

1. 6:00 P.M. Committee Of Ways & Means

Documents:

[20 OCT 20 ZOOM WEBINAR WM AGENDA.PDF](#)

2. 6:00 P.M. Committee Of Ways & Means

Documents:

[2020 OCT 20 WM MTG.PDF](#)



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chairman
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

AGENDA

Tuesday, OCTOBER 20, 2020

Starting Time – 6:00p.m.

Remote via Zoom webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81852692911>

Or Telephone:

Dial: +1 646 558 8656

Webinar ID: 818 5269 2911

International numbers available: <https://us02web.zoom.us/j/81852692911>

1. Roll Call
2. Approval of Minutes
 - May 19, 2020
 - May 20, 2020
 - May 21, 2020
3. Old Business
 - None
4. New Business
 - 20 069 Mayor: Request for Appropriation – Smelt Brook Culvert & Fisheries Habitat Restoration or take up any action relative thereto (PUBLIC HEARING at Full Council)

Adjournment

Governor Charles Baker has declared a state of emergency in Massachusetts to support the state's response to COVID-19 (Coronavirus). According to the Town of Braintree's "Temporary Emergency Policy for Remote Participation Under the Open Meeting Law Pursuant to Massachusetts Executive Order of March 12, 2020," the Town Council will meet fully remotely for the health and safety of Councilors and the public during the Massachusetts State of Emergency. The Town Council will be using Zoom software to run meetings online for the immediate future. The Town continues to monitor the situation through the Health Department and specific questions should be directed to Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health, at 781-794-8095.



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chairman
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

AGENDA

Tuesday, OCTOBER 20, 2020

Starting Time – 6:00p.m.

Remote via Zoom webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81852692911>

Or Telephone:

Dial: +1 646 558 8656

Webinar ID: 818 5269 2911

International numbers available: <https://us02web.zoom.us/j/81852692911>

1. Roll Call
2. Approval of Minutes
 - May 19, 2020
 - May 20, 2020
 - May 21, 2020
3. Old Business
 - None
4. New Business
 - 20 069 Mayor: Request for Appropriation – Smelt Brook Culvert & Fisheries Habitat Restoration or take up any action relative thereto (PUBLIC HEARING at Full Council)

Adjournment

Governor Charles Baker has declared a state of emergency in Massachusetts to support the state's response to COVID-19 (Coronavirus). According to the Town of Braintree's "Temporary Emergency Policy for Remote Participation Under the Open Meeting Law Pursuant to Massachusetts Executive Order of March 12, 2020," the Town Council will meet fully remotely for the health and safety of Councilors and the public during the Massachusetts State of Emergency. The Town Council will be using Zoom software to run meetings online for the immediate future. The Town continues to monitor the situation through the Health Department and specific questions should be directed to Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health, at 781-794-8095.



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

MINUTES

Tuesday, May 19, 2020

A meeting of the Committee of Ways & Means was held Remote via Zoom Webinar, on Tuesday, May 19, 2020 at 6:00p.m.

Councilor Boericke was in the Chair.

Clerk of the Council, Susan M. Cimino conducted the roll call.

All votes were taken by Roll Call Vote.

Present: Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

Also Present: Nicole Taub, Chief of Staff
Ed Spellman, Finance Director
Frank Hackett, Superintendent of Schools
Thomas Devin, School Committee Chair
George Kokoros, School Committee member
James Arsenault, DPW Director
Shawn McGoldrick, Town Auditor

Approval of Minutes

- None

Old Business

- None

New Business

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto

Chairwoman Boericke asked if there was a Motion to take off the table Order 20 038.
 Councilor Ryan made a motion to take off the table Order 20 038.

Motion: by Councilor Ryan to take off the Table Order 20 038

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

The following Departments were in attendance to present their proposed FY2021 Budget:

<u>APPENDIX G</u>	<u>Pages</u>
Education®	1-47

CALL BACKS

- Mayor's Office
- Finance Programs
- DPW
- Golf

Committee members asked each department many questions about increase/decrease line items. Some of the questions/answers are below.

Please find all FY2021 budget questions/answers posted on the town website at <https://braintree.ma.gov/449/Fiscal-Year-Budgets>

Education

Nicole Taub, Chief of Staff stated this is the final FY21 budget for presentation to the Committee and it is our largest budget. In my opinion the education in the Town of Braintree is one of the best in the Commonwealth.

The School Department FY2021 Budget request is \$73,218,902.

Superintendent Frank Hackett, stated the School Department is different where it has an elected body that has both fiscal and legal responsibility for the school system. Our budget starts around November each year and then comes to the central office/administrative group and we spend a lot of time with the Finance and Operations sub-committee who vets our process all the way through. The biggest question when beginning our budget is what is the enrollment. Our budget is about 85% staffing. Dr. Hackett gave a slide show presentation to members.

The following questions were also asked by members which Dr. Hackett replied to:

TO: Committee of Ways & Means

FROM: Dr. Frank Hackett, Superintendent of Schools

RE: FY21 Budget Questions

Thank you for your questions regarding the FY21 budget for the Braintree Public Schools (BPS), which was unanimously approved for recommendation to Mayor Kokoros on April 27th, 2020.

Historical BPS Budgets & Funding Source

FISCAL YEAR	Chapter 70 Funding	Change \$	Change %	School budget	Change \$	Change %	Town Allocation	Change \$	Change %
FY14	\$13,863,901	\$317,002	2.34%	\$54,780,737	\$2,880,491	5.55%	\$40,916,836	\$2,563,489	6.68%
FY15	\$14,627,262	\$763,361	5.51%	\$57,698,512	\$2,917,775	5.33%	\$43,071,250	\$2,154,414	5.27%
FY16	\$15,291,040	\$663,778	4.54%	\$59,508,827	\$1,810,315	3.14%	\$44,217,787	\$1,146,537	2.66%
FY17	\$16,589,497	\$1,298,457	8.49%	\$62,108,827	\$2,600,000	4.37%	\$45,519,330	\$1,301,543	2.94%
FY18	\$17,201,085	\$611,588	3.69%	\$64,709,631	\$2,600,804	4.19%	\$47,508,546	\$1,989,216	4.37%
FY19	\$17,817,105	\$616,020	3.58%	\$67,321,556	\$2,611,925	4.04%	\$49,504,451	\$1,995,905	4.20%
FY20	\$18,297,651	\$480,546	2.70%	\$70,628,795	\$3,307,239	4.91%	\$52,331,144	\$2,826,693	5.71%
FY21*	\$18,781,860	\$484,209	2.65%	\$73,218,902	\$2,590,107	3.67%	\$54,437,042	\$2,105,898	4.02%

*PROPOSED

General Overview

As there were some common threads running through your questions, I would like to share a couple of points:

- A. We continue to work on our year-end projections to include savings that we will realize from the early closure of school. As part of that reconciliation, and as we do every year, we will be factoring any unanticipated expenditures that were made during the course of the year. Savings generated from the closure of our facilities will be relatively limited (see below), but we will realize savings from staff furloughs/reduced hours and other staffing related expenditures.
- B. Part of the year-end projections will include additional costs that we have realized due to school closure. For example, at the initial onset of the virus we purchased specific cleaning products on the recommendation of state and local public health officials, and incurred overtime costs for additional cleaning. Upon school closure, we began the distribution of what would eventually be over 300 Chromebooks and approximately 50 mobile hotspot devices for students without internet access. We have invested in other technologies in order to provide secure staff-to-student communications for one-on-one and small group services as required by student IEP plans and other student-based needs. Currently, we are preparing for the implementation of a fully online registration process in order to

manage the remote onboarding of new students who will continue to flow into our schools over the course of the summer. I can speak in more detail regarding these issues Tuesday night, if you would like.

- C. The BPS has not submitted supplemental budget requests for at least the last five years, meaning that the final approved budget is the budget we have worked within regardless of unanticipated costs. Every year we are faced with students who move in during the year needing additional services, who are already in collaborative placements, etc. Additionally, we make regular adjustments to manage emergency facility issues such as steam pipe repairs, roof leaks and other items. While we generally focus our capital funding on planned projects, we have needed to shift priorities when unanticipated issues strike, or when projects become more expensive due to unforeseen conditions.
- D. We all need to be concerned about the economic impact of the health crisis in both the short and longer term. Since the outbreak and subsequent federal and state response, major portions of the economy have been significantly impacted - none more so than the service sector. With FY20 state revenue projections estimated to be \$3.3 billion to \$3.9 billion lower than FY19, it is critically important that we continue to look for efficiencies and maintain as much flexibility as possible, which is difficult given that the overwhelming majority of our budget is dedicated to staffing and fixed costs.

Like us, local governments across the Commonwealth are faced with the impossible challenge of setting budgets for FY21 in the face of an unpredictable future. According to an analysis conducted by the *New England Public Policy Center (NEPPC)* in April, "The full extent of the economic damage...cannot be known with certainty at this point. It will depend on the course the spread of the virus takes as well as the offsetting effects of the major economic stimulus efforts that have been undertaken and those that are under consideration."¹ With such a high level of uncertainty, it is necessary for us to have a range of options that can be deployed as quickly as possible when conditions change. What those options look like will depend upon the challenge we are trying to solve - reducing our budget by \$100,000 brings a different set of choices than if the number were \$1mil. One level might be accomplished by implementing multiple cuts that are as far from the classroom as possible, while the other might necessitate the wholesale elimination of programs and/or a complete restructuring of the system.

- E. We are in the early stages of planning for the 2020-2021 school year at the administrative level, and we will continue to work closely with the School Committee, the Mayor's Office, and the Braintree Health Department as we consider how and when to open our schools. There are many unanswered questions that will have to be answered by others in the weeks and months to come, including state health officials and the Department of Elementary and Secondary Education (DESE): the Commissioner of Education has indicated

¹ Source: <https://www.bostonfed.org/news-and-events/news/2020/04/neppc-covid-analysis.aspx>

that school leaders can expect to have recommendations on how to plan for a safe return to school by the end of June.

We are already exploring what a safe return to school might look like next year based on what we believe to be some reasonable planning assumptions. Some of our assumptions are based on commonsense, while others are informed by emerging research and planning that is taking place in other states. The [Missouri School Boards' Association](#) may be the first U.S. based educational organization to release guidance for school system reopening. In Massachusetts, various task forces have been assembled and more resources are becoming available, including, "[COVID-19: A Path Forward](#)," published by the Harvard T.H. Chan School of Public Health. First-hand accounts are also emerging from countries like Germany and Australia as they begin to open their schools ([NY Times article](#)).

Questions Submitted by Ways & Means Members

- 1. Are we going to recognize any savings from FY20 due to the shutdown? Any savings in building costs – heating, lighting, summer usage, etc. – that we can/will roll into FY21?***

Energy savings will be relatively minimal given the time of the year, but there will be some. A few points:

- There have been some energy savings due to the mild winter we experienced. We are working to quantify the savings across all utility accounts, and will have a better year-end projection within the next two weeks. We generally stop heating the buildings somewhere between April 15th and May 1st, depending upon the weather.
- Our summer programming will be done remotely, which will generate some savings in transportation; however, the majority of those funds will be realized in fiscal year 2021. Additionally, the programs normally operate in only two of our buildings.
- Transportation fees will need to be reimbursed for the pro-rated period of March 13, 2020 to June 30, 2020. The revenue from these fees go directly to the Town.

- 2. Have we accounted for needing increase in custodians and/or cleaning supplies as a result of Covid-19? If not, why not?***

We purchased specialized cleaning solution known to be effective on Coronavirus at the outbreak of the virus that is sprayed and wiped by our custodial staff. This product has been applied to high touch services as part of our regular cleaning routine. We will be purchasing atomizers for the schools, but we may not find them until the summer. A dozen will probably cost between \$8,000 - \$12,000.

3. Do we need to think about budgeting for disbursement of masks for students?

We will look to the Town Health Department for guidance on masks and other PPE for students and staff. Our initial thinking is that if students are required to wear masks, they would be expected to bring them from home as they do other personal supplies. We would provide for those who are unable to and/or forgotten.

4. If remote learning must continue, do we need to fund additional Chromebooks or other sources of technology? We can use capital for this.

Yes, and our capital request includes funding for devices. Additionally, we will also benefit from the devices that will be purchased for East Middle School as part of the MSBA project.

5. Have we included the Zoom account in the FY21 budget? If so, will this continue to be a shared resource with the Mayor's Office and Town Council? If not, should we?

Zoom is part of non-instructional software and will be split with the Town. Our current subscription for public meetings allows for 500 participants and costs \$339/mo. We will be switching to a yearly subscription for 100 participants that will cost \$1100 total for the year to be split between the Town and BPS. If needed, the account can be upgraded to include more participants on a month-by-month basis.

6. What about the need for additional classroom space and/or teachers if we must implement social distancing within classrooms and on school busses? What is the plan and how is that going to impact the budget? I'm not sure what this will look like. Each teacher gets two rooms for a day and only half the students can be in the building? Do we look at morning and afternoon classes so teachers can get in front of the students every day cleaning the spaces between the secessions? Could work at the elementary level, but perhaps not at middle and high school.

Please see "E" on page 3.

7. Salaries +/- what is the reasoning – is it teachers leaving or being replaced with lower step people or are we eliminating positions (Kindergarten at Liberty School for example)?

The salary line item +/- are a combination of teachers leaving and being replaced with someone on a lower step, position eliminations, staffing movements, new positions needed for EMS opening in September, as well as contractual obligations. The grade 3 position at Liberty is a position reduction, but nobody is losing their job due to other movement within the system.

8. Asbestos Management (p26): why are we only budgeting \$20K when we have been routinely above that amount? What has changed?

A lot of asbestos was removed during the ESCO project (insulated pipe, boilers). The \$20,000 in the operating budget is for smaller issues that arise such as removing a small number of floor tiles or cleaning off a valve that we need to replace. Large scale asbestos projects have been paid for from capital funds in years past, and while a few floor projects remain, we have made significant progress in the last few years. Remaining asbestos has been identified, mapped, assessed and documented in our AHERA reports.

9. Can we get reporting out of FacilitiesDude to see what the recommended building maintenance would be for all schools and other town-owned buildings? The answer was yes, but I never actually got any kind of reporting, so the follow-up question is: if funding was not a limiting factor, what are the capital needs of the school system for FY21 (or 5 years would be even better). It does not have to be a report out of FacilitiesDude.

On May 15, I provided the following answer:

The School Department currently uses the program for its buildings and HVAC equipment and anticipates maximum use for preventative maintenance by January 2021 and full implementation within the next 1-2 years. Currently, the program is used to track work orders, including entering them into the system, assigning the work, tracking length of time to complete and final outcome. The long term use of the program includes inputting all buildings and equipment into the system so that a staff member can scan a barcode in any facility and obtain information about the equipment in each room, including any maintenance needs. The program does include large scale capital projects (e.g., roofs).

Reporting features will be utilized as we get deeper into implementation. I will provide additional information regarding capital priorities for the Wednesday night meeting.

10. I did not get an answer to this question:

Can you please explain the ESCO project and how it is affecting the budget. Generally, any information would be helpful.

Specifically, my basic understanding and my questions are:

- funding of \$8.9M or 10.3M was approved in 2018**
- \$8.9M of short-term Bond Anticipation Notes due June 2019 were issued at the time**
- \$8.75M in bonds were issued to retire the BANs in 2019**
- 2021 debt service cost is probably about \$325K**

(Mr. Spellman can speak to the above questions.)

- Guaranteed annual savings are \$464K annually

Yes, but please note that the guaranteed savings are in useage, so depending upon unit cost this dollar amount will fluctuate.

- Is the annual savings stepped up from 0 to something higher as the project progresses?

Yes, and it will be audited by Noresco annually to make sure the guaranteed savings materialize. Savings are based on usage not costs. Our first audit will be conducted this summer.

- If the cost savings in the current year were \$100K then the School would transfer \$225K to the general fund to pay the bonds, is that right?

That is theoretically true. I will explain in more detail tomorrow night.

- Is there a schedule of work to be done and estimated savings by year?

The work is complete except for some punch list items. I will provide more detail tomorrow night.

11. Can we get a breakout of the \$5,160,631 in "Building and Grounds Maintenance and Utilities" expense?

Custodial Services	\$2,672,020
Maintenance	\$1,022,948
Utilities	\$1,465,663

12. Paving/Landscaping-\$100K: does the DPW do the work? If so how do the chargebacks work? If not, why not and is it being done as cost-effectively as if the DPW did it?

The town goes out to bid for a paving contractor and we occasionally use that contractor unless we feel we can get a better price by putting together our own Invitation For Bid. We sometimes request the DPW to do pothole repair and pay them at a time and a half rate.

13. Technology Upgrade-\$350K: what happens to the old Chromebooks. Can they be given to low-income students?

Some have reached the end of their useful life and will not work with the next Chrome update. Those that are still functional are loaned to students in need. Once the BPS can no longer use them, we must offer them to the Town and then vote to surplus them (this is true for all equipment).

14. As we work through this budget, we do so knowing that the ground is shifting beneath our feet. As we look at today's numbers, we know the probability that our revenues will drop is very high.

No one is certain the extent of the cuts we are likely to see with state funding. No one knows how much Federal funding we'll see. At present, the likelihood that a new (4th?) stimulus package will be passed is looking low. Braintree's budget is additionally difficult to envision because we have not yet been able to hold the Debt Exclusion vote.

So the biggest question on my mind today is, do we have a budget Plan B or Plan C?

In particular, do we have a budget in mind to cover costs if we find ourselves in a position this fall where we are not able to attend school as we are accustomed to?

Do we have a budget for a scenario in which we are still forced to follow a remote learning model? Do we have a budget scenario in which we move to some kind of blended learning model? This seem to me to be the most expensive option, as it seems like we would have to pay to retrofit classrooms, accommodate rotating schedules, fund additional cleaning, etc.

Please see the General Overview beginning on page one. I'm happy to discuss this in more detail tomorrow night.

15. What is a career award?

In recognition of dedicated service to the children of Braintree, any employee covered by this Agreement who has been employed for ten (10) consecutive years in the Braintree School System shall be eligible for a " Retirement Notification Incentive" in the form of an increase in compensation in the final year of employment by following the established procedure. For reporting purposes sick leave buy back is also paid from this line per the Collective Bargaining Agreement, upon retirement.

16. What is driving up the cost of custodial differentials? (In 1-5, 6-8 & 9-12)What is driving up the cost of custodial bldg cks?

Increases are due to contractual obligations (ex: percentage increase and newly negotiated building check process and rates). Past practice was also changed on building checks, which I can speak to tomorrow evening.

17. What accounts for the large increase in Supplies English DW?

The Directors are allocated \$550k to divvy up amongst their programmatic departments for the year. You will typically see increases/decreases between the programs.

The increase is for *Foundations* materials, which we piloted in first grade last year and will be using throughout first grade in 20-21. We will also be piloting in 2nd grade in 20-21 (one class in each school). These supplies are all reusable. It is a one time cost, but it will also be in place next year as we move the pilot to Kindergarten. We are also purchasing additional supplies around the workshop model as we move into full implementation.

18. Why does the budget for standardized testing seem so far out of alignment with expenditures?

There was a purchase for approximately \$18k in FY20 for a nationally normed assessment for mathematics. Funding to cover the expense came from another account line in FY20.

19. Why is the budget for intramurals at East and South so far above actuals?

The amount we actually spend depends on the number of programs offered and the cost of those programs. Our offerings are student driven and we do not offer the same sports every year. Intramurals is moving into the Athletics program under the new COA for Munis.

20. Can you explain the rationale for moving around the librarian positions?

Need clarification of the question. Staff in this role are at different step/lanes which results in the difference in salaries at each site. Additionally, there is one specialist that was reduced from .8 to .6

21. How have you reduced rubbish collection so much?

When MSKC came online the town had already gone out to bid for rubbish removal, so we had to absorb the cost of their rubbish removal in our operating budget. The town has since rebid rubbish removal to include MSKC, so it is no longer in our budget.

22. Have you added a facilities manager position?

Yes, during the current fiscal year (FY20) several positions were restructured due to a retirement and other employee action to create the funding for this position. The restructure resulted in a net cost reduction.

23. How are we able to manage such a steep reduction in heating/ventilation supplies?

Most of the money we spent from this line was for boiler repair. We had only one boiler operating in each of our buildings (except HS and South) so any repair was an emergency. We now have 2 new operating boilers in each of the schools due to the ESCO project, which not only gave us savings from utility usage but also from maintenance.

24. Several line items (plumbing supplies, asbestos management, fire extinguishers, time clocks/PA systems & carpeting) are all budgeted far below expenditures. Can you explain why?

What we budget is what we start the year with, however, if we expect savings in a line and an unexpected repair is needed then we pay for the repair and expense it to the proper line.

25. Did you cut a math specialist from Hollis?

There was a math specialist retirement that will be replaced at a lower step.

26. Why is the budget for postage so far above actuals?

In reviewing the 3 year average, the budgets are in line with average expenditures. FY19 was an anomaly.

27. Overall, the Music Department has a 12.71% increase. Can you describe the staffing changes (or redistributions) that largely account for the increase? Also, can you explain what the supplies will be spent on?

There will be a new .4 music teacher with the opening of East in September to accommodate for higher enrollment. The changes in salaries account for contractual percentage, step and lane changes. Additionally, we will be purchasing SmartMusic, which is a web-based suite of music education tools that support efficient practice.

Here are four years of history on the total music budget:

MUSIC DEPT	FY18	FY19	FY20	FY21
Total Allocation	\$25,600.00	\$19,700.00	\$15,661.50	\$16,954.00

28. Is now the time to be hiring a new Elementary Curriculum Coordinator?

This is not a new position. It has been moved to a newly created line. The role is included within an existing elementary principalship.

29. Why is no money budgeted for classroom coverage or custodial substitutes, when historically, there are always expenditures?

Custodial substitutes are offset with custodial savings (ex: employee on WC). We don't have a bank of custodial subs to fill in if someone is out for a few days - we sub only if someone is going to be out long term and we will have savings from their being out long term. Classroom coverage

is offset with short term substitute funds. Both of these are unknowns, so if we have to draw against them we do so from an existing category.

30. Finally, I am wondering if you can comment on the widely varying costs associated with Instructional Software or Non-Instructional Software?

Non-instructional software covers districtwide expenditures for the delivery of programming, and the operations of the District. Examples of non-instructional software are Microsoft licensing, Aspen, TalentEd, amongst other programs. Instructional software is allocated across many program budgets, not embedded within the Tech budget line.

All members thanked Superintendent Hackett for his continued work for our students and town.

CALL BACKS

Mayor's Office
Finance Programs
DPW
Golf

Committee members had questions for the Mayor's office and considered calling back certain departments with additional questions.

Councilor Connors asked about the Billboards and the payment schedule. Nicole Taub stated the payment plan is \$2.5 million dollars over a 20 year span with \$1 million dollars up front payable when the billboard is constructed and in operation, \$100,000 per year in years 2 through 10 and then \$60,000 for years 11 through 20.

Nicole Taub stated in regards to OPEB payments even though we will not be making payments from our General fund the top three Enterprise funds will continue to make payments towards OPEB.

Councilor Flaherty stated thank you to Golf for making some additional budget cuts. It think it would be a great idea for some of those funds to add to what was cut from the Braintree Historical Society.

Councilor Sciascia stated I echo what Councilor Flaherty. I would really like for the Mayor's office to see if the full funding for the Historical Society can be found somewhere.

Councilor Sciascia asked about the payment of the Water Treatment Plant.

Nicole Taub stated the Town of Braintree will pay 50% and Holbrook and Randolph will divide the other 50%. More information can be forwarded.

Nicole Taub addressed the question of additional funding to the Braintree Historical Society by stating the Mayor is open to alternative funding but at this time this budget is the leanest without having to make any reductions in staffing.

Councilor Connors stated I have some serious concerns about revenue including the town owned land for \$1.3 million, billboards and DPW new hires. What is the consequences is we remove the “town owned land” from revenue? With all my concerns it would leave free cash below the recommended 3% to 5%. I feel Allen Street should not be included until it is actually sold.

Nicole Taub stated it would have to come from free cash.

Nicole Taub stated there is a CARES ACT reimbursement from the State for approximately \$3 million that can be used for PPE, Nurses, Technology etc. so we can re-coop some of our funds spent which will help with our free cash balance.

Nicole Taub stated there is a salary savings that we accrued from a reduction in hours. We reduced about 60 staff to about 20 hours per week. The town has saved approx. \$25,000 per week and this will be reflected in the free cash balance.

Nicole Taub stated the Allen Street property will be going out to bid which will include a purchase and sales and a tight timeline that the buyer will have to meet in order to remain eligible to purchase the property.

Councilor Sciascia stated his concerns about free cash and the fact that certain programs seem to always ask for a Supplemental like Overtime for Police and Fire.

Councilor Flaherty stated this committee needs to decide whether we recommend the budget like it is and hope we get the revenue we need and commit to cover revenue with free cash if we have to or do we make cuts which would include people’s jobs and services we depend on. They would be deep and not minor. I would not take such an approach lightly. Which is the most fiscally responsible approach. Our free cash is for a rainy day fund which is where we are.

Councilor Connors and Councilor Sciascia asked we continue to look at the revise budget and wait for answers pertaining to the Capital Plan as well as the Supplemental.

Nicole Taub stated we are here and committed to answer your questions so everybody has a level of comfort on what we have provided.

Motion made by Councilor Ryan to TABLE Order 20 038 to the Committee of Ways & Means meeting on May 20, 2020.

Motion: by Councilor Ryan to Table Order 20 038 to May 20, 2020

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 039 Mayor: FY2021 Budget – Community Preservation Committee or take up any action relative thereto (**Presented by Christine Stickney on May 18**)

This Order was presented and voted for favorable recommendation to the full Council at the Committee of Ways & Means meeting on May 18, 2020.

- 20 040 Mayor: FY2021 Budget - Revolving Accounts or take up any action relative thereto (**Revolving Accounts will be presented on the date Department Head presents Budget**)

5/5	Library®	(R3, R4)
5/6	Golf®	(R8)
5/7	Department of Public Works® - Recycling	(R5, R6)
5/18	Dept. of Elder Affairs®	(R1)
5/18	Municipal Licenses & Inspections®	(R2)
5/19	Education®	(R7)

Chairwoman Boericke asked if there was a Motion to take off the table Order 20 040.

Councilor Ryan made a motion to take off the table Order 20 040.

Motion: by Councilor Ryan to take off the Table Order 20 040

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Councilor Ryan read the Motion for FAVORABLE RECOMMENDATION to the full Council
Order 20 040 (R7):

Education® R7

R7. That the School Committee be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the School Committee without further appropriation during the fiscal year commencing July 1, 2020, to pay for salaries, expenses, and contractual services associated with the operation of full day kindergarten. The revolving fund is to be credited with all full day kindergarten fees and charges collected during fiscal year 2021. The School Committee may spend up to \$910,000 in revolving fund monies in fiscal year 2021.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 040 (R7)

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

It was unanimously voted to adjourn the meeting at 8:45p.m. by Roll Call Vote.

Respectfully submitted,
Susan M. Cimino
Clerk of the Council

Documents provided for Meeting

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- 20 039 Mayor: FY2021 Budget – Community Preservation Committee or take up any action relative thereto
- 20 040 Mayor: FY2021 Budget - Revolving Accounts or take up any action relative thereto
- PowerPoint presentation from the School Department



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

MINUTES

Wednesday, May 20, 2020

A meeting of the Committee of Ways & Means was held Remote via Zoom Webinar, on Wednesday, May 20, 2020 at 6:00p.m.

Councilor Boericke was in the Chair.
Clerk of the Council, Susan M. Cimino conducted the roll call.

All votes were taken by Roll Call Vote.

Present: Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

Also Present: Nicole Taub, Chief of Staff
Ed Spellman, Finance Director
Shawn McGoldrick, Town Auditor
Frank Hackett, Superintendent of Braintree Schools
Sharmila Biswas, Director Elder Affairs
Mark DuBois, Police Chief
Corey Chambers, Finance Director Police Department
Terri Stano, Library Director

Approval of Minutes

- None

Old Business

- None

New Business

- 20 027 Mayor: Request to Approve the Fiscal Year 2020 Capital Plan or take up any action relative thereto

Nicole Taub, Chief of Staff stated the Capital Plan was worked on with Ed Spellman and the Department Heads to identify capital related priorities and placing a significant focus on the town's infrastructure. You will hear from the departments about their proposals.

Shawn McGoldrick, Town Auditor presented a memo explaining what is requested from the Capital Plan and the funding sources. Very few communities do not have to use Bonding as a funding source. The request to bond \$6.8 million this year is not out of the norm or significantly higher. Even though we are adding new debt, money is always coming off the books annually from past debts that are done being paid.

Councilor Boericke asked where the actual planning is.

Nicole Taub stated for the Capital Planning the departments do include their 5 year requests and their priorities now.

Councilor Ryan stated 5 year Capital Plan should be available for everyone to view. The Capital Plan is a document that changes as the needs of the Town changes. Moving forward that should be available and possibly get updates during the year.

Councilor Sciascia stated it would be great in the future to get the 5 year Capital Plan and allow residents to weigh in on what they think is important.

Councilor Boericke asked about \$350,000 for Technology could this be paid with the CARES ACT. Dr. Hackett stated the CARES ACT does not need to be spent until 2022. Our technology needs have already changed with the needs to be 1 to 1 with devices. We also need enough to staff. Many do not have video cameras at this time. Our Capital Plan is to hold the money for a while and be smart and patient and see how things unfold.

Councilor Connors asked if these funds have to be spent in the fiscal year.

Dr. Hackett answered they do not.

Councilor Boericke asked about the money in the School Building fund and the money spent on the South Middle School to date and if it would be replenished.

Dr. Hackett stated the feasibility and design is partially reimbursable by the MSBA if the project gets approved.

Nicole Taub stated when the fund was set up it was for the use to help fund South Middle School project. It is an option to possibly use some of the MSBA funds, if received to replenish some of this fund.

Councilor Connors asked about the Building Capital Stabilization Fund.

Ed Spellman, Director of Finance stated currently in there today is \$334,000. We are proposing to take \$265,000 out of it if this Capital Plan passes. That would leave about \$69,000 as a balance in this

account. This was to cover capital costs for large projects. We might hope to turn things around and eventually seek funds to put in this account for large capital projects. What we have been doing is draw these funds down and actually doing the projects. Over the past few years we identified monies in Capital Plan to put money into this account for future projects from free cash.

Councilor Boericke asked for a list of what is to be updated for ADA Compliance.
Nicole Taub stated we have identified some areas that need updating and improvements.

Motion made by Councilor Ryan to TABLE Order 20 027 to the Committee of Ways & Means meeting on May 21, 2020.

Motion: by Councilor Ryan to Table Order 20 027 to May 21, 2020

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 028 Mayor: Request for Appropriation - Fiscal Year 2020 General Fund Capital Budget or take up any action relative thereto

Motion made by Councilor Ryan to TABLE Order 20 028 to the Committee of Ways & Means meeting on May 21, 2020.

Motion: by Councilor Ryan to Table Order 20 028 to May 21, 2020

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 029 Mayor: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Budget or take up any action relative thereto

Motion made by Councilor Ryan to TABLE Order 20 029 to the Committee of Ways & Means meeting on May 21, 2020.

Motion: by Councilor Ryan to Table Order 20 029 to May 21, 2020

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto

Motion made by Councilor Ryan to TABLE Order 20 030 to the Committee of Ways & Means meeting on May 21, 2020.

Motion: by Councilor Ryan to Table Order 20 030 to May 21, 2020

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto

CALL BACKS

Mayor's Office
Finance Programs
DPW
Golf

Chairwoman Boericke asked if there was a Motion to take off the table Order 20 038.

Councilor Ryan made a motion to take off the table Order 20 038.

Motion: by Councilor Ryan to take off the Table Order 20 038

Second: by Councilor Flaherty

Roll Call Vote: For (5—Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Chairwoman Boericke stated this is a continuation on the discussions on the FY2021 Operating Budget.

Councilor Sciascia stated his main concern is the debt levels have jumped primarily from the East debt. It seems we have used free cash to meet our operational needs. My concern is if free cash levels go down to \$3 million of dollars at the end of the year, we are at risk. As we go forward it seems we have no choice but to cut operating expenses somewhere. We ask if these certain revenue source comes through or not. I think there is risk and it is concerning to me. I want to give the Mayor a year to work out his plans. I find the free cash numbers very concerning.

Nicole Taub stated what we have provided is a very conservative estimate. Even before COVID we were working with our departments to reduce. No one wants to talk about lay-offs. Presented to you allows us to maintain staffing levels through FY21 with the hope to do that in FY22. With Mayor Kokoros and Ed Spellman crunching numbers we are confident in this budget to support our needs at this time. What we have presented is conservative, sustainable and realistic projection.

Shawn McGoldrick, Town Auditor stated he agreed this budget is as good as it can be given the circumstances. Having a new Mayor, and having to cut aid, additional costs with COVID and other unknown factors. Dan Sullivan and I have been talking for years the trend in free cash we have been seeing. The continued use and less generation. There can be one-time revenues received in any year. If your revenue is not growing as fast as your appropriations at some point in time this is going to be an issue. Not in the immediate future but unless new revenue is somehow found.

Shawn McGoldrick replied to a previous question Councilor Sciascia asked about debt coming off the books and Mr. McGoldrick stated in his calculations for the next ten years approximately \$320,000 will be coming off the books annually if no new debt is issued.

Councilor Flaherty stated she will support this budget. She is disappointed in the 50% cut to the Braintree Historical Society but increases to a budget are just not in the purview of this body.

Councilor Connors stated my concern is the use of free cash. We come up with a budget and then utilize a significant amount of free cash to cover the budget for the remainder of the year and starting

next year we are not going to have that for the most part. I also agree we will have to expand revenues or decreasing services. One of those two will have to happen within the next year or two. I also have a concern hiring additional people in the Water & Sewer Department and putting that burden on the residents when their rates are already going up due to Tri-Town. I feel they should wait to hire. Senator Keenan's memo on chapter funding is a concern I have. I am still looking at a couple more things and I am still on the fence on this.

Motion made by Councilor Ryan to TABLE Order 20 038 to the Committee of Ways & Means meeting on May 21, 2020.

Motion: by Councilor Ryan to Table Order 20 038 to May 21, 2020

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto

Police Overtime was discussed. Chief DuBois stated there was a meeting with himself, the Deputy Chiefs, Corey Chambers and the Mayor's office to discuss adding a little more funding to the overtime and trying to help with the overtime costs by hiring more officers and scheduling them in such a way to help eliminate the need for some overtime.

Nicole Taub stated the Fire overtime is an issue but they also have mandated manning numbers in order to be able to man all the apparatus.

Councilor Ryan stated I am hearing from Police and Fire they are trying to control the overtime that is within their control. Maybe we can get updates periodically to see what is causing more overtime or if not.

Councilor Sciascia asked about the PILOT program to have Fire man the fire dispatch.

Nicole Taub stated with the most recent Contract negotiations a request was made for the fire dispatch to be brought back in to the Town of Braintree instead of with Brewster Ambulance and bringing that service in-house and staffing that desk with a firefighter. There will be a discussion after the fiscal year to whether this is the best for the town.

Motions read by Councilor Ryan for favorable recommendation to the full Council Order 20 041 (1) through (18):

1. Police Department

Motion: That the sum of \$800 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Office Supplies account, \$400 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Telephone account, \$200 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Mileage account, \$1,700 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Printing account, \$1,200 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Meeting account, \$1,000 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Postage account, \$250 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Dues account, \$2,000 be transferred from Municipal License and Inspections / Substance Use Prevention program 06 / Travel account, \$7,000 be transferred from Municipal License and Inspections / Administration program 01 / Clerical account, \$838 be transferred from Municipal License and Inspections / Administration program 01 / longevity account, \$500 be transferred from Municipal License and Inspections / Administration program 01 / Telephone account, \$400 be transferred from Municipal License and Inspections / Administration program 01 / printing account, \$900 be transferred from Municipal License and Inspections / Administration program 01 / meeting account, \$1,000 be transferred from Municipal License and Inspections / Administration program 01 / prescript eye account, \$600 be transferred from Municipal License and Inspections / Equipment Maintenance program 03 / motor vehicle account, \$56,000 be transferred from Municipal License and Inspections / Inspections program 05 / Inspectors account, \$4,000 be transferred from Municipal License and Inspections / Inspections program 05 / Mileage account, \$215,000 be transferred from the School Department FY20 Operating Budget, \$4,000 be transferred from Planning and Community Development/ Administration program 01 / Planning admin account, \$2,275 be transferred from Planning and Community Development/ Fair Housing program 08 / Awards and Ceremonies account and \$822,937 be transferred from Fiscal Year 2019 Certified Free Cash for a total of \$1,123,000 to be transferred to the Police Department overtime accounts and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected thereby.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (1)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

2. Fire Department

Motion: That the sum of \$54,829.20 be transferred from the Mayors Department / Administration program 01/ Administrative clerical account and \$472,657.80 be transferred from Fiscal Year 2019 Certified Free Cash for a total of \$527,487 to be transferred to the Fire Department overtime accounts, and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (2)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

3. Department of Public Works

Motion: That the sum of \$41,563 be transferred from DPW / Snow and Ice program 11 / contract services account and the sum of \$24,579 be transferred from the DPW/ Summer program 20 / account for a total \$66,142 to be transferred to the Department of Public Works / program 12 Environmental Affairs and Waste Collections/ Solid Waste Recycling processing account for the increased costs of the recycling program due to added disposal costs that the town is incurring.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (3)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

4. Fire Department

MOTION: That the Town vote to amend the wage and salary classification schedules, as most recently amended by appropriating the sum of \$141,407.02 for the purpose of funding a wage increase and other items as detailed in the Memorandum of Agreement (MOA) for the Braintree Firefighters Association, Local 920, IAFF, (IAFF) effective July 1, 2019, and for this purpose, the sum of \$8,356.77 be transferred from the Human Resources Department/ Administration program 01/ Salary reserve, the sum of \$32,662 be transferred from the DPW/ Summer program 20/ part time salary account, \$15,000 be transferred from the DPW/ Recreation and Community Events program 15 / July 4th festivities account, \$25,000 be transferred from the DPW/ Recreation and Community Events program 15 / July 4th parade account, \$50,000 be transferred from the Planning and Community Development/ Economic Development program 07 / Prior Year Encumbrance account, \$5,000 be transferred from the Planning and Community Development/ Conservation program 05 / Pond Meadow Vegetative Treatment account, \$5,000 be transferred from the Planning and Community Development/ Economic development program 07 / Life Sciences account, and 388.25 be transferred from Elder affairs Department/ Administration program 01 / copier toner supplies account for a total of \$ 141,407.02 to be transferred to Fire Department Uniform Branch accounts and further, that the Director of Municipal Finance is authorized to allocate said sums to and among the various lines items.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (4)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

5. Fire Department

Motion: That the sum of \$70,000 be transferred from the DPW department / construction administration program 05/ traffic engineer account and \$27,751.55 be transferred from the planning and community development department/ program 04 / principal planner account, \$2,240.25 be transferred from Elder Affairs department/ Administration program 01/ Administrative salaries account, \$1,200 be transferred from Elder Affairs department/ Administration program 01 / office supplies account, \$11.75 be transferred from Elder Affairs Department / Administration program 01 / copier toner supplies, \$82 be transferred from Elder Affairs department / Administration program 01 / Social Activities account, \$2,200 be transferred from Elder Affairs department / Equipment program 02 /Outside Motor Vehicle account, \$1,500 be transferred from Elder Affairs Program/ Equipment program 02 /Gasoline account, \$900 to be transferred from Elder Affairs department/ Building maintenance program 03/ building repair account, \$100 to be transferred from Elder Affairs Program/ Equipment program 02/ telephone account, \$200 be transferred from Elder Affairs Program/ Equipment program 02 /Natural Gas account for a total of \$106,185.55 to be transferred to the Fire Department salary accounts and further, that the Director of Municipal Finance be authorized to allocate said sums to and among the various line items affected.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (5)

Second: by Councilor Connors

Roll Call Vote: For (5—Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

6. Fire Department

Motion: That the sum of \$8,131.45 be transferred from the Planning and Community Development department/ program 04 / principal planner account, \$2,700 be transferred from Fire department / building maintenance program 02/ lighting account, \$759.75 be transferred from Elder Affairs department/ Administration program 01/ Administrative salaries account, \$5,513 be transferred from Fire department / building maintenance program 02/ Natural Gas account, and \$18,170.80 be transferred for the Mayors Department / Administration program 01/ Administrative clerical account for a total of \$35,275 to be transferred to the Fire Department/ Fire Suppression program 04 / Working Out of Grade account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (6)

Second: by Councilor Connors

Roll Call Vote: For (5—Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

7. Fire Department

Motion: That the sum of \$3,037 be transferred from Planning and Development / Historic Commission program 09 / consultant account, the sum of \$7,000 from the Fire Department / Administration program 01 / data processing account, the sum of \$7,000 from the Fire department / Equipment maintenance program 03 / data processing account and \$418 be transferred from Elder Affairs Program/ Administration / Social Activities account for a total of \$17,455, to be transferred to the Fire Department Fire Suppression program 04 / Deskman account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (7)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

8. Fire Department

Motion: That the sum of \$1,555 be transferred from Planning and Development / Historic Commission program 09 / consultant account, the sum of \$7,000 from the Finance / Treasurer Collectors program 10/ postage account, the sum of \$3,000 from the Finance / Treasurer Collectors program 10/ printing account, the sum of \$23,000 from Fire Department / Training program 08 / in service training account and the sum of \$15,000 from Fire Department / Fire Suppression program 04 / replacement equipment account for a total \$49,555 to be transferred to the Fire Department Fire Suppression program 04 / Deskman Overtime account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (8)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

9. Police Department

Motion: That the sum of \$ 6,700 be transferred from Police Department / Communication program 05 / Other Communication to the following accounts \$6,000 to the Police Department / patrol program 04 / sworn personal account, \$350 to the Police Department / animal control program 10 / other police persons account and \$350 to the Police Department / animal control program 10 / part time employee account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (9)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

10. Police Department

Motion: That the sum of \$ 46,629.27 be transferred from Police Department / Traffic program 07 / sworn personnel account to the following accounts \$34,000 to the Police Department / Administrative program 01 / Administrative clerical account and \$12,629.27 to the Police Department/ patrol program 04 / sworn personal account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (10)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

11. Police Department

Motion: That the sum of 2,042.52 be transferred from Police Department / Traffic program 07 / accreditation account to the Police Department/ patrol program 04 / sworn personal account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (11)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

12. Police Department

Motion: That the sum of \$2,548.42 be transferred from Police Department / Traffic program 07 / holidays account to the Police Department/ patrol program 04 / sworn personal account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (12)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

13. Police Department

Motion: That the sum of \$13,340 be transferred from Police Department / Traffic program 07 / educational account to the Police Department/ patrol program 04 / sworn personal account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (13)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

14. Police Department

Motion: That the sum of \$6,125.56 be transferred from Police Department / Traffic program 07/ Shift differential account to the Police Department/ patrol program 04 / sworn personal account

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (14)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

15. Police Department

Motion: That the sum of \$500 to the Police Department / Traffic program 07/ Stress training account to the Police Department/ patrol program 04 / sworn personal account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (15)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

16. Police Department

Motion: That the sum of \$500 be transferred from Police Department / Traffic program 07/ Firearms training account to the Police Department/ patrol program 04 / sworn personal account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (16)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

17. Police Department

Motion: That the sum of \$500 be transferred from Police Department / Traffic program 07/ uniform allowances account to the Police Department/ patrol program 04 / sworn personal account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (17)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

18. Police Department

Motion: That the sum of \$14,000 be transferred from Police Department / Special services program 08/ crossing guards account to the following accounts \$2,000 to the Police Department/ Administration program 01 / uniform allowance account, \$4,000 to the Police Department/ Building maintenance program 02 / building repairs account, \$4,000 to the Police Department/ Equipment maintenance program 03 /outside motor vehicle repairs account, and \$4,000 to the Police Department / patrol bureau program 04 / Uniform allowance account.

Motion: by Councilor Ryan favorable recommendation to the full Council Order 20 041 (18)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

It was unanimously voted to adjourn the meeting at 7:55p.m. by Roll Call Vote.

Respectfully submitted,

Susan M. Cimino
Clerk of the Council

Documents provided for Meeting

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- Memo on the FY20 Capital Plan from Town Auditor, Shawn McGoldrick
- 20 027 Mayor: Request to Approve the Fiscal Year 2020 Capital Plan or take up any action relative thereto
- 20 028 Mayor: Request for Appropriation - Fiscal Year 2020 General Fund Capital Budget or take up any action relative thereto
- 20 029 Mayor: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Budget or take up any action relative thereto
- 20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto
- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

MINUTES

Thursday, May 21, 2020

A meeting of the Committee of Ways & Means was held Remote via Zoom Webinar, on Thursday, May 21, 2020 at 6:00p.m.

Councilor Boericke was in the Chair.

Clerk of the Council, Susan M. Cimino conducted the roll call.

All votes were taken by Roll Call Vote.

Present: Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

Also Present: Nicole Taub, Chief of Staff
Ed Spellman, Finance Director
Dan Sullivan, Town Auditor
James F. O'Brien, Fire Chief
Kelly Phelan, Conservation Planning
Christine Stickney, Director Planning & Community Development
Marybeth McGrath, Director Municipal Licenses & Inspection
James Arsenault, DPW Director
Ben Hulke, Assistant DPW
Lou Dutton, Superintendent of Water & Sewer

Approval of Minutes

- None

Old Business

- None

New Business

- **20 027 Mayor: Request to Approve the Fiscal Year 2020 Capital Plan or take up any action relative thereto**

A Motion was made by Councilor Ryan to Take off the TABLE Order 20 027

Motion: by Councilor Ryan to Take off the Table Order 20 027

Second: by Councilor Connors

Roll Call Vote: For (5—Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Chairwoman Boericke stated the departments we will hear from this evening are: Planning, Fire, Building, DPW, Water & Sewer and Storm Water.

Nicole Taub, Chief of Staff stated the Capital Plan was worked on with Ed Spellman and the Department Heads to identify capital related priorities and placing a significant focus on the town's infrastructure. You will hear from the departments about their proposals.

Kelly Phelan was asked about the Watson Park flood protection. The berm is intended to help with any flooding in the future. The cost to build the berm is not included in this funding. She mentioned this is just the initial phase and the department would probably be coming back to ask for more funding.

Councilor Sciascia asked if Planning documents can be put on the town website/online.

Christine Stickney stated we are trying to get all of our documents online. It is an issue for a lot of departments and we would like to get this scanning project done.

Councilor Flaherty asked Chief O'Brien about the previous dollar amount the Fire Department has received. Chief O'Brien stated it was \$1.3 million about 2 years ago for upgrades. The total then would be \$4.8 million. Councilor Flaherty regrets not getting over to see the headquarters and now due to COVID. What do you intend to do with this money. Chief O'Brien stated primarily the 2nd floor and the living quarters. We are hoping the money extends to work on the apparatus floor. Chief O'Brien stated we recently chose an OPM (onsite project manager) and the renovations will go in phases.

Chief O'Brien was asked about apparatus/trucks. He stated hazmat/medical trucks get about 10 years out of them. A ladder truck we get about 12 to 15 years out of.

Councilor Connors asked about what the ADA requested money is being used for.

Marybeth McGrath stated we coordinate with DPW and see what projects they have and we take this money to enhance those projects.

Councilor Ryan asked DPW Director how many existing dump trucks the department has right now. Lou Dutton stated this is a ten wheel dump truck that we need to get a lot done at once and save a lot of time and man hours. This is good to have in the winter and send out to plow. This dump truck is better suited to pull the trailers and rollers that we have.

Councilor Ryan stated maybe we should try to borrow the dump truck from the Highway Department when your department needs a dump truck. I do not know why we do not do that. It doesn't make sense to me.

Councilor Connors asked what if we stopped the water main replacement and paving for one full year. What would be the impact?

James Arsenault stated what happens is some roads have already been ripped up and it doesn't look good. We do one step in the fall and a top coat. We let it settle, flex and bow in the winter and don't complete the work until the spring and summer. I want to make clear the roadways are stable. They are not dangerous. They are just not esthetically pleasing with unfinished sidewalks and roadways.

Councilor Sciascia asked how far in advance do you plan which roads get done.

James Arsenault stated we project out about 2 to 3 years and meet with residents and do outreach well in advance of the project.

Councilor Flaherty asked if the roads get done in the fall and then there are no funds to complete in the spring/summer what happens to the road.

James Arsenault stated the first coat in the fall is the base coat which is strong. If we needed to leave it that way for a while I would have no issue with that.

Nicole Taub also stated the road repair costs are split with Water & Sewer. So if we lose Chapter 90 funding I would anticipate roadway funding would still be at the top of our priorities.

Councilor Boericke asked where is the schedule to what road is coming up next.

James Arsenault stated we currently have 2 years of roadways in cue at this time. We will get that list to you.

Councilor Boericke asked about the older buildings like Doherty Gym, Pond Street, Eldridge.

James Arsenault stated these older buildings have seen years of neglect. We have done an amazing job with our Facilities Department. Right now they are renovating the Town Clerk's office. They are painting buildings.

Councilor Sciascia asked about the road work and how the costs are split. How do you calculate costs.

James Arsenault stated it is probably 2/3rds and 1/3rd with Top Coat being least expensive. It depends if there is a lot more work in the ground. It is a series things some being costs of past projects.

Motion ready by Councilor Ryan for favorable recommendation to the Full Council Order 20 027.

MOTION: To Approve the Fiscal Year 2020 Capital Plan as submitted

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 027

Second: by Councilor Connors

Roll Call Vote: For (5—Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- **20 028 Mayor: Request for Appropriation - Fiscal Year 2020 General Fund Capital Budget or take up any action relative thereto**

A Motion was made by Councilor Ryan to Take off the TABLE Order 20 028

Motion: by Councilor Ryan to Take off the Table Order 20 028

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Motion ready by Councilor Ryan for favorable recommendation to the Full Council Order 20 028.

MOTION:

That the Town of Braintree appropriates the sum of Six Million Eight Hundred -Thirteen Thousand Dollars (\$6,813,000) to pay costs of the following capital projects:

Project	Amount	Authorizing statute
Police Records Management	238,000	Ch. 44, s 7(1)
Fire station Renovation	3,500,000	Ch. 44, s 7(1)
School Technology	350,000	Ch. 44, s 7(1)
School Paving/ Landscaping	156,000	Ch. 44, s 7(1)
School Plumbing /HVAC	100,000	Ch. 44, s 7(1)
Elder Affairs Paving	119,000	Ch. 44, s 7(1)
Roadway resurfacing	1,550,000	Ch. 44, s 7(1)
ADA Sidewalk Repairs	150,000	Ch. 44, s 7(1)
DPW Facilities HVAC	250,000	Ch. 44, s 7(1)
DPW Cemetery Expansion	150,000	Ch. 44, s 7(1)
DPW Highway Street Sweeper	250,000	Ch. 44, s 7(1)

and for the payment of all other costs incidental and related thereto; that the amounts indicated above for each project are estimates and that the Mayor may allocate more funds to any one or more of such projects, and less to others, so long as, in the judgment of the Mayor, each of the projects described above can be completed within the total appropriation made by this Order; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to the authorizing statutes described above, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 028
Second: by Councilor Connors
Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- **20 029 Mayor: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Budget or take up any action relative thereto**

A Motion was made by Councilor Ryan to Take off the TABLE Order 20 029

Motion: by Councilor Ryan to Take off the Table Order 20 029
Second: by Councilor Connors
Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Motion ready by Councilor Ryan for favorable recommendation to the Full Council Order 20 029 (1).

MOTION:

(1) That the Town of Braintree appropriates the sum of Three Million Dollars (\$3,000,000) to pay costs of Town-wide water distribution system improvements, and for the payment of all other costs incidental and related thereto and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received by the Town upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 029 (1)
Second: by Councilor Connors
Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Motion ready by Councilor Ryan for favorable recommendation to the Full Council Order 20 029 (2).

MOTION:

(2) That the Town of Braintree appropriates Eight Million Seven Hundred Thousand Dollars (\$8,700,000) to pay the Town's share of the costs of designing, constructing, equipping and furnishing the Tri Town water treatment plant, which is to be undertaken with the Towns of Randolph and Holbrook, and for the payment of all costs incidental and related thereto, which amount shall be expended in addition to all other amounts previously appropriated by the Town for this project. To meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to G. L. c. 44, §7(1), §8(4) or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The amount authorized to be borrowed by this order shall be reduced to the extent of any grants received by the Town on account of this project. All or any portion of the amount authorized to be borrowed by this order may be obtained through the Massachusetts Clean Water Trust.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 029 (2)
Second: by Councilor Connors
Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- **20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto**

A Motion was made by Councilor Ryan to Take off the TABLE Order 20 030

Motion: by Councilor Ryan to Take off the Table Order 20 030

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Motions ready by Councilor Ryan for favorable recommendation to the Full Council Order 20 030 items (1) thru (12) and (E1) thru (E5).

MOTION(S):

1) Town Wide

MOTION: That the sum of \$20,000 be transferred from Bond Premium Account for the purchase of Town Wide Technology.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (1)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

2) Town Wide

MOTION: That the sum of \$32,106 be transferred from Bond Premium Account for the purchase of Town Wide Radio System Migration.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (2)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

3) Planning and Community Development Department

MOTION: That the sum of \$10,000 be transferred from Fiscal Year 2019 Certified Free Cash for paying the town match for CMZ grant to address erosion bank at Watson Park flood protection.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (3)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

4) Police Department

MOTION: That the sum of \$200,000 be transferred from Bond Premium Account for the purchase of Police Vehicles.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (4)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

5) Police Department

MOTION: That the sum of \$43,225 be transferred from Bond Premium Account for the purchase of Tasers.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (5)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

6) Municipal License and Inspection Department

MOTION: That the sum of \$100,000 be transferred from the Building Capital Stabilization Fund for the purpose of ADA Compliance issues.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (6)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

7) School Department

MOTION: That the sum of \$244,070 be transferred from Fiscal Year 2019 Certified Free Cash for paying the ESCO Projects for principal and interest expense.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (7)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

8) School Department

MOTION: That the sum of \$100,000 be transferred from Bond Premium Account for the purchasing Munis ERP software system.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (8)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

9) School Department

MOTION: That the sum of \$50,000 be transferred from the Building Capital Stabilization Fund for the purpose of School department masonry repairs

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (9)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

10) DPW Highway Department

MOTION: That the sum of \$15,000 be transferred from the Building Capital Stabilization Fund for the purpose ADA pathways in the parks.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (10)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

11) DPW Recreation Department

MOTION: That the sum of \$100,000 be transferred from the Building Capital Stabilization Fund for the purpose ADA Park and recreations issues.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (11)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

12) Library Department

MOTION: That the sum of \$5,000 be transferred from Bond Premium Account for the purchasing Library computer replacement.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (12)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Water Sewer and Storm Water Enterprise Fund motions

E-1) Water Sewer Enterprise Fund

MOTION: That the sum of \$79,917 be transferred from Fiscal Year 2019 Certified Water Sewer Retained Earnings the purpose of purchasing vehicles for the meter division.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (E-1)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

E-2) Water Sewer Enterprise Fund

MOTION: That the sum of \$271,676 be transferred from Fiscal Year 2019 Certified Water Sewer Retained Earnings the purpose of purchasing a 10 Wheel Dump Truck with Plow.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (E-2)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

E-3) Storm Water Enterprise Fund

MOTION: That the sum of \$25,523 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of purchasing a 4WD vehicle for inspectors.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (E-3)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

E-4) Storm Water Enterprise Fund

MOTION: That the sum of \$60,000 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of Catch Basin Cleaning by others.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (E-4)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

E-5) Storm Water Enterprise Fund

MOTION: That the sum of \$10,000 be transferred from Fiscal Year 2019 Certified Storm Water Retained Earnings the purpose of purchasing Utility Software.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 030 (E-5)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- **20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto**

CALL BACKS

Mayor's Office
Finance Programs
DPW
Golf

Chairwoman Boericke asked if there was a Motion to take off the table Order 20 038.
Councilor Ryan made a motion to take off the table Order 20 038.

Motion: by Councilor Ryan to take off the Table Order 20 038

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Nicole Taub stated you have received updated documentation which includes the addition of \$10,000 put back in the Historical Society budget for a total FY21 Budget of \$22,500.

Councilor Connors stated I would like to see a 5 year Capital Plan that everyone can see. I would also like a 6 month review. Can we receive an update monthly of overall budgeted vs expended. A simple print out would be fine.

Councilor Sciascia stated I would like to suggest we are going to get back together in 5-6 months and we should have an idea about OT for Police, Facilities Dude info, State funding information and other items. Can we also get an overview, a frustration is lack of data, on a regular basis.
Nicole Taub stated we will give an overview on Munis once it is better established.

Councilor Boericke stated I will be voting in favor of the Mayor's budget. We have pressure tested all of the assumptions. I am willing to take a leap of faith. This budget protects the vital services this town deserves. I respectfully request a quarterly report on projections vs actuals.

Councilor Sciascia stated the Town Auditors stated we have a little bit of time to figure these things out. Hearing their opinion on that was very valuable to this conversation. Thank you to our Town Auditors.

Motions ready by Councilor Ryan for favorable recommendation to the Full Council Order 20 038 items (1) thru (6)

MOTIONS:

- (1) That the Town of Braintree raise and appropriate the sum of \$143,355,450 to provide for all of the expenses for the maintenance and operation of the Town's several departments and programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes and are subject to the source of funding for said expenditures as outlined on the attached Exhibit A, specifically, that the sum of \$100,126 be transferred from Golf Course receipts, the sum of \$250,000 be transferred from the Overlay Surplus account, the sum of \$9,700 be transferred from the Waterways Improvement fund, the sum of \$22,000 be transferred from the Sale of Cemetery Lots, the sum of \$832,994 be transferred from Water and Sewer receipts, the sum of \$33,606 be transferred from Stormwater receipts, the sum of \$1,300,000 to be transferred from the Town owned land account, the sum of \$2,338,294 be transferred from the FY 2019 Certified Free cash and the balance to be raised in the tax levy.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 038(1)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- (2) That the Town of Braintree appropriate the sum of \$1,949,400 to provide for all of the expenses for the maintenance and operation of the Town's Golf Course and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$1,949,400 be raised in the Golf Course receipts.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 038(2)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- (3) That the Town of Braintree appropriate the sum of \$20,530,656 to provide for all of the expenses for the maintenance and operation of the Town's Water and Sewer Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, that the sum of \$103,694 be transferred from the Water Sewer Rehabilitation Fund and the balance of \$20,426,962 be raised in the Water and Sewer receipts.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 038(3)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

(4) That the Town of Braintree appropriate the sum of \$907,455 to provide for all of the expenses for the maintenance and operation of the Town's Stormwater Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$907,455 be raised in the Stormwater receipts.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 038(4)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

(5) That the Town of Braintree appropriate the sum of \$517,440 to provide for all of the expenses for the maintenance and operation of the Town's Cable Television Public, Education and Government Access and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$517,440 be raised in the Cable Franchise Fees receipts.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 038(5)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

(6) Pursuant to General Law Chapter 44, Section 31D, the town is authorized to incur a liability in excess of the amount appropriated for snow and ice for fiscal year 2021.

Motion: by Councilor Ryan for favorable recommendation to the full Council Order 20 038(6)

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- **20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto**

No Action on this item this evening. Order 20 041 was voted and sent to the full Council on May 20, 2020 for favorable action.

It was unanimously voted to adjourn the meeting at 7:40p.m. by Roll Call Vote.

Respectfully submitted,

Susan M. Cimino
Clerk of the Council

Documents provided for Meeting

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- Memo on the FY20 Capital Plan from Town Auditor, Shawn McGoldrick
- 20 027 Mayor: Request to Approve the Fiscal Year 2020 Capital Plan or take up any action relative thereto
- 20 028 Mayor: Request for Appropriation - Fiscal Year 2020 General Fund Capital Budget or take up any action relative thereto
- 20 029 Mayor: Request for Appropriation – Fiscal Year 2020 Enterprise Funds Capital Budget or take up any action relative thereto
- 20 030 Mayor: Request for Appropriation – Fiscal Year 2020 Capital Budget - Other Available Funds or take up any action relative thereto
- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto



#20-069

Office of the Mayor

One JFK Memorial Drive
Braintree, Massachusetts 02184

Charles C. Kokoros
Mayor

781-794-8100

To: Shannon L. Hume, President of the Council
Susan Cimino, Clerk of the Council
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor

OCK

CC: Nicole I. Taub, Chief of Staff and Director of Operations
Christine Stickney, Director, Planning and Community Development
Kelly Phelan, Conservation Planner, Planning and Community Development

Date: September 29, 2020

Re: Smelt Brook Culvert & Fisheries Habitat Restoration (Phase I)

RECEIVED TOWN CLERK
BRAINTREE, MA
2020 OCT - 1 AM 11:02

President Hume, Clerk Cimino, Clerk Casey,

At the September 21, 2020 meeting of the Community Preservation Committee, the Committee voted unanimously to recommend the appropriation of Community Preservation Act funds for the Smelt Brook Culvert & Fisheries Habitat Restoration (Phase I).

The project, located in the Landing (beneath Commercial Street), included work to the existing culvert with over one hundred (100) linear feet of culvert replacement, relocation of existing utilities and a new culvert bottom installed with a specialized spawning bottom to mimic the natural stone lined channel bottom. Additionally, beyond the Commercial Street layout, approximately one hundred and fifty (150) feet of culvert was daylighted as part of the project.

A second phase is forthcoming that will create a small passive pocket park around the daylighting with interpretive signage explaining the fishery habitat and life cycles.

A copy of the application provided to the Community Preservation Committee is attached for your review.

Accordingly, your review and approval of the following motion is requested:

MOTION: That in accordance with the provisions of Chapter 44B of the General Laws and with the recommendation of the Community Preservation Committee, the appropriation of \$250,000.00 from the CPA Open Space Fund for the Smelt Brook Culvert & Fisheries Habitat Restoration Project (Phase I) in the Landing, located beneath Commercial Street running west to east (at #6 across to #5) at the corporate line with the Town of Weymouth, conditional on the funds expended under the direction of the Community Preservation Committee and the Director of Planning and Community Development.

**BRAINTREE COMMUNITY PRESERVATION COMMITTEE
APPLICATION FORM**

Project Name SMELT BROOK CULVERT & FISHERIES HABITAT RESTORATION
PHASE I

Project Location BENEATH COMMERCIAL STREET (BRAINTREE-WEYMOUTH)

Assessors' Plan and Plot (See attached site plan)

Recorded at _____ Book _____ Page _____

Category (check all that apply):

Open Space Number of acres in parcel _____

Recreation Number of acres in parcel _____

Historic Preservation

Affordable Housing Number of proposed housing units _____

CPA Funding requested: \$ 250,000.00

Percentage of Project Funded by CPA: 40%

Percentage of Project Funded by Other Funds: 60% MASS WORKS GRANT (T.O.W)

Fiscal Year Request:

2020 \$ \$250,000.00 2021 \$ _____

2022 \$ _____

Expected annual operational/maintenance cost to the town after completion of project:
\$ _____ (Include narrative explaining)

Project Sponsor/Organization MAYOR CHARLES C. KOKOROS

Contact Nicole Taub, Chief of Staff

Address 1 JFK Memorial Drive - Town Hall

Day-time Phone # 781-794-8153

E-Mail NTaub@braintree.ma.gov

Applicant's Signature Charles C. Kokoros

Property Owner's Signature Charles C. Kokoros

RECEIVED TOWN CLERK
BRAINTREE, MA
2020 OCT - 1 AM 11:02

Project Description and Statement of Need:

Mayor Charles C. Kokoros is seeking Community Preservation Act (CPA) funding in the amount of **\$250,000.00** for the Smelt Brook daylighting and culvert replacement project within and beneath the Braintree-Weymouth Landing commercial area located in both Towns. In 2007, with the reactivation of the Greenbush Commuter rail service, the Landing had become an area of potential investment for transit orient development. The efforts to stimulate development in the area also required the Town's to protect and enhance the ecological environment as well as the economic environment of the Landing. In 2010, a Public Works Economic Development (PWED) was granted to both Town's (2 million) for improvement of the overall streetscape in the Landing area as a public economic enhancement to stimulate private development. In 2017, both Town's discussed the project that included the replacement of the failing culvert to increase flood resistance, maintain storm water drainage as well as the restoration of the fish habitat as part of the larger effort in the daylighting and Park in the Landing. The Town of Weymouth pursued and obtained a Mass Works grant for \$1.6 million and an additional \$640,000.00 towards the culvert replacement and daylighting.

The Smelt Brook culvert was in need of attention, over 100 years old, the brook had been piped in the early 1900's and given its age was in jeopardy of failure and it was also impeding the natural spawning habitat of the smelt fish reproduction in their natural ecosystem further up into the Pond Meadow Park. The project involved the replacement of approx. 100' linear feet of culvert and pre-existing block walls beneath Commercial Street of the original Smelt Brook that ran underground in both communities. In addition many existing utilities had to be either relocated or encased beneath the culvert floor as part of the excavation. The construction involved a culvert designed with a specialized bottom to mimic the natural fisheries habitat. The culvert bottom installed has a unique spawning substrate between 4"- 8" in depth of cracked stone within the bottom of the low flow channel. The bottom design impersonates the natural stone lined bottom of a brook or creek typical of the natural habitat for the spawning areas of smelt and other fish species common to the area. Extending beneath Commercial Street west to east, and once beyond the Commercial Street layout the existing culvert walls were reconstructed and culvert top removed for daylighting for the channel bottom to be exposed to sunlight approximately 150' linear feet also needed for fish to spawn. The culvert then was reconnected to the existing subsurface culvert that eventually discharges into the Fore River. Reconstruction of the culvert and the daylighting of the Smelt Brook was completed in the spring of 2020. A mutual effort by both Town's town to restore the fisheries habitat and improve the overall flood storage and resistance of Smelt Brook at a cost of approximately 1.6 million.

The construction was time sensitive due to elements of the grant funding but also with the state prohibition of work between the months of March thru June the normal spawning duration of the smelt fish. The project was started as soon as possible and managed by the Town of Weymouth through the six months of construction because of the time sensitive issues. This was the initial phase of a multi-phased project in conjunction Pond Meadow Park, a regional environmental resource shared by both Towns and lower end of the Smelt Brook in the Landing. In addition to the culvert and day lighted work additional phases include the development of a park along the Smelt Brook in the Landing both as an eco-tourism effort as well as pedestrian connection from the commercial area of the Landing to the Weymouth Fore River Basin estuary.

Cost Benefit Analysis:

In 2009, when attention was beginning to focus on revitalization efforts in the Braintree-Weymouth Landing, the area had fallen into blight with closed storefronts, vacancy signs and buildings in disrepair. The reactivation of the Greenbush Commuter Rail brought public transportation to the area with direct service to Boston and south to Scituate plus connection to other transportation hubs for rail, buses and Logan Airport. The public investment by Braintree and Weymouth with the new streetscape including wider sidewalks, improved traffic signalization, drainage improvements and other related activities resulted in private interest in developing the area. One of the first and major projects was the Landing 53 apartments (173 rental units and 12,000 SF of first floor commercial space) and on-site underground parking for the tenants. A surface public parking area to the rear of the Landing 53 building is available for customers to the area. Additional interest in revitalization began to occur on both sides of the Town line of Weymouth and Braintree and can be seen today with new businesses to the area and a renewed interest in available tenant space. Today on the Braintree side the vacancy rate is minimal. Storefronts have been improved and occupied with new uses including many food establishments such as restaurants with dine in and take out amenities for Landing 53 residents and a coffee shop for those commuters on the run are both examples of new business tenants. The overall promotion of a pedestrian friendly area has begun to take hold.

The proposed culvert replacement and daylighting of Smelt Brook will also help in efforts for a pedestrian friendly area where consumers will enjoy coming and visiting the different options the Landing has to offer. These improvements are links to a larger connectivity effort of the Monaquot River and Fore River Basin and Pond Meadow Park. Both Towns have implemented public recreational efforts in their respective towns along the River with walking paths, canoe launches and other water related activities. Promoting pedestrian activities also provides less automobile reliance especially for the abutting residential neighborhoods who can now walk to the Landing by means of a connecting sidewalk system and beyond to the Weymouth Fore River basin.

The funding requested under the Community Preservation Act (CPA) is now providing amenities and uses that can be shared and observed by the general public of both communities. The benefit from the CPA investment with this project may not be easily recognizable immediately but will with time and adaptation will meet the goals of the Community Preservation Act. Under Phase II pedestrians will be able to view at the daylighting portion the natural habitat and spawning cycle as they walk to and through this area. Results take time to be witnessed. The environmental benefit will also take time, the culvert and daylighting will be monitored by the Division of Fisheries and other local entities (Pond Meadow Park and two Town's Conservation Commissions) to see how the passage for the fish is working and if the spawning season is successful but may take more than one spawning season for adaptation and to quantify results.

CPA Goals & Objectives:

The Smelt Brook Culvert replacement & daylighting project has regional benefits to both the Town of Braintree & Weymouth through the goals and objectives of Open Space category of the Community Preservation Act:

Preservation and protection of a natural resource Smelt Brook and its connection to the Weymouth Fore River tidal basin.

Provides flood control/storm water storage for the Braintree-Weymouth Landing Area in conjunction with past flood control measures undertaken by the Army Corps of Engineers with the Pond Meadow Park district and Smelt Brook corridor.

This project has protected and enhanced the fisheries habitat and spawning areas of smelt fish their ecosystem including upstream for vegetation and the other corridors for wildlife habitat. Opening/daylighting of the Smelt Brook where it had been previously covered over by degraded structures provides a natural enhancement in the Landing.

This project in addition to the habitat and spawning areas provides a passive recreational area to watch the wildlife in their natural habitat and provides a passive public park area within the Landing with connections both north and south to other recreational opportunities. To the south in Weymouth the Tuft's old library recreational area and public library. To the north in Braintree to the Weymouth Fore River Basin and portions of the Monaquot River upstream.

The Smelt Brook Culvert replacement & daylighting project benefits the Town of Braintree and Weymouth through the goals and objectives of Historic Preservation category of the Community Preservation Act: Protecting historical resources, especially those that are threatened and recognizing, preserving and enhancing the historic heritage and character of the Town for current and future generations.

Smelt Brook has been documented in existence in some form or another since the early 1800's and was navigable waterway connecting to the Fore River to accommodate vessels where a community based in maritime uses, fisheries, shipping merchants and shipbuilding grew around the Landing area. A natural historic feature that was utilized in the overall development of the Landing and East Braintree, Smelt Brook was both a natural feature and economic engine in the part of Braintree. In the early 1800's, the Rhines Lumber Yard is photographed being serviced by vessels arriving and departing from Smelt Brook to the Fore River as were other business with wharves, landing and storehouses.

As the Landing community grew and developed, Smelt Brook began to endure the physical pressures especially with the old Boston and Plymouth Road (today Route 53) and development in the area. Commercial buildings began to develop in the Landing that were accessible by a main roadway and waterway which proved to be a desirable to locate new business. Shipbuilding was a major industry in this area employing many Braintree residents. Fishing was both an industry and recreational activity of extreme concern to the residents of Braintree over the years. Often a point of discussion at Town Meetings, ensuring the passage for fish was not blocked by dams or development. In 1950, the final piping of Smelt Brook was proposed to assist in flood storage and to address development pressures for use of land near the water, funding proposed at Town Meeting was probably the last major attention to the culvert. Later in 1976 the creation of the Weymouth-Braintree Regional Recreation and Conservation District along with the flood control project by the Army Corp of Engineers would substantially change Smelt Brook with a new 96" diversion pipe that split the natural flow and has remained as such until recently. Control of the downstream water was a manual task of the Pond Meadow rangers during high rain events and the spawning season.

Project Scope & Cost, Budget & Timeline:

Phase I has been completed as to underground work in the spring of 2020 and Phase II (future CPC application) daylighting and passive small park is anticipated to start fall of 2020 into the spring/summer of 2021.

Operation/Maintenance costs will include annual inspections of the culvert which is presently done by the Pond Meadow Park Rangers. Upstream is the Army Corp trash grate structure that collects large debris that may be swept downstream during a storm event preventing entrance into the culvert and is routinely monitored by Pond Meadow Park rangers. Very little maintenance anticipated since it is design for a natural habitat.

Similar Projects:

The following projects and their descriptions were obtained from the Community Preservation Coalition Data Project list:

Mashpee – Restoration of the Upper Quashnet River System (5/6/2019)

To restore the Upper Quashnet River system in the John's Pond Conservation Land to improve water quality, aquatic and riverbank habitat, and to re-establish a once prolific water fishery for Sea Brook Trout. CPA Funds: \$320k (Open Space)

Needham – Memorial Park Improvements (5/9/2016)

Construction funds to implement drainage project at Memorial Park
CPA Funds: \$35k (Recreation)

Falmouth – Upper Childs River & Farley Bog restoration (4/9/2018)

This project will rehabilitate and restore the Upper Childs River as a cold water fishery and restore the Farley Bog to a wetlands habitat. The project consists of final design and engineering and initial construction associated with removal of an earthen dam and abandoned concrete fish ladder, removal of impounded sediment, and construction of a new channel through the former impoundment. Total Project cost: \$1,589,628 CPA Funds: \$150k (Open Space & Recr.)

Hingham – Foundry Pond Restoration (4/26/2010)

Remove built up sediment to restore Pond, i.e., increase surface area to former dimensions for better control of the dam, reduce localized flooding, restore fish habitat and plant material.
Total Project Cost: \$650k CPA Funds \$165k (Open Space)

Cohasset – Stormwater Best Management Controls (3/29/2008)

Designing, installing and constructing of Stormwater Best Management Practice controls.
CPA Funds: \$35K (Open Space)

Oak Bluffs – Farm Pond Culvert (12/4/2015 & 4/12/2016)

Part of the 35% town match required to accept \$1,000,000 federal grant to replace Farm Pond culvert. Second half of approved funds to be used for the Town's 35% match required to accept federal grant to replace the Farm Pond culvert. CPA Funds: \$125k (Open Space)



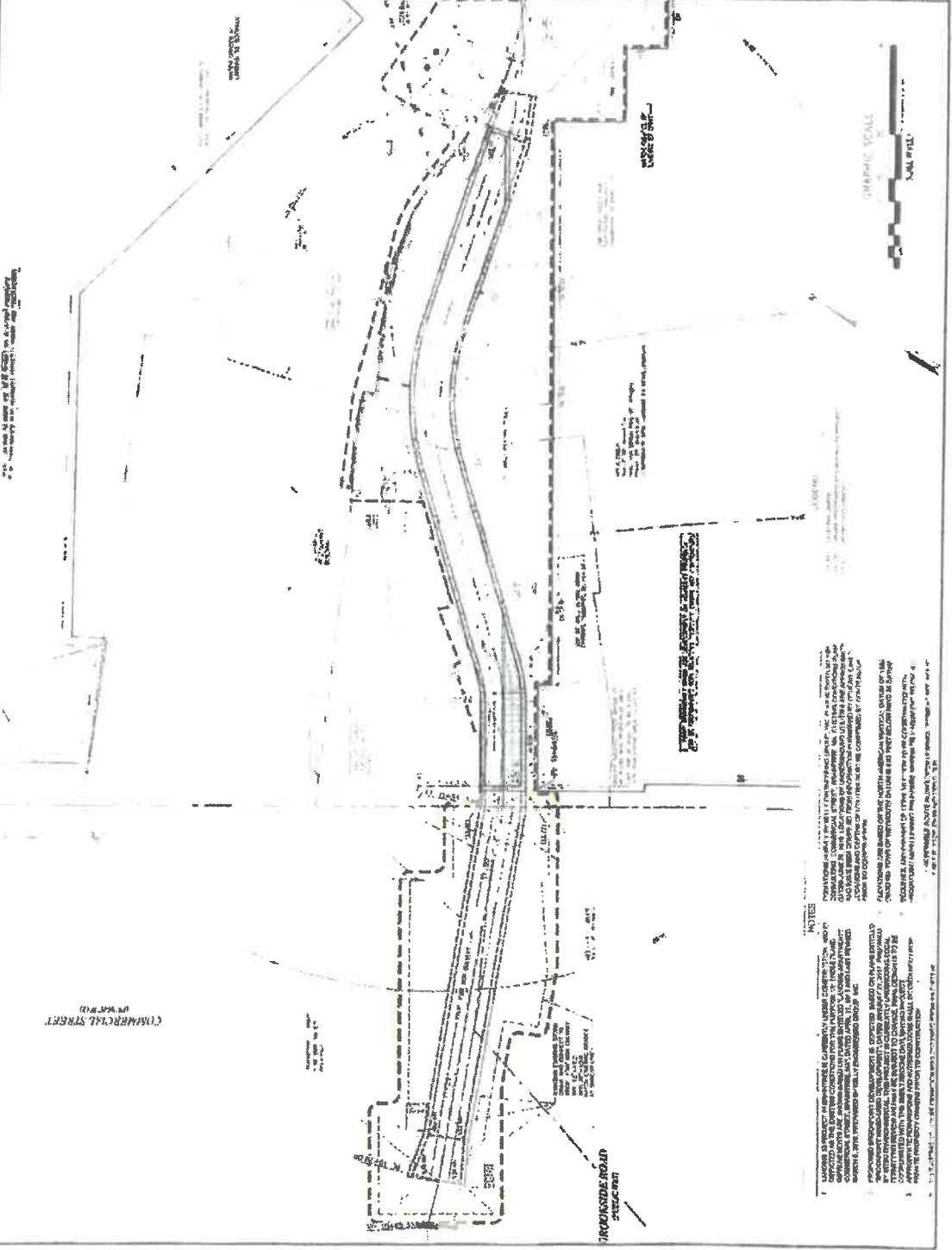
Town of Weymouth
 2000 Weymouth Avenue
 Weymouth, MA 01988
 Tel: 781.338.2111

PROJECT NUMBER:
 141000000
 PROJECT NAME:
 Small Brook Daylighting

PROJECT LOCATION:
 Weymouth, Massachusetts City
 Norfolk County

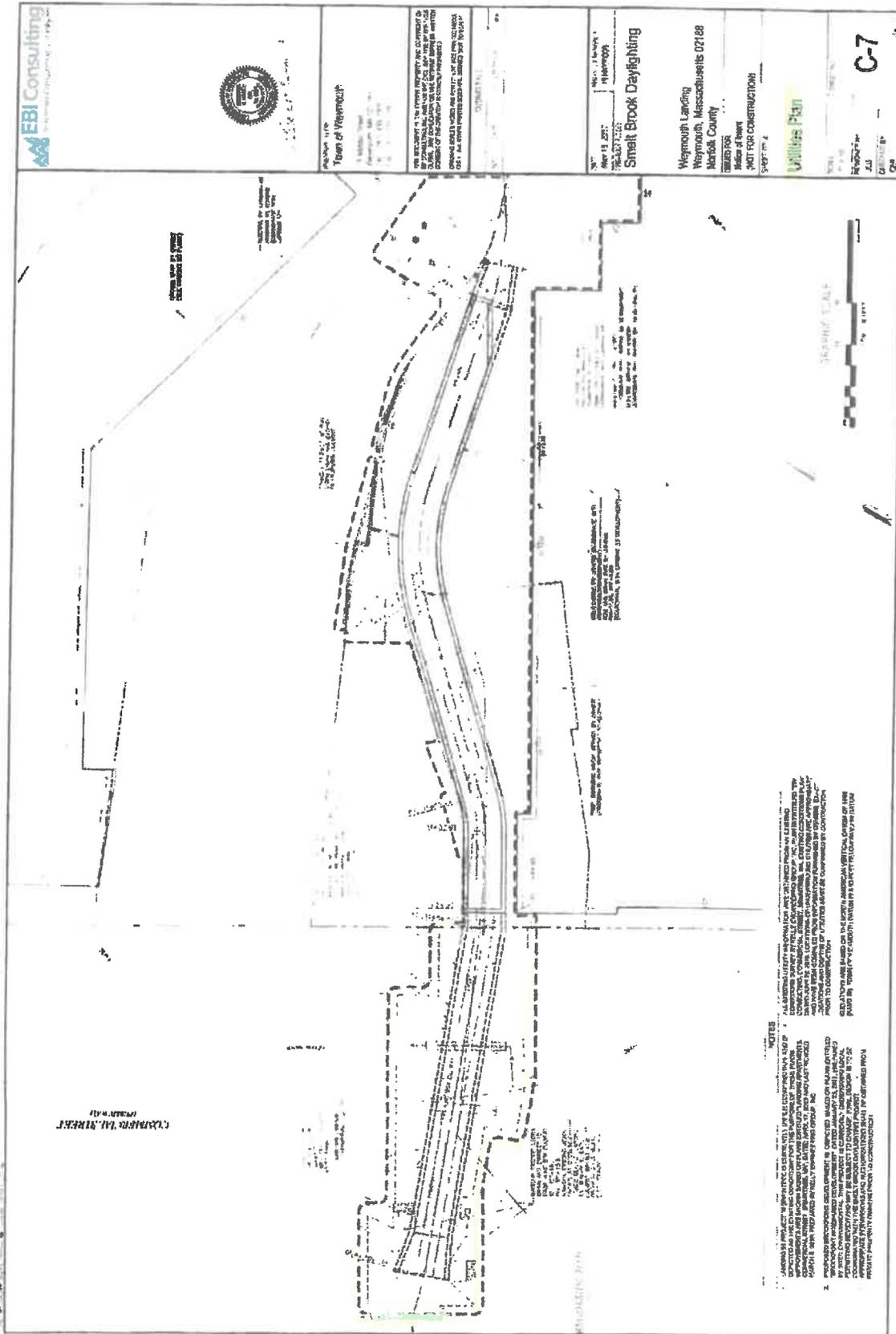
PROJECT TYPE:
 Stormwater Management
 Construction

DATE:
 11/11/14
 DRAWN BY:
 C-6



NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE TOWN OF WEYMOUTH DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT AND THE MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL AFFAIRS DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT.
2. THE PROJECT SHALL BE DESIGNED TO MEET THE REQUIREMENTS OF THE TOWN OF WEYMOUTH DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT AND THE MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL AFFAIRS DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT.
3. THE PROJECT SHALL BE DESIGNED TO MEET THE REQUIREMENTS OF THE TOWN OF WEYMOUTH DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT AND THE MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL AFFAIRS DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT.
4. THE PROJECT SHALL BE DESIGNED TO MEET THE REQUIREMENTS OF THE TOWN OF WEYMOUTH DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT AND THE MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL AFFAIRS DESIGN SPECIFICATIONS FOR STORMWATER MANAGEMENT.



EBI Consulting
 Environmental & Building
 Infrastructure



Town of Weymouth
 1. Address: 100 Weymouth Landing
 2. City: Weymouth, MA 02188
 3. State: MA
 4. Zip: 02188

THE ENGINEER HAS REVIEWED THE PROJECT AND HAS FOUND IT TO BE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF THE PROJECT AND HAS RELIED ON THE INFORMATION PROVIDED BY THE CLIENT. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF THE PROJECT AND HAS RELIED ON THE INFORMATION PROVIDED BY THE CLIENT. THE ENGINEER HAS NOT CONDUCTED A FIELD SURVEY OF THE PROJECT AND HAS RELIED ON THE INFORMATION PROVIDED BY THE CLIENT.

DATE: May 13, 2021
 PROJECT: Small Brook Daylighting

Weymouth Landing
 Weymouth, Massachusetts 02188
 Norfolk County
 SCALE FOR CONSTRUCTION

UNIVERSITY PLAN
 SHEET: C-7
 OF 3

NOTES

1. ALL DIMENSIONS ARE IN FEET AND INCHES. DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
2. THE PROPOSED SIDEWALK AND BIKEWAY ARE TO BE CONSTRUCTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS.
3. THE PROPOSED DRIVEWAY IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS.
4. THE PROPOSED SIDEWALK AND BIKEWAY ARE TO BE CONSTRUCTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS.
5. THE PROPOSED DRIVEWAY IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE REQUIREMENTS OF THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION AND THE MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS.



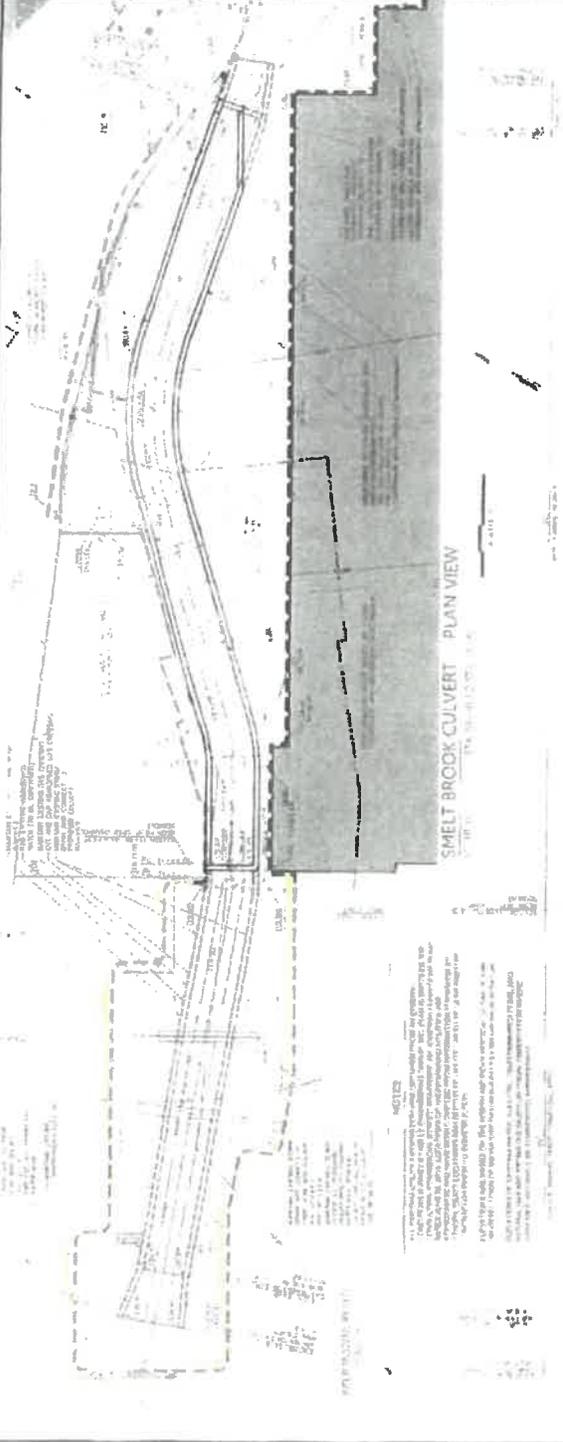
Prepared for
Town of Weymouth
13 Adams Court
Weymouth, MA 02190
Tel: (781) 333-3300
Fax: (781) 333-3300

NOT TO BE USED FOR ANY OTHER PROJECTS
WITHOUT THE WRITTEN APPROVAL OF THE ENGINEER
DATE: 08/14/2014
PROJECT: SMELT BROOK DAYLIGHTING
DRAWN BY: J. B. BROWN
CHECKED BY: J. B. BROWN
SCALE: AS SHOWN
SHEET NO. C-8 OF 10

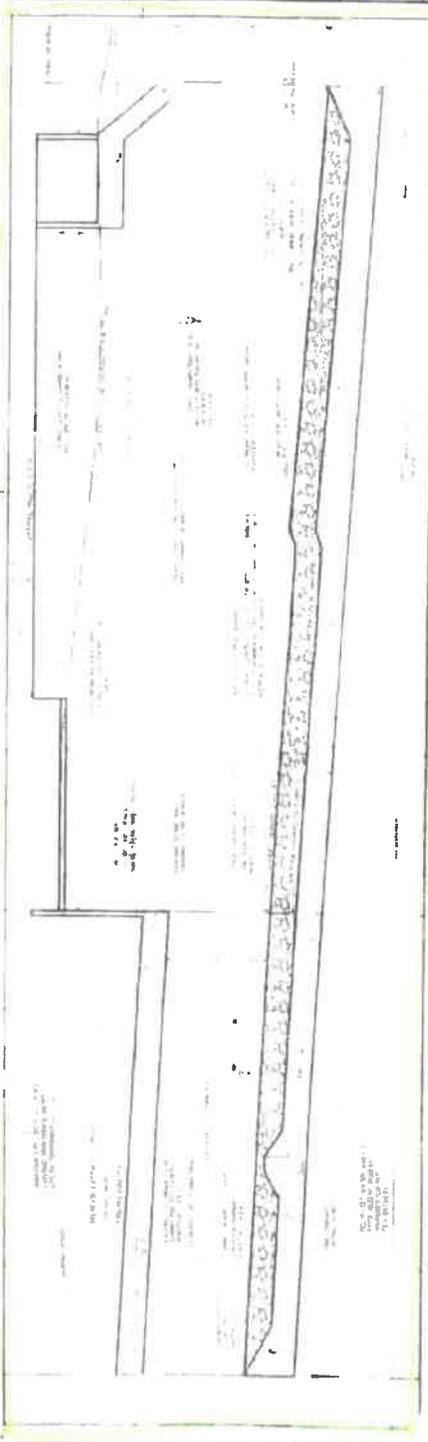
SMELT BROOK DAYLIGHTING
Weymouth, Landing
Weymouth, Massachusetts 02188
Norfolk County
PROJECT NO. 14-001
NOT FOR CONSTRUCTION

Plan and Profile

C-8



SMELT BROOK CULVERT - PLAN VIEW



SMELT BROOK CULVERT - PROFILE VIEW