</u>	<u>4,285,000</u>	<u>800,000</u>	<u>700,000</u>	<u>750,000</u>	<u>365,000</u>
<b>241 MUNICIPAL LICENCE &amp; INSPECTIONS</b>										
	ADA Compliance issues	N			575,000	100,000	100,000	112,500	125,000	137,500
	Electronic Archiving system	N			170,585	30,870	32,413	34,034	35,738	37,330
	<b>SUB-TOTAL MUNICIPAL LICENESE AND INPECTIONS</b>				<u>745,585</u>	<u>130,870</u>	<u>132,413</u>	<u>146,534</u>	<u>160,738</u>	<u>175,030</u>
<b>300 SCHOOL</b>										
	Technology	both		5-7 years	1,550,000	350,000	300,000	300,000	300,000	300,000
	ESCO project	N/R			1,220,350	244,070	244,070	244,070	244,070	244,070
	Munis	R		7yurears	400,000	100,000	100,000	100,000	100,000	100,000
	Floors (Abatement floor / Insulation replace)	R		30 years	300,000	0	100,000	100,000	100,000	

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
GENERAL FUND

<u>Project / Item Description</u>	<u>New / Replace</u>	<u>Age of Replacement</u>	<u>ref.</u>	<u>Total Cost</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Paving/Landscaping	R	30 years		461,860	155,930	100,000			
Plumbing/HVAC	R	30 years		311,860	100,000	105,930	105,930		205,930
Furniture	both	20-30 years		105,930	0				
Masonry repairs	N	30 years		100,000	50,000	50,000		105,930	
High School renovation	R	30 years		550,000			150,000		
<b>SUB-TOTAL SCHOOL</b>				<b>5,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>250,000</b>
<b>541 ELDER AFFAIRS</b>									
Parking lot Expansion/ Resurface	N/R			119,000	119,000				
Boiler Repair	R	15 years		12,000		12,000			
Steam Traps	R	15 years		18,000	18,000				
New Furnace/ Option 1 conversion to gas	R	25 years		84,000				84,000	
New Furnace/ conversion to gas / opt 2	R	25 years		23,000				23,000	
Electrical lighting	R	30 years		25,000	5,000	10,000	10,000		
Windows	R			45,000		15,000	15,000	15,000	
Flooring for activity room	R			40,000	10,000	10,000	10,000	10,000	
Asbestos abatement	N			50,000	10,000	10,000	10,000	10,000	10,000
Central air roof repairs	N			45,000		15,000	15,000	15,000	
<b>SUB-TOTAL ELDER AFFAIRS</b>				<b>471,000</b>	<b>162,000</b>	<b>72,000</b>	<b>70,000</b>	<b>157,000</b>	<b>10,000</b>
<b>400 DPW ENGINEERING</b>									
Yearly Road and Infrastructure Program	R	20 years +		5,100,000	1,700,000	1,700,000	1,700,000		
Yearly Road and Infrastructure Program Chapter 90	R	20 years +		3,000,000	1,000,000	1,000,000	1,000,000		
Yearly Road and Infrastructure Program	R	20 years +		3,400,000				1,700,000	1,700,000
Yearly Road and Infrastructure Program Chapter 90	R	20 years +		2,000,000				1,000,000	1,000,000
Sidewalk I/C Design and construction / reconstruction	R	12 years +		750,000	150,000	150,000	150,000	150,000	150,000
Traffic Signal System Replacement	R	35 years +		1,054,000	190,000	200,000	210,000	221,000	233,000
Traffic calming and design& construction	N			250,000	50,000	50,000	50,000	50,000	50,000
Bridge Decking (Mahar Parkway)	R	20 years +		200,000	200,000				
Vehicle Transit of similar vehicle	R	8 years +		28,500	28,500				
Vehicle - SUV				40,000		40,000			
Variable message signs				20,600		20,600			
Traffic Management software	N			6,000			6,000		
Large Format Scanner / Plotter				8,200			8,200		
Global Positioning System Eq. Update				19,000			19,000		
Update Base-Mapping for GIS				150,000			150,000		
More Robust GIS Product	R			-			(Researching)		
<b>SUB-TOTAL ENGINEERING</b>				<b>16,026,300</b>	<b>3,318,500</b>	<b>3,160,600</b>	<b>3,293,200</b>	<b>3,121,000</b>	<b>3,133,000</b>
<b>FACILITIES</b>									
Asbestos Removal	R	20+		600,000	200,000	100,000	100,000	100,000	100,000
Town Hall Renovations	R	20+		1,000,000	600,000	100,000	100,000	100,000	100,000
LED Lighting	N			550,000	150,000	100,000	100,000	100,000	100,000
DPW Building	N			7,900,000	900,000	3,500,000	3,500,000		
Facilities Vehicle	N			50,000	50,000				
Daugherty Gym Renovations	R	20 years +		800,000	600,000	200,000			
Pond Street	R	15 years +		875,000	125,000	750,000			
Eldridge School	R	15 years +		250,000	150,000	50,000	50,000		
Allen Street	R	30 years +		80,000	25,000	20,000	15,000	10,000	10,000
Municipal Parking Lot Resurfacing	R	15 years +		588,000	160,000	117,000	167,000	144,000	
Security Cameras (74 Pond & 85 Quincy Ave)	N			50,000	25,000	25,000			
<b>SUB-TOTAL FACILITIES</b>				<b>12,743,000</b>	<b>2,985,000</b>	<b>4,962,000</b>	<b>4,032,000</b>	<b>454,000</b>	<b>310,000</b>
<b>CEMETERY &amp; GROUNDS MAINTENANCE</b>									
Cemetery Expansion on Plain Street	N			150,000	150,000				

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
GENERAL FUND

Project / Item Description	New / Replace	Age of Replacement	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
F350 w/Utility Body	N			60,000	60,000				
F550 Switch 'N Go Body Including Dumpster & Platform Body	R			100,000	100,000				
ProCore 1298 Aerator	N	20		32,746	32,746				
80" AERA-vator with Seed Box	N			14,463	14,463				
Kubota Tractor Model L6060HSTC	N			42,820	42,820				
Pro Force Turbine Debris Blower	R	9		7,512	7,512				
L1250 Lely Broadcast Spreader	N			5,897	5,897				
Lely Thatcher - Model 450 - 15'	N			7,101	7,101				
Lawn Mower (Large) - (1)	R	8		109,813	109,813				
Trash Truck	R	12		150,000	150,000				
Small 6 - Wheel Truck (2) w/ dump body & plow	R	15		150,000		75,000	75,000		
MH-400 Material Handler	N			24,161		24,161			
TRUCK - Kubota	R	13		65,000			65,000		
Forman Truck - F250 (2) EX CAB Plow	R	6		100,000			50,000	50,000	
Landscape Trailer (2)	R	8		10,000			10,000		
Zero Turn Mower (3)	R	6		51,000			51,000		
Landpride AFM4216 All-Flex Mower	N			18,650				18,650	
Landpride FDR2584 Grooming Mower	N			4,073				4,073	
<b>SUB-TOTAL CEMETERY GROUNDS AND MAINTENCE</b>				<b>1,103,236</b>	<b>680,352</b>	<b>99,161</b>	<b>251,000</b>	<b>72,723</b>	<b>-</b>
<b>HIGHWAY</b>									
Street Sweeper	R	11		500,000	250,000				250,000
Excavator W/ Brush Grinder	N			250,000	250,000				
Material Screener	R	23		75,000	75,000				
Security Cameras	N			30,000	30,000				
Baker 11 foot Plows	R	15		24,000	12,000	12,000			
Thermoplastic Paint Machine	N			20,000	20,000				
F550 "Style" Truck w/plow & sander (2)	R	21		150,000	75,000			75,000	
Skidsteer w/ attach & accessories	R	20		100,000	100,000				
Large 6 WHL Dump Truck w/plow7 spreader (2)	R	20		585,000		195,000	195,000		195,000
Stainless Sander Spreader	R	20		50,000		25,000	25,000		
Pick up Truck (2)	R	9		111,000		37,000	37,000	37,000	
Forman Truck w/4x4 plows (2)	R	9		130,000				130,000	
Sidewalk plow	R	12		170,000					170,000
Vehicle & Equipment outbuildings	N			300,000		100,000	100,000	100,000	
Grounds/Cemetery Building	N			120,000	120,000				
ADA Pathways in Parks	N			45,000	15,000	15,000	15,000		
<b>SUB-TOTAL HIGHWAY</b>				<b>2,660,000</b>	<b>947,000</b>	<b>384,000</b>	<b>372,000</b>	<b>342,000</b>	<b>615,000</b>
<b>RECREATION</b>									
Park and Recreation ADA Issues				300,000	100,000	50,000	50,000	50,000	50,000
Replacement of Park and Court Equipment/Court Repairs	R	20		400,000	150,000	150,000	100,000		
Field Repair and Rehabilitation Project	R	10		400,000	150,000	150,000	100,000		
Town-Wide Fence Repair and Rehabilitation Project	R	15		200,000	75,000	75,000	50,000		
Sports Lighting - BHS Athletic Fields	R			800,000		300,000	300,000	200,000	
Installation of an All-Weather Track Resurface at Braintree High	N			176,400	176,400				
Design and Engineering Services - Four (4) Multi-Purpose	N			350,000	100,000	50,000	100,000	100,000	
Design and Engineering Services - Installation of an Artificial Turf	N			250,000	50,000	100,000	100,000		
ABI Force infield Groomer w/Attachments	N			32,275				32,275	
<b>SUB-TOTAL RECREATION</b>				<b>2,908,675</b>	<b>801,400</b>	<b>875,000</b>	<b>800,000</b>	<b>382,275</b>	<b>50,000</b>
<b>SOLID WASTE</b>									
Trash Compactor Truck				38,000			38,000		
<b>SUB-TOTAL SOLID WASTE</b>				<b>38,000</b>	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>0</b>	<b>0</b>

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
GENERAL FUND

610 LIBRARY	Project / Item Description	New / Replace	Age of Replacement	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
	Computer Replacement	R	ongoing	G-2	25,000	5,000	5,000	5,000	5,000	5,000
	Roof Top HVAC Unit	R	23 years	G-2	69,000	-	34,500	34,500	-	-
	Lighting Efficiency Upgrade	R	23 years	G-2	45,000	9,000	9,000	9,000	9,000	9,000
		replace			-	-	-	-	-	-
	<b>SUB-TOTAL LIBRARY</b>				<u>139,000</u>	<u>14,000</u>	<u>48,500</u>	<u>48,500</u>	<u>14,000</u>	<u>14,000</u>
	<b>TOTAL GENERAL FUND REQUESTS</b>				<b>51,359,449</b>	<b>14,942,372</b>	<b>12,253,849</b>	<b>11,185,613</b>	<b>6,872,289</b>	<b>6,105,326</b>
					-	-	-	-	-	-
	<b>SUB-TOTAL TOWN WIDE</b>				<b>312,106</b>	<b>52,106</b>	<b>80,000</b>	<b>80,000</b>	<b>50,000</b>	<b>50,000</b>
	<b>SUB-TOTAL CLERK</b>				-	-	-	-	-	-
	<b>SUB-TOTAL FINANCE</b>				-	-	-	-	-	-
	<b>SUB-TOTAL PLANNING AND DEVELOPMENT</b>				160,000	85,000	75,000	-	-	-
	<b>SUB-TOTAL POLICE</b>				2,152,547	481,144	565,175	354,379	368,553	383,296
	<b>SUB-TOTAL FIRE</b>				6,900,000	4,285,000	800,000	700,000	750,000	365,000
	<b>SUB-TOTAL MUNICIPAL LICNESE AND INPECTIONS</b>				745,585	130,870	132,413	146,534	160,738	175,030
	<b>SUB-TOTAL SCHOOL</b>				5,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
	<b>SUB-TOTAL ELDER AFFAIRS</b>				471,000	162,000	72,000	70,000	157,000	10,000
	<b>SUB-TOTAL DPW</b>				35,479,211	8,732,252	9,480,761	8,786,200	4,371,998	4,108,000
	<b>SUB-TOTAL LIBRARY</b>				<u>139,000</u>	<u>14,000</u>	<u>48,500</u>	<u>48,500</u>	<u>14,000</u>	<u>14,000</u>
					<b>51,359,449</b>	<b>14,942,372</b>	<b>12,253,849</b>	<b>11,185,613</b>	<b>6,872,289</b>	<b>6,105,326</b>

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
 WATER / SEWER FUND

5/4/2020

Project / Item Description	New / Replace	Age of Replace	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023
Water Distribution System	R	80		15,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Sewer Investigation and Rehab Program	R	60		4,580,000	800,000	885,000	920,000	975,000	1,000,000
Water Treatment Plant	R	80		8,700,000	8,700,000				
Vehicles (Meter Division)	R	7		79,917	79,917				
DPW Building	R	50		9,900,000	900,000	4,500,000	4,500,000		
10 Wheel Dump Truck with Plow	N			271,676	271,676				
Radios for sewer system SCADA	N			671,600	516,100	155,500			
Excavator/Brush Cutter (W/Highway) *	N			100,000	100,000				
Mini Excavator	R	11		250,000		250,000			
Leak Detection/ Correlator LC2500	N			20,000	20,000				
Large Utility	R	15		200,000			200,000		
2 Six Wheel Dumps	R	17		400,000				400,000	
Backhoe	R	10		300,000					300,000
Sunset lake Aeration Fountains	N	17	W-6	50,000	50,000				
<b>WATER &amp; SEWER TOTAL</b>				<b>40,523,193</b>	<b>14,437,693</b>	<b>8,790,500</b>	<b>8,620,000</b>	<b>4,375,000</b>	<b>4,300,000</b>

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
 GOLF FUND

5/4/2020

Project / Item Description	New / Replace	Age of Replacement	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>GOLF</b>									
Golf Course Irrigation System	R	45		1,950,000.00		1,950,000.00			
Dump Truck	R	24		55,000.00			55,000.00		
Parking Lot Repaving	R	25		45,000.00			45,000.00		
Greens & Tee & Collar Triplex Mower	R	8 & 10		60,000.00			30,000.00	30,000.00	
Leaf Blower (2)	R	6		16,000.00					16,000.00
Golf Course Utility Vehicle	R	12		34,000.00			34,000.00		
<b>GOLF</b>				<b>2,160,000</b>	<b>-</b>	<b>1,950,000</b>	<b>164,000</b>	<b>30,000</b>	<b>16,000</b>

TOWN OF BRAINTREE CAPITAL PROGRAM FY 2020 - February 2020  
 STORM WATER FUND

Project / Item Description	New / Replace	Age of Replacement	ref.	Total Cost	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>STORM WATER</b>									
4WD vehicle for inspections	N			25,523	25,523				
Catch Basin Cleaning by others	N			180,000	60,000	60,000	60,000		
Utility Software	N			10,000	10,000				
Pick Up Trucks 4x4 w/ plow (2)	N			60,816		30,408		30,408	
DPW Building	R			1,600,000	100,000	500,000	500,000	500,000	
Vactor (1 new, 1 rep)	R	new/rep		500,000					500,000
Street Sweeper (1 new, 1 rep)	R	new/rep		208,065				208,065	
Dump Truck w/plow	R	28		195,000		195,000			
Skidsteer	R	16		88,400					88,400
<b>STORM WATER TOTAL</b>				<b>2,867,804</b>	<b>195,523</b>	<b>785,408</b>	<b>560,000</b>	<b>738,473</b>	<b>588,400</b>



## Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Charles C. Kokoros  
Mayor

781-794-8100

### MEMORANDUM

To: Shannon L. Hume, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *ack*

CC: Nicole I. Taub, Chief of Staff and Director of Operations  
Edward Spellman, Director of Municipal Finance  
Mark Dubois, Police Chief  
James Arsenault, Public Works Director  
James O'Brien, Fire Chief  
Sharmila Biswas, Elder Affairs Director  
Frank Hackett, Superintendent of Schools  
Marybeth McGrath, Director of Municipal Licenses & Inspections

Date: May 5, 2020

RE: Request for Supplemental Appropriation – Fiscal Year 2020 Capital Plan

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President Hume, Clerk Cimino and Clerk Casey,

In conjunction with the FY 2020 capital plan, we present for your approval the following General Fund Bonding capital article to be funded. Detail of the projects can be found in the accompanying 2020 Capital Plan.

Accordingly, your review and approval of the following motions is requested:

## TOWN OF BRAINTREE, MASSACHUSETTS

## IN TOWN COUNCIL

## ORDERED:

That the Town of Braintree appropriates the sum of Six Million Eight Hundred -Thirteen Thousand Dollars (\$6,813,000) to pay costs of the following capital projects:

Project	Amount	Authorizing statute
Police Records Management	238,000	Ch. 44, s 7(1)
Fire station Renovation	3,500,000	Ch. 44, s 7(1)
School Technology	350,000	Ch. 44, s 7(1)
School Paving/ Landscaping	156,000	Ch. 44, s 7(1)
School Plumbing / HVAC	100,000	Ch. 44, s 7(1)
Elder Affairs Paving	119,000	Ch. 44, s 7(1)
Roadway resurfacing	1,550,000	Ch. 44, s 7(1)
ADA Sidewalk Repairs	150,000	Ch. 44, s 7(1)
DPW Facilities HVAC	250,000	Ch. 44, s 7(1)
DPW Cemetery Expansion	150,000	Ch. 44, s 7(1)
DPW Highway Street Sweeper	250,000	Ch. 44, s 7(1)

and for the payment of all other costs incidental and related thereto; that the amounts indicated above for each project are estimates and that the Mayor may allocate more funds to any one or more of such projects, and less to others, so long as, in the judgment of the Mayor, each of the projects described above can be completed within the total appropriation made by this Order; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to the authorizing statutes described above, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.



#20 - 029

## Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Charles C. Kokoros  
Mayor

781-794-8100

### MEMORANDUM

To: Shannon L. Hume, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *ock*

CC: Nicole I. Taub, Chief of Staff and Director of Operations  
Edward Spellman, Director of Municipal Finance  
James Arsenaunt, Public Works Director

Date: May 5, 2020

RE: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Plan

---

President Hume, Clerk Cimino and Clerk Casey,

In conjunction with the FY 2020 budget year, we present for your approval the following two enterprise fund capital bonding articles: one for water system improvements, and one for the estimated additional costs for the new Tri -Town Regional Water treatment plant.

- 1) The \$3,000,000 borrowing is for the town-wide water distribution system that seeks to make improvements to water quality and also to improve fire flows.
- 2) The \$8,700,000 borrowing is for the Town's share of the additional estimated costs for the new Tri-Town regional treatment plant.

Accordingly, your review and approval of the following orders is requested.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates the sum of Three Million Dollars (\$3,000,000) to pay costs of Town-wide water distribution system improvements, and for the payment of all other costs incidental and related thereto and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.

TOWN OF BRAINTREE, MASSACHUSETTS

IN TOWN COUNCIL

ORDERED:

That the Town of Braintree appropriates Eight Million Seven Hundred Thousand Dollars (\$8,700,000) to pay the Town's share of the costs of designing, constructing, equipping and furnishing the Tri Town water treatment plant, which is to be undertaken with the Towns of Randolph and Holbrook, and for the payment of all costs incidental and related thereto, which amount shall be expended in addition to all other amounts previously appropriated by the Town for this project. To meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to G. L. c. 44, §7(1), §8(4) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount authorized to be borrowed by this order shall be reduced to the extent of any grants received by the Town on account of this project. All or any portion of the amount authorized to be borrowed by this order may be obtained through the Massachusetts Clean Water Trust.

Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with G. L. c. 44, §20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Note: As this request involves a loan authorization, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter. The entire text of the order should be published in the advertisement.



# Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

#20-030

Charles C. Kokoros  
Mayor

781-794-8100

## MEMORANDUM

To: Shannon L. Hume, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor

CC: Nicole I. Taub, Chief of Staff and Director of Operations  
Edward Spellman, Director of Municipal Finance  
Mark Dubois, Police Chief  
James Arsenault, Public Works Director  
Christine Stickney, Planning and Community Development Director  
Frank Hackett, Superintendent of Schools  
Marybeth McGrath, Director of Municipal Licenses & Inspections  
Terese Stano, Library Director

Date: May 5, 2020

RE: Request for Appropriation – Fiscal Year 2020 Capital Plan

---

President Hume, Clerk Cimino and Clerk Casey,

In conjunction with the FY 2020 capital plan we present for your approval the following capital items to be funded from transfers from Free Cash, Building Capital Stabilization Fund, Bond Premium account, Water Sewer Retained Earnings and Storm Water Retained Earnings. Detail of the projects can be found in the accompanying 2020 Capital Plan.

Accordingly, your review and approval of the following motions is requested:

- 1) Town Wide  
MOTION: That the sum of \$20,000 be transferred from Bond Premium Account for the purchase of Town Wide Technology.

- 2) Town Wide  
MOTION: That the sum of \$32,106 be transferred from Bond Premium Account for the purchase of Town Wide Radio System Migration.
- 3) Planning and Community Development Department  
MOTION: That the sum of \$10,000 be transferred from Fiscal Year 2019 Certified Free Cash for paying the town match for CMZ grant to address erosion bank at Watson Park flood protection.
- 4) Police Department  
MOTION: That the sum of \$200,000 be transferred from Bond Premium Account for the purchase of Police Vehicles.
- 5) Police Department  
MOTION: That the sum of \$43,225 be transferred from Bond Premium Account for the purchase of Tasers.
- 6) Municipal License and Inspection Department  
MOTION: That the sum of \$100,000 be transferred from the Building Capital Stabilization Fund for the purpose of ADA Compliance issues.
- 7) School Department  
MOTION: That the sum of \$244,070 be transferred from Fiscal Year 2019 Certified Free Cash for paying the ESCO Projects for principal and interest expense.
- 8) School Department  
MOTION: That the sum of \$100,000 be transferred from Bond Premium Account for the purchasing Munis ERP software system.
- 9) School Department  
MOTION: That the sum of \$50,000 be transferred from the Building Capital Stabilization Fund for the purpose of School department masonry repairs
- 10) DPW Highway Department  
MOTION: That the sum of \$15,000 be transferred from the Building Capital Stabilization Fund for the purpose ADA pathways in the parks.
- 11) DPW Recreation Department  
MOTION: That the sum of \$100,000 be transferred from the Building Capital Stabilization Fund for the purpose ADA Park and recreations issues.
- 12) Library Department  
MOTION: That the sum of \$5,000 be transferred from Bond Premium Account for the purchasing Library computer replacement.

Water Sewer and Storm Water Enterprise Fund motions

E-1) Water Sewer Enterprise Fund

MOTION: That the sum of \$79,917 be transferred from Fiscal Year 2019 Certified Water Sewer Retained Earnings the purpose of purchasing vehicles for the meter division.

E-2) Water Sewer Enterprise Fund

MOTION: That the sum of \$271,676 be transferred from Fiscal Year 2019 Certified Water Sewer Retained Earnings the purpose of purchasing a 10 Wheel Dump Truck with Plow.

E-3) Storm Water Enterprise Fund

MOTION: That the sum of \$25,523 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of purchasing a 4WD vehicle for inspectors.

E-4) Storm Water Enterprise Fund

MOTION: That the sum of \$60,000 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of Catch Basin Cleaning by others.

E-5) Storm Water Enterprise Fund

MOTION: That the sum of \$10,000 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of purchasing Utility Software.

Since this request involves the appropriation of funds within the fiscal year 2020 budget, advertising and a public hearing is required under Sections 2-9 and 6-7 of the Town Charter.



# Office of the Mayor

One JFK Memorial Drive  
Braintree, Massachusetts 02184

Charles C. Kokoros  
Mayor

781-794-8100

## MEMORANDUM

To: Shannon L. Hume, President of the Council  
Susan Cimino, Clerk of the Council  
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor

CC: Nicole I. Taub, Chief of Staff and Director of Operations  
Edward Spellman, Director of Municipal Finance  
Mark Dubois, Police Chief  
James Arsenault, Public Works Director  
James O'Brien, Fire Chief  
Marybeth McGrath, Municipal Licenses and Inspections Director  
Sharmila Biswas, Elder Affairs Director  
Karen Shanley, Human Resources Director  
Christine Stickney, Planning and Community Development Director  
Dr. Frank Hackett, Braintree School Department Superintendent

Date: May 18, 2020

Re: FY 2020 Supplemental Appropriation #4

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As we approach the end of Fiscal Year 2020, we have identified several additional areas that require supplemental funds to support operations to the end of the fiscal year (June 30, 2020). I take this opportunity to submit this request for additional funds and to provide related information in support of this request. Your consideration and approval is requested. The major items are police overtime, fire overtime and the funding of the FY20 financial benefits for the recently ratified Fire Department collective bargaining agreement. The total supplement request is valued at \$2,066,506.57.

Working under the leadership of Chief of Staff Nicole Taub and Finance Director Ed Spellman, Department Heads conducted a year-end review of their FY20 budgets to identify funds available to support this request. As a result of these diligent efforts, department heads identified funds in the amount of \$770,911.77 that will be unspent during this fiscal year. These funds do not include the majority of salary savings realized as a result of the reduction in hours for Town

Hall and School Department staff. As a result, the total balance to be transferred from free cash as part of this request has been reduced to \$1,295,594.80.

The requested transfers are as follows:

First is a request to cover the additional costs in the amount of \$1,123,000 related to police overtime. The amount being requested is forecasted through the end of this fiscal year and includes costs incurred as a result of staffing levels and the need for the Department to back fill positions on overtime. Looking forward, organizational changes are being made to limit the amount of overtime required throughout the year. Additionally, the FY21 budget includes an increase in funding for overtime as part of the Town's effort to reduce, and eventually eliminate, the need for supplemental funding for overtime in the future.

Second, this request is for the additional cost to cover fire overtime in the amount of \$527,487. The Fire Department is subject to minimum manning requirements and all absences must be filled on overtime to ensure adequate staffing.

Third is a request for \$66,142 to cover increased costs relating to solid waste recycling. This increase is the result of added disposal costs that the Town is incurring.

Fourth, this item is to fund Braintree Firefighters Association, Local 920, Collective Bargaining Agreement. I am pleased to report that a collective bargaining agreement has been reached between the Town of Braintree and the Braintree Firefighters Association, Local 920, for the July 1, 2019 – June 30, 2022 term. The agreement with the Union includes a two percent (2%) wage increase for the current fiscal year, three percent (3%) in year two and two percent (2 %) in year three. This is the last of our collective bargaining units to be settled and the cost of living increases are consistent with those agreed upon with the other unions. In anticipation of approval of all collective bargaining agreements, funds were appropriated to a salary reserve account, which has a current balance of \$8,356.77. An additional amount of \$133,050.25 for a total of \$141,407.02 is needed to approve and fund the first year of the Braintree Firefighters Association, Local 920 contract.

Fifth, this item is to fund Fire salary shortfalls incurred as the result of promotions and new hires within the Department in the amount of \$106,185.55.

Sixth, this item is to fund the shortfall in the Fire Department Working Out of Grade line. The Fire Department is contractually obligated to maintain a seventeen person minimum per shift to ensure that all safety requirements are adhered to involving all apparatus. When a supervisor is absent, his/her position is often filled by someone of a lower rank. These funds are used to compensate the fire fighter for working out of grade in the higher rank in the amount of \$35,275.00

Seventh, this item is to fund the Pilot Program during which fire fighters staffed the fire alarm desk in Headquarters in the amount of \$17,455. The Pilot Program was deployed in the middle of FY20 and is scheduled through the fiscal year. When we have more than the 17 person minimum working, the assignment goes to on duty fire fighter at \$5.00 per hour and that fire fighter is responsible for monitoring and dispatching calls for service. For the

last 3 years, this was being performed through an arrangement with Brewster Ambulance, but the Department has expressed an interest in bringing this function back in house.

Eighth, this item is for deskman overtime incurred during the Pilot Program described above. When a shift goes below the 17 person minimum, the assignment is filled on overtime. The amount of this request is \$49,555.

Items Nine through Eighteen are internal department transfers from one police program to another police program to reduce the total funding requested from free cash.

Accordingly, your review and approval of the following motions are requested:

### **General Fund Motions**

#### **1. Police Department**

Motion: That the sum of \$800 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Office Supplies account, \$400 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Telephone account, \$200 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Mileage account, \$1,700 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Printing account, \$1,200 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Meeting account, \$1,000 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Postage account, \$250 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Dues account, \$2,000 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Travel account, \$7,000 be transferred from Municipal License and Inspections / Administration program 01 / Clerical account, \$838 be transferred from Municipal License and Inspections / Administration program 01 / longevity account, \$500 be transferred from Municipal License and Inspections / Administration program 01 / Telephone account, \$400 be transferred from Municipal License and Inspections / Administration program 01 / printing account, \$900 be transferred from Municipal License and Inspections / Administration program 01 / meeting account, \$1,000 be transferred from Municipal License and Inspections / Administration program 01 / prescript eye account, \$600 be transferred from Municipal License and Inspections / Equipment Maintenance program 03 / motor vehicle account, \$56,000 be transferred from Municipal License and Inspections / Inspections program 05 / Inspectors account, \$4,000 be transferred from Municipal License and Inspections / Inspections program 05 / Mileage account, \$215, 000 be transferred from the School Department FY20 Operating Budget, \$4,000 be transferred from Planning and Community Development/ Administration program 01 / Planning admin account, \$2,275 be transferred from Planning and Community Development/ Fair Housing program 08 / Awards and Ceremonies account and \$822,937 be transferred from Fiscal Year 2019 Certified Free Cash for a total of \$1,123,000 to be transferred to the Police Department overtime accounts and

further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected thereby.

## 2. Fire Department

Motion: That the sum of \$54,829.20 be transferred from the Mayors Department / Administration program 01/ Administrative clerical account and \$472,657.80 be transferred from Fiscal Year 2019 Certified Free Cash for a total of \$527,487 to be transferred to the Fire Department overtime accounts, and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected.

## 3. Department of Public Works

Motion: That the sum of \$41,563 be transferred from DPW / Snow and Ice program 11 / contract services account and the sum of \$24,579 be transferred from the DPW/ Summer program 20 / account for a total \$66,142 to be transferred to the Department of Public Works / program 12 Environmental Affairs and Waste Collections/ Solid Waste Recycling processing account for the increased costs of the recycling program due to added disposal costs that the town is incurring.

## 4. Fire Department

MOTION: That the Town vote to amend the wage and salary classification schedules, as most recently amended by appropriating the sum of \$141,407.02 for the purpose of funding a wage increase and other items as detailed in the Memorandum of Agreement (MOA) for the Braintree Firefighters Association, Local 920, IAFF, (IAFF) effective July 1, 2019, and for this purpose, the sum of \$8,356.77 be transferred from the Human Resources Department/ Administration program 01/ Salary reserve, the sum of \$32,662 be transferred from the DPW/ Summer program 20/ part time salary account, \$15,000 be transferred from the DPW/ Recreation and Community Events program 15 / July 4<sup>th</sup> festivities account, \$25,000 be transferred from the DPW/ Recreation and Community Events program 15 / July 4<sup>th</sup> parade account, \$50,000 be transferred from the Planning and Community Development/ Economic Development program 07 / Prior Year Encumbrance account, \$5,000 be transferred from the Planning and Community Development/ Conservation program 05 / Pond Meadow Vegetative Treatment account, \$5,000 be transferred from the Planning and Community Development/ Economic development program 07 / Life Sciences account, and 388.25 be transferred from Elder affairs Department/ Administration program 01 / copier toner supplies account for a total of \$ 141,407.02 to be transferred to Fire Department Uniform Branch accounts and further, that the Director of Municipal Finance is authorized to allocate said sums to and among the various lines items.

#### 5. Fire Department

Motion: That the sum of \$70,000 be transferred from the DPW department / construction administration program 05/ traffic engineer account and \$27,751.55 be transferred from the planning and community development department/ program 04 / principal planner account, \$2,240.25 be transferred from Elder Affairs department/ Administration program 01/ Administrative salaries account, \$1,200 be transferred from Elder Affairs department/ Administration program 01 / office supplies account, \$11.75 be transferred from Elder Affairs Department / Administration program 01 / copier toner supplies, \$82 be transferred from Elder Affairs department / Administration program 01 / Social Activities account, \$2,200 be transferred from Elder Affairs department / Equipment program 02 /Outside Motor Vehicle account, \$1,500 be transferred from Elder Affairs Program/ Equipment program 02 /Gasoline account, \$900 to be transferred from Elder Affairs department/ Building maintenance program 03/ building repair account, \$100 to be transferred from Elder Affairs Program/ Equipment program 02/ telephone account, \$200 be transferred from Elder Affairs Program/ Equipment program 02 /Natural Gas account for a total of \$106,185.55 to be transferred to the Fire Department salary accounts and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected.

#### 6. Fire Department

Motion: That the sum of \$8,131.45 be transferred from the Planning and Community Development department/ program 04 / principal planner account, \$2,700 be transferred from Fire department / building maintenance program 02/ lighting account, \$759.75 be transferred from Elder Affairs department/ Administration program 01/ Administrative salaries account, \$5,513 be transferred from Fire department / building maintenance program 02/ Natural Gas account, and \$18,170.80 be transferred for the Mayors Department / Administration program 01/ Administrative clerical account for a total of \$35,275 to be transferred to the Fire Department/ Fire Suppression program 04 / Working Out of Grade account.

#### 7. Fire Department

Motion: That the sum of \$3,037 be transferred from Planning and Development / Historic Commission program 09 / consultant account, the sum of \$7,000 from the Fire Department / Administration program 01 / data processing account, the sum of \$7,000 from the Fire department / Equipment maintenance program 03 / data processing account and \$418 be transferred from Elder Affairs Program/ Administration / Social Activities account for a total of \$17,455, to be transferred to the Fire Department Fire Suppression program 04 / Deskman account.

8. Fire Department

Motion: That the sum of \$1,555 be transferred from Planning and Development / Historic Commission program 09 / consultant account, the sum of \$7,000 from the Finance / Treasurer Collectors program 10/ postage account, the sum of \$3,000 from the Finance / Treasurer Collectors program 10/ printing account, the sum of \$23,000 from Fire Department / Training program 08 / in service training account and the sum of \$15,000 from Fire Department / Fire Suppression program 04 / replacement equipment account for a total \$49,555 to be transferred to the Fire Department Fire Suppression program 04 / Deskman Overtime account.

9. Police Department

Motion: That the sum of \$ 6,700 be transferred from Police Department / Communication program 05 / Other Communication to the following accounts \$6,000 to the Police Department / patrol program 04 / sworn personal account, \$350 to the Police Department / animal control program 10 / other police persons account and \$350 to the Police Department / animal control program 10 / part time employee account.

10. Police Department

Motion: That the sum of \$ 46,629.27 be transferred from Police Department / Traffic program 07 / sworn personnel account to the following accounts \$34,000 to the Police Department / Administrative program 01 / Administrative clerical account and \$12,629.27 to the Police Department/ patrol program 04 / sworn personal account.

11. Police Department

Motion: That the sum of 2,042.52 be transferred from Police Department / Traffic program 07 / accreditation account to the Police Department/ patrol program 04 / sworn personal account.

12. Police Department

Motion: That the sum of \$2,548.42 be transferred from Police Department / Traffic program 07 / holidays account to the Police Department/ patrol program 04 / sworn personal account.

13. Police Department

Motion: That the sum of \$13,340 be transferred from Police Department / Traffic program 07 / educational account to the Police Department/ patrol program 04 / sworn personal account.

14. Police Department

Motion: That the sum of \$6,125.56 be transferred from Police Department / Traffic program 07/ Shift differential account to the Police Department/ patrol program 04 / sworn personal account

15. Police Department

Motion: That the sum of \$500 to the Police Department / Traffic program 07/ Stress training account to the Police Department/ patrol program 04 / sworn personal account.

16. Police Department

Motion: That the sum of \$500 be transferred from Police Department / Traffic program 07/ Firearms training account to the Police Department/ patrol program 04 / sworn personal account.

17. Police Department

Motion: That the sum of \$500 be transferred from Police Department / Traffic program 07/ uniform allowances account to the Police Department/ patrol program 04 / sworn personal account.

18. Police Department

Motion: That the sum of \$14,000 be transferred from Police Department / Special services program 08/ crossing guards account to the following accounts \$2,000 to the Police Department/ Administration program 01 / uniform allowance account, \$4,000 to the Police Department/ Building maintenance program 02 / building repairs account, \$4,000 to the Police Department/ Equipment g maintenance program 03 /outside motor vehicle repairs account, and \$4,000 to the Police Department / patrol bureau program 04 / Uniform allowance account.

Since these requests involve the appropriation of funds within the fiscal year 2020 budget, advertising and a public hearing is required under the sections 2-9 and 6-7 of the Town Charter.





## Fire Department FY2020 2% COLA

		FY2020	FY2020	FY2020
		Budgeted		2% Needed
F5E	IAFF	\$ 114,593.04	\$ 116,885.01	\$ 2,291.97
Fire	IAFF	\$ -	\$ -	\$ -
F2E	IAFF	\$ 89,293.27	\$ 89,293.27	
F2E	IAFF	\$ 89,293.27	\$ 89,293.27	
F2E	IAFF	\$ 89,293.27	\$ 89,293.27	
		\$7,223,413.53	\$7,364,820.55	\$ 141,407.02