



**Town of Braintree
Repair and Renovation of East Middle School
New South Middle School**

Braintree School Building Committee Meeting Minutes #56

Date & Time: 5:30 PM on January 15, 2020
Location: Colbert Administration Building
348 Pond Street
Braintree, MA 02184

Attendees

School Building Committee (SBC): Charles Kokoros, Mayor of Town of Braintree*
Frank Hackett, Superintendent of Braintree Public Schools*
Shannon Hume, SBC Vice Chairperson, Town Council President*
Kristen Zechello, Parent, SBC member*
Leon Auvil, Architect, SBC member*
Lisa Fiske Heger, SBC member*
John Sheehan, East Middle Principal
James Lee, Assistant Superintendent of Braintree Public Schools
Ed Spellman, Finance Director Town of Braintree, SBC member*
Ed Cronin, Business Manager Braintree Public Schools
Thomas Devin, SBC Chairperson, School Committee Chairperson*
Damon Rainie, South Middle School Principal
Tim MacDonald, Hollis School Principal
Nicole Taub, Interim Chief of Staff, Town Solicitor

Miller Dyer Spears (MDS): Danyul Cho
Nereyda Rodriguez

Hill International (Hill): Michael Carroll
Mary Mahoney
Duclinh Hoang
Alex Crowley

Shawmut Design and Construction (SDC): Steve Ham
Dan Bagnall

*Voting members

The purpose of the meeting is to provide an update on the East Middle School and South Middle School projects.

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Chairman Devin commenced the January 15, 2020 Braintree School Building Committee at 5:40 PM.

Mr. Devin reviewed the minutes of the previous BSBC meetings, dated 12/16/19. The minutes would need to be amended and approved as noted.

Overview - East Middle School Project and New South Middle School Project

Michael Carroll of Hill International (Hill) provided an update on the East Middle School.

Mr. Carroll asked Dan Bagnall from Shawmut Design and Construction (SDC) to provide a project update. Mr. Bagnall noted Phase 3A was completed on December 24. Phase 2 and 4 work is ongoing including the temp guidance with a daily manpower of about 60 people. Demolition and abatement has started and new frame and overhead rough MEP to follow. Punch list work continues for Phase 1, 2A, 3 and 3A. SDC has completed over 1,000 punch list items and there are about 20 items left that were rejected or has a long lead time. For Phase 3 and 3A punch list, SDC has completed 60% and 40%, respectively.

Mr. Devin asked about the remaining punch list work schedule. SDC noted the work is being done on 2nd shift and Starlite is completing the work in place of the subcontractor which would be back charged to the subcontractor.

Mary Mahoney of Hill International (Hill) provided an update on the South Middle School.

Ms. Mahoney reported that Hill international has reviewed Miller Dyer Spears's Design Development (DD) documentation and found the level of detail included in the documents meets or exceeds what is expected for a DD submission. The Design Development space summary demonstrates that the proposed building space program reconciles with the MSBA approved Project Scope and Budget Agreement and uses space efficiently.

Based on the DD Cost Estimates, by independent cost estimators A. M. Fogarty and PM&C, the proposed project is cost effective and on budget with MSBA approved Project Scope and Budget Agreement at an estimated cost of construction totaling \$69,181,416.

Braintree Public Schools and Town Of Braintree personnel were closely involved in the development of the design through multiple working group meetings with the users. Hill's review has confirmed that information and feedback from these working groups was incorporated in the DD documentation.

Based on Miller Dyer Spears's Design Development (DD) documentation, Hill International recommends that the Braintree School Building Committee approve the Design Development documents and authorize that the project OPM submitted the documents to the MSBA for its review.

Dr. Hackett made a motion to approve and authorize the Owner's Project Manager to submit the Design Development related materials to the MSBA for its consideration, the motion was seconded by Ed Spellman. Motion carried unanimously.

Ms. Mahoney noted the next steps are DD submission by January 31, 2020 and Construction Documents (CD) are to following with the 60% submission slated toward May 4th.

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The next meeting school building committee meeting date is to be determined at a later date.

At 6:00 pm, a motion to adjourn was made by Shannon Hume and

- Seconded by Leon Auvil.
- Motion carried and the meeting was adjourned.

Meeting Minutes:

Minutes of January 15, 2020 meeting will be approved at the next meeting.

Next Meeting:

To be determined.

The meeting was adjourned at 6:00 pm.

Voting Members are indicated by asterisk *

These notes will become part of the project record as written upon approval by the Braintree School Building Committee.