

**Braintree Community Partnership on Substance Use – Steering Committee**  
**June 1, 2018 –10am to 11:30am**  
**Johnson Meeting Room, 2<sup>nd</sup> Floor of Town Hall – 1 JFK Memorial Drive**  
**AGENDA**

**Mission Statement:** Through education, referrals and advocacy, the Braintree Community Partnership on Substance Use works together to prevent and reduce substance use disorders, including fatal and non-fatal overdoses. Our collaboration will help the community at large lead healthy and supported lives.

<b>Item</b>	<b>Desired Outcome/Update</b>	<b>Time Needed</b>
Welcome/Introductions/ Housekeeping (Lyn Frano)	Team members are oriented to the group, each other, and the location	1 minute
Review key points and action steps from previous meeting (Team)	Update and review of the key points/action steps identified at the previous meeting	4 minutes
Steering Committee Meetings (Lyn Frano)	Re-visit meeting dates, times and procedures	20 minutes
Approval of minutes (Lyn Frano)	Approve minutes from previous Steering committee and BCPSU meetings	10 minutes
Recovery Trivia (Lyn Frano/Jon Wislon)	Update and sponsorship status	10 minutes
Community Heroes Awards (Lyn Frano)	Update	5 minutes
Nicotine Delivery/BOH (Lyn Frano and Marybeth McGrath)	Update	5 minutes
Budget (Lyn Frano)	Update	10 minutes
New Business (Team)	Opportunity for Steering Committee members to raise new topics for discussion	10 minutes
Old Business (Team)	Opportunity for Steering Committee members to discuss previous topics	10 minutes
Review Action Steps (Lyn)	Reviews action steps and timelines	2 minutes
Next meeting	Monday July 9, 2018 – 5pm to 6:30pm Johnson Meeting Room, Town Hall	1 minute
Plus Delta/Adjournment (Lyn Frano)	Meeting review - Identify what worked well and needs for improvement	2 minutes