



Department of Municipal Licenses and Inspections

Mary E. McGrath, R.S., Director
1 J.F.K. Memorial Drive Braintree, Massachusetts 02184

Building Division Telephone: 781-794-8070 Fax: 781-794-8022
Health Division Telephone: 781-794-8090 Fax: 781-794-8098

Charles C. Kokoros
Mayor

Date: May 18, 2020
TO: General Use Office Spaces
FROM: Marybeth McGrath, Director of the Health & Building Department *M. McGrath*
RE: **PHASE 1: COVID-19 REOPENING REQUIREMENTS**

Please find below the PHASE 1- COVID-19 REOPENING REQUIREMENTS, as follows:

Slowing the spread of COVID-19 requires the cooperation of all of us. The plan to re-open the economy safely requires that everyone do their part, and we expect most people will be diligent about keeping themselves and their neighbors safe and healthy.

Permitted Activities:

Phase 1 of the re-opening plan keeps in place existing restrictions, advisories and guidance, but provides exceptions for certain activities that can resume safely.

What Can Individuals Do?

- A new “stay safer at home” advisory requests that individuals stay at home when they can. However, [all individuals are required to wear a face covering in most places when outside of the home](#). The requirement to wear a face covering is enforceable by the Braintree Health Department.
- All individuals remain subject to the existing order [limiting gatherings to no more than 10 persons](#), except in unconfined outdoor spaces. The restriction on gathering size is enforceable by the Braintree Health Department. This limitation does not apply to workplaces authorized to operate, but more specific capacity and meeting rules will apply.
- Compliance with the mandatory rules outlined above is enforceable by the Braintree Health Department up to and including the issuance of civil fines of up to \$300 per violation.

What Can Businesses Do?

- The businesses listed in the table below will be permitted to resume operations on May 18 or May 25. **All other businesses and workplaces remain closed through Phase 1.** No business is required to re-open and may not reopen until it is ready.
- All operating businesses must comply with general [mandatory workplace safety standards**](#), as well as [sector-specific workplace standards and protocols**](#) where applicable. Note that some specific sector and workplace standards and protocols are mandatory (actions that “must” be taken), while others are best practice guidance (actions that “should” be taken).

<u>May 18</u>	<u>May 25</u>
<ul style="list-style-type: none"> ▪ Essential businesses already operating must self-certify and comply with applicable standards by May 25 or July 1. ▪ Manufacturing ▪ Construction ▪ Retail curbside pickup only ▪ Places of worship (40% occupancy limit) ▪ Firearms retailers and shooting ranges 	<ul style="list-style-type: none"> ▪ Laboratories and life sciences facilities ▪ Offices limited to < 25% maximum occupancy; work from home strongly encouraged. (Boston office opening delayed to June 1.) ▪ Car Washes exterior and self-service only ▪ Hair salons/barber shops by appointment only ▪ Pet grooming by appointment (curbside drop-off and pick-up) ▪ Certain outdoor recreational facilities and activities

Enforcement of Workplace Safety Standards

- Only essential services and businesses specifically designated for reopening can operate in phase 1. In order to open or continue operation, all businesses must:
 - Develop a written COVID-19 safety plan outlining how will prevent the spread of COVID-19.
 - Self-certify that it will operate in compliance with all applicable and mandatory workplace safety standards. [A template is attached to assist you**.](#)
 - Produce this self-certification, if requested, by the Braintree Health Department, Department of Labor Standards (DLS) or Department of Public Health (DPH). Failure or refusal to produce the self-certification upon request is grounds for enforcement action.

- Workplace safety standards are enforced jointly by the local boards of health and DLS. Enforcement can be initiated by either the Braintree Health Department or the DLS, whichever entity is called in first by a person filing a complaint. DLS and each municipal authority shall uniformly apply any enforceable COVID-19 workplace safety rule.

- The goal of enforcement is to educate and promote compliance. It is our hope that establishments will be diligent about compliance with reopening requirements before any enforcement action were to become necessary by the Braintree Health Department or the DLS.

**** To Assist you with reopening requirements, please find attached to this document, the following:**

- Template COVID-19 Safety Control Plan;
- Self-Certification Control Plan Checklist;
- Sector Specific Workplace Safety Standards for Office Spaces;
- Office Spaces-MA Mandatory Safety Standards;
- Office Spaces-MA COVID-19 Checklist;
- Reopening Guidance: Purchasing Hygienic or Protective Supplies for the Workplace;
- Informational from Mass.gov- Reopening: When can my business reopen?

Should you have any questions, please feel free to call the Braintree Health Department at (781) 794-8090 or email: mmcgrath@braintreema.gov , and we will respond back to you as soon as possible.



**SECTOR SPECIFIC WORKPLACE SPECIFIC SAFETY STANDARDS
FOR OFFICE SPACES TO ADDRESS COVID-19
As of May 18, 2020**

Purpose

These sector specific COVID-19 workplace safety standards for Office Spaces are issued to provide businesses and other organizations operating within general use office spaces and workers in these office spaces with instructions to help protect against the spread of COVID-19. Workers and contractors must continue to telework if feasible.

These standards are minimum requirements only and are not exclusive or exhaustive. The public health data and matrix for disease prevention upon which these guidelines are based can and does change frequently, and the operator of the office space is accountable for adhering to all local, state and federal requirements. The operator of the office space is also responsible for staying abreast of any updates to these requirements.

Standards for Responsible Office Spaces in Massachusetts

No activity in office spaces can occur without meeting the following sector specific COVID-19 workplace safety standards. These standards apply to all businesses and other organizations operating in general use office space until rescinded or amended by the State.

The following workplace specific safety standards are organized around four distinct categories covering Social Distancing, Hygiene Protocols, Staffing and Operations, and Cleaning and Disinfecting.

I. Social Distancing

- Businesses and other organizations shall limit occupancy within their office space to no more than
 - 25 percent of (a) the maximum occupancy level specified in any certificate of occupancy or similar permit or as provided for under the state building code; or (b) the business or organization's typical occupancy as of March 1, 2020
 - Any business or other organization that has been operating as a "COVID-19 Essential Service" as of May 18, 2020 shall have until July 1, 2020 to comply with these occupancy limitations
- Businesses and other organizations may exceed this maximum occupancy level based on a demonstrated need for relief based on public health or public safety considerations or where strict compliance may interfere with the continued delivery of critical services

- Ensure separation of 6 feet or more between individuals unless this creates a safety hazard due to the nature of the work or the configuration of the workspace
 - Close or reconfigure worker common spaces and high density areas where workers are likely to congregate (e.g., break rooms, eating areas) to allow 6 feet of physical distancing; redesign work stations to ensure physical distancing (e.g., separate tables, use distance markers to assure spacing)
 - Cafeterias may operate only with prepackaged food, practicing physical distancing and appropriate hygiene measures
 - Physical partitions must separate workstations that cannot be spaced out (partitions must be taller than a standing workers)
 - Establish directional hallways and passageways for foot traffic if possible, to minimize contact. Post clearly visible signage regarding these policies
 - Limit visitors where feasible, and avoid congregation in common areas (e.g., lobbies)
- Designate assigned working areas (e.g., floor, building) to individuals where possible to limit movement throughout the facility and limit contact between workers
- Stagger work schedules and improve ventilation for enclosed spaces where possible (e.g., open doors and windows)
- Limit meeting sizes, ensure 6 feet of social distancing, encourage remote participation
- Stagger lunch and break times, regulating maximum number of people in one place and ensuring at least 6 feet of physical distancing
- Minimize the use of confined spaces (e.g., elevators, control rooms, vehicles) by more than one individual at a time; all workers in such spaces at the same time are required to wear face coverings

II. Hygiene Protocols

- Ensure access to handwashing facilities on site, including soap and running water, wherever possible and encourage frequent handwashing; alcohol-based hand sanitizers with at least 60% alcohol may be used as an alternative
- Supply workers at workplace location with adequate cleaning products (e.g., sanitizer, disinfecting wipes)
- Require regular and not less than daily cleaning and sanitation of all high-touch areas such as workstations, door handles, and restrooms
- Avoid sharing use of office materials / equipment or disinfect equipment between use (e.g., telephones, fax machines)
- Post visible signage throughout the site to remind workers of the hygiene and safety protocols

III. Staffing and Operations

- Establish and communicate a worksite specific COVID-19 Prevention Plan for all office locations, including:
 - Contact information for local health authorities, including the MA Department of Public Health, and your local / municipal Health Authority
 - Regularly evaluate all workspaces to ensure compliance with all Federal, State and Local Guidelines

- Isolation, Contact Tracing, and Communication plan for if an worker is diagnosed as positive with COVID-19, or comes into close contact (within 6 feet for 10 minutes or more) with an individual diagnosed with COVID-19
- Provide training to workers on up-to-date safety information and precautions including hygiene and other measures aimed at reducing disease transmission, including:
 - Social distancing, hand-washing, proper use of face coverings
 - Self-screening at home, including temperature or symptom checks
 - Importance of not coming to work if ill
 - When to seek medical attention if symptoms become severe
 - Which underlying health conditions may make individuals more susceptible to contracting and suffering from a severe case of the virus
- Workers must wear face coverings when social distancing of 6 feet is not possible, except where unsafe due to medical condition or disability
- Workers must continue to telework if feasible; external meetings should be remote to reduce density in the office
- Employers should establish adjusted workplace hours and shifts for workers (if working in-person, leverage working teams with different schedules or staggered arrival / departure) to minimize contact across workers and reduce congestion at entry points
- Limit visitors and service providers on site; shipping and deliveries should be completed in designated areas
- Limit business sponsored travel and comply with state and federal travel restrictions / guidelines
- Workers must stay home if feeling ill
- Workers who are particularly vulnerable to COVID-19 according to the Centers for Disease Control (e.g., due to age or underlying conditions) are encouraged to stay home or arrange an alternate work assignment
- Workers are strongly encouraged to self-identify symptoms or any close contact to a known or suspected COVID-19 case to the employer
- Encourage workers who test positive for COVID-19, to disclose to the employer of the office for purposes of cleaning / disinfecting and contact tracing. If the employer is notified of a positive case at the workplace, the employer should notify the local Board of Health (LBOH) where the workplace is located and work with them to trace likely contacts in the workplace and advise workers to isolate and self-quarantine. Testing of other workers may be recommended consistent with guidance and / or at the request of the LBOH
- Post notice to workers and customers of important health information and relevant safety measures as outlined in government guidelines
- Log everyone who comes in contact with site to enable contact tracing, including temporary visitors (e.g., those doing material drop-offs)

IV. Cleaning and Disinfecting

- Conduct frequent cleaning and disinfection of site (at least daily and more frequently if feasible)
- Keep cleaning logs that include date, time, and scope of cleaning
- Conduct frequent disinfecting of heavy transit areas and high-touch surfaces (e.g., doorknobs, elevator buttons, staircases, vending machine, bathrooms)
- Clean shared spaces (e.g., conference rooms) between use and supply cleaning products (e.g., sanitizer, disinfecting wipes)

- In event of a positive case, shut down site for a deep cleaning and disinfecting of the workplace in accordance with current CDC guidance

Additional worker safety guidelines and resources (with hyperlinks to web pages) are available below:

U.S. Department of Labor, Occupational Safety and Health Administration (OSHA):

[OSHA – COVID-19 Webpage](#)

[OSHA – Enforcement Guidelines Webpage](#)

[OSHA Fact Sheet – Protecting Workers During a Pandemic](#)

U.S. Centers for Disease Control (CDC):

[CDC – Environmental Cleaning and Disinfection Recommendations](#)

[CDC – Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease \(Updated 3/21/20\)](#)

Additional Information:

Massachusetts State Coronavirus (COVID-19) Website
[mass.gov/covid19](https://www.mass.gov/covid19)

United States Centers for Disease Control and Prevention Coronavirus (COVID-19) Website
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>



MANDATORY SAFETY STANDARDS



SOCIAL DISTANCING

Businesses and other organizations shall limit occupancy within their office space to no more than

- 25 percent of (a) the maximum occupancy level specified in any certificate of occupancy or similar permit or as provided for under the state building code; or (b) the business or organization's typical occupancy as of March 1, 2020
- Any business or other organization that has been operating as a "COVID-19 Essential Service" as of May 18, 2020 shall have until July 1, 2020 to comply with these occupancy limitations

Businesses and other organizations may exceed this maximum occupancy level based on a demonstrated need for relief based on public health or public safety considerations or where strict compliance may interfere with the continued delivery of critical services

Ensure separation of 6 feet or more between individuals unless this creates a safety hazard due to the nature of the work or the configuration of the workspace

Close or reconfigure worker common spaces and high density areas where workers are likely to congregate (e.g., break rooms, eating areas) to allow 6 feet of physical distancing; redesign work stations to ensure physical distancing (e.g., separate tables, use distance markers to assure spacing)

Cafeterias may operate only with prepackaged food, practicing physical distancing and appropriate hygiene measures

Physical partitions must separate workstations that cannot be spaced out (partitions must be taller than a standing workers)

Limit meeting sizes, ensure 6 feet of social distancing, encourage remote participation

Stagger work schedules, lunch and break times, regulating maximum number of people in one place and ensuring at least 6 feet of physical distancing

Minimize the use of confined spaces (e.g., elevators, control rooms, vehicles) by more than one individual at a time; all workers in such spaces at the same time are required to wear face coverings

Recommended best practices

Improve ventilation for enclosed spaces where possible (e.g., open doors and windows)

Designate assigned working areas (e.g., floor, building) to individuals where possible to limit movement throughout the facility and limit contact between workers

Establish directional hallways and passageways for foot traffic if possible, to minimize contact. Post clearly visible signage regarding these policies

Limit visitors where feasible, and avoid congregation in common areas (e.g., lobbies)



HYGIENE PROTOCOLS

Ensure access to handwashing facilities on site, including soap and running water, wherever possible and encourage frequent handwashing; alcohol-based hand sanitizers with at least 60% alcohol may be used as an alternative

Supply workers at workplace location with adequate cleaning products (e.g., sanitizer, disinfecting wipes)

Require regular and not less than daily cleaning and sanitation of all high-touch areas such as workstations, door handles, and restrooms

Avoid sharing use of office materials / equipment or disinfect equipment between use (e.g., telephones, fax machines)

Post visible signage throughout the site to remind workers of the hygiene and safety protocols



STAFFING & OPERATIONS

Establish and communicate a worksite specific COVID-19 Prevention Plan for all office locations, including:

- Contact information for local health authorities, including the MA Department of Public Health, and your local / municipal Health Authority
- Regularly evaluate all workspaces to ensure compliance with all Federal, State and Local Guidelines
- Isolation, Contact Tracing, and Communication plan for if a worker is diagnosed as positive with COVID-19, or comes into close contact (within 6 feet for 10 minutes or more) with an individual diagnosed with COVID-19

Provide training to workers on up-to-date safety information and precautions including hygiene and other measures aimed at reducing disease transmission, including:

- Social distancing, hand-washing, proper use of face coverings
- Self-screening at home, including temperature or symptom checks
- Importance of not coming to work if ill
- When to seek medical attention if symptoms become severe
- Which underlying health conditions may make individuals more susceptible to contracting and suffering from a severe case of the virus

Workers must wear face coverings when social distancing of 6 feet is not possible, except where unsafe due to medical condition or disability

Employers should establish adjusted workplace hours and shifts for workers (if working in-person, leverage working teams with different schedules or staggered arrival / departure) to minimize contact across workers and reduce congestion at entry points

Limit visitors and service providers on site; shipping and deliveries should be completed in designated areas

Limit business sponsored travel and comply with state and federal travel restrictions / guidelines



MANDATORY SAFETY STANDARDS



STAFFING & OPERATIONS

Workers must stay home if feeling ill

If the employer is notified of a positive case at the workplace, the employer should notify the local Board of Health (LBOH) where the workplace is located and work with them to trace likely contacts in the workplace and advise workers to isolate and self-quarantine. Testing of other workers may be recommended consistent with guidance and / or at the request of the LBOH

Post notice to workers and customers of important health information and relevant safety measures as outlined in government guidelines

Log everyone who comes in contact with site to enable contact tracing, including temporary visitors (e.g., those doing material drop-offs)

Workers must continue to telework if feasible; external meetings should be remote to reduce density in the office

Recommended best practices

Workers who are particularly vulnerable to COVID-19 according to the Centers for Disease Control (e.g., due to age or underlying conditions) are encouraged to stay home or arrange an alternate work assignment

Workers are strongly encouraged to self-identify symptoms or any close contact to a known or suspected COVID-19 case to the employer

Encourage workers who test positive for COVID-19, to disclose to the employer of the office for purposes of cleaning / disinfecting and contact tracing



CLEANING & DISINFECTING

Conduct frequent cleaning and disinfection of site (at least daily and more frequently if feasible)

Keep cleaning logs that include date, time, and scope of cleaning

Conduct frequent disinfecting of heavy transit areas and high-touch surfaces (e.g., doorknobs, elevator buttons, staircases, vending machine, bathrooms)

Clean shared spaces (e.g., conference rooms) between use and supply cleaning products (e.g., sanitizer, disinfecting wipes)

In event of a positive case, shut down site for a deep cleaning and disinfecting of the workplace in accordance with current CDC guidance



STAFFING & OPERATIONS

Include safety procedures in the operations

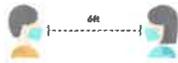
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- Post notice to workers and customers of important health information and relevant safety measures as outlined in government guidelines
- Log everyone who comes in contact with site to enable contact tracing, including temporary visitors (e.g., those doing material drop-offs)



CLEANING & DISINFECTING

Incorporate robust hygiene protocols

- Conduct frequent cleaning and disinfection of site (at least daily and more frequently if feasible)
- Keep cleaning logs that include date, time, and scope of cleaning
- Conduct frequent disinfecting of heavy transit areas and high-touch surfaces (e.g., doorknobs, elevator buttons, staircases, vending machine, bathrooms)
- Clean shared spaces (e.g., conference rooms) between use and supply cleaning products (e.g., sanitizer, disinfecting wipes)
- In event of a positive case, shut down site for a deep cleaning and disinfecting of the workplace in accordance with current CDC guidance



SOCIAL DISTANCING

Ensure >6ft between individuals

- Businesses and other organizations shall limit occupancy within their office space to no more than
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- Stagger work schedules, lunch and break times, regulating maximum number of people in one place and ensuring at least 6 feet of physical distancing
- Minimize the use of confined spaces (e.g., elevators, control rooms, vehicles) by more than one individual at a time; all workers in such spaces at the same time are required to wear face coverings
- Improve ventilation for enclosed spaces where possible (e.g., open doors and windows)
- Designate assigned working areas (e.g., floor, building) to individuals where possible to limit movement throughout the facility and limit contact between workers
- Establish directional hallways and passageways for foot traffic if possible, to minimize contact. Post clearly visible signage regarding these policies
- Limit visitors where feasible, and avoid congregation in common areas (e.g., lobbies)



HYGIENE PROTOCOLS

Apply robust hygiene protocols

- Ensure access to handwashing facilities on site, including soap and running water, wherever possible and encourage frequent handwashing; alcohol-based hand sanitizers with at least 60% alcohol may be used as an alternative
- Supply workers at workplace location with adequate cleaning products (e.g., sanitizer, disinfecting wipes)
- Require regular and not less than daily cleaning and sanitation of all high-touch areas such as workstations, door handles, and restrooms
- Avoid sharing use of office materials / equipment or disinfect equipment between use (e.g., telephones, fax machines)
- Post visible signage throughout the site to remind workers of the hygiene and safety protocols



STAFFING & OPERATIONS

Include safety procedures in the operations

- Establish and communicate a worksite specific COVID-19 Prevention Plan for all office locations, including:
 - Contact information for local health authorities, including the MA Department of Public Health, and your local / municipal Health Authority
 - Regularly evaluate all workspaces to ensure compliance with all Federal, State and Local Guidelines
 - Isolation, Contact Tracing, and Communication plan for if a worker is diagnosed as positive with COVID-19, or comes into close contact (within 6 feet for 10 minutes or more) with an individual diagnosed with COVID-19

COVID-19 Control plan



All businesses in the state of MA must develop a written control plan outlining how its workplace will comply with the mandatory safety standards for operation in the COVID-19 reopening period. This template may be filled out to meet that requirement. Control plans do not need to be submitted for approval but must be kept on premise and made available in the case of an inspection or outbreak.

All individually listed businesses must complete a control plan, even if the business is part of a larger corporation or entity.

BUSINESS INFORMATION | please provide the following information

Business name: _____ Check if part of a larger corporation

Address: _____

Contact information (Owner/Manager): _____

Contact information (HR representative), if applicable: _____

Number of workers on-site: _____

SOCIAL DISTANCING | check the boxes to certify that you have:

- Ensured that all persons, including employees, customers, and vendors remain at least six feet apart to the greatest extent possible, both inside and outside workplaces
- Established protocols to ensure that employees can practice adequate social distancing
- Posted signage for safe social distancing
- Required face coverings or masks for all employees
- Implemented additional procedures. Please describe them here: _____

HYGIENE PROTOCOLS | check the boxes to certify that you have:

- Provided hand washing capabilities throughout the workplace
- Ensured frequent hand washing by employees and provided adequate supplies to do so
- Provided regular sanitization of high touch areas, such as workstations, equipment, screens, doorknobs, restrooms throughout work site
- Implemented additional procedures. Please describe them here: _____



COVID-19 Control plan

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All individually listed businesses must complete a control plan, even if the business is part of a larger corporation or entity.

STAFFING & OPERATIONS check the boxes to certify that you have:

- Provided training for employees regarding the social distancing and hygiene protocols
- Ensured employees who are displaying COVID-19-like symptoms do not report to work
- Established a plan for employees getting ill from COVID-19 at work, and a return-to-work plan
- Implemented additional procedures. Please describe them here: _____

CLEANING & DISINFECTING check the boxes to certify that you have:

- Established and maintained cleaning protocols specific to the business
- Ensured that when an active employee is diagnosed with COVID-19, cleaning and disinfecting is performed
- Prepared to disinfect all common surfaces at intervals appropriate to said workplace
- Implemented additional procedures. Please describe them here: _____

Important



In order to reopen your business, please complete and sign the following checklist once you have completed your COVID-19 Control Plan template

The following poster should be displayed in an area within the business premises that is visible to employees and visitors. Thank you for your efforts to get back to business while keeping Massachusetts safe

Welcome



Please know that we take our responsibility to keep Massachusetts safe very seriously. Be assured we have taken the following steps to comply with state mandatory safety standards for workplaces:



Workers are wearing face coverings and we've put social distancing measures in place



We provide hand washing capabilities and we are regularly sanitizing high-touch areas



Our staff has received training regarding social distancing and hygiene protocols



We have established thorough cleaning and disinfecting protocols

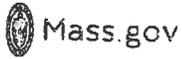


We ask you to do your part as well by wearing your face mask and maintaining social distance. Thanks—and we hope to see you again soon.

Signature

Stay informed about COVID-19: Latest on cases, guidance, regulations *May. 18th, 2020, 11:00 am* [Read more](#)

Reopening Massachusetts - learn more about the phased approach *May. 18th, 2020, 11:00 am* [Read more](#)



Reopening: Purchasing Hygienic or Protective Supplies for the Workplace

These resources are provided to help inform employers and employees about supplies needed to return to workplaces, and connect businesses with manufacturers and distributors. In order to operate in Reopening Phase 1 and all future phases, certain supplies are required.

- Already know what you need to buy? [Find your vendor](#) ([/info-details/reopening-purchasing-hygienic-or-protective-supplies-for-the-workplace#who-sells-hygienic-and-protective-supplies?](#))

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[Who sells hygienic and protective supplies?](#) (#who-sells-hygienic-and-protective-supplies?-)

[What if I'm a manufacturer of these supplies and want to be added to the vendor list above?](#)

(#what-if-i-m-a-manufacturer-of-these-supplies-and-want-to-be-added-to-the-vendor-list-above?-)

What supplies do I need to reopen my business or return to work?

As an employer, you must:

1. Require masks and coverings for all employees
2. Provide handwashing supplies and capabilities
3. Sanitize high touch areas, such as workstations, equipment, screens, doorknobs, restrooms throughout work site

Additional mandatory workplace safety standards can be found [here \(/info-details/reopening-mandatory-safety-standards-for-workplaces\)](#).

As an **employee**, you must wear a face covering or mask at your workplace.

How to wear a face covering or mask:

Use anything that covers your nose and mouth, but leave N95's for healthcare workers

Face coverings and masks should fit snugly, be secured with ties or ear straps, and not restrict breathing. Only touch the ties or ear straps, not the front, and wash your hands after handling.



Remember, a **face covering** can include anything that covers your nose and mouth, including dust masks, scarves and bandanas.

Proper hand-washing techniques:



Generally, **hand hygiene** is much more important than gloves. You will need to ensure frequent hand washing by employees and adequate supplies to do so.



Clean things that are frequently touched (like doorknobs and countertops) with household cleaning spray or wipes.

Additionally, **disinfecting and sanitizing** are an important part of workplace safety.

Additional Resources:

Mandatory Safety Standards for Workplaces

(/info-details/reopening-mandatory-safety-standards-for-workplaces)

Handwashing Information

(/handwashing)

Mask and Face Covering Information and Requirements

(/news/wear-a-mask-in-public)

COVID-19 Prevention and Treatment

(/info-details/covid-19-prevention-and-treatment)

How can I purchase hygienic and protective supplies?

Private businesses should use the vendor tool below, while public entities such as cities and towns should use

[COMMBUYS](#) (/info-details/covid-19-statewide-contract-resources-for-ppe#ppe-list-of-vendors).

Are you a private business? Use our search tool below.

(<https://www.mass.gov/info-details/reopening-purchasing-hygienic-or-protective-supplies-for-the-workplace#who-sells-hygienic-and-protective-supplies>).

Are you a municipality or public entity? Visit [COMMBUYS](#).

Who sells hygienic and protective supplies?

Below is a list of vendors offering relevant hygienic and protective supplies for the workplace, and includes state contract vendors that Massachusetts has historically purchased from and manufacturers that have pivoted to producing hygienic or protective supplies as part of the M-ERT process.

NOTE: This vendor tool may not show up with Internet Explorer (IE). Please use the additional resources below to access the vendor list.

Go to :

mass.gov/info-details/reopening-purchasing-hygienic-or-protective-supplies-for-the-workplace#who-sells-hygienic-and-protective-supplies?—

Additional Resources

[Download a Microsoft Excel file of suppliers](#)

(<https://www.mass.gov/doc/combined-commercial-supplies-steady-state-vendor/download>)

What if I'm a manufacturer of these supplies and want to be added to the vendor list above?

If you are a Massachusetts manufacturer who has or is pivoting your operations to produce protective supplies or hygienic products, [please contact the Manufacturing Emergency Response Team to begin the process \(https://masstech.org/M-ERT\)](https://masstech.org/M-ERT).

Did you find what you were looking for on this webpage?

Yes No

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EMERGENCY ALERTS

Coronavirus Update

Stay informed about COVID-19: Latest on cases, guidance, regulations *May. 18th, 2020, 11:00 am* [Read more](#)

Reopening Massachusetts - learn more about the phased approach *May. 18th, 2020, 11:00 am* [Read more](#)

HIDE ALERTS



Reopening: When can my business reopen?

The following detailed commentary provides guidance for industries on the reopening plan as of May 18, 2020.

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Detailed industry reopening plan

The following detailed commentary is related to the Executive Order signed by Governor Baker on May 18, 2020. This document is intended to provide additional information on businesses and activities summarized in the Reopening Massachusetts report. This is not an exhaustive list of all possible businesses that can open in each phase; it may be updated from time to time.

For additional information please visit the Reopening Massachusetts website www.mass.gov/reopening

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Unless otherwise stated, businesses expected to be allowed to open in future phases will be subject to certain limitations and guidelines that will be provided at a later date. All businesses are required to follow Mandatory Workplace Safety Standards and Sector specific safety protocols and best practices. All of this information is subject to revision based on the latest public health data.

Businesses

Category	When you can reopen	Additional comments
All businesses deemed essential by previous orders	Currently allowed	These businesses will be required to comply with Mandatory Workplace Safety Standards and any applicable sector specific safety protocols / best practices by May 25, 2020.
Banks	Currently allowed	These businesses will be required to comply with Mandatory Workplace Safety Standards and any applicable sector specific safety protocols / best practices by May 25, 2020.
Dog walkers	Currently allowed	These businesses will be required to comply with Mandatory Workplace Safety Standards and any applicable sector specific safety protocols / best practices by May 25, 2020.
Financial services	Currently allowed	These businesses will be required to comply with Mandatory Workplace Safety Standards and any applicable sector specific safety protocols / best practices by May 25, 2020.
In house services (such as nannies, babysitting, house cleaning)	Currently allowed	These businesses will be required to comply with Mandatory Workplace Safety Standards and any applicable sector specific safety protocols / best practices by May 25, 2020.

Category	When you can reopen	Additional comments
Real estate open houses	Currently allowed with restrictions	These businesses will be required to comply with Mandatory Workplace Safety Standards and any applicable sector specific safety protocols / best practices by May 25, 2020.
Construction	Phase 1 – May 18	All construction businesses, please refer to detailed guidance for reopening
Firearm retailers and shooting ranges	Phase 1 – May 18	
Home remodeling	Phase 1 – May 18	All construction businesses, please refer to detailed guidance for reopening (includes guidance for remodeling in 1-3 family residences)
In home installations	Phase 1 – May 18, construction related Phase 2 – non construction related	Construction related – e.g., painting, repairs, etc. Non construction related – e.g., carpet installation, home theaters, security systems
Manufacturing	Phase 1 – May 18	All manufacturing businesses, please refer to detailed guidance for reopening
Places of worship	Phase 1 – May 18	Please refer to detailed guidance for reopening
Auto dealers and wholesalers	Phase 1 – May 25 for curbside pickup and delivery only Phase 2 – browsing inside the showroom with restrictions	Follow guidelines for non-essential retail and car dealerships found in the Essential Services FAQ
Car washes	Phase 1 – May 25	Please refer to detailed guidance for reopening

-Category	When you can reopen	Additional comments
Drive-in movie theaters	Phase 1 – May 25	These businesses must follow Mandatory Workplace Safety Standards.
Hair salons / barbershops	Phase 1 – May 25	Please refer to detailed guidance for reopening
General office spaces	Phase 1 – May 25 except City of Boston Phase 1 – June 1 City of Boston	Please refer to detailed guidance for reopening
Lab space	Phase 1 – May 25	Please refer to detailed guidance for reopening
Libraries	Phase 1 – May 25 for curbside pickup and delivery only Phase 2 – browsing inside the Library with restrictions	
Pet grooming	Phase 1 – May 25	Please refer to detailed guidance for reopening
Retail (such as clothing stores, toy stores, jewelry stores, nurseries and garden centers that don't sell food products, adult use cannabis stores)	Phase 1 – May 25 for curbside pickup and delivery only Phase 2 – browsing inside the store with restrictions	

Category	When you can reopen	Additional comments
Casinos	<p>Hotel & Restaurants – Phase 2</p> <p>Gaming area – Phase 3</p> <p>Theaters / arenas – Phase 3/4</p>	Casinos and hotels attached to them should follow the guidelines for each section of the property (e.g. hotel, restaurants, etc.).
Driving schools	<p>Currently allowed to offer classroom instruction online</p> <p>Phase 2 – behind-the-wheel training or observation of another student driver</p>	RMV developing comprehensive guidance for permit testing, road tests and driving schools
Hotels and accommodations (including short-term / private vacation rentals by owner)	<p>Currently open to provide services to essential workers and vulnerable populations.</p> <p>Phase 2 – reopen to serve other guests with restrictions</p>	We are actively considering whether additional guidance will be provided to hotels/lodging before Phase 2
Other personal services (such as nail salons, day spas, massage therapy, tattoo parlors, electrolysis studios)	Phase 2	

Category	When you can reopen	Additional comments
Restaurants	Phase 1 – can continue to offer takeout and delivery options Phase 2 – can begin opening dining areas	We are actively considering whether additional guidance will be provided to restaurants before Phase 2
Amusement parks	TBD – either Phase 3 or 4	
Bars	Phase 3	Bars are defined as establishments that only serve alcohol and do not have kitchen areas that prepare food on-site.
Gyms, fitness studios	Phase 3	Evaluating earlier opening of personal training and outdoor classes
Movie theatres	Phase 3	
Museums	Phase 3	
Performance venues (such as concert halls, theatres)	Phase 3	Large performance venues are an exception and will open in Phase 4 following guidance for other large venues. Some outdoor performance venues may begin opening in Phase 2.
Large venues (such as arenas, stadiums, night clubs, race tracks, other sports venues)	Phase 4	In process of determining what qualifies as a large venue. Sports without spectators TBD