



Braintree Town Council

Committee of Ways & Means

One JFK Memorial Drive
Braintree, Massachusetts 02184

MEMBERS

Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

MINUTES

Monday, May 18, 2020

A meeting of the Committee of Ways & Means was held Remote via Zoom Webinar, on Monday, May 18, 2020 at 6:00p.m.

Councilor Boericke was in the Chair.
Clerk of the Council, Susan M. Cimino conducted the roll call.

All votes were taken by Roll Call Vote.

Present: Meredith Boericke, Chairwoman
Charles Ryan, Vice-Chair
Donna Connors, Member
Julia Flaherty, Member
Steven Sciascia, Member

Also Present: Nicole Taub, Chief of Staff
Ed Spellman, Finance Director
Shawn McGoldrick, Town Auditor
Sharmila Biswas, Director of Elder Affairs
Marybeth McGrath, Director of Municipal Licenses & Inspections
Christine Stickney, Director of Planning and Community Development

Approval of Minutes

- April 7, 2020

Motion made by Councilor Ryan to Approve Minutes of April 7, 2020

Motion: by Councilor Ryan to Approve Minutes of April 7, 2020

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Approval of Minutes (continued)

- April 23, 2020

Motion made by Councilor Ryan to Approve Minutes of April 23, 2020

Motion: by Councilor Ryan to Approve Minutes of April 23, 2020

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Old Business

- None

New Business

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto

Chairwoman Boericke asked if there was a Motion to take off the table Order 20 038.

Councilor Ryan made a motion to take off the table Order 20 038.

Motion: by Councilor Ryan to take off the Table Order 20 038

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

The following Departments were in attendance to present their proposed FY2021 Budget:

<u>APPENDIX F</u>	<u>Pages</u>
Dept. of Elder Affairs®	78-80
Municipal Licenses & Inspections®	52-57
Planning and Community Development	26-32

Committee members asked each department many questions about increase/decrease line items. Some of the questions/answers are below.

Please find all FY2021 budget questions/answers posted on the town website at

<https://braintree.ma.gov/449/Fiscal-Year-Budgets>

Dept. of Elder Affairs

Nicole Taub, Chief of Staff explained the Department of Elder Affairs provides our senior population with invaluable services. Sharmila Biswas, Director and her team continues to make sure this population is supported and in contact with. Sharmila even found someone who will provide exercise classes on video.

The Department of Elder Affairs FY2021 Budget request is \$330,558.

Sharmila Biswas, Director stated we give our elders programs and services to help live a healthy lifestyle and enhance and enlighten the life they have right now.

Councilor Sciascia stated this is a very lean budget. Is it enough to get done what you need to? Sharmila Biswas replied yes this budget along with grant money should be adequate.

The following questions were also asked by members:

- *What additional expenses do we anticipate, in terms of cleaning and cleaning supplies, once the Senior Center reopens?*
Our building is maintained through the Town's Facilities Department, including staffing the Center with a full time custodian. A thorough cleaning was performed after we closed to the public and we are working with Facilities to make sure that all of our custodial needs will continue to be met when we reopen. There is currently a supply of sanitizing spray and wipes available for use at the Center and we do not anticipate any costs beyond those budgeted.
- *Is the State grant that will be supporting part of the Service Coordinator's salary guaranteed?*
While the grant is not guaranteed, it is unlikely that all of the funding will be eliminated in FY21. We have worked closely with our representatives to ensure funding for our program and have been in contact with them regarding FY21. The money we receive is Federal grant money that flows through the state and is referred to as the "Formula Grant." The amount received is based on the number of seniors we have (as reported in the 2010 Census) and is currently funded at \$12 per senior. With the upcoming census, we are expecting the number of seniors in our community to increase, which could balance out any reduction in the per person value of the funding.
- *Are we incurring any savings now, as a result of not using the building, that we can carry forward into FY 21?*
Yes, we have incurred savings in various areas including Administrative Salaries (due to partial funding by the grant), office supplies, copier/toner, social activities, outside motor vehicle repairs, gasoline, building repairs, telephone and natural gas. A total of \$10,000 will be transferred to support the Town's final supplemental budget request for FY20.
- *Mileage (54101-5711) – what does this cover?*
In addition to grant funding, this line supports travel to/from meetings, outreach visits and deliveries to residents.

All members thanked Director Biswas for all she does for our elder population.

Municipal Licenses & Inspections

Nicole Taub, Chief of Staff explained the Department of Municipal Licenses & Inspections is run by Director Marybeth McGrath. The time this pandemic is taking up is quite unexpected as we started the calendar year 2020. The health department and the building department and those working under Director McGrath's leadership have both gone above and beyond on behalf of the residents of this community. Her team is making sure businesses have information as we move forward with re-opening of establishments.

The Department of Municipal Licenses & Inspections FY2021 Budget request is \$1,080,778. Marybeth McGrath, Director stated I have both the Health Division and the Building Division. At this time we are involved in a serious communicable disease of COVID -19 pandemic that is keeping us pretty busy.

Councilor Sciascia asked is this budget enough to get done what you need to? Marybeth McGrath stated in these times we have to make do with what we have. I'm sure everyone would like more positions added to their department.

Councilor Boericke, Chairwoman of the Committee of Ways & Means asked about Substance Use earmarked funding.

Marybeth McGrath stated Lyn Frano, Substance Use Coordinator helped approve this budget with the knowledge we will not be receiving this additional funding in FY2021.

The following questions were also asked by members:

- *ADA Coordinator position had a nearly 30% increase over LY budget (pg. 55). In the budget detail it is showing a 12% increase, which also seems significant compared to all other positions. Can you please clarify the discrepancy between the budget and the salary detail as well as the large percent increase?*

During FY20, the position was upgraded from part time to full time and the additional funding was transferred from other programs within the Municipal Licenses and Inspections budget to support the change. [See Council Order No. 19 045—December 3, 2019]. Additionally, the FY20 salary includes a step increase effective after 6 months in the position. In FY21 the position is being reclassified to include additional responsibilities in code compliance. These duties will supplement the services performed by the building inspector. In previous years, the Department had 2 full time building inspectors; however, in order to make necessary reductions, the second position has not been filled and the FY21 budget includes partial funding for the position in the event that we are able to staff it at a later date.

- *\$82K is budgeted for Substance Use (pg. 56). I am assuming this is the Coordinator's salary, but nothing was budgeted nor expended in FY 20. What changed from last year?*
This program was previously maintained within the Mayor's Office budget. This is the first year it will be managed under Municipal Licenses and Inspections.

- *Pg 54--Comm on Disabilities--Why has the entire FY2020 budget been dropped into Printing/Forms for FY2021?*

It was moved into that line item to pay for the recording secretary, who prepares the meeting minutes from the audio recording, which average a minimum of \$ 80.00 each to prepare. If the Commission needs other items, including postage or supplies, they are funded through the Admin program in the Municipal Licenses and Inspections budget.

- *Pg 56--Substance Use Prevention--Why does there appear to be no budget for 2020? Why is the requested budget for FY2021 roughly 13% higher than 2019 expenditures?*

This program was previously maintained within the Mayor's Office budget. This is the first year it will be managed under Municipal Licenses and Inspections.

All members thanked Director McGrath for all she does for our town.

Planning and Community Development

Nicole Taub, Chief of Staff explained the Department of Planning and Community Development is run by Director Christine Stickney. Her staff works with residents and local business owners looking to set up shop here in town. She is actively preparing to oversee the development of a Master Plan. This will be in the goal of the residents in mind as well as the Mayor's office.

The Department of FY2021 Budget request is \$620,674.

Christine Stickney, Director stated our department is responsible to oversee 5 boards including: Zoning Board of Appeals, Planning Board, Conservation Commission, Community Preservation Committee and the Historical Commission. 28 of these board members are volunteers. We have 5 full time employees.

Councilor Sciascia stated this is a very lean budget. Is it enough to get done what you need to?

Christine Stickney stated I am. I will look at more grant opportunities that we can avail ourselves to so I am satisfied with this budget.

Councilor Sciascia asked about the 50% cut in the Historical Commission monies. I have great concerns in cutting that area. The repercussions of that cut could be significant. I hope we can go back and find funding for the Historical Commission.

Christine Stickney stated the Historical Society can also apply for CPA funding.

Councilor Flaherty stated I have a deep appreciation for the Historical Society. I am hoping the town will help them find ways to continue the funding for them.

Councilor Connors stated I agree with the funding for the Historical Society be increased.

Councilor Ryan stated I echo what other members said about putting back Historical Commission funding. One great thing about Braintree is our history. If the Mayor's office can put those funds back into the budget that would be great.

The following questions were also asked by members:

- *What was the \$5K in Climate Change intended for? I see nothing expended YTD in FY20.*
This is correct to date there has been no expenditure – the funds have been put in a purchase order and earmarked as part of the Town's local match to the Watson Park bank restoration project. The local match (Town's portion) is \$20,000 total. An additional \$5,000 has been earmarked from another operating account and the balance of \$10,000 has been requested in the Capital Budget. The funds have not been expended because the project is presently undergoing the various local, state and federal environmental permits for their comments to be worked into the design. Work is estimated to be completed by the fall of 2021.
- *\$2,500 for Monatiquot Dam: what is the intention of those funds? Why has nothing been expended YTD for FY20?*
This is correct to date there has been no expenditure—The funds have been put into a purchase order along with other funds for payment to Milone and MacBroom consulting. Information about the project can be reviewed online at <https://braintreema.gov/DocumentCenter/View/5565/Monatiquot-River-Update-May-2020?bidId=>
- *Consultants (01-17507-5305) \$40K budgeted but we have not come close to meeting that over the prior three years. What do we expect to change in FY21 to incur the full amount of this budgeted request?*
**This line item has been used in the past to pay approximately \$21,000 (half of the cost of the Geographic Information Service (GIS) consultant). The GIS consultant maintains and revises the current Town GIS system as new information becomes available. In addition, the consultant has assisted in special projects including requested mapping, land calculations and other GIS requests of the Planning/Community Development Office and land use boards that we serve. The remaining funds have varied over the years as to use – they have been used as local matches to grants such as MAPC (regional planning agency) and for Direct Local Technical Assistance (Landing zoning, Ivory Street Corridor and Life Science Corridor studies). In addition, funds have been used to have appraisals performed for land acquisitions by the Town. Also, funds have supplemented year round internships as needed and Special Projects such as the clean-up of Eaton's Pond from the homeless encampments and illegal dumping. Funds have also been used to supplemental larger projects such as architectural design - the universal accessibility of the Old Thayer, Union School and Town Hall schematic design proposals that could not be covered by use of CPA funding.
In addition having these funds assists our effort to seek grants for whatever becomes available throughout the year through use as a Town match – these funds allow the department flexibility to answer a grant solicitations with low costing local matches and having the funding availability**

has also allowed the Town to obtain grants that we would have not made the submission deadline if we were to require a further appropriation. Grant applications that can demonstrate available local matches tend to be looked upon more favorably than applications that have to seek funding.

- *Can we please have an explanation from Director Stickney or Ed on the 18th about how the CPA fund works? I know it can be used for affordable housing, open space and historic preservation, but it would be helpful to understand Braintree's strategy in using this funding. It looks like we have significant unused funds, why?*

See a summary of CPA funds taken from the Town's current bond disclosure report.

The 7 member Community Preservation Committee (CPC) reviews the applications submitted by organizations, individuals and other boards/commissions. As a recommending body they do not initiate the applications they review and instead recommend appropriation to the Town Council. Annually the CPC holds a public meeting, duly advertising that funds are available, for public to attend; however, because of the current situation with COVID this has been delayed. In addition, there is a CPC website that provides the application and the information on past projects up until the last year – it has not been updated to include FY19 and 20 projects.

- *Pg 26--Administration--Your expenditures in **Planning Admin** are quite different year to year. Can you explain what this line item covers and why expenditures vary so widely?*

The use of this line is fairly broad and has varied from year to year to cover general operation expenses of the Department. Prior purchases include office furniture, file cabinets and a recorder for taping meetings. Additionally, it has been used to purchase manuals, including land use and ITE traffic manuals, a 21E at the Allen Street property and a Parking Study of Town squares.

- *Pg 28--Conservation--What does the part-time ranger do?*

We have two rangers that work 3 hours each a week. They walk the conservation lands, keep the trails cleared of any down limbs and they collect any trash on the properties. They also keep watch on activities including identifying deer stands for illegal hunting or homeless encampments. There is approximately 460 acres of lands under the custody and care of the Conservation Commission.

- *Pg 28--Conservation--Why do you have \$2500 budgeted for the **Monatiquot Dam** when you have no history of expenditures there?*

See above. This project has been underway and the funds will be expended at a later date.

- *Pg 28--Conservation--Please explain why the budget for the two line items for **Vegetative Treatment** seems to be going up, when expenditures are going down. This same trend is evident in the line item for **Trees Fertilizing/Pest**.*

Our Department is responsible for the lake and pond treatment for both Sunset Lake and Eaton's pond to assure the vitality of these two environmental resources. Without the treatments they would become choked with weeds because of their shallow depth and eventually kill the areas of vegetation and species. The treatments are done annually (usually in July) in portions of each of the water bodies because we don't have enough funds to do them in their entirety each year.

The Tree/Fertilizing/Pest line takes care of some key vegetation including the great oak across from Town Hall in the rotary behind the Library as well as other areas of tree plantings that were done by the past administration to care for the trees in these areas around Town. We work the department of public works for certain key vegetation to ensure everything is cared for properly.

- *Pg. 30--Economic Development--Why is the requested budget for **consultants** more than double any recent expenditures?*

See above.

- *Pg. 30--Economic Development--Have you moved costs for Life Science somewhere else?*
In consultation with the Mayor's Office, the decision was made to not fund this program. The Department's regional participation was not yielding any quantified results for the Town and we no longer belong to the Life Science Corridor.

- *Pg. 30--Economic Development--Costs for Data Processing seem to have dropped substantially since 2018. Can you explain that, and also, why you have kept your budget request more closely in line with 2018 expenditures?*

In prior years the Town moved to a centralized purchase process for equipment including computers, printers or plotters per the direction of the Mayor's Office. This coming year our computers are slated for replacement as is the plotter in our office. The current equipment is 4-5 years old and we have set aside funds to replace at least one item in FY20. We also pay the annual service plan for the plotter, which increases annually, out of this account. The plotter allows us to produce plan size printing for maps and plans and is one of two owned by the Town. Without the plotter, we would be required to utilize a third party vendor for these services, which would be more costly.

- *Pg. 32--Historical Commission--Why are costs for consultants so much higher than expenditures?*
The Historical Commission is charged with maintaining the historical inventory for the Town's Historic resources and submission to the Massachusetts Historical Commission. This type of work is done by a historical preservation architect to validate and research a Form "B" that is submitted to the state. In addition this line item has been used to hire a consultant for the enlargement of the central local historic district and the Commission has desire to create other historic districts throughout the Town. The Braintree Historical Commission (which is not the Braintree Historical Society nonprofit) is a town commission that meets once a month throughout the year and their expenditures are fairly low.

- *Regarding the cutting in half of the historical society reimbursement I was told that "the Town intends to work with the Historical Society to identify other means of support that can be provided". My follow-up question is: has that been done and what will the town do to support the historical society. Also, I really think this is not an area that should not be cut so dramatically.*

The Town is considering other services it can provide to the Historical Society, including for example assistance with maintenance of the grounds through DPW (rather than using a third party vendor). Additionally, the Historical Society may be eligible for CPA funds to support their

operations. This has been suggested in the past, but the Society has not submitted an application for consideration.

All members thanked Director Stickney for her continued work for our town.

Motion made by Councilor Ryan to TABLE Order 20 038 to the Committee of Ways & Means meeting on May 19, 2020.

Motion: by Councilor Ryan to Table Order 20 038 to May 19, 2020

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 039 Mayor: FY2021 Budget – Community Preservation Committee or take up any action relative thereto (**Presented by Christine Stickney on May 18**)

Chairwoman Boericke asked if there was a Motion to take off the table Order 20 039.

Councilor Ryan made a motion to take off the table Order 20 039.

Motion: by Councilor Sciascia to take off the Table Order 20 039

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Chairwoman Boericke asked if anyone would like to speak on Order 20 039.

Christine Stickney stated CPC funding can be used in a number of “buckets” as: Community Housing, Historical Resources, Open Space and an undesignated reserve which can be a combination of those and some recreational if it meets the criteria. The Committee recommends the appropriation of the funds which Town Council then needs to approve. The state typically matches funding. This year we got approximately \$539,000 from the state. We carry about \$8.1 million balance on the books. An applicant would come before the CPC committee, who votes on this and then presents it to the Town Council. We then assist the applicant in its project with procurement and other requirements.

A request for a new roof from the Historical Society would be allowed funding from the CPC.

Councilor Ryan read the Motion for FAVORABLE RECOMMENDATION to the full Council

Order 20 039 (C1):

C1. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the community housing reserve for acquisition, creation, preservation, or support of community housing or the rehabilitation or restoration of community housing that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 039 (C1)

Second: by Councilor Connors

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Councilor Ryan read the Motion for FAVORABLE RECOMMENDATION to the full Council

Order 20 039 (C2):

C2. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the open space reserve for the acquisition, creation, or preservation of open space or the rehabilitation or restoration of open space that is acquired or created as provided in Massachusetts General Laws chapter 44b, section 5.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 039 (C2)

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Councilor Ryan read the Motion for FAVORABLE RECOMMENDATION to the full Council

Order 20 039 (C3):

C3. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 s and the recommendation of the community preservation committee, that the sum of \$150,000 be appropriated from the community preservation fund to the historic resources reserve for the acquisition, preservation, rehabilitation, or restoration of historic resources as provided in Massachusetts General Laws chapter 44b, section 5.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 039 (C3)

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Councilor Ryan read the Motion for FAVORABLE RECOMMENDATION to the full Council

Order 20 039 (C4):

C4. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$400,000 be appropriated from the community preservation fund to the community preservation budgeted reserve as provided in Massachusetts General Laws chapter 44b, section 5.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 039 (C4)

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Councilor Ryan read the Motion for FAVORABLE RECOMMENDATION to the full Council

Order 20 039 (C5):

C5. In accordance with the provisions of Massachusetts General Laws chapter 44b, section 5 and the recommendation of the community preservation committee, that the sum of \$45,000 be appropriated from the community preservation fund to the fiscal year 2021 administrative operating fund as provided in Massachusetts General Laws chapter 44b, section 5 said funds to be expended under the direction of community preservation committee and by the director of planning and community development.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 039 (C5)

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

- 20 040 Mayor: FY2021 Budget - Revolving Accounts or take up any action relative thereto
(Revolving Accounts will be presented on the date Department Head presents Budget)

5/5	Library®	(R3, R4)
5/6	Golf®	(R8)
5/7	Department of Public Works® - Recycling	(R5, R6)
5/18	Dept. of Elder Affairs®	(R1)
5/18	Municipal Licenses & Inspections®	(R2)
5/19	Education®	(R7)

Chairwoman Boericke asked if there was a Motion to take off the table Order 20 040.

Councilor Ryan made a motion to take off the table Order 20 040.

Motion: by Councilor Ryan to take off the Table Order 20 040

Second: by Councilor Flaherty

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Councilor Ryan read the Motion for FAVORABLE RECOMMENDATION to the full Council Order 20 040 (R1):

Dept. of Elder Affairs® R1

R1. That the Department of Elder Affairs be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Department of Elder Affairs without further appropriation during the fiscal year commencing July 1, 2020, to pay salaries, expenses, and contractual services required to provide services and activities for the town 's elderly residents. The Department of Elder Affairs revolving fund is to be credited with all fees and charges received during fiscal year 2021 from persons using said programs. The Department of Elder Affairs may spend up to \$30,000 in revolving fund monies during fiscal year 2021.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 040 (R1)

Second: by Councilor Flaherty

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Municipal Licenses & Inspections® R2

R2. That the Board of Health be authorized to use a revolving fund in accordance with the provisions of Massachusetts General Laws chapter 44, section 53e 1/2 that may be spent by the Board of Health without further appropriation during the fiscal year commencing July 1, 2020, to pay for salaries, expenses, and contractual services associated with purchasing, promoting, and administering public health immunizations and for public health education programs. The Board of Health revolving fund is to be credited with all fees and charges collected during fiscal year 2021 for immunizations administered under the department of public health. The Board of Health may spend up to \$50,000 in revolving fund monies during fiscal year 2021.

Motion: by Councilor Ryan for FAVORABLE RECOMMENDATION to the full Council Order 20 040 (R2)

Second: by Councilor Connors

Roll Call Vote: For (5 – Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

Motion made by Councilor Ryan to TABLE Order 20 040 to the Committee of Ways & Means meeting on May 19, 2020.

Motion: by Councilor Ryan to Table Order 20 040 to May 19, 2020

Second: by Councilor Connors

Roll Call Vote: For (5–Boericke, Connors, Flaherty, Ryan, Sciascia), Against (0), Absent (0), Abstain (0)

It was unanimously voted to adjourn the meeting at 7:07p.m. by Roll Call Vote.

Respectfully submitted,
Susan M. Cimino
Clerk of the Council

Documents provided for Meeting

- 20 038 Mayor: FY2021 Operating Budget or take up any action relative thereto
- 20 039 Mayor: FY2021 Budget – Community Preservation Committee or take up any action relative thereto
- 20 040 Mayor: FY2021 Budget - Revolving Accounts or take up any action relative thereto