

**TRI TOWN BOARD
Of Water Commissioners
Braintree, Holbrook, Randolph
DPW Administration Building, Pond Street**

MINUTES

October 17, 2008

PRESENT: Chairman, Joseph Sullivan, Mayor of the Town of Braintree; Clerk, Joseph A. McElroy, P.E., FACI, FSAME, Randolph Public Works Commissioner; Paul S. Currie, Vice Chairman of the Holbrook Board of Selectmen

IN ATTENDANCE: Tom Cummings, Holbrook Superintendent of Public Works/Holbrook-Randolph Joint Superintendent; David Zecchini, Superintendent of Randolph Public Works Dept.; Lou Dutton, Director, Water Treatment Plant

ALSO PRESENT: Deborah Carlino, Recording Secretary; Robert Cutone, Peter Lynch and Michael Walsh of Camp Dresser & McKee, Inc.; members of the press and public

ABSENT:

Chairman Sullivan opened the meeting at 1:20 a.m.

APPROVAL OF MINUTES:

MOTION: by Mr. McElroy to accept the minutes of October 3, 2008

SECOND: by Mr. Currie
UNANIMOUSLY VOTED

UNFINISHED BUSINESS:

RE: Design/build process option Regional Water Treatment Plant

Mr. Lynch advised that he did an evaluation of various elements that went into the process and have calculated that they are about 9.65% completed. They still need to RFQ's for D/B firms; allow time for support specs; review by the Board of all documents and make any amendment to same; CDM can help assist with this process.

The breakdown of the completion level is as follows:

-site development	14%
-architectural without modifications	15%
-mechanical process/pilot study as approved by DEP	15%
-geotechnical effort (additional soil conditions/borings, etc.)	20%
-permitting	12%
-topo survey contributing to site development	95%
-specifications	1%
-electrical	1%

-Instrumentation and controls	1%
-HVAC/plumbing	1%

There is a separate element for preliminary design that would be using a subcontractor to develop/design the sub-route to go from Braintree to Randolph/Holbrook. The subcontractor for this work is BETA Group and is at a completion rate of 67%.

There was discussion re: the SRF Funding (\$38 million) and that the PDF was filed back in August and they should be hearing shortly. There is still the permitting process and approval process through the Inspector General's Office.

It was suggested that a letter be sent to the Inspector General's Office advising of the Board's desire to move this along. That the IG's Office be advised that this is the route that the TriTown Board is moving towards.

There was a general discussion re: the expense of the project and the conceptual costs being paid 1/3, 1/3, 1/3. It was noted that Holbrook felt that they were not getting a fair deal and perhaps the costs should be paid in accordance to consumption and use rather than the old formula.

Mr. Walsh suggested that the Board provide a breakdown of milestones so that DEP has proper oversight to the project and things can move forward. Need to be sure that all proper agencies are aware and onboard with the Board's motives and proposed project.

The Board was updated by Mr. Walsh re: different options that could be done with D/B. The Board needs to think about how much control of the project it wants to have. Would the Board feel comfortable with 30% or would the Board want more. The most commonly used foundation percentage point is 30% of project completion.

Mr. Cutone advised that it may take CDM about 5 to 6 months to reach 30% completion.

Mr. Walsh advised that evaluating the bids is an intense process and the Board will have to determine how long of a time frame they want to give proposed contractors in order to develop cost effective plans for this project. Sometimes, the time frame may be three months; however, most commonly it is six months. An aggressive schedule may have to be reviewed periodically.

Mr. Zecchini advised that the Board needs to have hard numbers to tell the residents when the towns go out and look for funding. Residents will not like and may not approve a certain amount and then have the Board go back for more. We need to be sure that we have hard numbers, in order to receive adequate funding.

NEW BUSINESS:

RE: Reservoir Levels

Mr. Dutton advised that the reservoir level is at 97% and they are still in Phase I.

The Board was advised that the Richardi pump station has a leak. They hope to be able to fix it internally, however, may have to go out for three bids if they cannot.

DATE OF NEXT MEETING: Friday, October 31, 2008, at 1:00 p.m.

It was unanimously voted to adjourn the meeting at 2:45 a.m.

Respectfully submitted,
Deborah Carlino
Recording Secretary

Joseph McElroy, Clerk
P.E., FACI, FSAME