



Commonwealth of Massachusetts

# Form CPF M T101: CHANGE OF TREASURER; ACCEPTANCE OF OFFICE BY TREASURER MUNICIPAL FORM

Office of Campaign and Political Finance

RECEIVED TOWN CLERK  
BRAintree, MA  
2019 OCT 28 PM 2:49

File with: City / Town Clerk or Election Commission

1. Committee Name: Committee to Elect Carolann Ricard
2. New Treasurer\*: Justin Sowden  
\* A public employee may not serve as treasurer of any political committee (see below).
- 2a. Treasurer's Address: 117 Adams St  
City / State / Zip: Braintree MA 02184 Phone #: 781-217-8504 -mail: C.
3. Committee Mailing Address: 117 Adams St  
City / State / Zip: Braintree MA 02184 Phone #: 781-217-8504

I hereby accept the office of Treasurer of the above-named committee. I affirm that I am not a public employee as defined by M.G.L. c. 55, s. 13. I understand that: 1) I am subject to certain duties and liabilities under M.G.L. c. 55, including the timely filing of campaign finance reports and keeping detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election; 2) if after my acceptance of this office I become an appointed public employee, I must resign this position and notify OCPF of my resignation; and 3) a candidate or elected official may not serve as treasurer of a political action committee except as authorized by M.G.L. c. 55, s. 5A nor for the political committee organized on his/her behalf.

SIGNED UNDER THE PENALTIES OF PERJURY:

Justin Sowden  
Treasurer's signature Date: 10-28-19

### FOR CANDIDATE COMMITTEES ONLY

I hereby consent to the appointment of the new treasurer of this committee.

SIGNED UNDER THE PENALTIES OF PERJURY:

[Signature]  
Candidate's signature Date: 10-28-19

### DEFINITION OF A PUBLIC EMPLOYEE

M.G.L. Chapter 55, Section 13 states that a person who is employed for compensation by the Commonwealth or any county, city or town (other than an elected official) may not directly or indirectly solicit or receive political contributions. Such persons may not serve as treasurers of any political committee. If you are unsure of your status, please contact OCPF for further guidance.

### SELECTED EXTRACTS FROM M.G.L. C. 55

**Section 3** requires the director to:

"assess a civil penalty for any [late filed] report ... of twenty-five dollars (\$25) per day ... [up to \$5,000 per report]. In the case of failure to file by a candidate or a candidate's committee, the civil penalty shall be assessed against the candidate; and in all other instances, the civil penalty shall be assessed against the treasurer of a political committee ....

**Section 5** outlines statements of organization of political committees:

... Any change in information previously submitted in a statement of organization shall be reported to the director, or if organized for the purpose of a city or town election only, to the city or town clerk, within ten days following the change.

Each political committee shall have a treasurer who shall qualify for his office by filing a written acceptance thereof with the director, or if organized for the purpose of a city or town election only, with the city or town clerk. Said treasurer shall remain subject to all the duties and liabilities imposed by this chapter until his written resignation of the office is received or his successor's written acceptance is filed as aforesaid. No person acting under the authority of, or on behalf of, any political committee shall receive any money or anything of value, or expend or disburse the same, or incur expenses while it has no treasurer qualified as aforesaid, or while the name and address of any of its officers or members, as originally or subsequently chosen, is not filed in accordance with the provisions of this section or chapter 52, as the case may be.

Each treasurer of a political committee shall keep and preserve detailed accounts, vouchers and receipts as prescribed for a candidate by the provisions of section two. Each treasurer of a political committee shall keep said records for a period of six years following the date of the relevant election ....

No expenditure shall be made for, or on behalf of, a political committee without the authorization of the chairman or treasurer, or their designated agents ....



Commonwealth of Massachusetts

# Form CPF M 102: Campaign Finance Report Municipal Form

Office of Campaign and Political Finance

RECEIVED TOWN CLERK  
BRAintree, MA

File with: City or Town Clerk or Election Commission

Fill in Reporting Period dates: Beginning Date: \_\_\_\_\_ Ending Date: 2019 OCT 28 PM 2:49

Type of Report: (Check one)

8th day preceding preliminary  8th day preceding election  30 day after election  year-end report  dissolution

Carolann Ricardo  
Candidate Full Name (if applicable)  
Councillors AT Large  
Office Sought and District  
117 Adams St Braintree  
Residential Address  
E-mail: \_\_\_\_\_  
Phone # (optional): 781-217-8504

Committee to Elect Carolann Ricardo  
Committee Name  
Justin Sawden  
Name of Committee Treasurer  
117 Adams St Braintree  
Committee Mailing Address  
E-mail: Justin.sawden@gmail.com  
Phone # (optional): 781-964-5077

### SUMMARY BALANCE INFORMATION:

Line 1: Ending Balance from previous report	\$ 0.00
Line 2: Total receipts this period (page 3, line 11)	\$ 1,066.50
Line 3: Subtotal (line 1 plus line 2)	\$ 1,066.50
Line 4: Total expenditures this period (page 5, line 14)	\$ 1,066.50
Line 5: Ending Balance (line 3 minus line 4)	\$ 0.00
Line 6: Total in-kind contributions this period (page 6)	\$ 0.00
Line 7: Total (all) outstanding liabilities (page 7)	\$ 0.00
Line 8: Name of bank(s) used:	<u>Harbor One Credit Union</u>

#### Affidavit of Committee Treasurer:

I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including all contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55.

Signed under the penalties of perjury: Justin Sawden (Treasurer's signature) Date: 10-28-19

#### FOR CANDIDATE FILINGS ONLY: Affidavit of Candidate: (check 1 box only)

**Candidate with Committee and no activity independent of the committee**  
I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55. I have not received any contributions, incurred any liabilities nor made any expenditures on my behalf during this reporting period.

**Candidate without Committee OR Candidate with independent activity filing separate report**  
I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55.

Signed under the penalties of perjury: \_\_\_\_\_ (Candidate's signature) Date: 10-28-19



## SCHEDULE B: EXPENDITURES

M.G.L. c. 55 requires committees to list, in alphabetical order, all expenditures over \$50 in a reporting period. Committees must keep detailed accounts and records of all expenditures, but need only itemize those over \$50. Expenditures \$50 and under may be added together, from committee records, and reported on line 13.

(A "Schedule B: Expenditures" attachment is available to complete, print and attach to this report, if additional pages are required to report all expenditures. Please include your committee name and a page number on each page.)

Date Paid	To Whom Paid (alphabetical listing)	Address	Purpose of Expenditure	Amount
10-1-19	East Coast	2 Keith's Way Hingham	50 Lawn Signs	\$ 451.00
10-25-19	East Coast	2 Keith way Hingham MA	Dear Friend Door Knockers	\$ 415.00
10-10-19	Greg Easton	5 Old High Rd Whitman	Social Media	200.00
Line 12: Total Expenditures over \$50 (or listed above)				\$ 1066.50
Line 13: Total Expenditures \$50 and under* (not listed above)				
Enter on page 1, line 4 → <b>Line 14: TOTAL EXPENDITURES IN THE PERIOD</b>				<b>\$ 1066.50</b>

\* If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above.



