

Braintree Community Preservation Committee
Minutes

April 13, 2009
Thayer Public Library

Present: Anne Murphy (Chair) Dick Fletcher
Linda Raiss (V-Chair) Patrick Flynn
John Dennehy Darryl Mikami
Mike Dorn

Also present: Christine Stickney, Director of Planning & Community Development

Meeting convened at 7:30 PM

Administrative matters:

Stuart Saginor from the Community Preservation Coalition had left materials for members to review and discuss. Members briefly reviewed the handouts and discussed the presentation.

Members were given the schedule for CPA meetings through June 2009.

John Dennehy **MOTION** to approve the minutes of 3/9/09, seconded by Mike Dorn – unanimously voted.

Former CPA approved projects:

Linda Raiss reported on her work with researching the status of past projects and where they stood as to remaining balances. She reported that the Cedar Swamp taxes were paid and there remained a balance of \$47.45. The McCrae Senior Housing Complex had \$100,000.00 to be returned. The school department will be sending a letter informing the committee they will not be going forward with the Hollis School elevator and the Mayor's office should be forwarding a letter re: the FEMA matching grant for windows. Once this correspondence has been received these can be closed out and funds returned to the appropriate accounts.

Based on Linda's report, Mr. Fletcher **MOTION** to Cedar Swamp and McCrae Housing accounts and recommend to the Town Council funds be returned to the appropriate CPA funds, seconded by John Dennehy – unanimously voted.

CPA Application Development:

Members initiated a discussion on new applications. At the 3/9/09 meeting it was agreed that John Dennehy and Pat Flynn would begin review and draft of a new application. The former application package had been provided to members for their review and discussion. Dick Fletcher provided members with the CPA enabling act and cautioned on

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the use of certain terminology. He stressed that members should pay attention to Section 5 as to certain criteria and terms. In addition members discussed criteria for reviewing different projects. Christine Stickney outlined an application process she was familiar with from another Town in which there was an application deadline. Members then questioned what happens if something is of an emergency nature that can not wait. Members agreed to have two processes, one for emergency requests and those of a general nature.

General Discussion:

Linda Raiss raised an important comment relative to the outreach to the general public as to the use of CPA funds rather than just projects developed by Town Departments. It was agreed that once the application is developed it should be on the website for easier access and Christine noted that now that there is staff through Planning and Community Development that should be helpful for applicants putting applications together. Pat Flynn suggested that we post all the projects on line for the public to view. Anne Murphy suggested that we may want to explore with BCAM about putting the power point presentation from Stuart Saginor on the cable access. Members agreed this is an area we need to improve upon once the Committee is in good standing with different matters.

Mike Dorn MOTION to adjourn, seconded by Linda Raiss – unanimously voted. The meeting adjourned at 8:45PM.

Respectfully submitted,

Christine Stickney