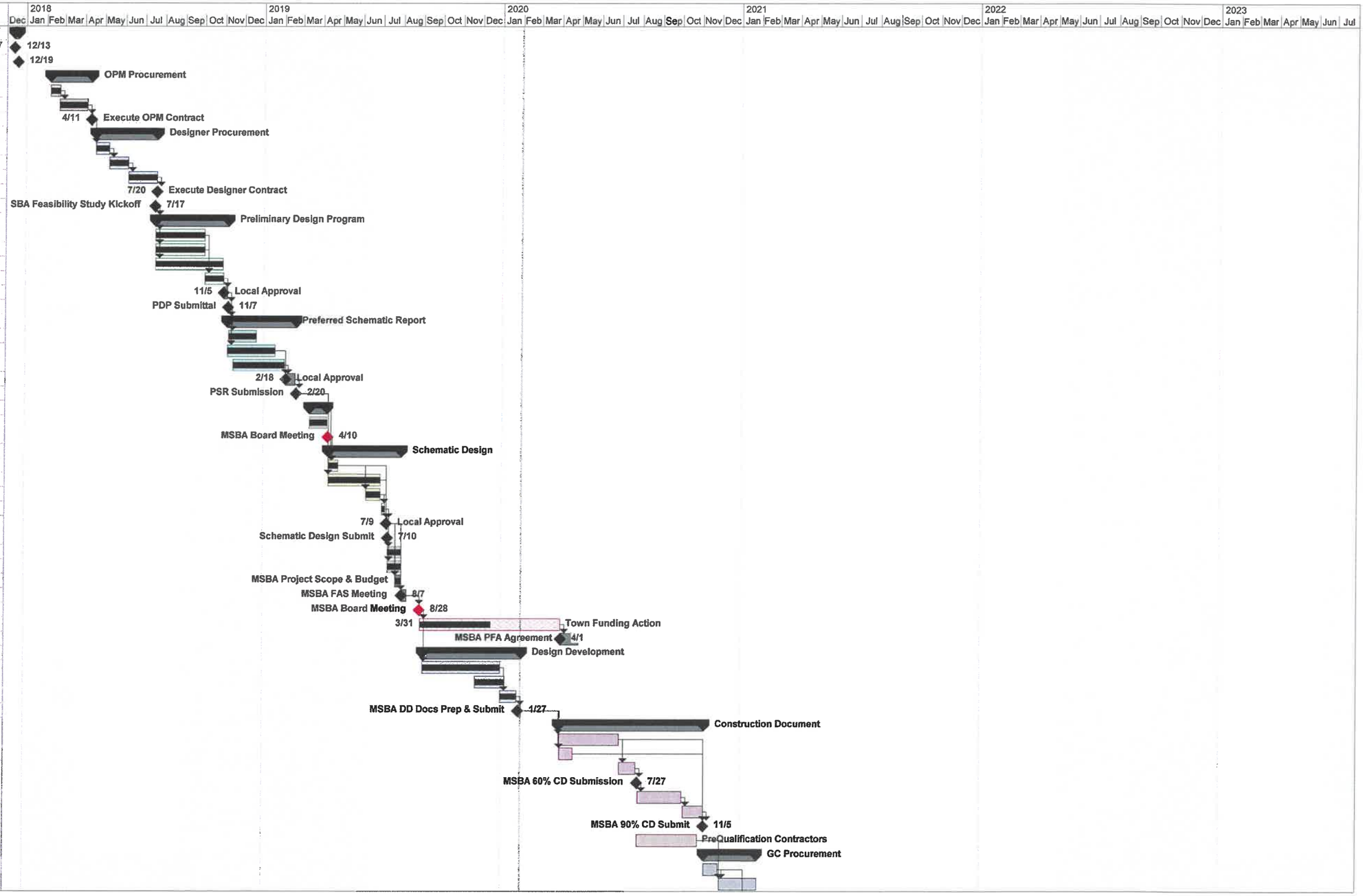
Town of Braintree
South Middle School

PROJECT WORK PLAN SCHEDULE
DESIGN DEVELOPMENT SUBMITTAL

Hill International

Task Name	Start	Finish
MSBA Invitation	Wed 12/13/17	Tue 12/19/17
Invite to Study	Wed 12/13/17	Wed 12/13/17
FSA Agreement	Tue 12/19/17	Tue 12/19/17
OPM Procurement	Wed 2/7/18	Wed 4/11/18
OPM RFS	Wed 2/7/18	Wed 2/21/18
OPM Panel & Approval	Wed 2/21/18	Wed 4/4/18
Execute OPM Contract	Wed 4/11/18	Wed 4/11/18
Designer Procurement	Wed 4/18/18	Fri 7/20/18
Designer RFS	Wed 4/18/18	Mon 5/7/18
MSBA DSP	Tue 5/8/18	Tue 6/5/18
Confirm Contract Funding	Wed 6/6/18	Thu 7/19/18
Execute Designer Contract	Fri 7/20/18	Fri 7/20/18
MSBA Feasibility Study Kickoff	Tue 7/17/18	Tue 7/17/18
Preliminary Design Program	Wed 7/18/18	Wed 11/7/18
District Ed Plan	Wed 7/18/18	Mon 10/1/18
Space Summary	Wed 7/18/18	Mon 10/1/18
Existing Conditions	Wed 7/18/18	Mon 10/29/18
Prelim Alternatives & Estimates	Tue 10/2/18	Tue 10/30/18
Local Approval	Wed 10/31/18	Mon 11/5/18
PDP Submittal	Wed 11/7/18	Wed 11/7/18
Preferred Schematic Report	Tue 11/6/18	Wed 2/20/19
MSBA Review PDP/Response	Thu 11/8/18	Thu 12/20/18
Alternative Development	Tue 11/6/18	Fri 1/18/19
Preferred Solution Cost Est	Thu 11/15/18	Fri 2/1/19
Local Approval	Mon 2/4/19	Mon 2/18/19
PSR Submission	Wed 2/20/19	Wed 2/20/19
MSBA FAS Meeting	Wed 3/13/19	Mon 4/8/19
Response PSR Comments	Wed 3/13/19	Mon 4/8/19
MSBA Board Meeting	Wed 4/10/19	Wed 4/10/19
Schematic Design	Thu 4/11/19	Tue 7/30/19
Respond PSR Comments	Thu 4/11/19	Thu 4/25/19
Schematic Development	Thu 4/11/19	Fri 6/28/19
Schematic Cost Estimate	Fri 6/7/19	Fri 6/28/19
Total Project Budget	Mon 7/1/19	Fri 7/5/19
Local Approval	Mon 7/8/19	Tue 7/9/19
Schematic Design Submit	Wed 7/10/19	Wed 7/10/19
DESE Approval	Wed 7/10/19	Tue 7/30/19
Reply to MSBA comments	Wed 7/10/19	Tue 7/30/19
MSBA Project Scope & Budget	Mon 7/22/19	Tue 7/30/19
MSBA FAS Meeting	Wed 7/31/19	Wed 8/7/19
MSBA Board Meeting	Wed 8/28/19	Wed 8/28/19
Town Funding Action	Thu 8/29/19	Tue 3/31/20
MSBA PFA Agreement	Wed 4/1/20	Tue 4/28/20
Design Development	Mon 9/2/19	Fri 1/31/20
Design Advancement	Mon 9/2/19	Mon 12/30/19
DD Cost Estimate & Reconcile	Fri 11/22/19	Mon 1/6/20
DD Review & Comments	Tue 12/31/19	Fri 1/24/20
MSBA DD Docs Prep & Submit	Mon 1/27/20	Fri 1/31/20
Construction Document	Mon 3/30/20	Thu 11/5/20
CD Advancement	Mon 3/30/20	Mon 6/29/20
MSBA DD Comment Reply	Tue 3/31/20	Mon 4/20/20
60% CD Estimate & Reconcile	Tue 6/30/20	Fri 7/24/20
MSBA 60% CD Submission	Mon 7/27/20	Mon 7/27/20
CD Advancement	Tue 7/28/20	Fri 10/2/20
90%CD Estimate & Reconcile	Mon 10/5/20	Wed 11/4/20
MSBA 90% CD Submit	Thu 11/5/20	Thu 11/5/20
PreQualification Contractors	Mon 7/27/20	Mon 10/26/20
GC Procurement	Fri 11/6/20	Tue 1/26/21
100% Bid Documents	Fri 11/6/20	Fri 11/27/20
Public Notices & Bid Prep	Mon 11/30/20	Tue 1/26/21



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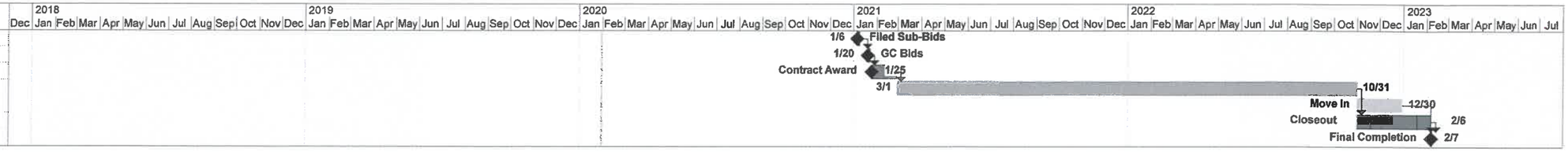
Task Name	Start	Finish
Filed Sub-Bids	Wed 1/6/21	Fri 1/8/21
GC Bids	Wed 1/20/21	Fri 1/22/21
Contract Award	Mon 1/25/21	Fri 2/26/21
Construction	Mon 3/1/21	Mon 10/31/22
Move In	Tue 11/1/22	Fri 12/30/22
Closeout	Tue 11/1/22	Mon 2/6/23
Final Completion	Tue 2/7/23	Tue 2/7/23