

**TRI TOWN BOARD
Of Water Commissioners
Braintree, Holbrook, Randolph
DPW Administration Building, Pond Street**

MINUTES

January 8, 2010

PRESENT: Chairman, Joseph Sullivan, Mayor of the Town of Braintree; Bill Alexopolous, President of the Randolph Town Council; Robert Powilatis, Chairman of the Holbrook Board of Selectmen

IN ATTENDANCE: Tom Cummings, Holbrook Superintendent of Public Works/Holbrook-Randolph Joint Superintendent; David Zecchini, Superintendent of Randolph Public Works Dept.

ALSO PRESENT: Deborah Carlino, Recording Secretary; Peter Lynch and Robert Cutone, Tyler Dunn and Dwight Dunk of Camp Dresser & McKee, Inc.; Teno West, Esq. and Robert Knychalski, Esq. of Pannone Lopes Devereaux & West; Mike Attardo; Lou Dutton; Helen Gordon of Woodard & Curran; members of the press and public

Chairman Sullivan opened the meeting at 9:10 a.m.

The Board held a moment of silence for Joseph McElroy who recently passed away. Thereafter, many in attendance spoke fondly about Mr. McElroy.

Mr. Powilatis suggested that the new treatment plant, once constructed, be named after Joseph McElroy; for his many years of service to the Town of Randolph and the TriTown Board.

The Board welcomed new member, Bill Alexopolous, the newly elected Town Council President for the Town of Randolph.

MINUTES:

It was noted that the minutes will be held to the next meeting in order for the newest member, Mr. Alexopolous to review said minutes.

**RE: Continued Business: -Owner's Representatives
CDM/Teno West, Esq.
-Status and Discussion of Special Legislation**

Mr. West provided a brief update for the Board re: the design/build project.

Mr. Lynch provided a memo dated January 8, 2010, re: TriTown Water Projects Status for the Board's review. He spoke about the archeological findings at the proposed plant site. Also, he updated the Board that based on previous discussions; the treatment plant process and administrative area have been modified. There are changes include significant consolidation and reduction of process units to the minimum number for effective treatment still including some flexibility. The overall reduction in building size is approximately 38%. The lobby is smaller, the offices have been changed as requested, they lab has been squared off, the viewing gallery overlooking the pump room has been eliminated, the 2nd floor mechanical room has been relocated so that a portion occupies the maintenance upper story, the maintenance room has a secured storage area rather than a separate storage room, and they removed one roll up door and added a double door.

-Status and Discussion of Special Legislation

The Board received a letter written by Mr. Powilatis re: the TriTown Issues re: the proposed legislation to be reviewed by the Board and discussed at the next meeting.

-Discussion re: Design/Build Project (cont)

There was discussion re: the proposed plant having enough daily capacity. It was noted that the plant needs to be able to facilitate a maximum day capacity. The capacity may not be used daily, but it needs to be able to handle the capacity if necessary. It was noted that when the time comes to put out an RFP, other suggestions may come in from contractors which can be reviewed by the Board as long as they are comparable and not less than what is required.

At the next meeting on January 29th, a presentation can be provided to the Board re: the proposed design/build project.

Mr. Powilatis suggested that perhaps it should be looked at for MWRA rates for joining and receiving water from them for all three Towns. He would like to review as to what the cost would be to joint vs. the cost of the building. Are they comparable?

It was suggested that the MWRA be invited to the next meeting on January 29th.

MOTION: by Mr. Powilatis to invite a representative from the MWRA to attend the meeting on January 29th

SECOND: by Mr. Alexopolous
UNANIMOUSLY VOTED

RE: Completion Memorandum for Fieldwork (CDM)

Mr. Dunk discussed the draft memo received by the Board re: the archaeological services and studies done at the site. The site has had 75 shovel test pits and 25 have revealed early American architecture. It is being suggested that the

plan be modified to move the facility so that there is no negative impact to the sites identified by archeological findings. If that is not possible, then a more extensive investigation of the site may be necessary. There have been sites found in the vicinity of the proposed location of the plant. This memorandum will be filed within a week or so and there is usually a 30 days turnaround from the State.

It was noted that it may be necessary to excavate the material and curate; however this would require additional investigation.

Mr. Powilatis asked if there was any relevance to the recently newspaper articles re: goats in the area that are unexplainably dying. There is an adjacent property owner that has told the newspaper that he has had several goats that have died recently and there is no explanation for this.

It was noted that the Conservation Commission was reviewing this matter.

There was a lengthy discussion re; the cost of this work to be done by CDM. The original amount of the contract was \$876,000; and now there is a proposed increase of about \$25,000.

The Board received an "Amendment No. 1 to Agreement dated May 1, 2009, between TriTown Board of Water Commissioners (Owner) and Camp Dresser & McKee Inc. (Engineer) for Professional Study and Report Services".

It was suggested holding the Amendment No. 1 to the next meeting in order to allow Mr. Dutton to review the amendment and check/verify the numbers to be accurate.

MOTION: by Mr. Powilatis to sign Amendment #1 authorizing CDM to expend an amount not to exceed \$84,500 as this was voted on at the December 11, 2009, meeting with payment based on the historic percentage formula (48;37;15), however paying this invoice does not set a precedence to pay future bills

SECOND: by Mayor Sullivan
UNANIMOUSLY VOTED

-Procurement Policy Discussion

The Board decided to review the proposed procurement policy and discuss same at the next meeting on January 29th.

-Reorganization of the Board

Nominations were opened for the Clerk position:

MOTION: by Mr. Powilatis to nominate Robert Powilatis as the Clerk

SECOND: by Mr. Alexopolous
UNANIMOUSLY VOTED

Items for Next Meeting:

- procurement policy
- payment of TriTown bills
- minutes from January 8, 2010, December 11, 2009
- letter dated December 31, 2009, from Mr. Powilatis re: TriTown issues
- presentation by CDM re: RFP; O&M costs for new facility, currently facility vs. joining MWRA
- \$25,000 for the additional scope of services for archeological expenditures to CDM
- Amendment #1 re: Dam Safety
- Special Legislation Discussion

DATE OF NEXT MEETINGS:

- Friday, January 29, 2010, at 9:00 a.m.
- Friday, February 5, 2010, at 9:00 a.m.
- Friday, February 26, 2010, at 9:00 a.m.

It was unanimously voted to adjourn the meeting at 10:55 a.m.

Respectfully submitted,
Deborah Carlino
Recording Secretary

Robert Powilatis, Clerk