



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chairman
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

AGENDA

Thursday, May 6, 2021

Starting Time – 6:00p.m.

REMOTE via Zoom Webinar

Governor Charles Baker has declared a state of emergency in Massachusetts to support the state's response to COVID-19 (Coronavirus). According to the Town of Braintree's "Temporary Emergency Policy for Remote Participation under the Open Meeting Law Pursuant to Massachusetts Executive Order of March 12, 2020," the Town Council will meet fully remotely for the health and safety of Councilors and the public during the Massachusetts State of Emergency. The Town Council will be using Zoom software to run meetings online for the immediate future. The Town continues to monitor the situation through the Health Department and specific questions should be directed to Public Health Nurse at 781-794-8094 or Marybeth McGrath, Director of Health, at 781-794-8095.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84566774801>

US: +1 312 626 6799

Webinar ID: **845 6677 4801**

International numbers available: <https://us02web.zoom.us/j/84566774801>

1. Roll Call
2. Approval of Minutes
 - None
3. Old Business
 - None
4. New Business
 - 21 020 Mayor: FY2022 Operating Budget or take up any action relative thereto

<u>APPENDIX H</u>	<u>PAGES</u>
610 Golf	1-9
<u>APPENDIX F</u>	<u>PAGES</u>
151 Law	25-27
121 Mayor's Office	4-7
133 Finance Programs	8-18
 - 21 021 Mayor: FY2022 Budget – Community Preservation Committee or take up any action relative thereto
 - (Presented by the Director of Planning – TABLED to May 12)

- 21 022 Mayor: FY2022 Budget - Continuation of Revolving Funds or take up any action relative thereto

(Revolving Accounts questions on the date Department Head presents Budget)

5/4 Library®

5/6 Golf®

5/10 Department of Public Works® - Recycling

5/12 Dept. of Elder Affairs®

5/12 Municipal Licenses & Inspections®

5/13 Education®

5. Adjournment

FY2022 BUDGET REVIEW SCHEDULE

<u>Dept. #</u>	<u>Department/Programs</u>	<u>DATE*</u> <u>(May)</u>	<u>TIME*</u> <u>(PM)</u>	<u>PRESENTERS</u>
	FY2022 Revenue Forecast Overview	4	6:00	Nicole Taub
161	Town Clerk	4	6:30	James Casey
152	Human Resources	4	7:00	Karen Shanley
610	Library [®]	4	7:30	Terri Stano
111	Town Council	4	8:00	Susan Cimino
350	Blue Hill Regional High School	5	6:00	Michelle Resendes
610	Golf [®]	6	6:00	Daryn Brown
151	Law	6	6:30	Nicole Taub
121	Mayor's Office	6	7:00	Nicole Taub
133	Finance Programs	6	7:30	Edward Spellman
400	Public Works Department [®]	10	6:00	James Arsenault
436	Sewer	10	7:00	James Arsenault
438	Water	10	7:30	James Arsenault
640	Storm Water	10	8:00	James Arsenault
220	Fire	11	6:00	James O'Brien
210	Police	11	7:00	Mark DuBois
541	Department of Elder Affairs [®]	12	6:00	Sharmila Biswas
241	Municipal Licenses and Inspections [®]	12	6:15	Marybeth McGrath
175	Planning and Community Development	12	6:30	Melissa SantucciRozzi
300	Education [®]	13	6:00	Frank Hackett
	Departmental Call Backs	17/19	6:00	
	TOWN COUNCIL/ANNUAL TOWN MEETING	June 1	7:00	

*Dates and Times are tentative and are subject to change.

All participants are requested to appear at least 30 minutes prior to their scheduled time.

[®]Includes Revolving Fund Accounts

21 020

MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2022
OPERATING BUDGET

1. That the Town of Braintree raise and appropriate the sum of \$145,617,216 to provide for all of the expenses for the maintenance and operation of the Town's several departments and programs for the fiscal year 2022 and that the several sums herein set forth are hereby approved for the several purposes and are subject to the source of funding for said expenditures as outlined on the attached Exhibit A, specifically, that the sum of \$93,499 be transferred from Golf Course receipts, the sum of \$250,000 be transferred from the Overlay Surplus account, the sum of \$9,700 be transferred from the Waterways Improvement fund, the sum of \$22,000 be transferred from the Sale of Cemetery Lots, the sum of \$857,525 be transferred from Water and Sewer receipts, the sum of \$38,251 be transferred from Stormwater receipts, the sum of \$1,834,500 to be transferred from the American Rescue Plan Act account, and the balance to be raised in the tax levy, which shall include \$2,659,954 from the debt exclusion.

2. That the Town of Braintree appropriate the sum of \$2,000,455 to provide for all of the expenses for the maintenance and operation of the Town's Golf Course and related programs for the fiscal year 2022 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$2,000,455 be raised in the Golf Course receipts.

3. That the Town of Braintree appropriate the sum of \$21,615,898 to provide for all of the expenses for the maintenance and operation of the Town's Water and Sewer Division and related programs for the fiscal year 2022 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, that the sum of \$103,694 be transferred from the Water Sewer Rehabilitation Fund and the balance of \$21,512,204 be raised in the Water and Sewer receipts.

4. That the Town of Braintree appropriate the sum of \$1,074,266 to provide for all of the expenses for the maintenance and operation of the Town's Stormwater Division and related programs for the fiscal year 2022 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$1,074,266 be raised in the Stormwater receipts.

5. That the Town of Braintree appropriate the sum of \$505,099 to provide for all of the expenses for the maintenance and operation of the Town's Cable Television Public, Education and Government Access and related programs for the fiscal year 2022 and that the several sums herein set forth are hereby approved for the several purposes as outlined on the attached Exhibit A, specifically, and that the sum of \$505,099 be raised in the Cable Franchise Fees receipts.
6. Pursuant to General Law Chapter 44, Section 31D, the town is authorized to incur a liability in excess of the amount appropriated for snow and ice for fiscal year 2022.

EXHIBIT A

General Fund-Revenue and Budget Summary
Enterprise Funds-Revenue and Budget Summary

21 021

MOTIONS FOR TOWN COUNCIL APPROVAL OF FISCAL YEAR 2022
COMMUNITY PRESERVATION COMMITTEE BUDGET

- C1.** In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the community housing reserve for acquisition, creation, preservation, or support of **community housing** or the rehabilitation or restoration of community housing that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.
- C2.** In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the open space reserve for the acquisition, creation, or preservation of **open space** or the rehabilitation or restoration of open space that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.
- C3.** In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 s and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the historic resources reserve for the acquisition, preservation, rehabilitation, or restoration of **historic resources** as provided in Massachusetts General Laws chapter 44b, section 5.
- C4.** In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$427,595 be appropriated from the community preservation fund to the community preservation **budgeted reserve** as provided in Massachusetts General Laws chapter 44b, section 5.

- C5.** In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$46,189 be appropriated from the community preservation fund to the fiscal year 2022 administrative operating fund as provided in Massachusetts General Laws chapter 44b, section 5 said funds to be expended under the direction of community preservation committee and by the director of planning and community development.

21 022

MOTION FOR CONTINUATION OF REVOLVING FUNDS

- R1.** That, in accordance with the provisions of Chapter 44, Section 53E1/2 of the General Laws, the Town of Braintree hereby sets the maximum amount that may be spent during fiscal year 2022 beginning on July 1, 2021 for the revolving funds established by ordinance for certain departments, boards, committees, agencies or officers, as follows:

Revolving Fund	Department, Board, Committee, Agency or Officer	FY2022 Spending Limit
Elder Affairs Services and Activities	Department of Elder Affairs	\$30,000
Immunization	Board of Health	\$50,000
Library Materials	Library Trustees	\$45,000
Library Room Rental	Library Trustees	\$5,000
Recycling Materials	Mayor, in conjunction with Recycling Coordinator	\$2,000
Household Hazardous Waste	Mayor, in conjunction with Recycling Coordinator	\$50,000
Full Day Kindergarten	School Committee	\$925,000
Pro Shop	Mayor, in conjunction with Director of Golf Operations	\$200,000
Food and Beverage	Mayor, in conjunction with Director of Golf Operations	\$450,000