

Shannon L. Hume
President
At Large

Charles B. Ryan
At Large

Julia C. Flaherty
District 1

Steven A. Sciascia
District 2



David M. Ringius, Jr.
Vice President
At Large

Donna L. Connors
District 3

Stephen C. O'Brien
District 4

Meredith Boericke
District 5

Lawrence C. Mackin, Jr.
District 6

OFFICE OF THE TOWN COUNCIL

AGENDA – ANNUAL TOWN MEETING

Tuesday, JUNE 2, 2020 • Horace T. Cahill Auditorium, Town Hall • Starting Time: 7:00PM

Governor Charles Baker has declared a state of emergency in Massachusetts to support the state's response to COVID-19 (Coronavirus). According to the Town of Braintree's "Temporary Emergency Policy for Remote Participation Under the Open Meeting Law Pursuant to Massachusetts Executive Order of March 12, 2020," the Town Council will meet fully remotely for the health and safety of Councilors and the public during the Massachusetts State of Emergency. The Town Council will be using Zoom software to run meetings online for the immediate future. The Town continues to monitor the situation through the Health Department and specific questions should be directed to Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health, at 781-794-8095.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87059698347>

Telephone:

Dial: US: +1 312 626 6799

Webinar ID: 870 5969 8347

ANNOUNCEMENTS

- 023 20 Council President: Master Plan Steering Committee Council Representative

APPROVAL OF MINUTES

- April 28, 2020

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- 012 20 Council President: COVID-19 Update

OLD BUSINESS (PUBLIC HEARINGS)

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- 20 039 Mayor: FY2021 Budget – Community Preservation Committee or take up any action relative thereto
- 20 040 Mayor: FY2021 Budget - Revolving Accounts or take up any action relative thereto

NEW BUSINESS

- 022 20 Council President: Powers & Sullivan - June 30, 2019 Year End Reports
(This is a placeholder – scheduled to attend the June 16th meeting)

Topics the Chair does not reasonably anticipate will be discussed

UPCOMING MEETINGS:

Next Council Meeting scheduled on: **Tuesday, June 16, 2020 @7:30pm**

ADJOURNMENT



Shannon L. Hume
President
At Large

Charles B. Ryan
At Large

Julia Camille Flaherty
District 1

Steven A. Sciascia
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OFFICE OF THE TOWN COUNCIL

Tuesday, April 28, 2020

(zoom webinar)

MINUTES

A meeting of the Town Council was held via Zoom Webinar, on Tuesday, April 28, 2020 beginning at 7:30p.m.

Council President Hume was in the chair.

Clerk of the Council, Susan M. Cimino conducted the roll call.

The meeting began with a moment of silence.

Present: Shannon Hume, President
David M. Ringius, Jr., Vice-President
Charles Ryan
Julia Camille Flaherty
Steven A. Sciascia
Donna L. Connors
Stephen C. O'Brien
Meredith L. Boericke
Lawrence C. Mackin, Jr.

Others: Charles C. Kokoros, Mayor
Nicole Taub, Chief of Staff/Town Solicitor
Ed Spellman, Director of Finance
Dr. Frank Hackett, Superintendent of Schools
Marybeth McGrath, Director of the Department of Municipal Licenses & Inspections
James Arsenault, DPW Director
John Keenan, Senator
Walter Timilty, Senator
Mark Cusack, State Representative
Shawn McGoldrick, Town Auditor
Dan Sullivan, Town Auditor
Steve Leary, Assistant to the Mayor
Kate Naughton, Services Coordinator
Mary Mulroney, National Grid Representative
Tim Corthell, Comcast Representative
Jill Coyle, resident
Robert Kearns, resident

ANNOUNCEMENTS

- **018 20 Council President:** Recognition Certificate – 100th Birthday, Joseph Shiner
Mr. Joseph Shiner is being recognized by the Braintree Town Council for his 100th birthday as well as being a World War II Veteran. Town Council thanks him for his service. A framed recognition certificate was delivered for him due to this COVID-19 and having to keep social distance.

APPROVAL OF MINUTES

- February 4, 2020

Motion made by Councilor Ringius to Approve Minutes of February 4, 2020

Motion: by Councilor Ringius to Approve Minutes of February 4, 2020

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

- February 25, 2020

Motion made by Councilor Ringius to Approve Minutes of February 25, 2020

Motion: by Councilor Ryan to Approve Minutes of February 25, 2020

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

COMMUNICATIONS AND REPORTS FROM THE MAYOR AND TOWN BOARDS

- **012 20 Council President: COVID-19 Update**

Mayor Kokoros stated at this date we have 586 confirmed cases of COVID-19. Total of 65 lives lost due to the Coronavirus. We have day to day meetings we have Nicole Taub, Chief O’Brien, Chief DuBois, Marybeth McGrath, Jean McGinty and Mary Mulready. We meet every day and discuss different issues. Masks are required to be worn into businesses. About 65% of our cases are in Nursing Homes. We have limited the number of people going into stores at this time with masks on. Marybeth McGrath, Director of the Department of Municipal Licenses & Inspections stated we are out there enforcing and assisting anyway we can. The entire team is working very hard to get this done.

We also encourage the residents to take steps to help prevent exposure to any respiratory viruses, including seasonal influenza and Coronavirus by:

- Washing your hands often with soap and warm water for at least 20 seconds.
- Avoid touching your eyes and face.
- Cover coughs and sneezes with a tissue or the inside of your elbow.
- Clean things that are frequently touched (like doorknobs and countertops) with household cleaning sprays or wipes.
- Stay at home when feeling sick.

For more information on COVID-19, visit the MDPH website at www.mass.gov/2019coronavirus and the CDC website at <https://www.cdc.gov/coronavirus/index.html>

For questions, please feel free to contact the Town of Braintree Health Department:
Jean McGinty, Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health at 781-794-8095.

Kate Naughton gave an update on the Community Task Force Facebook page: braintree community response and assistance. 781-817-3937. Call for any type of assistance needed. Leave a message and phone number for this team to call you back. We are continuing food drives every Saturday 10am-noon.

John Keenan, Senator stated the fact that all schools have been closed for the school year. Day care has been closed through the end of June 2020. Unemployment is the questions the office gets the calls about most often. There has been about 650,000 claims in the Commonwealth for benefits. There are about 20,000 calls per day coming into the call center per day even with 1,000 additional employees in these call centers. The calls come back to you from a (617) area code. You should pick up that call. It is noted you can now file your taxes in July instead of April for this year. Tragically we have over 3,000 deaths in the Commonwealth.

Mark Cusack, State Representative stated a few items have been sent for legislation on halting all foreclosures and evictions and electronically notarization bill. How we can meet in the House for a former session via remote meetings. We do have \$3.5 billion in our "rainy day" fund. Unrestricted local fund is funded by the lottery but has taken a hit this year. We will work with you and help assist with the financial impact.

- **019 20 Mayor: FY2021 Budget Submission**

Thank you for the opportunity to present my first Town Budget for Fiscal Year 2021. The government gave cities and towns the option to postpone the FY2021 Budget. As part of my commitment to transparency and keeping our government operating, I feel it is right to present this budget in a timely manner. It is my responsibility to provide the Town Council with a balanced budget for FY2021. The FY2021 Budget of \$143,370,197. This is a 2.84% increase overall from the FY2020 Budget. In creating this budget we took into account the fiscal uncertainty. We have reduced many revenue projections in this budget. Our department heads have all found ways to reduce their FY2021 budgets. I am confident in the budget submitted to you tonight. We will continue to fully support our Schools and initiatives to have the 5th graders move to our middle schools and staffing needs to support this change. We continue to support important missions of our Braintree Community Partnership on Substance Use and the Commission on Disabilities. Our Police and Fire Departments will continue to provide important public safety support to our residents. Both departments have received additional funding to help cover overtime costs and with continued management and oversight by our public safety leaders we will move to reduce and eventually eliminate a supplemental request to cover these costs. The department of Elder Affairs will continue to support our senior population. Our Library continues to enhance its services even during this pandemic. We have a very strong Public Works department that will continue to provide all the necessary services to the public. We have added a line item to help fund updates for our parks and fields. Our facilities team will continue to upgrade and maintain our buildings throughout town. This budget represents the fiscal strength of our town and I ask you to approve the Fiscal Year 2021 Operating Budget as submitted. It shows our ability to make adjustments for the greater good of our town, its employees and most importantly you, our residents. We are a community of strength, resilience and compassion. This is shown by the generosity of so many during one of our darkest hours. As your Mayor I am truly thankful for the ability to lead such a wonderful community. I know we will continue to build a better Braintree together.

OLD BUSINESS

• 20 018 Comcast Petition: 262 Forbes Road or take up any action relative thereto

Council President Hume referred to Councilor Ryan for a recommendation on Order 20 018.

Councilor Ryan, Chairman of the Committee on the Department of Public Works stated the committee met and unanimously recommends favorable action to the full Council.

Councilor Ringius read the following MOTION:

To service 262 Forbes Road, install and maintain approximately 482 feet of communications cable in 1 - 4" PVC concrete encased conduit 24 inches deep, from an existing vault across from #222 Forbes Road to a new 3' X 3' manhole at the driveway into 262 Forbes Road with staff recommendations:

BELD: Please see attached underground utilities map, contractor to follow Dig safe procedures. Comcast to notify BELD of any utility conflicts or scope of work changes.

DPW: This section of Forbes Road is not under the moratorium. The DPW recommends that the permit be granted with the normal conditions imposed by the DPW Highway Division plus that:

1. Forbes Road was not built under the Town's supervision and so the presence and locations of drainage pipes and other utilities are not definitively known. Visible evidence reveals the presence of water lines a drainage system within the scope of this proposed work. Care must be taken to support and not damage existing utilities, and a plan of the details of the conduit system installed as-built shall be submitted to the DPW Engineering Division and shall include sizes, materials and locations of all utilities encountered during the construction.
2. If sidewalk surfaces are disturbed the surface is to be replaced in kind, at ADA compliant slopes and for the full width of the sidewalk and including fully ADA compliant curb ramps where required;
3. The Traffic Management Plan sheets shall reference the 2009 MUTCD rather than the 2003 edition noted. Also, the advance warning signs on the northeast-bound approach must be extended further southwest due to the serious sight line constraint posed by the vertical curve in the roadway.
4. The required trench repair is to have the trench width temporary paved with two 3" courses of binder, and then for the permanent repair, mill off the first 1-1/2 inches depth of the trench width plus one foot on each side, then clean, tack and repave the trench with 1-1/2 inches of top.
5. The drawing refers to plates. If they are to be used (as for in curing the concrete encasement) it should be for not more than one overnight, with asphalt ramps at all edges in the traffic area and signs warning of their presence.
6. All matches with existing surfaces be smooth, safe, properly surfaced and satisfactory to the Town;
7. The conduit shall be installed outside of the trenches of the water, sewer and drain lines and other utilities in service and that the trench pavement not be left low for any length of time;
8. The DPW shall be notified when the construction conflicts with Town utilities so the resolution can be mutually agreeable;
9. The construction portion of the permit period shall not exceed two months from the start of construction and the entire permit period shall be set at one year beginning at the date of Council approval.

We also recommend that the following requirement be added to the permit, if it is to be granted:

“Neither Comcast nor any of its contractors is authorized to close any street or to close a direction of travel to facilitate their work without authorization from the Director of the Department of Public Works or the Highway Superintendent. The Chief of Police can also authorize a closure for a police or fire emergency. Construction zone traffic safety issues are to be addressed by using appropriate traffic control signs and devices and the use of police officers for traffic control to safely guide traffic through the work zone. If a closure is authorized by the DPW, it shall not be implemented until signs and police officers (where needed) are properly in place in conformity with the written plan prepared by the contractor’s engineer and approved by the DPW and Police Department.”

Motion: by Councilor Ringius to approve Order 20 018

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

• **20 023 National Grid Petition: Liberty Street or take up any action relative thereto**

Council President Hume referred to Councilor Ryan for a recommendation on Order 20 023.

Councilor Ryan, Chairman of the Committee on the Department of Public Works stated the committee met and unanimously recommends favorable action to the full Council for this petition. This street is not under moratorium. This street is going to be done over so we want National Grid to get their work done ahead of time.

Councilor Ringius read the following MOTION:

To install and maintain approximately 3145 feet of 6 inch 60 psig plastic gas main in Liberty Street from the existing 6 inch 60 psig plastic service at 1024 Liberty Street to the existing 6 inch 60 psig main at Christina Drive and including a 4 inch 60 psig connection at Peach Street, a 3 inch 60 psig connection at Forest Street and a 2 inch 60 psig connection plus test station and anodes at Sycamore Road, and also to install and maintain 1420 feet of 2 inch 60 psig plastic gas main in Proctor Road, all to replace older mains and service the users along the route with staff recommendations:

BELD: There are no underground electric utility conflicts or special requirements within the proposed scope of work.

DPW: Neither Liberty Street nor Proctor Road is under the moratorium, these sections of Liberty Street having been reconstructed in 2003 and 2005 and Proctor Road having been reconstructed in 2003, but both are in fairly good condition. Both of these sections are on the draft Roadway and Infrastructure Program for pavement preservation, Proctor Road in 2021 and Liberty Street in 2023. Since neither street is under the moratorium, I recommend that the petition be granted under the normal conditions with emphasis on the following:

1. That the work be done expeditiously so not to interfere with the planned Town work;
2. That the new mains not occupy any part of the trenches now occupied by the existing water or sewer mains;
3. that after maintaining the 4" minimum* pavement depth temporary trenches from both the installations and the removals through one winter, but within one year of placement of the temporary trench repair, that the permanent repair be a grind and inlay with a minimum 1 foot overlap of the adjacent pavement 1 ½ inches deep of both trenches and of each service trench within the limits of the gas work;
4. That any curbs or sidewalks or other features disturbed shall be repaired to the satisfaction of the DPW;

“Neither National Grid nor any contractor is authorized to close any street or to close a direction of travel to facilitate their work without authorization from the Director of the Department of Public Works or the Highway Superintendent. The Chief of Police can also authorize a closure for a police or fire emergency. Construction zone traffic safety issues are to be addressed by using appropriate traffic control signs and devices and the use of trained traffic control personnel to safely guide traffic through the work zone. If a closure is authorized by the DPW, it shall not be implemented until signs and traffic control officers (where needed) are properly in place in conformity with the written plan prepared by the contractor’s engineer and approved by the DPW and the Police Department.”

* 4" depth is to be constructed at all locations where the existing pavement depth is 4" or less. At all other locations the thickness of the pavement depth placed shall match the existing pavement thickness. Pavement shall be placed and compacted in courses not to exceed 2 ½ inches.

Councilor Boericke asked that residents in these areas be notified ahead of time that this work is to be done so residents do not get blind-sided.

Jim Arsenault, DPW Director stated National Grid does notify residents when there is work to begin in the area.

Mary Mulroney, National Grid stated your concerns will be taken back to National Grid management. Councilor Flaherty stated there is a lot of pedestrian traffic in this area. It would be better to have the work done while school is not in session.

Council President Hume stated in the past if work is being done near schools work is halted during the hours pedestrians need to get by the project area.

Motion: by Councilor Ringius to approve Order 20 023

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- **20 024 National Grid Petition: Stonewood Lane or take up any action relative thereto (WITHDRAWN)**

Council President Hume referred to Councilor Ryan for a recommendation on Order 20 024.

Councilor Ryan, Chairman of the Committee on the Department of Public Works stated the committee me and Order 20 024 has been withdrawn. This street is under moratorium so National Grid withdrew its petition.

Council President Hume stated Order 20 024 has been WITHDRAWN. No further action is required.

- **20 025 National Grid Petition: Wynot Road or take up any action relative thereto (WITHDRAWN)**

Council President Hume referred to Councilor Ryan for a recommendation on Order 20 025.

Councilor Ryan, Chairman of the Committee on the Department of Public Works stated the committee me and Order 20 025 has been withdrawn. This street is under moratorium so National Grid withdrew its petition.

Council President Hume stated Order 20 025 has been WITHDRAWN. No further action is required.

- **20 026 National Grid Petition: Elm Street or take up any action relative thereto**

Council President Hume referred to Councilor Ryan for a recommendation on Order 20 026.

Councilor Ryan, Chairman of the Committee on the Department of Public Works stated the committee me and unanimously recommends favorable action to the full Council.

Councilor Ringius read the following MOTION:

To install and maintain approximately 1465 feet of 8 inch 60 psig plastic gas main in Elm Street from the existing 1 inch plastic service at Service Road to the existing 6 inch 60 psig main at Middle Street and including an 8 inch 60 psig connection at Church Street and 2 inch 60 psig connections at Vinton Ave, Elm Ter, Lowell St and Cedar St, and also to install and maintain 490 feet of 2 inch 60 psig plastic gas main in Charles Street, all to replace older mains and service the users along the route with staff recommendations.

BELD: Please note, BELD has a 115,000 volt oil filled transmission line located at the corner of Elm/Middle Street. BELD Engineering should be notified in advance of any excavation to be performed in close proximity to this line. BELD will provide onsite support and safety personnel at no cost to the project. BELD also has a 13,800 volt underground system on Elm and Middle St. This is a concrete encased duct bank to be identified through the Dig safe process. Please see attached drawing of the locations of services.

DPW: Neither Elm Street nor Charles Street is under the moratorium, Elm Street having been reconstructed in 2000 and Charles Street having been reconstructed in 2013, but both are in good condition. Since neither street is under the moratorium, I recommend that the petition be granted under the normal conditions with emphasis on the following conditions:

1. The plan incorrectly shows the existing roadway conditions at the Elm Street / Church Street / Elm Terrace intersection, ignoring the wall running through the intersection separating the collector and local traffic. The plan must be modified to show only one (perpendicular) crossing of the wall and detailing how it is to be accomplished to the satisfaction of the DPW;
2. That the new mains not occupy any part of the trenches now occupied by the existing water or sewer mains;
3. that after maintaining the 4" minimum* pavement depth temporary trenches from both the installations and the removals through one winter, but within one year of placement of the temporary trench repair, that the permanent repair be a grind and inlay with a minimum 1 foot overlap of the adjacent pavement 1 ½ inches deep of both trenches and of each service trench within the limits of the gas work;
4. That any curbs or sidewalks or other features disturbed shall be repaired to the satisfaction of the DPW;

"Neither National Grid nor any contractor is authorized to close any street or to close a direction of travel to facilitate their work without authorization from the Director of the Department of Public Works or the Highway Superintendent. The Chief of Police can also authorize a closure for a police or fire emergency. Construction zone traffic safety issues are to be addressed by using appropriate traffic control signs and devices and the use of trained traffic control personnel to safely guide traffic through the work zone. If a closure is authorized by the DPW, it shall not be implemented until signs and traffic control officers (where needed) are properly in place in conformity with the written plan prepared by the contractor's engineer and approved by the DPW and the Police Department."

* 4" depth is to be constructed at all locations where the existing pavement depth is 4" or less. At all other locations the thickness of the pavement depth placed shall match the existing pavement thickness. Pavement shall be placed and compacted in courses not to exceed 2 ½ inches.

Councilor Sciascia stated this is one of the worst intersections in town can we see if this can be done sooner while traffic is so much lighter than normal at this time.

Motion: by Councilor Ringius to approve Order 20 026

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

• **20 032 Mayor: FY2020 Supplemental Appropriation #2 (Master Plan) or take up any action relative thereto (Public Hearing)**

Council President Hume stated this is a Public Hearing. If anyone would like to speak please text the given number or email ahead of time or use the raise hand function during the Zoom webinar.

Is there a motion to take off the table Order 20 032?

Councilor Ringius made a Motion to take OFF the TABLE Order 20 032

Motion: by Councilor Ringius to take OFF the TABLE Order 20 032

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

Councilor Ringius made a Motion to OPEN the Public Hearing on Order 20 032

Motion: by Councilor Ringius to OPEN the Public Hearing on Order 20 032

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

Mayor Kokoros stated there will be a task force set up for input from this committee and have meetings and define how they will collect information from the public. I intend to have them meet with civic organizations and meetings with district councilors. Both squares in town have unique issues and I intend to have much public input. I want this set up for success and how residents vision the Town of Braintree to be in the future. I want a complete visioning from the residents before we begin putting together the master plan.

Council President Hume referred to the Chairperson of the Committee of Ways & Mean, Councilor Boericke for a recommendation. Councilor Boericke stated the Committee met on this item. We are all in agreement the Master Plan is a priority. We discussed as important as the plan itself will be citizen involvement as well as transparent communication about the plan. I report my financial concerns were alleviated after talking with the Town Auditor. The Ways & Means sends this again to the full Council with 4 in favor and 1 opposed.

Council President Hume asked if any member of the Council or General Public want to speak on Order 20 032?

Councilor Connors asked if public will be allowed to observe these meetings.

Mayor Kokoros stated yes, these meetings should allow for observation and some input at times.

Councilor Mackin asked if the final vote on the Master Plan will be coming to Town Council for a vote.

Mayor Kokoros stated the committee will be giving on-going updates through the Council representative.

I do not have an issue with Town Council receiving a presentation on the Master Plan.

Councilor Mackin asked what statue this it that the Planning Board has the final adoption?

Nicole Taub stated I believe it is with the elements of the Master Plan in Chapter 41, section 81 (d). We will be making sure there are periodic updates to the Town Council and not just one large presentation at the end.

Councilor Sciascia stated I was the no vote in the Committee of Ways & Means but I feel my concerns have been alleviated and I thank Mayor Kokoros to take the time with everything going on to talk with me this weekend about your intent. It is clear to me that you intend to instruct the steering committee group to conduct multiple venues for public input throughout this process. I think it is the one critical piece that will make this project a success. I will be in favor of this at this point.

Councilor O'Brien stated this should come before Council because as I know there is an Executive branch and a Legislative branch and this project is an Executive branch duty, the residents do not understand this. I do have concern over the cost. If we have experts in our Planning Department that can work with some of the documents we already have, I do not see why this can't be capped at \$150,000.

Christine Stickney, Director of Planning & Community Development stated other towns have done it cheaper but we did not look to see if it was just an update to a prior Master Plan. Braintree has a lot of complexities because of the split between residential and business community.

Councilor O'Brien stated I understand this is coming from two separate funding sources but because we are in unprecedented time and I know \$50,000 wouldn't make a big difference but we definitely have less in food tax coming in and we have less in hotel tax coming in. If we can curb it we would be better off.

Councilor Boericke stated those were her very concerns at the last Council meeting. Between then and now I have had the opportunity to speak with our Town Auditors. They alleviated those concerns for me with the expected reduced revenues. They felt we would not overly burden our free cash reserves. The Committee of Ways & Means did address that issue at our meeting last Thursday night.

Councilor O'Brien stated he felt Zoning is where we will have to use the money. This master plan should be able to use some of the existing documents already created.

Christine Stickney stated the new 2020 census is coming out and the existing documents were done when the 2010 census was completed and these documents will be required to be updated with the 2020 census numbers. These census numbers would get plugged in at the end by the consultants.

Shawn McGoldrick, Town Auditor stated \$200,000 was in line with the cost of Master Plans for other communities.

Jill Coyle, Parkside Avenue resident stated I suggest we leave the \$200,000 in for the Master Plan it would be difficult to go back and get more money for the Master Plan if you need it and get stuck with a partial plan that you cannot finish. I would hope we could include the engineers who created the original master plan and could possibly start right away.

Council President Hume asked if any member of the Council or General Public want to speak on Order 20 032?

Council President asked if there is anyone else wishing to speak? Hearing none.

Motion by Councilor Ringius to CLOSE the Public Hearing for Order 20 032

Motion: by Councilor Ringius to CLOSE the Public Hearing for Order 20 032

Second: by Councilor Ryan

Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

Councilor Ringius read the following motion on Order 20 032:

MOTION: That the amount of \$64,492.20 be transferred from the Planning and Community Development Department Updating Zoning Ordinance article and \$135,507.80 be transferred from FY 2019 Certified Free Cash for a total of \$200,000.00 to Planning and Community Development Department Master Plan article.

Motion: by Councilor Ringius to approve Order 20 032

Second: by Councilor O'Brien

Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

NEW BUSINESS

- None

Refer to the Committee of Ways & Means

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto

Councilor Ringius made a Motion to refer Order 20 038 to the Committee of Ways & Means

Motion: by Councilor Ringius to refer Order 20 038 to the Committee of Ways & Means

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

- 20 039 Mayor: FY2021 Budget – Community Preservation Committee or take up any action relative thereto

Councilor Ringius made a Motion to refer Order 20 039 to the Committee of Ways & Means

Motion: by Councilor Ringius to refer Order 20 039 to the Committee of Ways & Means

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

- 20 040 Mayor: FY2021 Budget - Revolving Accounts or take up any action relative thereto

Councilor Ringius made a Motion to refer Order 20 040 to the Committee of Ways & Means

Motion: by Councilor Ringius to refer Order 20 040 to the Committee of Ways & Means

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O'Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto

Councilor Ringius made a Motion to refer Order 20 041 to the Committee of Ways & Means

Motion: by Councilor Ringius to refer Order 20 041 to the Committee of Ways & Means

Second: by Councilor Ryan

Roll Call Vote: For (9 – Boericke, Connors, Flaherty, Hume, Mackin, O’Brien, Ringius, Ryan, Sciascia),
Against (0), Absent (0), Abstain (0)

Topics the Chair does not reasonably anticipate will be discussed

UPCOMING MEETINGS:

Next Council Meeting scheduled on: **Tuesday, May 26, 2020 @7:30pm**

ADJOURNMENT

It was unanimously voted to adjourn the meeting at 9:35p.m.

Respectfully submitted,
Susan M. Cimino, Clerk of the Council

Meeting Documents

- Minutes of February 4, 2020
- Minutes of February 25, 2020
- 20 018 Comcast Petition: 262 Forbes Road or take up any action relative thereto
- 20 023 National Grid Petition: Liberty Street or take up any action relative thereto
- 20 024 National Grid Petition: Stonewood Lane or take up any action relative thereto (**WITHDRAWN**)
- 20 025 National Grid Petition: Wynot Road or take up any action relative thereto (**WITHDRAWN**)
- 20 026 National Grid Petition: Elm Street or take up any action relative thereto
- 20 032 Mayor: FY2020 Supplemental Appropriation #2 (Master Plan) or take up any action relative thereto (Public Hearing)
- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- 20 039 Mayor: FY2021 Budget – Community Preservation Committee or take up any action relative thereto
- 20 040 Mayor: FY2021 Budget - Revolving Accounts or take up any action relative thereto
- 20 041 Mayor: FY2020 Supplemental Appropriation #4 or take up any action relative thereto



To: Meredith Boericke, Chairwoman Ways and Means

Cc: Charles B. Ryan, Vice Chairman Ways and Means
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member
Shannon L. Hume, President of the Council
Susan Cimino, Clerk of the Council
Dan Sullivan, Town Auditor

From: Shawn McGoldrick, Town Auditor

Date: May 5, 2020

Re: Some Highlights and analysis of the fiscal year 2021 operating budget

Dear Chairwoman Boericke,

I would like to provide you with the following information based on our initial review of the fiscal year 2021 proposed operating budget:

1. The proposed fiscal year 2021 general fund operating budget of \$143,370,197 is balanced with \$143,370,197 of revenues and other financing sources.
2. The overall departmental requests and other financing uses grew \$3,954,509 or 2.84% from the original fiscal year 2020 budget, which is a decrease from the five year average increase of \$5,493,698 or 4.49%.
3. The School Department increased approximately \$2,590,000 (3.67%) mainly due to an increase in salaries and wages and a decrease in the debt service related to ESCO debt. The ESCO debt service for fiscal year 2021 is budgeted as part of the Town's debt service budget. It was budgeted in the School Department budget in fiscal year 2020.
4. Human Resources Department increased approximately \$1,274,000 (6.01%) for group life, medical insurance and pension appropriation.

5. The majority of all other 2021 appropriations of the Town remained relatively the same as in fiscal year 2020.
6. Similar to fiscal year 2020, it is estimated that no excess levy capacity will exist for fiscal year 2021.
7. Estimated local receipts decreased approximately \$1,800,000 (8.43%) from the prior year. The categories that make up the majority of this decrease are meals tax \$312,000 (25%), hotel/motel excise \$823,500 (50%) and investment income \$900,000 (75%).
8. The estimated budgeted revenues of the Town include the following two sources that have been repeatedly budgeted in the past, but not received to date. These are:
 - a. \$1,000,000 – Billboard revenue (rental building line) for which an agreement in principal is in place with the billboard owner; however, an appeal has been filed in Land Court delaying the revenue stream. We need to discuss the realistic changes of receiving this revenue and if the chances are not good, what alternative revenue source will replace it.
 - b. \$1,300,000 – Town owned land. The inability in the past for the Town to sell this land has forced the utilization of free cash to balance the budget during the fall. A request for proposal for publication has been prepared and the Town expects publication prior to year-end. We need to understand the realistic chances of selling this property in time to utilize the funds received as part of the fiscal year 2021 tax recap. If the revenue is not available what alternative revenue source will replace it.
9. Unlike prior years, the Town is using general fund free cash to balance the fiscal year 2021 operating budget (\$2,353,041).
10. The current balance of the general fund free cash is \$9,205,305. The Mayor is requesting to use \$2,353,041 for the fiscal year 2021 operating budget. The Mayor has not yet submitted a fiscal year 2020 capital plan request or the typical supplemental funding of police and fire overtime for the fiscal year 2020 budget.
11. The Town's policy is to maintain free cash at 10% of the general fund operating budget. For the past three years free cash was certified at \$15,028,618 (12.3%), \$13,950,232 (11.0%) and \$10,731,888 (8.0%) for fiscal years 2017, 2018 and 2019, respectively.
12. General Fund debt service for fiscal year 2021 is appropriated at \$8,891,000 (6.2% of total appropriations).

13. The Town has the following fund balance related reserves (deficits) as of May 2020:

Expected general fund free cash balance	6,852,264.00
Stabilization Fund	148,787.83
Capital Stabilization Fund	334,193.73
Braintree School Business Authority (BSBA)	288,901.63
Water/Sewer Enterprise Fund free cash	5,734,871.56
Golf Enterprise Fund free cash	(90,217.00)
Stormwater Enterprise Fund free cash	165,966.00
Broadban Enterprise Fund free cash	1,613,341.00
CPA Fund unreserved fund balance	5,304,814.33
CPA Fund reserve for expenditures	552,221.87
CPA Fund reserve for open space	580,312.84
CPA Fund reserve for historic preservation	442,434.68
CPA Fund reserve for community housing	795,944.10
CPA Fund budgetary reserve	450,000.00
Total CPA Funds	8,125,727.82

Expected general fund free cash balance of \$6,852,264 is \$7,487,274 short of its targeted 10% of prior year appropriations. When fiscal year 2020 closes, it is predicted that free cash will not be certified at an amount that equals or exceeds the 10% target rate.

The stabilization fund, with a fund balance of \$148,788, is approximately \$7,170,000 short of its targeted 5% of prior year appropriations.

The Water/Sewer Fund's free cash represents approximately 31% of its fiscal year 2020 appropriation.

The Community Preservation Fund has approximately \$5,755,000 in uncommitted budgetary reserves and unreserved fund balance.

Town of Braintree

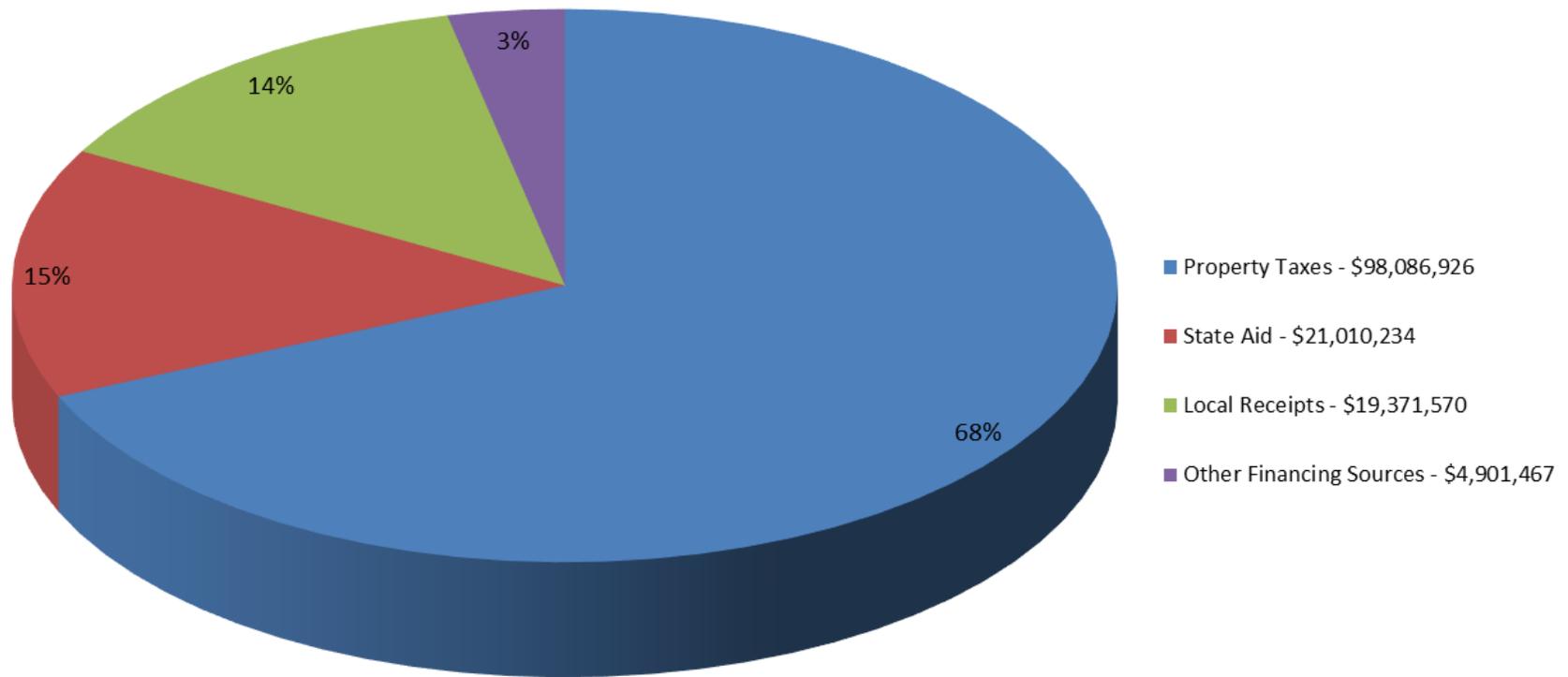
FY21 Budget Graphs



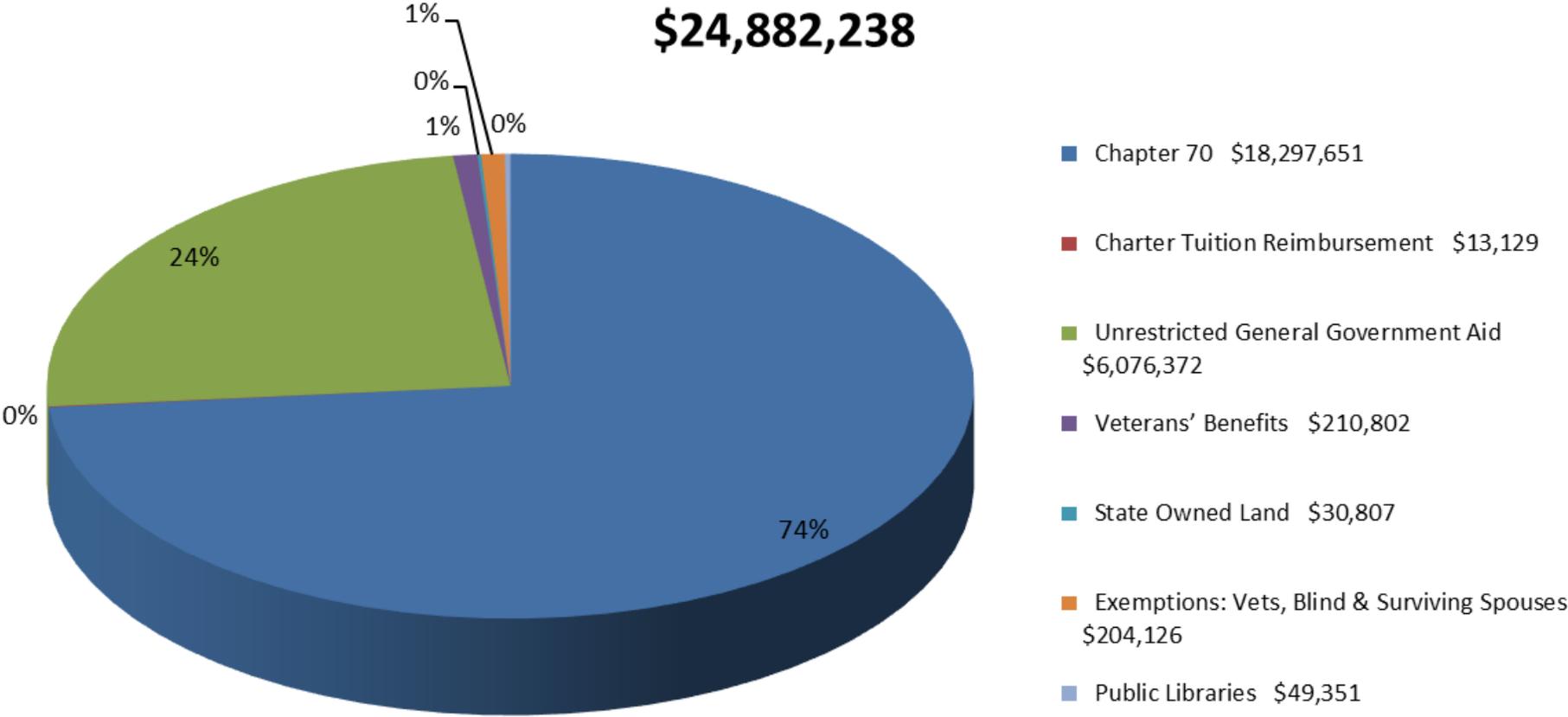
Charles C. Kokoros
Mayor

Edward J. Spellman
Director of Municipal Finance

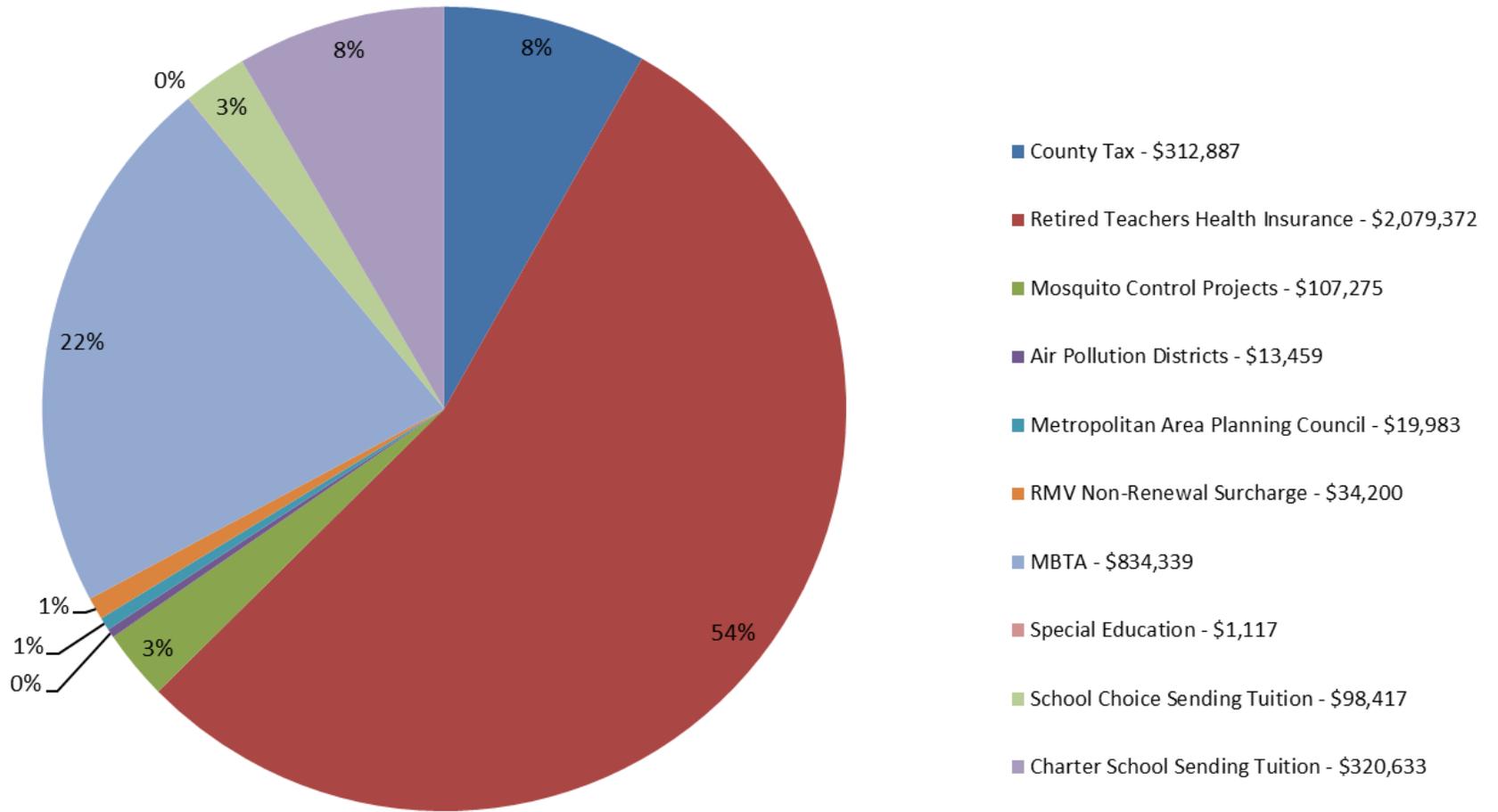
FY21 Budget General Revenue Fund \$143,370,197



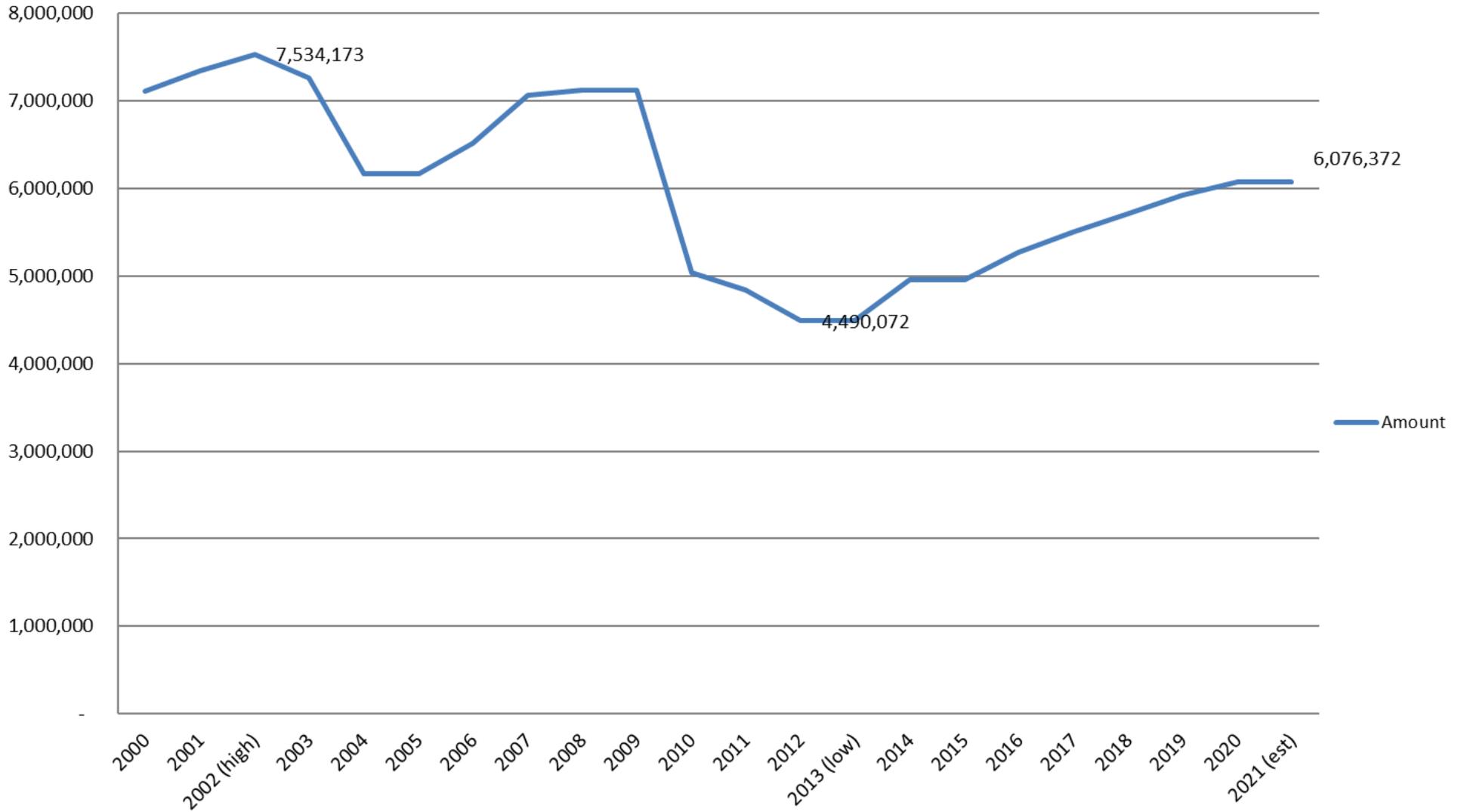
FY21 State Aid \$24,882,238



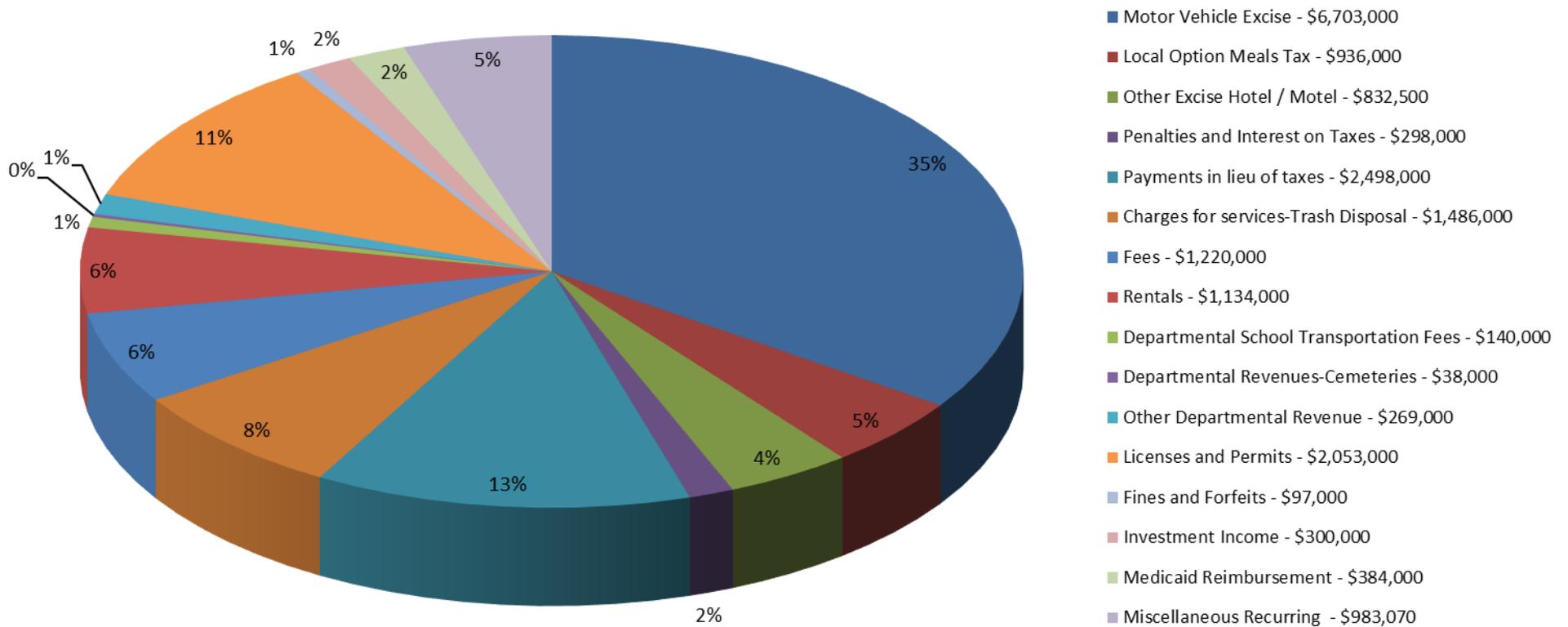
FY21 State Aid Offsets and Assessments \$3,821,682



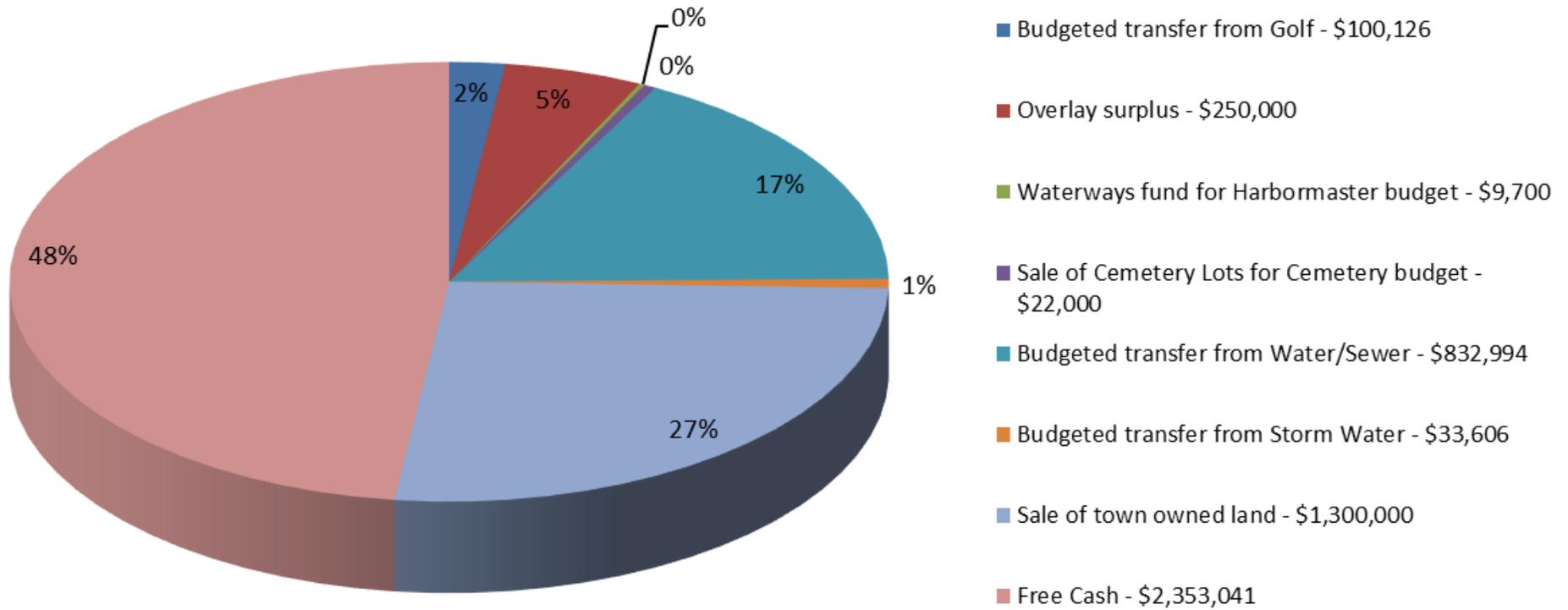
Unrestricted Local Aid (FY2000 to FY2021)



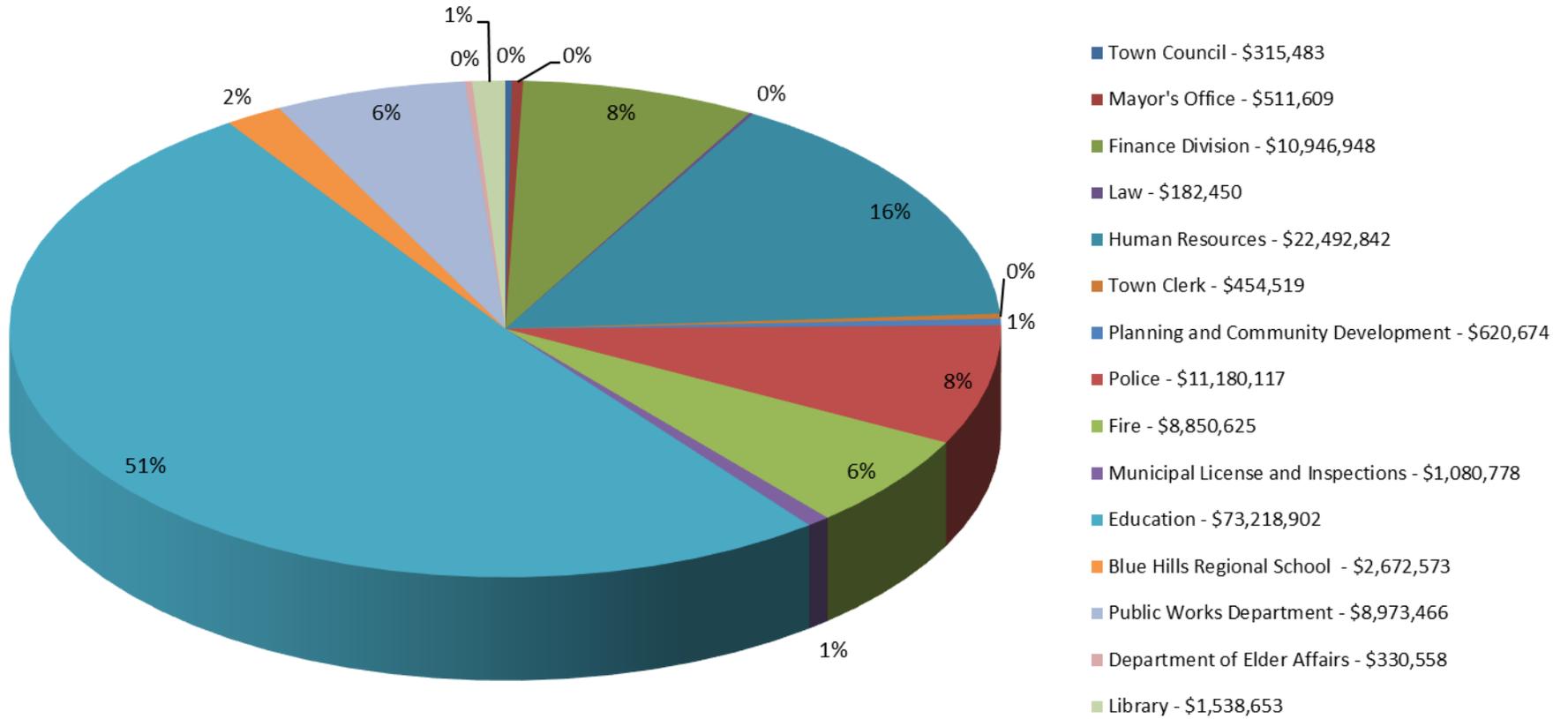
FY21 Local Estimated Receipts \$19,371,570



FY21 Other Financing Sources \$4,901,467



FY21 Department Recommendations \$143,370,197



MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2021
OPERATING BUDGET

1. That the Town of Braintree raise and appropriate the sum of \$143,355,450 to provide for all of the expenses for the maintenance and operation of the Town's several departments and programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes and are subject to the source of funding for said expenditures as outlined on the attached Exhibit A, specifically, that the sum of \$100,126 be transferred from Golf Course receipts, the sum of \$250,000 be transferred from the Overlay Surplus account, the sum of \$9,700 be transferred from the Waterways Improvement fund, the sum of \$22,000 be transferred from the Sale of Cemetery Lots, the sum of \$832,994 be transferred from Water and Sewer receipts, the sum of \$33,606 be transferred from Stormwater receipts, the sum of \$1,300,000 to be transferred from the Town owned land account, the sum of \$2,338,294 be transferred from the FY 2019 Certified Free cash and the balance to be raised in the tax levy.

2. That the Town of Braintree appropriate the sum of \$1,949,400 to provide for all of the expenses for the maintenance and operation of the Town's Golf Course and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$1,949,400 be raised in the Golf Course receipts.

3. That the Town of Braintree appropriate the sum of \$20,530,656 to provide for all of the expenses for the maintenance and operation of the Town's Water and Sewer Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, that the sum of \$103,694 be transferred from the Water Sewer Rehabilitation Fund and the balance of \$20,426,962 be raised in the Water and Sewer receipts.

4. That the Town of Braintree appropriate the sum of \$907,455 to provide for all of the expenses for the maintenance and operation of the Town's Stormwater Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$907,455 be raised in the Stormwater receipts.

5. That the Town of Braintree appropriate the sum of \$517,440 to provide for all of the expenses for the maintenance and operation of the Town's Cable Television Public, Education and Government Access and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$517,440 be raised in the Cable Franchise Fees receipts.

6. Pursuant to General Law Chapter 44, Section 31D, the town is authorized to incur a liability in excess of the amount appropriated for snow and ice for fiscal year 2021.

MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2021
COMMUNITY PRESERVATION COMMITTEE BUDGET

- C1. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the community housing reserve for acquisition, creation, preservation, or support of community housing or the rehabilitation or restoration of community housing that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.
- C2. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the open space reserve for the acquisition, creation, or preservation of open space or the rehabilitation or restoration of open space that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.
- C3. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 s and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the historic resources reserve for the acquisition, preservation, rehabilitation, or restoration of historic resources as provided in Massachusetts General Laws chapter 44b, section 5.
- C4. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$400,000 be appropriated from the community preservation fund to the community preservation budgeted reserve as provided in Massachusetts General Laws chapter 44b, section 5.
- CS. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$45,000 be appropriated from the community preservation fund to the fiscal year 2021 administrative operating fund as provided in Massachusetts General Laws chapter 44b, section 5 said funds to be expended under the direction of community preservation committee and by the director of planning and community development.

MOTIONS FOR RE-AUTHORIZATION OF REVOLVING FUNDS

- RI.** That the Department of Elder Affairs be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Department of Elder Affairs without further appropriation during the fiscal year commencing July 1, 2020, to pay salaries, expenses, and contractual services required to provide services and activities for the town's elderly residents. The Department of Elder Affairs revolving fund is to be credited with all fees and charges received during fiscal year 2021 from persons using said programs. The Department of Elder Affairs may spend up to \$30,000 in revolving fund monies during fiscal year 2021.
- R2.** That the Board of Health be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Board of Health without further appropriation during the fiscal year commencing July 1, 2020, to pay for salaries, expenses, and contractual services associated with purchasing, promoting, and administering public health immunizations and for public health education programs. The Board of Health revolving fund is to be credited with all fees and charges collected during fiscal year 2021 for immunizations administered under the department of public health. The Board of Health may spend up to \$50,000 in revolving fund monies during fiscal year 2021.

- R3. That the Library Trustees be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Library Trustees without further appropriation during the fiscal year commencing July 1, 2020, for the purchase of library books, audiovisual materials and other library materials. The Library Trustees revolving fund is to be credited with all fines and fees collected during fiscal year 2021 for lost or overdue library materials. The library trustees may spend up to \$45,000 in revolving fund monies during fiscal year 2021.
- R4. That the Library Trustees be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Library Trustees without further appropriation during the fiscal year commencing July 1, 2020, for the costs associated with the support and promotion of special programs, including salaries related thereto. The Library Trustees revolving fund is to be credited with all revenue from the rental of meeting rooms collected during fiscal year 2021. The Library Trustees may spend up to \$5,000 in revolving fund monies during fiscal year 2021.
- R5. That the Mayor be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Mayor, in conjunction with the recycling coordinator, without further appropriation during the fiscal year commencing July 1, 2020, for the purchase of home composting bins, curbside recycling bins, recycling bags and for the

collection of fees and payments for recycling materials, including hazardous waste. The recycling revolving fund is to be credited with all fees collected during fiscal year 2021. The Mayor may spend up to \$2,000 in revolving fund monies during fiscal year 2021.

R6. That the Mayor be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Mayor, in conjunction with the recycling coordinator without further appropriation during the fiscal year commencing July 1, 2020, for the collection of fees and payments from the collection of revenue-generating materials and to use the income to promote town recycling initiatives and events, including household hazardous waste events. The household hazardous waste revolving fund is to be credited with all fees collected during fiscal year 2021. The Mayor may spend up to \$50,000 in revolving fund monies during fiscal year 2021.

R7. That the School Committee be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the School Committee without further appropriation during the fiscal year commencing July 1, 2020, to pay for salaries, expenses, and contractual services associated with the operation of full day kindergarten. The revolving fund is to be credited with all full day kindergarten fees and charges collected during fiscal year 2021. The School Committee may spend up to \$910,000 in revolving fund monies in fiscal year 2021.

R8. That the Mayor be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Mayor, in conjunction with the golf greens superintendent without further appropriation during the fiscal year commencing July 1, 2020, for the collection of fees and payments from the collection of revenue generated from clinics and payments for group and individual lessons and the sales of pro shop materials collected during fiscal year 2021. The Mayor may spend up to \$110,000 in revolving fund monies during fiscal year 2021.



Office of the Mayor

One JFK Memorial Drive
Braintree, Massachusetts 02184

Charles C. Kokoros
Mayor

781-794-8100

To: Shannon L. Hume, President of the Council
Susan Cimino, Clerk of the Council
James Casey, Town Clerk

From: Charles C. Kokoros, Mayor *QCK*

CC: Nicole I. Taub, Chief of Staff and Director of Operations
Edward Spellman, Director of Municipal Finance
James Arsenault, Public Works Director
Daryn Brown, Director of Golf Operations

Date: May 19, 2020

Re: Fiscal Year 2021 Budget Revision to April 28, 2020 budget filing

President Hume, Clerk Cimino and Clerk Casey

Attached please find a list of adjustments to our initial fiscal year 2021 budget submitted to the Council on April 28, 2020. The revisions are the result of more timely information being made available since the original filing of the budget, as well as some clarifications made after our discussions at Ways and Means Committee budget hearings.

There are four areas of adjustments. They are presented in the order in which they appear in the budget by department number order.

The first is a reduction of certain expenses at the Council's request from their town council department budget. Specifically, there was a reduction of \$6,747 from the Town Council's Reserve Fund and a reduction of \$6,000 from the Auditor Program for a total reduction of \$12,747.

The second item deals with the Council's request from the Town Clerk's department budget. There was a reduction of \$12,000 from the Town Clerk's Bylaw Printing Line in the Administration Program.

The third item deals with the MWRA Sewer Assessment. We received notification from the MWRA of a reduction to the Town's FY2021 Sewer Assessment from \$10,427,323 to \$10,046,123, totaling a reduction of \$381,200.

The fourth and last adjustment is for the Golf Fund. Upon further review the Director of Golf Operations has made additional reductions of \$20,753. These reductions were from ten different line items including insurance, workers compensation, office supplies, meetings/seminars, prescription eye glasses, safety shoes, work clothes, part time staff, gas and diesel.

Please find attached the following revised documents:

- A) One page summary budget changes by page, program and line item
- B) Budget motions: 1) general fund, 2) golf fund and 3) water sewer fund
- C) Revenue and budget summary general fund
- D) A revised 4 page summary of the budget by department and program
- E) Revised budget pages of the FY2021 summary budget by Department and Program to replace the original pages in Appendix F and Appendix G.

Town of Braintree, Massachusetts
 FY 2021 Summary of Budget Changes
 From The original budget April 28, 2020 budget submission
 5/18/2020

(A)

<u>page #</u>	<u>dept./ program</u>	<u>line</u>	<u>department</u>	<u>line</u>	<u>original</u>	<u>revised</u>	<u>change</u>	<u>fund changes</u>
<u>Budget motions</u>								
#1	General Fund raise and appropriate the sum of (total)				143,370,197	143,345,450	(24,747)	
	FY 2019 Certified free cash				2,353,041	2,328,294	(24,747)	
#2	Golf fund appropriate the sum of (total)				1,970,153	1,949,400	(20,753)	
	Golf be raised in Golf Course receipts				1,970,153	1,949,400	(20,753)	
#3	Water Sewer fund appropriate the sum of (total)				20,911,856	20,530,656	(381,200)	
	Water Sewer be raised in Water and Sewer receipts				20,808,162	20,426,962	(381,200)	

#1 Revenue Budget Summary

General fund Page 1	Other financing sources	Certified Free Cash	2,353,041	2,328,294	(24,747)
Water Sewer Fund page 2	Water sewer rate revenue	Water Sewer Rate Revenue	20,808,162	20,426,962	(381,200)
Golf Fund page 2	Golf Revenue	Golf Revenue	1,970,153	1,949,400	(20,753)
Total Revenue Changes			25,131,356	24,704,656	(426,700)

#9 FY 21 Budget Report Department Requested Expenses Appendix F

General Fund								
Tab F pp 2	01-11102-	5780	Town Council	Reserve fund	22,000	15,253	(6,747)	
Tab F pp 3	01-11104-	5101	Town Council	Auditor	80,000	74,000	(6,000)	
Tab F pp 23	01-16101	5382	Town Clerk	By-Law Printing	15,000	3,000	(12,000)	(24,747)
Water Sewer Fund								
Tab F pp 93	61-43607	5692	Sewer	MWRA Assessment	10,427,323	10,046,123	(381,200)	(381,200)
Golf Fund								
Tab F pp 107	63-63001	5171	Golf	Workers Compensation	10,500	6,000	(4,500)	
Tab F pp 107	63-63001	5422	Golf	Office Supplies	6,000	4,000	(2,000)	
Tab F pp 107	63-63001	5710	Golf	Meetings In State	2,000	1,000	(1,000)	
Tab F pp 107	63-63001	5747	Golf	Insurance	42,602	38,069	(4,533)	
Tab F pp 109	63-63003	5730	Golf	Gasoline	17,000	16,000	(1,000)	
Tab F pp 109	63-63003	5747	Golf	Diesel	8,000	7,000	(1,000)	
Tab F pp 110	63-63004	5487	Golf	Prescription Eye Glasses	1,175	705	(470)	
Tab F pp 110	63-63004	5495	Golf	Safety Shoes	1,375	825	(550)	
Tab F pp 110	63-63004	5497	Golf	Work Cloths	1,750	1,050	(700)	
Tab F pp 113	63-63007	5120	Golf	Part Time Staff	75,000	70,000	(5,000)	
Total Appropriation Changes					10,709,725	10,283,025	(426,700)	(20,753)

Original Budget Totals 4/28/2020	98,279,881
Less Reductions	(426,700)
Revised Budget 5/18/2020	<u>97,853,181</u>

MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2021
OPERATING BUDGET

1. That the Town of Braintree raise and appropriate the sum of \$143,345,450 to provide for all of the expenses for the maintenance and operation of the Town's several departments and programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes and are subject to the source of funding for said expenditures as outlined on the attached Exhibit A, specifically, that the sum of \$100,126 be transferred from Golf Course receipts, the sum of \$250,000 be transferred from the Overlay Surplus account, the sum of \$9,700 be transferred from the Waterways Improvement fund, the sum of \$22,000 be transferred from the Sale of Cemetery Lots, the sum of \$832,994 be transferred from Water and Sewer receipts, the sum of \$33,606 be transferred from Stormwater receipts, the sum of \$1,300,000 to be transferred from the Town owned land account, the sum of \$2,328,294 be transferred from the FY 2019 Certified Free cash and the balance to be raised in the tax levy.

2. That the Town of Braintree appropriate the sum of \$1,949,400 to provide for all of the expenses for the maintenance and operation of the Town's Golf Course and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$1,949,400 be raised in the Golf Course receipts.

3. That the Town of Braintree appropriate the sum of \$20,530,656 to provide for all of the expenses for the maintenance and operation of the Town's Water and Sewer Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, that the sum of \$103,694 be transferred from the Water Sewer Rehabilitation Fund and the balance of \$20,426,962 be raised in the Water and Sewer receipts.

4. That the Town of Braintree appropriate the sum of \$907,455 to provide for all of the expenses for the maintenance and operation of the Town's Stormwater Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$907,455 be raised in the Stormwater receipts.

5. That the Town of Braintree appropriate the sum of \$517,440 to provide for all of the expenses for the maintenance and operation of the Town's Cable Television Public, Education and Government Access and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$517,440 be raised in the Cable Franchise Fees receipts.

6. Pursuant to General Law Chapter 44, Section 31D, the town is authorized to incur a liability in excess of the amount appropriated for snow and ice for fiscal year 2021.

Town of Braintree, Massachusetts
Fiscal year 2021 Projected General Fund Revenue and Budget Summary

G-1
1

Revenues:	Original FY 2020	Proposed FY 2021	2021-less 2020 Difference	increase decrease
Prior year tax levy	92,661,620	96,036,025	3,374,405	
Add 2 1/2 %	2,316,541	2,400,901	84,360	
New growth (997,481 is 10 yr. avg.)	1,042,000	850,000	(192,000)	
FY Tax Levy	96,020,161	99,286,926	3,266,765	
Less: Reservation for Abatement	(1,200,000)	(1,200,000)	-	
Net Tax Levy Available	94,820,161	98,086,926	3,266,765	3.45%
State Aid-Receipts	25,099,498	24,882,238	(217,260)	
Less Offsets	(47,975)	(50,322)	(2,347)	
Less Assessments	(3,916,996)	(3,821,682)	95,314	
Net State Aid	21,134,527	21,010,234	(124,293)	-0.59%
Local Receipts	21,154,386	19,371,570	(1,782,816)	-8.43%
Total Revenue	137,109,074	138,468,730	1,359,656	0.99%
Other Financing Sources:				
Budgeted transfer from Golf fund	94,809	100,126	5,317	
Overlay Surplus	250,000	250,000	-	
Waterways fund for Harbormaster budget	9,700	9,700	-	
Sale of Cemetery Lots for Cemetery budget	22,000	22,000	-	
Budgeted transfer from Water/Sewer fund	625,031	832,994	207,963	
Budgeted transfer from Storm Water fund	20,961	33,606	12,645	
Town owned land	1,200,000	1,300,000	100,000	
Certified Free Cash	-	2,328,294	2,328,294	
Total Other Financing Sources	2,222,501	4,876,720	2,654,219	119.42%
Total Revenue and Other Financing Sources	139,331,575	143,345,450	4,013,875	2.88%
Other Financing Uses:				
Supplemental Appropriation	84,113	-	(84,113)	
To be raised on fiscal year recap.	84,113	-	(84,113)	
Total-Other Financing Uses	84,113	-	(84,113)	-100.00%
Total Department Requests and Other Financing Uses	(139,415,688)	(143,345,450)	(3,929,762)	2.82%
Budgetary Surplus/(Shortfall)	0	-	(0)	

Town of Braintree, Massachusetts
Fiscal year 2021 Projected Water-Sewer, Golf and Storm Water Revenue and Budget Summary

<u>Revenues:</u>	<u>Original FY 2020</u>	<u>Proposed FY 2021</u>	<u>2021-less 2020 Difference</u>	<u>Percentage</u>
<u>Water-Sewer</u>				
Receipts from customers and users	19,017,967	20,426,962	1,408,995	7.41%
Retained Earnings	-	-	-	
Water Sewer Rehabilitation Fund	103,694	103,694	-	0.00%
Operating Budget for FY	<u>(19,121,661)</u>	<u>(20,530,656)</u>	<u>(1,408,995)</u>	7.37%
	-	-	-	
Retained Earnings 7/1/18 balance available	4,868,849			
Less Appropriated Capital FY 2019	(428,729)			
Less Appropriated operating budget FY 2019	-			
Retained Earnings available	<u>4,440,120</u>			
Retained Earnings 7/1/19 balance available		5,792,601		
Less Appropriated operating budget FY 2020		(57,729)		
Less Appropriated Capital FY 2020		(693,020)		
Retained Earnings available		<u>5,041,852</u>		
<u>Golf</u>				
Receipts from customers and users				
General fund subsidy				
Operating Budget for FY	1,907,151	1,949,400	42,249	2.22%
Retained Earnings	-	-	-	
Operating Budget for FY	<u>(1,907,151)</u>	<u>(1,949,400)</u>	<u>(42,249)</u>	2.22%
	-	-	-	
Retained Earnings 7/1/18 balance available	(194,459)			
plus General fund subsidy	195,000			
subsidy	541			
Less Appropriated operating budget FY 2018	-			
Retained Earnings available	<u>541</u>			
Retained Earnings 7/1/19 balance available		(90,217)		
Town subsidy from General fund		90,217		
Less Appropriated supplemental FY 2020		-		
Retained Earnings available		<u>-</u>		
<u>Storm Water</u>				
Receipts from customers and users				
General fund subsidy				
Operating Budget for FY	582,029	907,455	325,426	55.91%
Retained Earnings	-	-	-	
Operating Budget for FY	<u>(582,029)</u>	<u>(907,455)</u>	<u>(325,426)</u>	55.91%
	-	-	-	
Retained Earnings 7/1/18 balance available	-			
Less Appropriated supplemental operations FY 2019	-			
Retained Earnings available	<u>-</u>			
Retained Earnings 7/1/19 balance available		165,966		
Less Appropriated operating budget FY 2020		-		
Less Appropriated Capital FY 2020		-		
Retained Earnings available		<u>165,966</u>		

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
111	Town Council Programs					
1	Administration	211,539	213,483	1,944		
2	Reserve Fund	31,184	15,253	(15,931)		
4	Auditor	74,000	74,000	-		
111	Department total	316,723	302,736	(13,987)	0.21%	-4.42%
121	Mayor's Office-Programs					
1	Administration	491,319	511,609	20,290		
6	Substance use prevention	-	-	-		
121	Department total	491,319	511,609	20,290	0.36%	4.13%
133	Finance Programs					
1	Administration	263,055	263,234	179		
4	Accounting	276,828	289,490	12,662		
7	Assessing	295,735	296,877	1,142		
8	Information Technology	502,416	652,782	150,366		
9	General Insurances	782,841	899,248	116,407		
10	Treasurer/Collector	1,342,959	597,738	(745,221)		
50	Principal on debt	3,687,883	3,831,733	143,850		
51	Interest on debt	1,118,172	1,290,338	172,166		
52	Lease payments	56,640	56,640	-		
53	Capital BSBA	3,060,000	2,768,868	(291,132)		
133	Department total	11,386,529	10,946,948	(439,581)	7.64%	-3.86%
151	Law					
1	Administration	322,294	182,450	(139,844)		
2	Licensing Board	-	-	-		
151	Department total	322,294	182,450	(139,844)	0.13%	-43.39%
152	Human Resources-Programs					
1	Administration	893,634	702,855	(190,779)		
4	Employee Benefits	19,900,352	21,370,060	1,469,708		
16	Veteran Benefits	417,466	413,177	(4,289)		
17	Celebrations	7,000	6,750	(250)		
152	Department total	21,218,452	22,492,842	1,274,390	15.69%	6.01%
161	Town Clerk					
1	Administration	163,172	152,409	(10,763)		
4	Elections	87,655	79,100	(8,555)		
5	Registration	210,196	211,010	814		
161	Department total	461,023	442,519	(18,504)	0.31%	-4.01%
175	Planning and Community Development					
1	Administration	305,695	315,520	9,825		
4	Planning	62,546	35,007	(27,539)		
5	Conservation	128,221	119,961	(8,260)		
6	Zoning Board of Appeals	85,709	79,191	(6,518)		
7	Economic Development	81,330	63,665	(17,665)		
8	Fair Housing	2,275	1,400	(875)		
9	Historical Commission	6,030	5,930	(100)		
175	Planning and Community Development	671,806	620,674	(51,132)	0.43%	-7.61%
210	Police					
1	Administration	1,193,086	1,348,930	155,844		
2	Building Maintenance	120,800	117,300	(3,500)		
3	Equipment Maintenance	220,000	217,000	(3,000)		
4	Patrol Bureau	5,963,453	6,499,706	536,253		
5	Communications	522,439	537,769	15,330		

D-2

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
6	Detective Bureau	1,400,582	1,500,372	99,790		
7	Traffic Bureau	95,249	-	(95,249)		
8	Special Services/Community Policing	1,030,300	867,390	(162,910)		
9	Harbormaster	9,450	9,450	-		
10	Animal Control	80,922	82,200	1,278		
210	Police	10,636,281	11,180,117	543,836	7.80%	5.11%
220	Fire					
1	Administration	285,398	290,880	5,482		
2	Building Maintenance	133,300	97,800	(35,500)		
3	Equipment Maintenance	180,806	155,109	(25,697)		
4	Fire Suppression	7,617,340	7,739,570	122,230		
5	Fire Alarm Repair	157,044	161,579	4,535		
6	Hazmat	120,044	124,882	4,838		
7	Fire Prevention	122,545	127,883	5,338		
8	Training	136,138	117,922	(18,216)		
9	Fire Boat	35,000	35,000	-		
220	Fire	8,787,615	8,850,625	63,010	6.17%	0.72%
241	Municipal Licenses and Inspections					
1	Administration	272,865	284,082	11,217		
3	Equipment Maintenance	1,500	1,500	-		
4	Commission on Disabilities	1,014	1,014	-		
5	Inspections/Code Enforcement	481,996	457,784	(24,212)		
7	Health	239,016	245,278	6,262		
	Substance Abuse Coordinator	93,821	91,120	(2,701)		
8	Zoning Board of Appeals	-	-	-		
241	Municipal Licenses and Inspections	1,090,212	1,080,778	(9,434)	0.75%	-0.87%
300	Education					
	Education	70,628,795	73,218,902	2,590,107		
300	Department total	70,628,795	73,218,902	2,590,107	51.08%	3.67%
350	Blue Hill Regional	2,412,555	2,380,044	(32,511)		
	Blue Hill Capital	284,687	292,529	7,842		
350	Department total	2,697,242	2,672,573	(24,669)	1.86%	-0.91%
400	Public Works Department					
1	Administration	367,927	378,239	10,312		
2	Building Maintenance	1,253,666	1,427,833	174,167		
3	Equipment Maintenance	233,280	193,280	(40,000)		
4	Engineering	216,181	179,471	(36,710)		
5	Construction Administration	376,994	267,858	(109,136)		
6	Highway	1,481,406	1,522,704	41,298		
7	Drains	10,000	10,000	-		
8	Sidewalks	29,400	29,400	-		
9	Street Lightings	430,000	315,000	(115,000)		
10	Traffic	125,996	127,225	1,229		
11	Snow and Ice	500,000	500,000	-		
12	Environmental Affairs/Waste Collection	2,460,771	2,716,576	255,805		
13	Cemetery	140,449	141,189	740		
14	Maintenance Town Hall	116,469	116,469	-		
15	Recreation and Community Events	255,088	340,398	85,310		
18	Grounds Maintenance	517,492	527,135	9,643		
20	Summer Programs	225,672	60,000	(165,672)		
21	Bra-Wey Recreation	111,014	120,689	9,675		
400	Department total	8,851,805	8,973,466	121,661	6.26%	1.37%
541	Elder Affairs					

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
1	Administration	243,144	244,705	1,561		
2	Equipment Maintenance	65,454	64,475	(979)		
3	Building Maintenance	23,578	21,378	(2,200)		
541	Department total	<u>332,176</u>	<u>330,558</u>	<u>(1,618)</u>	0.23%	-0.49%
610	Library					
1	Administration	232,598	235,811	3,213		
2	Building Maintenance	87,500	87,500	-		
3	Equipment Maintenance	500	500	-		
4	Technology	55,000	57,000	2,000		
5	Current Topics and Titles	988,573	991,920	3,347		
6	Lifelong Learning	144,595	151,672	7,077		
7	Community Commons	14,650	14,250	(400)		
610	Department total	<u>1,523,416</u>	<u>1,538,653</u>	<u>15,237</u>	1.07%	1.00%
	General fund total	139,415,688	143,345,450	3,929,762	100%	2.82%
	total Softright budget	143,395,377	147,167,132			
	less state assessments	(3,979,689)	(3,821,682)			
	net department requests	139,415,688	143,345,450			
		-	-			
400	Golf					
1	Administration	738,669	810,488	71,819		
2	Building Maintenance	74,325	75,325	1,000		
3	Equipment Maintenance	49,000	49,000	-		
4	Turf Maintenance	466,700	367,719	(98,981)		
5	Golf Shop Operations	186,497	205,213	18,716		
6	Golf Cart Operations	64,000	69,500	5,500		
7	Food and beverage	226,245	274,279	48,034		
50	Principal on debt	100,000	89,600	(10,400)		
51	Interest on debt	13,268	8,276	(4,992)		
	Department total	<u>1,918,705</u>	<u>1,949,400</u>	<u>30,695</u>	100%	1.60%
golf	Golf enterprise fund total	1,918,705	1,949,400	30,695	100%	
436	Sewer					
2	Building Maintenance	81,930	81,930	-		
3	Equipment Maintenance	46,445	46,445	-		
4	Pump Stations	66,640	66,640	-		
5	Sewer System Rehab.	493,946	510,094	16,148		
7	MWRA assessment	9,978,997	10,046,123	67,126		
50	Principal payments on debt	569,172	406,918	(162,254)		
51	Interest payments on debt	28,405	19,068	(9,337)		
436	Sewer Department total	<u>11,265,535</u>	<u>11,177,218</u>	<u>(88,317)</u>	54%	-0.78%
438	Water					
1	Administration	2,472,522	3,051,396	578,874		
2	Building Maintenance	113,566	113,566	-		
3	Equipment Maintenance	90,950	90,950	-		
4	System Rehab.	816,232	1,084,923	268,691		
5	Treatment Division	873,025	896,557	23,532		
6	Meter Division	293,741	297,937	4,196		
7	Tritown	98,980	578,980	480,000		
8	Cross Connections	35,000	35,000	-		
50	Principal payments on debt	2,104,087	2,196,511	92,424		
51	Interest payments on debt	1,023,766	1,007,618	(16,148)		
438	Water Department total	<u>7,921,869</u>	<u>9,353,438</u>	<u>1,431,569</u>	46%	18.07%

D-4
7

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
w/s	Water/Sewer enterprise total	19,187,405	20,530,656	1,343,251	100%	7.00%
439	Storm Water	-	-	-		
1	Administration	403,937	482,679	78,742		
2	Building Maintenance	1,000	1,500	500		
3	Equipment Maintenance	16,500	59,200	42,700		
4	Labors	164,708	364,076	199,368		
50	Principal payments on debt	-	-	-		
51	Interest payments on debt	-	-	-		
	Storm Water enterprise fund total	586,145	907,455	321,310		
	Cable Television					
	PEG Transfer	531,369	517,440	(13,929)		
	Cable Television enterprise fund total	531,369	517,440	(13,929)		
	Grand total	161,639,312	167,250,401	5,611,089		3.47%

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

111 - TOWN COUNCIL												
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change				
11102 - Reserve Fund												
01-11102-5780	RESERVE FUND	\$0.00	\$0.00	\$31,184.00	\$0.00	\$15,253.00	\$-15,931.00	-51.08				
11102 Reserve Fund Total:		\$0.00	\$0.00	\$31,184.00	\$0.00	\$15,253.00	\$-15,931.00	-51.08				

E-1

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
111 - TOWN COUNCIL								
11104 - CNCL - INTERNAL AUDIT								
01-11104-5101	TOWN AUDITOR	\$21,804.00	\$26,038.50	\$74,000.00	\$35,873.00	\$74,000.00	\$0.00	0.00
11104 CNCL - INTERNAL AUDIT Total:		\$21,804.00	\$26,038.50	\$74,000.00	\$35,873.00	\$74,000.00	\$0.00	0.00
111 Total:		\$221,504.79	\$213,577.75	\$316,722.68	\$206,017.06	\$302,736.00	\$-13,986.68	-4.41

7-2

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

161 - TOWN CLERK	Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
	16101 - CLK - ADMINISTRATION								
	01-16101-5112	DEPARTMENT HEAD	\$93,435.92	\$101,031.70	\$109,222.37	\$84,617.25	\$115,609.00	\$6,386.63	5.84
	01-16101-5343	CELLPHONE	\$611.88	\$614.88	\$700.00	\$245.06	\$800.00	\$100.00	14.28
	01-16101-5345	POSTAGE	\$567.71	\$2,980.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0.00
	01-16101-5360	TECHNOLOGY	\$7,305.80	\$10,317.50	\$20,000.00	\$13,886.75	\$20,000.00	\$0.00	0.00
	01-16101-5381	BOOK BINDING/DOCUMENT	\$1,236.30	\$896.88	\$1,000.00	\$1,267.35	\$1,000.00	\$0.00	0.00
	01-16101-5382	BYLAW PRINTING	\$1,195.00	\$1,195.00	\$20,000.00	\$1,195.00	\$3,000.00	\$-17,000.00	-85.00
	01-16101-5421	PRINTING/FORMS	\$178.52	\$0.00	\$750.00	\$0.00	\$750.00	\$0.00	0.00
	01-16101-5422	OFFICE SUPPLIES	\$543.70	\$1,456.55	\$3,500.00	\$2,073.16	\$3,500.00	\$0.00	0.00
	01-16101-5429	DOG TAGS/BOOKS SUPPLY	\$581.12	\$593.00	\$600.00	\$468.75	\$800.00	\$200.00	33.33
	01-16101-5710	MEETINGS/SEMINARS- IN	\$1,096.64	\$879.00	\$2,000.00	\$171.71	\$1,500.00	\$-500.00	-25.00
	01-16101-5720	OUT OF STATE TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
	01-16101-5730	DUES/MEMBERSHIPS/SUBSC	\$235.00	\$350.00	\$400.00	\$345.00	\$450.00	\$50.00	12.50
	01-16101-5789	PRESERVATION/CONSERVAT	\$783.29	\$390.99	\$1,000.00	\$495.45	\$1,000.00	\$0.00	0.00
	16101 CLK - ADMINISTRATION Total:		\$107,770.88	\$120,705.50	\$163,172.37	\$104,765.48	\$152,409.00	\$-10,763.37	-6.59

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

163 - REGISTRATION		FY2018	FY2019	FY2020	FY2020	FY2021	\$ Change	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Requested		
16105 - CLK - REGISTRATION								
01-16105-5101	DEPARTMENT HEAD	\$400.00	\$600.00	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
01-16105-5102	ASST DEPART HEADS	\$65,861.32	\$72,630.61	\$80,209.20	\$61,524.35	\$82,301.00	\$2,091.80	2.60
01-16105-5103	ADMINISTRATIVE/ CLERICAL	\$84,173.32	\$95,613.70	\$101,386.52	\$79,154.32	\$108,924.00	\$7,537.48	7.43
01-16105-5112	APPOINTED OFFICIALS	\$1,200.00	\$1,200.00	\$1,350.00	\$1,350.00	\$1,400.00	\$50.00	3.70
01-16105-5143	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
01-16105-5345	POSTAGE		\$330.00	\$300.00	\$0.00	\$300.00	\$0.00	0.00
01-16105-5383	CENSUS	\$12,028.42	\$15,734.10	\$20,000.00	\$11,359.68	\$10,000.00	\$-10,000.00	-50.00
01-16105-5421	PRINTING/FORMS	\$2,519.02	\$3,363.24	\$4,000.00	\$1,685.00	\$4,000.00	\$0.00	0.00
01-16105-5422	OFFICE SUPPLIES	\$254.49	\$189.00	\$500.00	\$101.80	\$500.00	\$0.00	0.00
01-16105-5487	PRESCRIPTION EYEGLASSES	\$0.00	\$0.00	\$0.00	\$0.00	\$835.00	\$835.00	100.00
01-16105-5497	CLOTHING ALLOWANCE	\$300.00	\$300.00	\$300.00	\$300.00	\$600.00	\$300.00	100.00
16105 CLK - REGISTRATION Total:		\$166,736.57	\$189,960.65	\$210,195.72	\$157,625.15	\$211,010.00	\$814.28	0.38
161 Total:		\$314,548.44	\$364,116.60	\$461,023.09	\$337,957.28	\$442,519.00	\$-18,504.09	-4.01

DM-C

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

436 - W/S - WASTEWATER								
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
43607 - SWR - MWRA								
61-43607-5692	MASS WATER RESOURCES	\$9,599,185.00	\$9,758,859.00	\$9,978,997.00	\$7,917,532.00	\$10,046,123.00	\$67,126.00	0.67
61-43607-5695	MASS WATER RESOURCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
43607 SWR - MWRA Total:		\$9,599,185.00	\$9,758,859.00	\$9,978,997.00	\$7,917,532.00	\$10,046,123.00	\$67,126.00	0.67

T1
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Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

436 - W/S - WASTEWATER												
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change				
43651 - SWR - DEBT INTEREST												
61-43651-5915	BOND INTEREST PAYMENTS	\$40,281.67	\$37,895.00	\$28,405.00	\$22,070.00	\$19,068.00	\$-9,337.00	-32.87				
43651 SWR - DEBT INTEREST Total:		\$40,281.67	\$37,895.00	\$28,405.00	\$22,070.00	\$19,068.00	\$-9,337.00	-32.87				
436 Total:		\$10,809,710.78	\$10,995,988.63	\$11,265,535.27	\$8,878,889.41	\$11,177,218.00	\$-88,317.27	-0.78				

E-6

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
438 - W/S - WATER								
61-43851-5915	BOND INTERESTS	\$760,638.00	\$912,539.77	\$1,023,766.00	\$529,214.16	\$1,007,618.00	\$-16,148.00	-1.57
43851 WTR - DEBT INTEREST Total:		\$760,638.00	\$912,539.77	\$1,023,766.00	\$529,214.16	\$1,007,618.00	\$-16,148.00	-1.57
438 Total:		\$6,563,397.84	\$7,011,842.73	\$7,921,869.30	\$4,509,350.75	\$9,353,438.00	\$1,431,568.70	18.07
WATER/SEWER OPERATING Total:		\$17,373,108.62	\$18,007,831.36	\$19,187,404.57	\$13,388,240.16	\$20,530,656.00	\$1,343,251.43	7.00

M -)

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE		FY2018	FY2019	FY2020	FY2020	FY2021	\$ Change	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Requested		
63001 - GLF - ADMINISTRATION								
63-63001-5101	DEPARTMENT HEAD	\$91,744.89	\$94,038.36	\$96,657.04	\$75,628.60	\$99,177.00	\$2,519.96	2.60
63-63001-5102	ASS'T DEPART HEADS	\$0.00	\$0.00	\$79,731.34	\$62,043.40	\$84,937.00	\$5,205.66	6.52
63-63001-5103	ADMINISTRATIVE/ CLERICAL	\$25,602.79	\$24,260.60	\$25,095.00	\$20,628.64	\$28,155.00	\$3,060.00	12.19
63-63001-5121	PART-TIME EMPLOYEE	\$109,918.07	\$97,311.40	\$80,000.00	\$63,595.37	\$85,000.00	\$5,000.00	6.25
63-63001-5143	LONGEVITY	\$917.45	\$1,412.50	\$2,625.00	\$1,425.00	\$2,625.00	\$0.00	0.00
63-63001-5162	STIPEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
63-63001-5171	WORKERS COMPENSATION	\$878.84	\$1,011.61	\$10,500.00	\$1,807.08	\$6,000.00	\$-4,500.00	-42.85
63-63001-5172	EMPLOYER	\$10,927.18	\$11,822.90	\$14,000.00	\$9,369.17	\$14,900.00	\$900.00	6.42
63-63001-5175	GROUP LIFE & MEDICAL	\$89,664.30	\$90,561.60	\$101,500.00	\$101,657.22	\$115,710.00	\$14,210.00	14.00
63-63001-5177	PENSION FUND	\$113,901.00	\$112,779.00	\$123,354.00	\$123,354.00	\$146,784.00	\$23,430.00	18.99
63-63001-5180	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0.00
63-63001-5280	CREDIT CARD FEES	\$17,323.66	\$18,615.54	\$18,000.00	\$22,415.09	\$26,000.00	\$8,000.00	44.44
63-63001-5301	LEGAL SERVICES	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00
63-63001-5302	DATA PROCESS COSTS	\$17,203.18	\$15,316.23	\$10,500.00	\$7,227.52	\$10,500.00	\$0.00	0.00
63-63001-5306	ADVERTISING	\$0.00	\$3,165.63	\$800.00	\$2,241.71	\$1,500.00	\$700.00	87.50
63-63001-5345	POSTAGE	\$184.50	\$239.35	\$350.00	\$1,261.50	\$350.00	\$0.00	0.00
63-63001-5357	SCORE CARDS/FLAGS	\$4,623.48	\$1,953.94	\$4,000.00	\$4,412.85	\$4,000.00	\$0.00	0.00
63-63001-5422	OFFICE SUPPLIES	\$5,981.35	\$4,786.69	\$6,000.00	\$3,026.75	\$4,000.00	\$-2,000.00	-33.33
63-63001-5487	PRESCRIPTION EYEGLASSES	\$0.00	\$0.00	\$448.00	\$0.00	\$617.50	\$169.50	37.83
63-63001-5495	SAFETY SHOES	\$374.95	\$504.90	\$125.00	\$0.00	\$137.50	\$12.50	10.00
63-63001-5497	CLOTHING ALLOWANCE	\$0.00	\$0.00	\$75.00	\$0.00	\$500.00	\$425.00	566.66
63-63001-5700	OTHER CHARGES AND	\$11,770.61	\$11,735.72	\$12,500.00	\$15,490.98	\$12,500.00	\$0.00	0.00
63-63001-5710	MEETINGS/SEMINARS- IN	\$1,575.00	\$670.00	\$2,000.00	\$995.00	\$1,000.00	\$-1,000.00	-50.00
63-63001-5730	DUES/MEMBERSHIPS/SUBSC	\$1,649.00	\$791.88	\$1,500.00	\$1,671.00	\$1,800.00	\$300.00	20.00
63-63001-5731	LICENSE FEES	\$300.00	\$358.23	\$1,000.00	\$1,420.46	\$1,000.00	\$0.00	0.00
63-63001-5747	INSURANCE	\$14,396.00	\$30,938.64	\$28,000.00	\$32,913.69	\$38,069.00	\$10,069.00	35.96
63-63001-5752	GOLF CONCESSION	\$0.00	\$95,000.00	\$0.00	\$28.50	\$0.00	\$0.00	0.00
63-63001-5785	OPEB LIABILITY	\$23,100.00	\$23,100.00	\$23,100.00	\$23,100.00	\$23,100.00	\$0.00	0.00
63-63001-5961	TRANSFER TO GENERAL	\$84,113.00	\$86,216.00	\$94,809.00	\$94,809.00	\$100,126.00	\$5,317.00	5.60
63001 GLF - ADMINISTRATION Total:		\$626,149.25	\$726,590.72	\$738,669.38	\$670,522.53	\$810,488.00	\$71,818.62	9.72

M-8

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE		FY2018	FY2019	FY2020	FY2020	FY2021	\$ Change	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Requested		
63003 - GLF - EQUIPMENT MAINT								
63-63003-5241	OUTSIDE MOTOR VEHICLE	\$6,377.17	\$1,735.00	\$3,000.00	\$1,382.84	\$3,000.00	\$0.00	0.00
63-63003-5242	MOWER REPAIRS	\$35,028.64	\$25,262.35	\$22,000.00	\$27,067.53	\$22,000.00	\$0.00	0.00
63-63003-5480	TIRES/TUBES	\$1,018.04	\$4,947.24	\$1,000.00	\$2,726.89	\$1,000.00	\$0.00	0.00
63-63003-5484	GASOLINE	\$16,068.70	\$16,894.49	\$16,000.00	\$13,309.85	\$16,000.00	\$0.00	0.00
63-63003-5485	DIESEL	\$6,347.69	\$7,152.81	\$7,000.00	\$5,285.08	\$7,000.00	\$0.00	0.00
63-63003-5800	GOLF TRACTOR F40010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
63-63003-5874	MOTOR VEHICLES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
63003 GLF - EQUIPMENT MAINT Total:		\$64,840.24	\$55,991.89	\$49,000.00	\$49,772.19	\$49,000.00	\$0.00	0.00

111

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE		FY2018	FY2019	FY2020	FY2020	FY2020	FY2021	\$ Change	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Budget	Requested		
63004 - GLF - TURF MAINTENANCE									
63-63004-5104	LABOR/CUSTODIANS/	\$271,784.70	\$286,875.64	\$265,474.96	\$142,008.93		\$167,639.00	\$-97,835.96	-36.85
63-63004-5118	WORKING OUT OFGRADE	\$0.00	\$0.00	\$500.00	\$0.00		\$500.00	\$0.00	0.00
63-63004-5130	OVERTIME	\$55,451.14	\$37,666.74	\$40,000.00	\$23,759.88		\$40,000.00	\$0.00	0.00
63-63004-5143	LONGEVITY	\$0.00	\$0.00	\$0.00	\$1,200.00		\$0.00	\$0.00	0.00
63-63004-5254	WELDING REPAIRS	\$180.00	\$1,500.00	\$1,000.00	\$475.00		\$1,000.00	\$0.00	0.00
63-63004-5255	VANDALISM REPAIRS	\$0.00	\$0.00	\$500.00	\$0.00		\$500.00	\$0.00	0.00
63-63004-5460	FERTILIZERS/LIME	\$39,376.78	\$45,058.15	\$50,000.00	\$46,732.34		\$50,000.00	\$0.00	0.00
63-63004-5462	LOAM/SAND/GRAVEL	\$8,478.56	\$11,636.88	\$13,000.00	\$8,786.76		\$13,000.00	\$0.00	0.00
63-63004-5463	SEED	\$4,856.33	\$13,010.79	\$6,000.00	\$5,384.15		\$6,000.00	\$0.00	0.00
63-63004-5464	HARDWARE/PAINT	\$11,194.54	\$9,027.08	\$9,500.00	\$9,934.66		\$9,500.00	\$0.00	0.00
63-63004-5466	IRRIGATION SYSTEM	\$7,253.05	\$10,304.29	\$12,000.00	\$8,380.20		\$12,000.00	\$0.00	0.00
63-63004-5467	PESTICIDES	\$48,470.48	\$51,348.13	\$45,000.00	\$32,840.08		\$45,000.00	\$0.00	0.00
63-63004-5487	PRESCRIPTION EYEGLASSES	\$0.00	\$0.00	\$975.00	\$0.00		\$705.00	\$-270.00	-27.69
63-63004-5495	SAFETY SHOES	\$1,250.00	\$1,375.00	\$1,250.00	\$875.00		\$825.00	\$-425.00	-34.00
63-63004-5497	WORK CLOTHES	\$1,754.91	\$2,629.29	\$1,500.00	\$1,873.41		\$1,050.00	\$-450.00	-30.00
63-63004-5840	IMPROVEMENTS	\$39,287.08	\$14,895.88	\$20,000.00	\$6,548.07		\$20,000.00	\$0.00	0.00
63004 GLF - TURF MAINTENANCE Total:		\$489,337.57	\$485,327.87	\$466,699.96	\$288,798.48		\$367,719.00	\$-98,980.96	-21.20

110

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE												
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change				
63007 - FOOD AND BEVERAGE												
63-63007-5101	FOOD/BEVERAGE MANAGER	\$0.00	\$0.00	\$70,245.34	\$54,530.66	\$74,279.00	\$4,033.66	5.74				
63-63007-5120	PART-TIME STAFF		\$0.00	\$60,000.00	\$55,874.50	\$70,000.00	\$10,000.00	16.66				
63-63007-5264	FOOD SUPPLIES		\$0.00	\$25,000.00	\$44,175.74	\$50,000.00	\$25,000.00	100.00				
63-63007-5265	BEVERAGE SUPPLIES		\$0.00	\$65,000.00	\$53,501.17	\$65,000.00	\$0.00	0.00				
63-63007-5700	OPERATION EXPENSES		\$0.00	\$6,000.00	\$16,273.79	\$15,000.00	\$9,000.00	150.00				
63007 FOOD AND BEVERAGE Total:		\$0.00	\$0.00	\$226,245.34	\$224,355.86	\$274,279.00	\$48,033.66	21.23				

(17)

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE												
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change				
63051 - BOND INTEREST												
63-63051-5915	BOND INTERESTS	\$9,802.00	\$8,631.88	\$13,268.00	\$6,123.17	\$8,276.00	\$-4,992.00	-37.62				
63051 BOND INTEREST Total:		\$9,802.00	\$8,631.88	\$13,268.00	\$6,123.17	\$8,276.00	\$-4,992.00	-37.62				
630 Total:		\$1,574,233.81	\$1,670,087.25	\$1,918,705.00	\$1,533,186.88	\$1,949,400.00	\$30,695.00	1.59				
GOLF COURSE OPERATING Total:		\$1,574,233.81	\$1,670,087.25	\$1,918,705.00	\$1,533,186.88	\$1,949,400.00	\$30,695.00	1.59				

E-12

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

690 - PEG CABLE TELEVISION												
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change				
69001 - TRANSFER												
69-69001-5963	TRANSFER TO PEG	\$0.00	\$0.00	\$531,369.00	\$420,746.08	\$517,440.00	\$-13,929.00	-2.62				
69001 TRANSFER Total:		\$0.00	\$0.00	\$531,369.00	\$420,746.08	\$517,440.00	\$-13,929.00	-2.62				
690 Total:												
PEG CABLE TELEVISION Total:		\$85,861,642.05	\$91,484,005.98	\$94,890,384.64	\$70,173,912.29	\$97,853,181.00	\$2,962,796.36	-2.62				
Grand Total:												

E-13

Town of Braintree, Massachusetts
 FY 2021 Summary of Budget Changes
 From The original budget April 28, 2020 budget submission
 5/18/2020

R-2 A

<u>page #</u>	<u>dept./ program</u>	<u>line</u>	<u>department</u>	<u>line</u>	<u>original</u>	<u>revised</u>	<u>change</u>	<u>fund change</u>
<u>Budget motions</u>								
#1	General Fund raise and appropriate the sum of (total)				143,370,197	143,355,450	(14,747)	
	FY 2019 Certified free cash				2,353,041	2,338,294	(14,747)	
#2	Golf fund appropriate the sum of (total)				1,970,153	1,949,400	(20,753)	
	Golf be raised in Golf Course receipts				1,970,153	1,949,400	(20,753)	
#3	Water Sewer fund appropriate the sum of (total)				20,911,856	20,530,656	(381,200)	
	Water Sewer be raised in Water and Sewer receipts				20,808,162	20,426,962	(381,200)	

#1 Revenue Budget Summary

General fund Page 1	Other financing sources	Certified Free Cash	2,353,041	2,338,294	(14,747)
Water Sewer Fund page 2	Water sewer rate revenue	Water Sewer Rate Revenu	20,808,162	20,426,962	(381,200)
Golf Fund page 2	Golf Revenue	Golf Revenue	1,970,153	1,949,400	(20,753)
Total Revenue Changes			25,131,356	24,714,656	(416,700)

#9 FY 21 Budget Report Department Requested Expenses Appendix F

General Fund								
Tab F pp 2	01-11102-	5780	Town Council	Reserve fund	22,000	15,253	(6,747)	
Tab F pp 3	01-11104-	5101	Town Council	Auditor	80,000	74,000	(6,000)	
Tab F pp 23	01-16101	5382	Town Clerk	By-Law Printing	15,000	3,000	(12,000)	
Tab F pp 30	01-175-07	5306	Planning & Development	Reimburse Historical	12,500	22,500	10,000	(14,747)
Tab F pp 93	61-43607	5692	Sewer	MWRA Assessment	10,427,323	10,046,123	(381,200)	(381,200)
Golf Fund								
Tab F pp 107	63-63001	5171	Golf	Workers Compensation	10,500	6,000	(4,500)	
Tab F pp 107	63-63001	5422	Golf	Office Supplies	6,000	4,000	(2,000)	
Tab F pp 107	63-63001	5710	Golf	Meetings In State	2,000	1,000	(1,000)	
Tab F pp 107	63-63001	5747	Golf	Insurance	42,602	38,069	(4,533)	
Tab F pp 109	63-63003	5730	Golf	Gasoline	17,000	16,000	(1,000)	
Tab F pp 109	63-63003	5747	Golf	Diesel	8,000	7,000	(1,000)	
Tab F pp 110	63-63004	5487	Golf	Prescription Eye Glasses	1,175	705	(470)	
Tab F pp 110	63-63004	5495	Golf	Safety Shoes	1,375	825	(550)	
Tab F pp 110	63-63004	5497	Golf	Work Cloths	1,750	1,050	(700)	
Tab F pp 113	63-63007	5120	Golf	Part Time Staff	75,000	70,000	(5,000)	
Total Appropriation Changes					10,722,225	10,305,525	(416,700)	(20,753)

98,279,881
 (416,700)
 97,863,181

MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2021
OPERATING BUDGET

1. That the Town of Braintree raise and appropriate the sum of \$143,355,450 to provide for all of the expenses for the maintenance and operation of the Town's several departments and programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes and are subject to the source of funding for said expenditures as outlined on the attached Exhibit A, specifically, that the sum of \$100,126 be transferred from Golf Course receipts, the sum of \$250,000 be transferred from the Overlay Surplus account, the sum of \$9,700 be transferred from the Waterways Improvement fund, the sum of \$22,000 be transferred from the Sale of Cemetery Lots, the sum of \$832,994 be transferred from Water and Sewer receipts, the sum of \$33,606 be transferred from Stormwater receipts, the sum of \$1,300,000 to be transferred from the Town owned land account, the sum of \$2,338,294 be transferred from the FY 2019 Certified Free cash and the balance to be raised in the tax levy.

2. That the Town of Braintree appropriate the sum of \$1,949,400 to provide for all of the expenses for the maintenance and operation of the Town's Golf Course and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$1,949,400 be raised in the Golf Course receipts.

3. That the Town of Braintree appropriate the sum of \$20,530,656 to provide for all of the expenses for the maintenance and operation of the Town's Water and Sewer Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, that the sum of \$103,694 be transferred from the Water Sewer Rehabilitation Fund and the balance of \$20,426,962 be raised in the Water and Sewer receipts.

4. That the Town of Braintree appropriate the sum of \$907,455 to provide for all of the expenses for the maintenance and operation of the Town's Stormwater Division and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$907,455 be raised in the Stormwater receipts.

5. That the Town of Braintree appropriate the sum of \$517,440 to provide for all of the expenses for the maintenance and operation of the Town's Cable Television Public, Education and Government Access and related programs for the fiscal year 2021 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$517,440 be raised in the Cable Franchise Fees receipts.

6. Pursuant to General Law Chapter 44, Section 31D, the town is authorized to incur a liability in excess of the amount appropriated for snow and ice for fiscal year 2021.

Town of Braintree, Massachusetts
Fiscal year 2021 Projected General Fund Revenue and Budget Summary

R2-C-1

Revenues:	Original FY 2020	Proposed FY 2021	2021-less 2020 Difference	increase decrease
Prior year tax levy	92,661,620	96,036,025	3,374,405	
Add 2 1/2 %	2,316,541	2,400,901	84,360	
New growth (997,481 is 10 yr. avg.)	1,042,000	850,000	(192,000)	
FY Tax Levy	96,020,161	99,286,926	3,266,765	
Less: Reservation for Abatement	(1,200,000)	(1,200,000)	-	
Net Tax Levy Available	94,820,161	98,086,926	3,266,765	3.45%
State Aid-Receipts	25,099,498	24,882,238	(217,260)	
Less Offsets	(47,975)	(50,322)	(2,347)	
Less Assessments	(3,916,996)	(3,821,682)	95,314	
Net State Aid	21,134,527	21,010,234	(124,293)	-0.59%
Local Receipts	21,154,386	19,371,570	(1,782,816)	-8.43%
Total Revenue	137,109,074	138,468,730	1,359,656	0.99%
Other Financing Sources:				
Budgeted transfer from Golf fund	94,809	100,126	5,317	
Overlay Surplus	250,000	250,000	-	
Waterways fund for Harbormaster budget	9,700	9,700	-	
Sale of Cemetery Lots for Cemetery budget	22,000	22,000	-	
Budgeted transfer from Water/Sewer fund	625,031	832,994	207,963	
Budgeted transfer from Storm Water fund	20,961	33,606	12,645	
Town owned land	1,200,000	1,300,000	100,000	
Certified Free Cash	-	2,338,294	2,338,294	
Total Other Financing Sources	2,222,501	4,886,720	2,664,219	119.87%
Total Revenue and Other Financing Sources	139,331,575	143,355,450	4,023,875	2.89%
Other Financing Uses:				
Supplemental Appropriation	84,113	-	(84,113)	
To be raised on fiscal year recap.	84,113	-	(84,113)	
Total-Other Financing Uses	84,113	-	(84,113)	-100.00%
Total Department Requests and Other Financing Uses	(139,415,688)	(143,355,450)	(3,939,762)	2.83%
Budgetary Surplus/(Shortfall)	0	-	(0)	

Rd. 2 (2)

Town of Braintree, Massachusetts
Fiscal year 2021 Projected Water-Sewer, Golf and Storm Water Revenue and Budget Summary

<u>Revenues:</u>	<u>Original FY 2020</u>	<u>Proposed FY 2021</u>	<u>2021-less 2020 Difference</u>	<u>Percentage</u>
<u>Water-Sewer</u>				
Receipts from customers and users	19,017,967	20,426,962	1,408,995	7.41%
Retained Earnings	-	-	-	
Water Sewer Rehabilitation Fund	103,694	103,694	-	0.00%
Operating Budget for FY	<u>(19,121,661)</u>	<u>(20,530,656)</u>	<u>(1,408,995)</u>	7.37%
Retained Earnings 7/1/18 balance available	4,868,849			
Less Appropriated Capital FY 2019	(428,729)			
Less Appropriated operating budget FY 2019	-			
Retained Earnings available	<u>4,440,120</u>			
Retained Earnings 7/1/19 balance available		5,792,601		
Less Appropriated operating budget FY 2020		(57,729)		
Less Appropriated Capital FY 2020		(693,020)		
Retained Earnings available		<u>5,041,852</u>		
<u>Golf</u>				
Receipts from customers and users				
General fund subsidy				
Operating Budget for FY	1,907,151	1,949,400	42,249	2.22%
Retained Earnings	-	-	-	
Operating Budget for FY	<u>(1,907,151)</u>	<u>(1,949,400)</u>	<u>(42,249)</u>	2.22%
Retained Earnings 7/1/18 balance available	(194,459)			
plus General fund subsidy	195,000			
subsidy	541			
Less Appropriated operating budget FY 2018	-			
Retained Earnings available	<u>541</u>			
Retained Earnings 7/1/19 balance available		(90,217)		
Town subsidy from General fund		90,217		
Less Appropriated supplemental FY 2020		-		
Retained Earnings available		<u>-</u>		
<u>Storm Water</u>				
Receipts from customers and users				
General fund subsidy				
Operating Budget for FY	582,029	907,455	325,426	55.91%
Retained Earnings	-	-	-	
Operating Budget for FY	<u>(582,029)</u>	<u>(907,455)</u>	<u>(325,426)</u>	55.91%
Retained Earnings 7/1/18 balance available	-			
Less Appropriated supplemental operations FY 2019	-			
Retained Earnings available	<u>-</u>			
Retained Earnings 7/1/19 balance available		165,966		
Less Appropriated operating budget FY 2020		-		
Less Appropriated Capital FY 2020		-		
Retained Earnings available		<u>165,966</u>		

Ra D-1

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
1	Administration	211,539	213,483	1,944		
2	Reserve Fund	31,184	15,253	(15,931)		
4	Auditor	74,000	74,000	-		
111	Department total	316,723	302,736	(13,987)	0.21%	-4.42%
121	Mayor's Office-Programs					
1	Administration	491,319	511,609	20,290		
6	Substance use prevention	-	-	-		
121	Department total	491,319	511,609	20,290	0.36%	4.13%
133	Finance Programs					
1	Administration	263,055	263,234	179		
4	Accounting	276,828	289,490	12,662		
7	Assessing	295,735	296,877	1,142		
8	Information Technology	502,416	652,782	150,366		
9	General Insurances	782,841	899,248	116,407		
10	Treasurer/Collector	1,342,959	597,738	(745,221)		
50	Principal on debt	3,687,883	3,831,733	143,850		
51	Interest on debt	1,118,172	1,290,338	172,166		
52	Lease payments	56,640	56,640	-		
53	Capital BSBA	3,060,000	2,768,868	(291,132)		
133	Department total	11,386,529	10,946,948	(439,581)	7.64%	-3.86%
151	Law					
1	Administration	322,294	182,450	(139,844)		
2	Licensing Board	-	-	-		
151	Department total	322,294	182,450	(139,844)	0.13%	-43.39%
152	Human Resources-Programs					
1	Administration	893,634	702,855	(190,779)		
4	Employee Benefits	19,900,352	21,370,060	1,469,708		
16	Veteran Benefits	417,466	413,177	(4,289)		
17	Celebrations	7,000	6,750	(250)		
152	Department total	21,218,452	22,492,842	1,274,390	15.69%	6.01%
161	Town Clerk					
1	Administration	163,172	152,409	(10,763)		
4	Elections	87,655	79,100	(8,555)		
5	Registration	210,196	211,010	814		
161	Department total	461,023	442,519	(18,504)	0.31%	-4.01%
175	Planning and Community Development					
1	Administration	305,695	315,520	9,825		
4	Planning	62,546	35,007	(27,539)		
5	Conservation	128,221	119,961	(8,260)		
6	Zoning Board of Appeals	85,709	79,191	(6,518)		
7	Economic Development	81,330	73,665	(7,665)		
8	Fair Housing	2,275	1,400	(875)		
9	Historical Commission	6,030	5,930	(100)		
175	Planning and Community Development	671,806	630,674	(41,132)	0.44%	-6.12%
210	Police					
1	Administration	1,193,086	1,348,930	155,844		
2	Building Maintenance	120,800	117,300	(3,500)		
3	Equipment Maintenance	220,000	217,000	(3,000)		
4	Patrol Bureau	5,963,453	6,499,706	536,253		
5	Communications	522,439	537,769	15,330		
6	Detective Bureau	1,400,582	1,500,372	99,790		

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
7	Traffic Bureau	95,249	-	(95,249)		
8	Special Services/Community Policing	1,030,300	867,390	(162,910)		
9	Harbormaster	9,450	9,450	-		
10	Animal Control	80,922	82,200	1,278		
210	Police	<u>10,636,281</u>	<u>11,180,117</u>	<u>543,836</u>	7.80%	5.11%
220	Fire					
1	Administration	285,398	290,880	5,482		
2	Building Maintenance	133,300	97,800	(35,500)		
3	Equipment Maintenance	180,806	155,109	(25,697)		
4	Fire Suppression	7,617,340	7,739,570	122,230		
5	Fire Alarm Repair	157,044	161,579	4,535		
6	Hazmat	120,044	124,882	4,838		
7	Fire Prevention	122,545	127,883	5,338		
8	Training	136,138	117,922	(18,216)		
9	Fire Boat	35,000	35,000	-		
220	Fire	<u>8,787,615</u>	<u>8,850,625</u>	<u>63,010</u>	6.17%	0.72%
241	Municipal Licenses and Inspections					
1	Administration	272,865	284,082	11,217		
3	Equipment Maintenance	1,500	1,500	-		
4	Commission on Disabilities	1,014	1,014	-		
5	Inspections/Code Enforcement	481,996	457,784	(24,212)		
7	Health	239,016	245,278	6,262		
	Substance Abuse Coordinator	93,821	91,120	(2,701)		
8	Zoning Board of Appeals	-	-	-		
241	Municipal Licenses and Inspections	<u>1,090,212</u>	<u>1,080,778</u>	<u>(9,434)</u>	0.75%	-0.87%
300	Education					
	Education	<u>70,628,795</u>	<u>73,218,902</u>	<u>2,590,107</u>		
300	Department total	<u>70,628,795</u>	<u>73,218,902</u>	<u>2,590,107</u>	51.08%	3.67%
350	Blue Hill Regional	2,412,555	2,380,044	(32,511)		
	Blue Hill Capital	284,687	292,529	7,842		
350	Department total	<u>2,697,242</u>	<u>2,672,573</u>	<u>(24,669)</u>	1.86%	-0.91%
400	Public Works Department					
1	Administration	367,927	378,239	10,312		
2	Building Maintenance	1,253,666	1,427,833	174,167		
3	Equipment Maintenance	233,280	193,280	(40,000)		
4	Engineering	216,181	179,471	(36,710)		
5	Construction Administration	376,994	267,858	(109,136)		
6	Highway	1,481,406	1,522,704	41,298		
7	Drains	10,000	10,000	-		
8	Sidewalks	29,400	29,400	-		
9	Street Lightings	430,000	315,000	(115,000)		
10	Traffic	125,996	127,225	1,229		
11	Snow and Ice	500,000	500,000	-		
12	Environmental Affairs/Waste Collection	2,460,771	2,716,576	255,805		
13	Cemetery	140,449	141,189	740		
14	Maintenance Town Hall	116,469	116,469	-		
15	Recreation and Community Events	255,088	340,398	85,310		
18	Grounds Maintenance	517,492	527,135	9,643		
20	Summer Programs	225,672	60,000	(165,672)		
21	Bra-Wey Recreation	111,014	120,689	9,675		
400	Department total	<u>8,851,805</u>	<u>8,973,466</u>	<u>121,661</u>	6.26%	1.37%
541	Elder Affairs					
1	Administration	243,144	244,705	1,561		
2	Equipment Maintenance	65,454	64,475	(979)		

R2-D-3

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
3	Building Maintenance	23,578	21,378	(2,200)		
541	Department total	332,176	330,558	(1,618)	0.23%	-0.49%
610	Library					
1	Administration	232,598	235,811	3,213		
2	Building Maintenance	87,500	87,500	-		
3	Equipment Maintenance	500	500	-		
4	Technology	55,000	57,000	2,000		
5	Current Topics and Titles	988,573	991,920	3,347		
6	Lifelong Learning	144,595	151,672	7,077		
7	Community Commons	14,650	14,250	(400)		
610	Department total	1,523,416	1,538,653	15,237	1.07%	1.00%
	General fund total	139,415,688	143,355,450	3,939,762	100%	2.83%
	total Softright budget	143,395,377	147,177,132			
	less state assessments	(3,979,689)	(3,821,682)			
	net department requests	139,415,688	143,355,450			
400	Golf					
1	Administration	738,669	810,488	71,819		
2	Building Maintenance	74,325	75,325	1,000		
3	Equipment Maintenance	49,000	49,000	-		
4	Turf Maintenance	466,700	367,719	(98,981)		
5	Golf Shop Operations	186,497	205,213	18,716		
6	Golf Cart Operations	64,000	69,500	5,500		
7	Food and beverage	226,245	274,279	48,034		
50	Principal on debt	100,000	89,600	(10,400)		
51	Interest on debt	13,268	8,276	(4,992)		
	Department total	1,918,705	1,949,400	30,695	100%	1.60%
golf	Golf enterprise fund total	1,918,705	1,949,400	30,695	100%	
436	Sewer					
2	Building Maintenance	81,930	81,930	-		
3	Equipment Maintenance	46,445	46,445	-		
4	Pump Stations	66,640	66,640	-		
5	Sewer System Rehab.	493,946	510,094	16,148		
7	MWRA assessment	9,978,997	10,046,123	67,126		
50	Principal payments on debt	569,172	406,918	(162,254)		
51	Interest payments on debt	28,405	19,068	(9,337)		
436	Sewer Department total	11,265,535	11,177,218	(88,317)	54%	-0.78%
438	Water					
1	Administration	2,472,522	3,051,396	578,874		
2	Building Maintenance	113,566	113,566	-		
3	Equipment Maintenance	90,950	90,950	-		
4	System Rehab.	816,232	1,084,923	268,691		
5	Treatment Division	873,025	896,557	23,532		
6	Meter Division	293,741	297,937	4,196		
7	Tritown	98,980	578,980	480,000		
8	Cross Connections	35,000	35,000	-		
50	Principal payments on debt	2,104,087	2,196,511	92,424		
51	Interest payments on debt	1,023,766	1,007,618	(16,148)		
438	Water Department total	7,921,869	9,353,438	1,431,569	46%	18.07%
w/s	Water/Sewer enterprise total	19,187,405	20,530,656	1,343,251	100%	7.00%

R2-D-4
7

Department/Programs		FY 2020 Original	FY 2021 Proposal	Difference 2021- 2020	% of FY 2021 Total	% of FY 2021 increase over FY 2020 Total
439	Storm Water	-				
1	Administration	403,937	482,679	78,742		
2	Building Maintenance	1,000	1,500	500		
3	Equipment Maintenance	16,500	59,200	42,700		
4	Labors	164,708	364,076	199,368		
50	Principal payments on debt	-	-	-		
51	Interest payments on debt	-	-	-		
	Storm Water enterprise fund total	<u>586,145</u>	<u>907,455</u>	<u>321,310</u>		
	Cable Television					
	PEG Transfer	531,369	517,440	(13,929)		
	Cable Television enterprise fund total	<u>531,369</u>	<u>517,440</u>	<u>(13,929)</u>		
	Grand total	<u><u>161,639,312</u></u>	<u><u>167,260,401</u></u>	<u><u>5,621,089</u></u>		3.48%

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

111 - TOWN COUNCIL												
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change				
11102 - Reserve Fund	RESERVE FUND	\$0.00	\$0.00	\$31,184.00	\$0.00	\$15,253.00	\$-15,931.00	-51.08				
11102 Reserve Fund Total:		\$0.00	\$0.00	\$31,184.00	\$0.00	\$15,253.00	\$-15,931.00	-51.08				

R2 - E-1

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
111 - TOWN COUNCIL								
11104 - CNCL - INTERNAL AUDIT								
01-11104-5101	TOWN AUDITOR	\$21,804.00	\$26,038.50	\$74,000.00	\$35,873.00	\$74,000.00	\$0.00	0.00
11104	CNCL - INTERNAL AUDIT Total:	\$21,804.00	\$26,038.50	\$74,000.00	\$35,873.00	\$74,000.00	\$0.00	0.00
111	Total:	\$221,504.79	\$213,577.75	\$316,722.68	\$206,017.06	\$302,736.00	\$-13,986.68	-4.41

R2-E-2

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

161 - TOWN CLERK		FY2018	FY2019	FY2020	FY2020	FY2021	\$ Change	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Requested		
16101 - CLK - ADMINISTRATION								
01-16101-5112	DEPARTMENT HEAD	\$93,435.92	\$101,031.70	\$109,222.37	\$84,617.25	\$115,609.00	\$6,386.63	5.84
01-16101-5343	CELLPHONE	\$611.88	\$614.88	\$700.00	\$245.06	\$800.00	\$100.00	14.28
01-16101-5345	POSTAGE	\$567.71	\$2,980.00	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0.00
01-16101-5360	TECHNOLOGY	\$7,305.80	\$10,317.50	\$20,000.00	\$13,886.75	\$20,000.00	\$0.00	0.00
01-16101-5381	BOOK BINDING/DOCUMENT	\$1,236.30	\$896.88	\$1,000.00	\$1,267.35	\$1,000.00	\$0.00	0.00
01-16101-5382	BYLAW PRINTING	\$1,195.00	\$1,195.00	\$20,000.00	\$1,195.00	\$3,000.00	\$-17,000.00	-85.00
01-16101-5421	PRINTING/FORMS	\$178.52	\$0.00	\$750.00	\$0.00	\$750.00	\$0.00	0.00
01-16101-5422	OFFICE SUPPLIES	\$543.70	\$1,456.55	\$3,500.00	\$2,073.16	\$3,500.00	\$0.00	0.00
01-16101-5429	DOG TAGS/BOOKS SUPPLY	\$581.12	\$593.00	\$600.00	\$468.75	\$800.00	\$200.00	33.33
01-16101-5710	MEETINGS/SEMINARS- IN	\$1,096.64	\$879.00	\$2,000.00	\$171.71	\$1,500.00	\$-500.00	-25.00
01-16101-5720	OUT OF STATE TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
01-16101-5730	DUES/MEMBERSHIPS/SUBSC	\$235.00	\$350.00	\$400.00	\$345.00	\$450.00	\$50.00	12.50
01-16101-5789	PRESERVATION/CONSERVAT	\$783.29	\$390.99	\$1,000.00	\$495.45	\$1,000.00	\$0.00	0.00
16101 CLK - ADMINISTRATION Total:		\$107,770.88	\$120,705.50	\$163,172.37	\$104,765.48	\$152,409.00	\$-10,763.37	-6.59

R2-E-3

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
163 - REGISTRATION								
16105 - CLK - REGISTRATION								
01-16105-5101	DEPARTMENT HEAD	\$400.00	\$600.00	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00	0.00
01-16105-5102	ASST DEPART HEADS	\$65,861.32	\$72,630.61	\$80,209.20	\$61,524.35	\$82,301.00	\$2,091.80	2.60
01-16105-5103	ADMINISTRATIVE/ CLERICAL	\$84,173.32	\$95,613.70	\$101,386.52	\$79,154.32	\$108,924.00	\$7,537.48	7.43
01-16105-5112	APPOINTED OFFICIALS	\$1,200.00	\$1,200.00	\$1,350.00	\$1,350.00	\$1,400.00	\$50.00	3.70
01-16105-5143	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
01-16105-5345	POSTAGE		\$330.00	\$300.00	\$0.00	\$300.00	\$0.00	0.00
01-16105-5383	CENSUS	\$12,028.42	\$15,734.10	\$20,000.00	\$11,359.68	\$10,000.00	\$-10,000.00	-50.00
01-16105-5421	PRINTING/FORMS	\$2,519.02	\$3,363.24	\$4,000.00	\$1,685.00	\$4,000.00	\$0.00	0.00
01-16105-5422	OFFICE SUPPLIES	\$254.49	\$189.00	\$500.00	\$101.80	\$500.00	\$0.00	0.00
01-16105-5487	PRESCRIPTION EYEGLASSES	\$0.00	\$0.00	\$0.00	\$0.00	\$835.00	\$835.00	100.00
01-16105-5497	CLOTHING ALLOWANCE	\$300.00	\$300.00	\$300.00	\$300.00	\$600.00	\$300.00	100.00
16105 CLK - REGISTRATION Total:		\$166,736.57	\$189,960.65	\$210,195.72	\$157,625.15	\$211,010.00	\$814.28	0.38
161 Total:		\$314,548.44	\$364,116.60	\$461,023.09	\$337,957.28	\$442,519.00	\$-18,504.09	-4.01

R2-11-4

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

177 - ECONOMIC DEVELOPMENT		FY2018	FY2019	FY2020	FY2020	FY2020	FY2021	\$ Change	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Requested			
17507 - PLN - ECONOMIC DEVELOPMENT									
01-17507-5305	CONSULTANTS	\$17,324.13	\$16,710.88	\$40,000.00	\$8,998.66	\$40,000.00	\$0.00	\$0.00	0.00
01-17507-5306	REIMBURSE HISTORICAL	\$23,770.24	\$27,493.49	\$25,000.00	\$21,852.38	\$22,500.00	\$-2,500.00	\$-2,500.00	-10.00
01-17507-5333	LIFE SCIENCE	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$-5,000.00	\$-5,000.00	-100.00
01-17507-5335	REGIONAL ECO.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
01-17507-5339	PARKING PLAN		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
01-17507-5345	POSTAGE	\$130.00	\$105.00	\$130.00	\$110.00	\$65.00	\$-65.00	\$-65.00	-50.00
01-17507-5402	LEGAL ADVERTISEMENT	\$480.48	\$73.56	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	0.00
01-17507-5422	OFFICE SUPPLIES	\$200.00	\$178.70	\$200.00	\$178.70	\$100.00	\$-100.00	\$-100.00	-50.00
01-17507-5730	DUES/MEMBERSHIPS/SUBSC	\$215.00	\$220.00	\$400.00	\$140.00	\$400.00	\$0.00	\$0.00	0.00
01-17507-5871	DATA PROCESSING EQUI	\$7,589.98	\$80.89	\$10,000.00	\$1,527.48	\$10,000.00	\$0.00	\$0.00	0.00
17507 PLN - ECONOMIC DEVELOPMENT		\$54,709.83	\$49,862.52	\$81,330.00	\$32,807.22	\$73,665.00	\$-7,665.00	\$-7,665.00	-9.42

R2 - M-5

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
691 - HISTORICAL COMMISSION								
17509 - PLN - HISTORICAL COMMISSION								
01-17509-5305	CONSULTANTS	\$300.00	\$360.00	\$5,000.00	\$408.00	\$5,000.00	\$0.00	0.00
01-17509-5306	LEGAL ADVERTISEMENT	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$0.00	0.00
01-17509-5345	POSTAGE	\$130.00	\$110.00	\$130.00	\$110.00	\$130.00	\$0.00	0.00
01-17509-5422	OFFICE SUPPLIES	\$300.00	\$275.85	\$300.00	\$67.49	\$200.00	\$-100.00	-33.33
01-17509-5730	DUES/MEMBERSHIPS/SUB	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	0.00
17509 PLN - HISTORICAL COMMISSION		\$930.00	\$745.85	\$6,030.00	\$585.49	\$5,930.00	\$-100.00	-1.65
175 Total:		\$499,948.26	\$559,460.55	\$665,806.09	\$389,343.78	\$630,674.00	\$-35,132.09	-5.27

RD - E-S

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
436 - W/S - WASTEWATER								
43607 - SWR - MWRA								
61-43607-5692	MASS WATER RESOURCES	\$9,599,185.00	\$9,758,859.00	\$9,978,997.00	\$7,917,532.00	\$10,046,123.00	\$67,126.00	0.67
61-43607-5695	MASS WATER RESOURCES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
43607 SWR - MWRA Total:		\$9,599,185.00	\$9,758,859.00	\$9,978,997.00	\$7,917,532.00	\$10,046,123.00	\$67,126.00	0.67

RA- E-6

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
436 - W/S - WASTEWATER								
43651 - SWR - DEBT INTEREST								
61-43651-5915	BOND INTEREST PAYMENTS	\$40,281.67	\$37,895.00	\$28,405.00	\$22,070.00	\$19,068.00	\$-9,337.00	-32.87
43651 SWR - DEBT INTEREST Total:		\$40,281.67	\$37,895.00	\$28,405.00	\$22,070.00	\$19,068.00	\$-9,337.00	-32.87
436 Total:		\$10,809,710.78	\$10,995,988.63	\$11,265,535.27	\$8,878,889.41	\$11,177,218.00	\$-88,317.27	-0.78

R2 - E-7

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
438 - W/S - WATER								
61-43851-5915	BOND INTERESTS	\$760,638.00	\$912,539.77	\$1,023,766.00	\$529,214.16	\$1,007,618.00	\$-16,148.00	-1.57
43851 WTR - DEBT INTEREST Total:		\$760,638.00	\$912,539.77	\$1,023,766.00	\$529,214.16	\$1,007,618.00	\$-16,148.00	-1.57
438 Total:		\$6,563,397.84	\$7,011,842.73	\$7,921,869.30	\$4,509,350.75	\$9,353,438.00	\$1,431,568.70	18.07
WATER/SEWER OPERATING Total:		\$17,373,108.62	\$18,007,831.36	\$19,187,404.57	\$13,388,240.16	\$20,530,656.00	\$1,343,251.43	7.00

R2-ES

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE		FY2018	FY2019	FY2020	FY2020	FY2020	FY2021	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Requested	\$ Change	
63001 - GLF - ADMINISTRATION								
63-63001-5101	DEPARTMENT HEAD	\$91,744.89	\$94,038.36	\$96,657.04	\$75,628.60	\$99,177.00	\$2,519.96	2.60
63-63001-5102	ASST DEPART HEADS	\$0.00	\$0.00	\$79,731.34	\$62,043.40	\$84,937.00	\$5,205.66	6.52
63-63001-5103	ADMINISTRATIVE/ CLERICAL	\$25,602.79	\$24,260.60	\$25,095.00	\$20,628.64	\$28,155.00	\$3,060.00	12.19
63-63001-5121	PART-TIME EMPLOYEE	\$109,918.07	\$97,311.40	\$80,000.00	\$63,595.37	\$85,000.00	\$5,000.00	6.25
63-63001-5143	LONGEVITY	\$917.45	\$1,412.50	\$2,625.00	\$1,425.00	\$2,625.00	\$0.00	0.00
63-63001-5162	STIPEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
63-63001-5171	WORKERS COMPENSATION	\$878.84	\$1,011.61	\$10,500.00	\$1,807.08	\$6,000.00	\$-4,500.00	-42.85
63-63001-5172	EMPLOYER	\$10,927.18	\$11,822.90	\$14,000.00	\$9,369.17	\$14,900.00	\$900.00	6.42
63-63001-5175	GROUP LIFE & MEDICAL	\$89,664.30	\$90,561.60	\$101,500.00	\$101,657.22	\$115,710.00	\$14,210.00	14.00
63-63001-5177	PENSION FUND	\$113,901.00	\$112,779.00	\$123,354.00	\$123,354.00	\$146,784.00	\$23,430.00	18.99
63-63001-5180	LONG TERM DISABILITY	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0.00
63-63001-5280	CREDIT CARD FEES	\$17,323.66	\$18,615.54	\$18,000.00	\$22,415.09	\$26,000.00	\$8,000.00	44.44
63-63001-5301	LEGAL SERVICES	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00
63-63001-5302	DATA PROCESS COSTS	\$17,203.18	\$15,316.23	\$10,500.00	\$7,227.52	\$10,500.00	\$0.00	0.00
63-63001-5306	ADVERTISING	\$0.00	\$3,165.63	\$800.00	\$2,241.71	\$1,500.00	\$700.00	87.50
63-63001-5345	POSTAGE	\$184.50	\$239.35	\$350.00	\$1,261.50	\$350.00	\$0.00	0.00
63-63001-5357	SCORE CARDS/FLAGS	\$4,623.48	\$1,953.94	\$4,000.00	\$4,412.85	\$4,000.00	\$0.00	0.00
63-63001-5422	OFFICE SUPPLIES	\$5,981.35	\$4,786.69	\$6,000.00	\$3,026.75	\$4,000.00	\$-2,000.00	-33.33
63-63001-5487	PRESCRIPTION EYEGASSES	\$0.00	\$0.00	\$448.00	\$0.00	\$617.50	\$169.50	37.83
63-63001-5495	SAFETY SHOES	\$374.95	\$504.90	\$125.00	\$0.00	\$137.50	\$12.50	10.00
63-63001-5497	CLOTHING ALLOWANCE	\$0.00	\$0.00	\$75.00	\$0.00	\$500.00	\$425.00	566.66
63-63001-5700	OTHER CHARGES AND	\$11,770.61	\$11,735.72	\$12,500.00	\$15,490.98	\$12,500.00	\$0.00	0.00
63-63001-5710	MEETINGS/SEMINARS- IN	\$1,575.00	\$670.00	\$2,000.00	\$995.00	\$1,000.00	\$-1,000.00	-50.00
63-63001-5730	DUES/MEMBERSHIPS/SUBSC	\$1,649.00	\$791.88	\$1,500.00	\$1,671.00	\$1,800.00	\$300.00	20.00
63-63001-5731	LICENSE FEES	\$300.00	\$358.23	\$1,000.00	\$1,420.46	\$1,000.00	\$0.00	0.00
63-63001-5747	INSURANCE	\$14,396.00	\$30,938.64	\$28,000.00	\$32,913.69	\$38,069.00	\$10,069.00	35.96
63-63001-5752	GOLF CONCESSION	\$0.00	\$95,000.00	\$0.00	\$28.50	\$0.00	\$0.00	0.00
63-63001-5785	OPEB LIABILITY	\$23,100.00	\$23,100.00	\$23,100.00	\$23,100.00	\$23,100.00	\$0.00	0.00
63-63001-5961	TRANSFER TO GENERAL	\$84,113.00	\$86,216.00	\$94,809.00	\$94,809.00	\$100,126.00	\$5,317.00	5.60
63001 GLF - ADMINISTRATION Total:		\$626,149.25	\$726,590.72	\$738,669.38	\$670,522.53	\$810,488.00	\$71,818.62	9.72

R2, M-9

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE		FY2018	FY2019	FY2020	FY2020	FY2020	FY2021	\$ Change	% Change
Account Number	Account Description	Expended	Expended	Budget	Expended	Requested			
63003 - GLF - EQUIPMENT MAINT									
63-63003-5241	OUTSIDE MOTOR VEHICLE	\$6,377.17	\$1,735.00	\$3,000.00	\$1,382.84	\$3,000.00	\$0.00	\$0.00	0.00
63-63003-5242	MOWER REPAIRS	\$35,028.64	\$25,262.35	\$22,000.00	\$27,067.53	\$22,000.00	\$0.00	\$0.00	0.00
63-63003-5480	TIRES/TUBES	\$1,018.04	\$4,947.24	\$1,000.00	\$2,726.89	\$1,000.00	\$0.00	\$0.00	0.00
63-63003-5484	GASOLINE	\$16,068.70	\$16,894.49	\$16,000.00	\$13,309.85	\$16,000.00	\$0.00	\$0.00	0.00
63-63003-5485	DIESEL	\$6,347.69	\$7,152.81	\$7,000.00	\$5,285.08	\$7,000.00	\$0.00	\$0.00	0.00
63-63003-5800	GOLF TRACTOR F40010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
63-63003-5874	MOTOR VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
63003 GLF - EQUIPMENT MAINT Total:		\$64,840.24	\$55,991.89	\$49,000.00	\$49,772.19	\$49,000.00	\$0.00	\$0.00	0.00

R2-M-10

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE	Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
	63004 - GLF - TURF MAINTENANCE								
	63-63004-5104	LABOR/CUSTODIANS/	\$271,784.70	\$286,875.64	\$265,474.96	\$142,008.93	\$167,639.00	\$-97,835.96	-36.85
	63-63004-5118	WORKING OUT OFGRADE	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00
	63-63004-5130	OVERTIME	\$55,451.14	\$37,666.74	\$40,000.00	\$23,759.88	\$40,000.00	\$0.00	0.00
	63-63004-5143	LONGEVITY	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	0.00
	63-63004-5254	WELDING REPAIRS	\$180.00	\$1,500.00	\$1,000.00	\$475.00	\$1,000.00	\$0.00	0.00
	63-63004-5255	VANDALISM REPAIRS	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00
	63-63004-5460	FERTILIZERS/LIME	\$39,376.78	\$45,058.15	\$50,000.00	\$46,732.34	\$50,000.00	\$0.00	0.00
	63-63004-5462	LOAM/SAND/GRAVEL	\$8,478.56	\$11,636.88	\$13,000.00	\$8,786.76	\$13,000.00	\$0.00	0.00
	63-63004-5463	SEED	\$4,856.33	\$13,010.79	\$6,000.00	\$5,384.15	\$6,000.00	\$0.00	0.00
	63-63004-5464	HARDWARE/PAINT	\$11,194.54	\$9,027.08	\$9,500.00	\$9,934.66	\$9,500.00	\$0.00	0.00
	63-63004-5466	IRRIGATION SYSTEM	\$7,253.05	\$10,304.29	\$12,000.00	\$8,380.20	\$12,000.00	\$0.00	0.00
	63-63004-5467	PESTICIDES	\$48,470.48	\$51,348.13	\$45,000.00	\$32,840.08	\$45,000.00	\$0.00	0.00
	63-63004-5487	PRESCRIPTION EYEGLASSES	\$0.00	\$0.00	\$975.00	\$0.00	\$705.00	\$-270.00	-27.69
	63-63004-5495	SAFETY SHOES	\$1,250.00	\$1,375.00	\$1,250.00	\$875.00	\$825.00	\$-425.00	-34.00
	63-63004-5497	WORK CLOTHES	\$1,754.91	\$2,629.29	\$1,500.00	\$1,873.41	\$1,050.00	\$-450.00	-30.00
	63-63004-5840	IMPROVEMENTS	\$39,287.08	\$14,895.88	\$20,000.00	\$6,548.07	\$20,000.00	\$0.00	0.00
	63004 GLF - TURF MAINTENANCE Total:		\$489,337.57	\$485,327.87	\$466,699.96	\$288,798.48	\$367,719.00	\$-98,980.96	-21.20

R2-M-11

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

630 - GOLF COURSE												
Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change				
63007 - FOOD AND BEVERAGE												
63-63007-5101	FOOD/BEVERAGE MANAGER	\$0.00	\$0.00	\$70,245.34	\$54,530.66	\$74,279.00	\$4,033.66	5.74				
63-63007-5120	PART-TIME STAFF		\$0.00	\$60,000.00	\$55,874.50	\$70,000.00	\$10,000.00	16.66				
63-63007-5264	FOOD SUPPLIES		\$0.00	\$25,000.00	\$44,175.74	\$50,000.00	\$25,000.00	100.00				
63-63007-5265	BEVERAGE SUPPLIES		\$0.00	\$65,000.00	\$53,501.17	\$65,000.00	\$0.00	0.00				
63-63007-5700	OPERATION EXPENSES		\$0.00	\$6,000.00	\$16,273.79	\$15,000.00	\$9,000.00	150.00				
63007 FOOD AND BEVERAGE Total:		\$0.00	\$0.00	\$226,245.34	\$224,355.86	\$274,279.00	\$48,033.66	21.23				

R2-E-12

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
630 - GOLF COURSE								
63051 - BOND INTEREST								
63-63051-5915	BOND INTERESTS	\$9,802.00	\$8,631.88	\$13,268.00	\$6,123.17	\$8,276.00	\$-4,992.00	-37.62
63051	BOND INTEREST Total:	\$9,802.00	\$8,631.88	\$13,268.00	\$6,123.17	\$8,276.00	\$-4,992.00	-37.62
630 Total:		\$1,574,233.81	\$1,670,087.25	\$1,918,705.00	\$1,533,186.88	\$1,949,400.00	\$30,695.00	1.59
GOLF COURSE OPERATING Total:		\$1,574,233.81	\$1,670,087.25	\$1,918,705.00	\$1,533,186.88	\$1,949,400.00	\$30,695.00	1.59

R2-M-13

Town of Braintree

FY2021 Budget Report (Department Requested)

FY21 Town Budget

Account Number	Account Description	FY2018 Expended	FY2019 Expended	FY2020 Budget	FY2020 Expended	FY2021 Requested	\$ Change	% Change
690 - PEG CABLE TELEVISION								
69001 - TRANSFER	TRANSFER TO PEG	\$0.00	\$0.00	\$531,369.00	\$420,746.08	\$517,440.00	\$-13,929.00	-2.62
69001 TRANSFER Total:		\$0.00	\$0.00	\$531,369.00	\$420,746.08	\$517,440.00	\$-13,929.00	-2.62
690 Total:		\$0.00	\$0.00	\$531,369.00	\$420,746.08	\$517,440.00	\$-13,929.00	-2.62
PEG CABLE TELEVISION Total:		\$81,716,743.57	\$91,484,005.98	\$94,890,384.64	\$70,173,912.29	\$517,440.00	\$-13,929.00	-2.62
Grand Total:						\$97,863,181.00	\$2,972,796.36	

R2- E14