



The Commonwealth of Massachusetts
Town of Braintree

Fee: \$10 (per change)
change date:

BUSINESS CERTIFICATE AMENDMENT

Date: _____

In conformity with the provisions of Ch.110, §5 of the General Laws, as amended, the undersigned hereby declare(s) that the business under the title of:

Name of Business: _____

Address: _____

as it appears on the Business Certificate filed with the Town Clerk on _____
(date of issue - certificate on file)

has been changed as follows:

- Discontinued (business no longer in existence)
- Retired (retiring business)
- Deceased (owner(s) deceased – business still in existence)

Name of Owner(s) Deceased: _____

- Withdraw (owner(s) withdrawing from the business – business still in existence)

Name of Owner Withdrawing: _____

- Change of Address: ___ Owner residence ___ Business location (a new emergency contact form required)

Previous Address _____

New Address _____

- Change Name of Business (minor changes only; business may need to discontinue old & open new business)

New Name: _____

Owner Signatures below -- Sign ONLY in the PRESENCE of a Notary Public OR the TOWN CLERK

Signed under penalties of perjury:

1. _____ 3. _____

2. _____ 4. _____

The Commonwealth of Massachusetts Norfolk County, ss. Date: _____

Personally appeared before me the above-named _____
proved through satisfactory evidence of identification, which was a _____ to be the person(s)
whose name is signed on the above document who swore or affirmed to me the contents of the document are
truthful and accurate to the best of their knowledge and belief.

Notary Public: _____

(Town Seal)

(Notary Seal)

Notary required ONLY when not signed in front of the Town Clerk

Town Clerk

Notary expires: _____