



Braintree Town Council
Committee of Ways & Means
One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Joseph Reynolds, Chairwoman
Julia Flaherty, Vice-Chairman
Elizabeth Maglio, Member

AGENDA

Tuesday, May 9, 2023

Starting Time – 5:00p.m.

Horace T. Cahill Auditorium, Town Hall

1. Pledge of Allegiance/Moment of Silence
2. Roll Call
3. Approval of Minutes
 - None
4. Old Business
 - None
5. New Business
 - 23 025 Mayor: FY2024 Operating Budget or take up any action relative thereto
 - APPENDIX H**
610 Golf
 - APPENDIX F**
151 Law
~~121 Mayor's Office~~
133 Finance Programs
 - 23 026 Mayor: FY2024 Budget – Community Preservation Committee or take up any action relative thereto
 - **(Presented by Director of Planning – TABLED to May 16)**
 - 23 027 Mayor: FY2024 Budget - Continuation of Revolving Funds or take up any action relative thereto
 - **(Revolving Accounts on the date Department Head presents Budget)**
 - 5/4 Library[®]
 - 5/9 Golf[®] (Table to May 10)
 - 5/10 Department of Public Works[®] - Recycling
 - 5/16 Dept. of Elder Affairs[®]
 - 5/16 Municipal Licenses & Inspections[®]
 - 5/17 Education[®]
6. Adjournment

FY2024 BUDGET REVIEW SCHEDULE

<u>Dept. #</u>	<u>Department/Programs</u>	<u>DATE*</u> <u>(May)</u>	<u>TIME*</u> <u>(PM)</u>	<u>PRESENTERS</u>
	FY2024 Revenue Forecast Overview	4	6:00	Margaret Laforest
152	Human Resources	4	7:00	Cindy DePina
610	Library [®]	4	7:30	Terri Stano
161	Town Clerk	8	6:00	James Casey
350	Blue Hill Regional High School	8	6:30	Michelle Resendes
111	Town Council	8	7:00	Susan Cimino
610	Golf [®]	9	5:00	Daryn Brown
151	Law	9	5:30	Crystal Huff
133	Finance Programs	9	6:00	Edward Spellman
400	Public Works Department [®]	10	6:00	James Arsenault
436	Sewer	10	7:00	James Arsenault
438	Water	10	7:30	James Arsenault
640	Storm Water	10	8:00	James Arsenault
220	Fire	15	6:00	James O'Brien
210	Police	15	7:00	Mark DuBois
121	Mayor's Office	15	7:30	Margaret Laforest
241	Municipal Licenses and Inspections [®]	16	6:00	Marybeth McGrath
541	Department of Elder Affairs [®]	16	6:15	Sharmila Biswas
175	Planning and Community Development	16	6:30	Melissa SantucciRozzi
121	Mayor's Office	16	7:00	Margaret Laforest
300	Education [®]	17	6:00	Jim Lee
Departmental Call Backs - TBD		22/23/24	TBD	
TOWN COUNCIL/ANNUAL TOWN MEETING		May 30	7:00	

*Dates and Times are tentative and are subject to change.

All participants are requested to **appear at least 30 minutes prior** to their scheduled time.

[®]Includes Revolving Fund Accounts

TOWN SOLICITOR
(Law-Administration)
(Page)

Under the direction of the Town Solicitor, the law department provides legal counsel to the Mayor, all Town departments, boards and commissions and the Town Council. Practice areas include labor and employment, discrimination/harassment, contracts, zoning, land use, construction, environmental issues, civil rights, tort liability, Charter/Ordinance interpretation, municipal finance, and ethics/conflict of interest. The Town Solicitor serves as a member of the Town's negotiating team during collective bargaining, monitors all claims submitted by employees and members of the public, prosecutes and defends lawsuits for and on behalf of the Town, negotiates contracts on behalf of the Town, and various other legal responsibilities.

More than 72% of the Law program is salary related and reflects the reorganization with the Mayor's Office, whereby the Town Solicitor position has been separated from the Chief of Staff position, and correspondingly returned to the law department. Moreover, the law department anticipates filling the Assistant Town Solicitor position this fiscal year. Additionally, the program includes certain obligated costs like the legal research program and cell phone (purchased through BELD). Currently, most of the Town's litigation is handled in house, rather than utilizing outside counsel at a higher hourly rate. For example, in FY23, the office has handled all land use matters and environmental appeals, several other appeals, protests, and ongoing litigation relative to the construction of the Petersen Pool/Rink Facility. Additionally, the office has been able to provide more substantive support to outside counsel when they are utilized. In FY23, the majority of legal services provided by outside counsel relate to the lawsuit involving E Street, LLC and the Superior Court Appeal of the 40B decisions issued by the Housing Appeals Committee. As a result, the Legal Services line has been level funded from FY23.

The following is a summary of the remaining accounts:

- 115101-542002 (Office Supplies)
 - Increased by \$25.00.
 - Based on prior years' spending.
- 115101-573001 (Dues/Memberships)
 - Increased by one third.
 - This will cover bar dues for the Town Solicitor and Assistant Town Solicitor; membership in the Massachusetts Municipal Lawyers Association for the Town Solicitor and the Assistant Town Solicitor; 1 registration for the MMA; 1 registration for the Massachusetts Continuing Legal Education Annual Land Use and Environmental Law Conference, 1 registration for the Massachusetts Continuing Legal Education Annual Employment Law Conference.
- 115101-576003 (Claim Settlements)
 - Level funded based on prior years' spending
- 01-15101-578011 (Law Books/Research)
 - Level funded based on contract price.