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Linda Raiss asked about the funding request and if estimates were provided with the application. Town Clerk noted he had one estimate he would be glad to share and will provide others.

Members agreed to continue the matter in order that some of their questions could be addressed. Town Clerk will provide the estimates and approval from the Historic Commission.

Old Thayer Library:

Christine reported that the architects working on the project have found a structural assessment is needed. It was not part of their original scope of work. Staff requested estimates from three firms: two responded – staff is therefore asking for \$5,000 from FY 11 administrative funds to have this done as soon as possible to keep the project moving. There was discussion as to the use of administrative funds. Members agreed they could be used. John Dennehy **MOTION** to approve the request of \$5,000 to be allocated from the FY11 administrative fund for payment for a structural assessment of the Old Thayer Library, seconded by Darryl Mikami – unanimously voted.

Oakden/Liberty Street Property:

Members were provided with the petition from Devon Wood residents, copy of the ANR approval showing the three lots, Assessors' property card and the GIS parcel map. Christine noted she has been unable to follow-up on the requests of the Committee from the last discussion regarding appraisal costs and the assessment. It was agreed to continue this to next month. In the interim staff would follow up on those items and find out what the two lots along Liberty Street sold for.

Discussion re: past CPA projects:

This item was accomplished at the 8/30/10 meeting.

Sign Template:

Tabled until the next meeting

Administrative Matters:

John Dennehy **MOTION** to accept the minutes of 8/30/10 with minor revisions suggested by Ms. Raiss, seconded by Darryl Mikami – unanimously voted.

Darryl Mikami **MOTION** to accept the minutes of 9/20/10, seconded by John Dennehy – unanimously voted.

Meeting adjourned at 8:50PM

Respectfully submitted

Christine Stickney, Director of Planning & Community Development